



Fiscal Year 2016



# **CITY OF ST. PETERSBURG, FLORIDA ADOPTED OPERATING AND CAPITAL IMPROVEMENT BUDGET**



October 1, 2015 • September 30, 2016



The Government Finance Officers Association of the United States and Canada (GFOA) presented the Distinguished Budget Presentation Award to the City of St. Petersburg, Florida for its annual budget for the fiscal year beginning October 1, 2014. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications tool.



The Budget and Management Department prepares the mayor's budget with the assistance of city department directors and their budget liaisons. Budget workshop sessions with the mayor, City Council, organization staff and members of the community help the department assess key strategic initiatives that drive the budget decision-making process. As well, the department prepares short and long-range revenue and expenditure forecasts, analyzes economic trends, and monitors current fiscal operations.

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The staff of the Budget and Management Department extends its sincere appreciation to the citizens, elected officials, executive managers, and all city departments and their respective staff for their input, assistance and continued support in preparing the city's annual budget.

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City of St Petersburg, Florida

Rick Kriseman, Mayor

Members of City Council and Fellow Citizens:

Well-crafted budgets illustrate priorities. They reflect values and advance vision. I am proud of this adopted Fiscal Year 2016 budget and appreciate the spirit of cooperation with City Council, our citizens and our staff that led to the adoption of this budget. The Fiscal Year 2016 Operating and Capital Improvement budgets build upon the values articulated in last year's budget and advance our collective vision of being a city where the sun shines on all who come to live, work and play.

The FY16 budget includes strategic investments that will advance our shared public policy priorities. A few of these priorities are summarized below.

### **PUBLIC SAFETY**

**Police Department** – The FY16 budget includes \$1,085,214 to increase our authorized strength from 550 sworn officers to 562 sworn officers. The addition of 12 uniformed officers will enable the department to establish two (2) new permanent patrol squads in the rapidly growing and diverse downtown area. These officers will be able to develop relationships with the business community as well as proactively address problems before they emerge. Other strategic investments include an increase of \$322,000 in training dollars for diversity, safety and impartial policing training; a restoration of \$300,000 for overtime; \$159,000 for a reserve unit; and \$460,000 for new or improved technology such as license plate readers, cameras, and radios.

**Fire Department** – A newly created Fire Cadet Program is funded at \$250,000 in the FY16 budget, and is aimed at creating a symbiotic relationship between organizational needs and community opportunities. The intent of the program is to facilitate a career path within the Fire Department for members of the St. Petersburg community who, by circumstance, would otherwise be unable to pursue such a career. This program will recruit qualified and eligible candidates into the Fire and Rescue department and provide them with the required level of training and education for them to become valued career members of the St. Petersburg Fire and Rescue Department. We expect this program to create greater diversity in the ranks. Additional investments include \$60,000 for the replacement of helmets, \$40,000 for the replacement of scuba gear and \$10,000 to replace the training tower.

### **COMMUNITY DEVELOPMENT**

**Planning and Economic Development** – A total new investment of \$1,182,588 for economic development activities is in the FY16 budget. During FY16 the city will make the first contribution of \$285,773 to the newly created South St. Petersburg Tax Increment District (TIF). The South St Petersburg TIF District will allow the city to implement our comprehensive plan to end systemic poverty in South St. Pete. The city will utilize these resources to address a range of issues facing our citizens in this area: insufficient transportation, limited access to fresh and healthy food choices, lower educational attainment, limited access to health care, increased crime rates, high unemployment, and inadequate and insufficient housing.

A total of \$250,000 will be invested in the Innovation District. The Innovation District is a major St. Petersburg economic generator with several significant and growing employers, including University of South Florida, St Pete (USFSP), All Children's Hospital/Johns Hopkins Medicine, Bayfront Health, the United States Geological Survey (USGS), National Oceanic and Atmospheric Administration (NOAA) and the USF College of Marine Science. The city is working in collaboration with these partners to advance growth opportunities that are focused on several objectives related to organizational and business development. The proposed \$250,000 enhancement will advance placemaking, branding and connectivity objectives.

Other investments include \$250,000 in Neighborhood Commercial Public Private Partnerships and a Neighborhood Commercial Loan Fund; \$200,000 in the Rebates for Residential Rehab program, \$100,000 investment in the Grow Smarter Strategy, a joint venture with the Chamber of Commerce; \$71,815 for the addition of a "deal maker" position to focus on large and small scale projects across the city, and an additional \$25,000 for the Tampa Bay Black Business Incubator micro-loan program.

## OTHER STRATEGIC INVESTMENTS

**Median Maintenance Crew** – For many years maintaining the physical infrastructure funded by our CIP has been a challenge. Council members have urged that additional resources be allocated to maintaining the landscaped medians we have installed. This \$635,000 investment will provide for two teams of four (4) workers to focus exclusively on the medians around the city.

**Salary Increase** – The FY16 budget includes an investment in salary increases for the men and women who provide the outstanding service to our residents. Resources are included in the budget to provide a three percent (3%) General Wage Increase (GWI) for the non-unionized men and women who work hard every day to make sure the sun shines on all who come to live, work and play in the city of St. Petersburg. Additional resources are included to provide the pay raises outlined in the agreements with the Police Benevolent Association (PBA) and the Florida Public Service Union (FPSU).

**Economic Stability Fund** – An investment of \$500,000 in our reserves is again planned in FY16. These resources are budgeted as a transfer from the General Fund to the Economic Stability Fund to maintain strong reserves and our credit rating.

**Youth Employment** – The total investment in Youth Employment is \$510,000 in FY16 and is the highest level of funding since 2003. The total is made up of \$300,000 for Summer Youth Employment (an increase of \$25,000 over FY15); \$125,000 for After School Youth Employment (an increase of \$25,000 over FY15); \$50,000 for the Reads to Me Program; and \$35,000 for Workforce Readiness.

**Arts Funding** – The FY16 budget includes an additional investment of \$87,000 in the arts including an increase of \$37,000 in grant funding to bring the total investment in arts grants to \$250,000. Also included is \$50,000 to continue the Arts Alliance services contract.

**Library** – The FY16 budget includes an increased investment of \$156,000 in our library collection materials bringing our total investment in FY16 for collection materials to \$660,153. Additionally, there is included an increase of \$87,500 for reference materials. Finally, we are adding four (4) permanent part-time positions with an estimated investment of \$46,000.

**St. Pete Stat** – The FY16 budget includes funding in the Mayor's Office for the establishment of a St Pete Stat Coordinator. This position will closely work with the administration to move our organization from simply tracking and reporting key data points to using those data points to guide management decisions. The evolution from performance measurement to management is critical to the city's vision and efficacy.



**Technology Fund Replenishment** – New in FY16 is the introduction of an annual charge to each department to replenish the Technology Fund. The total projected investment in the Tech Fund is \$740,000. This investment reiterates our commitment to stewardship and fiscal responsibility and will better position the city to keep up with our ever changing technology needs.

**Healthy St. Pete Initiative** – \$50,000 is invested in the Parks and Recreation Department budget to advance the Healthy St. Pete Initiative. The Healthy St. Pete initiative was developed by the Deputy Mayor as a city-wide community engagement and empowerment tool to improve the health of our citizens. The four health priority areas include: Access to Health Care, Behavioral Health, Healthy Communities and Environments, and Health Prevention and Promotion. Through the Healthy St. Pete impact areas of Eat Healthy, Shop Healthy, Play Healthy, and Live Healthy the initiative will work to build a stronger and healthier community.

### **Capital Improvement Program Funding Priorities**

**Fire Station Number Seven** – Penny for Pinellas resources will be used to fund \$3.580 million to construct a new Fire Station Number Seven at Fossil Park. This is an important milestone as this is the final fire station to be remodeled or reconstructed with Penny for Pinellas funds.

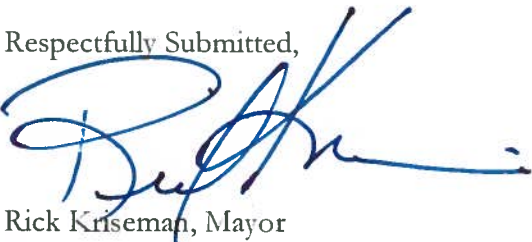
**Bio Solids to Energy Project** – A total investment of \$63.36 million for the Bio Solids to Energy project is in the FY16 CIP Budget. This investment is 70% of the Water Resources' total FY16 CIP Budget of \$89.506 million and will provide for the construction of state-of-the-art facilities at the South West Water Reclamation Facility to process all of the city's biosolids and to produce renewable natural gas to fuel our fleet.

**Library** – The capital improvement budget includes a total of \$975,000 for improvements at our libraries: \$450,000 for parking lot improvements at Main Library; \$325,000 for a Radio Frequency Identification System that will allow for more efficient lending and processing of materials, as well as a more convenient and enhanced customer experience at each of our libraries; and \$200,000 for general library improvements.

I am grateful to our administrators, department directors and staff city-wide who have invested many hours of work in the development on the FY16 budget. I am grateful to the public for their input in the budget process and to City Council for their leadership in the development and ultimate adoption of this FY16 budget.

I look forward to our shared service to our city and her residents.

Respectfully Submitted,



Rick Kriseman, Mayor  
City of St. Petersburg

# **CITY OF ST. PETERSBURG**

## **OPERATING BUDGET & CAPITAL IMPROVEMENT PROGRAM**

### **FISCAL YEAR 2016**

OCTOBER 1, 2015 – SEPTEMBER 30, 2016

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Rick Kriseman, Mayor

Charlie Gerdes	Council Chair, District 1
Amy Foster	Council Vice-Chair, District 8
Jim Kennedy	Council Member, District 2
Bill Dudley	Council Member, District 3
Darden Rice	Council Member, District 4
Steve Kornell	Council Member, District 5
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**October 1, 2014**

*Jeffrey R. Egan*

Executive Director

**City of St. Petersburg**  
**FY16 Operating & CIP Budget**  
**Table of Contents**

**Executive Summary**

Introduction – Our Vision, Our Budget .....	1
Applying the Vision to the FY16 Budget .....	1
Key Strategic Initiatives for Developing the Budget .....	2
Key Long-term Strategic Initiatives .....	3
Local Economic Drivers.....	6
Adoption Process .....	8
Fiscal Year 2016 Adopted Budget.....	11
General Fund Revenue .....	13
Personnel Overview.....	17
Enterprise Funds Overview.....	20
General Fund Subsidies or Advances.....	23
CIP Funds and Overview .....	24
Dependent Districts .....	26
Fund Structure and Fund Relationship .....	27
Basis of Accounting .....	28
At-a-Glance – City of St. Petersburg, FL .....	30
Civic, Cultural & Recreational.....	32

<b>Fiscal Policies.....</b>	<b>34</b>
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**Position Summary**

City Organizational Chart.....	48
General Operating Fund .....	49
Non-General Operating Funds.....	50
City Development Administration.....	51
General Government Administration.....	51
Leisure Services Administration.....	52
Neighborhood AffairsAdministration.....	52
Public Safety .....	52
Public Works Administration .....	53

**Revenue Highlights**

Total Operating Revenues .....	54
General Fund Revenues .....	55
Major General Fund Revenue Sources.....	56
Property Tax.....	57
Utility Taxes.....	58
Franchise Fees.....	59
State Half-Cent Sales Tax.....	60
Communications Services Tax .....	61
Local Option Gas Tax .....	62
Enterprise Fund Revenues.....	63
Water Resources Fund.....	63
Sanitation Fund.....	64
Stormwater Fund.....	65



## Fund Budget Summary

FY16 Millage Calculation.....	66
Fund Balance Summary .....	67
General Fund (0001) .....	68
Preservation Reserve Fund.....	71
Economic Stability (0008).....	72
Healthcare Facilities Authority (0051).....	73
Utility Tax Revenue (1001).....	74
Emergency Medical Services (1009).....	75
American Recovery & Reinvestment Act (1017).....	76
Local Housing Assistance (1019).....	77
Parking Revenue (1021) .....	78
Law Enforcement Fund (1023) .....	79
School Crossing Guard Fund (1025).....	80
Weeki Wachee (1041).....	81
Arts & Cultural Programs (1042) .....	82
Pro Sports Facility (1051).....	83
South St. Petersburg Redevelopment District (1104) .....	84
Downtown Redevelopment District (1105) .....	85
Bayboro Harbor Tax Increment District (1106) .....	86
Intown West Tax Increment District (1107) .....	87
Assessment Revenue (1108).....	88
Community Development Block Grant (1111).....	89
Emergency Shelter Grant Fund (1112) .....	90
Home Programs (1113).....	91
Neighborhood Stabilization Program (1114).....	92
Miscellaneous Donation Funds (1115).....	93
Community Housing Donation (1117).....	94
Building Permit Special Revenue (1151).....	95
Mahaffey Theater Operating (1201).....	96
Pier Operating (1203).....	97
Coliseum Operating (1205) .....	98
Sunken Gardens (1207) .....	99
Tropicana Field (1208).....	100
Community Redevelopment District (1301) .....	101
Police Grant Fund (1702).....	102
Federal Operating Grant (1720) .....	103
Arts in Public Places (1901) .....	104
Water Resources (4001) .....	105
Water Cost Stabilization (4005).....	107
Stormwater Utility Operating (4011) .....	108
Sanitation Operating (4021) .....	109
Sanitation Recycling Equipment Replacement (4023).....	111
Sanitation Equipment Replacement (4027) .....	112
Airport Operating (4031).....	113
Marina Operating (4041).....	114

Golf Course Operating (4061) .....	115
Jamestown Complex (4081) .....	116
Port Operating (4091) .....	117
Fleet Management (5001) .....	118
Equipment Replacement (5002) .....	119
Municipal Office Buildings (5005) .....	120
Technology Services (5011) .....	121
Technology & Intrastructure Fund (5019) .....	122
Supply Management (5031) .....	123
Health Insurance (5121) .....	124
Life Insurance (5123) .....	125
General Liabilities Claim (5125) .....	126
Commercial Insurance (5127) .....	127
Workers' Compensation (5129) .....	128
Billing & Collections (5201) .....	129

## Debt Service

Debt Service Overview .....	130
Debt Service Forecast .....	130
Combined Total Debt Requirements by Fiscal Year .....	131
JP Morgan Chase Revenue Notes (2010) .....	132
FFGFC Loan (2011) .....	133
Banc of America Notes Debt Service Fund (2013) .....	134
BB&T Notes (2014) .....	135
Stadium Debt Service (2025) .....	136
Sports Facility Sales Tax Debt (2027) .....	137
Water Resources Debt (4002) .....	138
Stormwater Debt Service (4012) .....	139
Sanitation Debt Service (4022) .....	140

## City Development Administration

City Development Administration Summary .....	141
City Development Administration Department .....	144
Downtown Enterprise Facilities Department .....	146
Planning & Economic Development Department .....	150
Real Estate & Property Management Department .....	153
Transportation & Parking Management Department .....	155

## H. General Government

General Government Administration Summary .....	158
Billing & Collections Department .....	163
Budget & Management Department .....	165
City Clerk .....	168
City Council .....	171
Finance Department .....	172



Human Resources Department .....	177
Legal Department.....	182
Marketing & Communications Department .....	184
Mayor's Office .....	187
Office of the City Auditor .....	191
Procurement & Supply Management .....	193
Technology Services Department .....	195

## **Leisure Services Administration**

Leisure Services Administration Summary .....	201
Golf Course Department .....	204
Leisure Services Administration Department.....	207
Library Department .....	208
Parks & Recreation Department .....	210

## **Neighborhood Affairs Administration**

Neighborhood Affairs Administration Summary.....	215
Codes Compliance Department .....	218
Community Services Department.....	220
Housing Department.....	222
Neighborhood Affairs Administration Department.....	225
Sanitation Department .....	227

## **Public Safety**

Public Safety Administration Summary .....	230
Fire Department .....	233
Police Department .....	237

## **Public Works Administration**

Public Works Administration Summary .....	241
Engineering and Capital Improvements Department.....	244
Fleet Management Department .....	248
Public Works Administration Department .....	250
Stormwater, Pavement & Traffic Operations Department .....	252
Water Resources Department .....	256

## **FY16 CAPITAL IMPROVEMENT PROGRAM (CIP)**

### **Overview**

Introduction to Capital Improvement Program (CIP).....	259
CIP Project Type Descriptions .....	261

### **Summary**

Summary of All CIP Funds 2016-2020.....	262
Summary by Fund.....	263
Operating Budget Impacts.....	267

### **Housing and General Funds**

Housing Capital Improvement (3000) .....	269
General Capital Improvement (3001) .....	271

### **Penny Funds**

Penny for Pinellas 10-Year Planning Strategy .....	274
Public Safety Capital Improvement (Fund 3025).....	275
Neighborhood & Citywide Infrastructure Improvement (Fund 3027) .....	277
Recreation & Culture Capital Improvement (Fund 3029).....	281
City Facilities Capital Improvement (Fund 3031).....	286
Original Penny 3 Project List 2010-2020.....	288

### **Enterprise Funds**

Downtown Parking Capital Projects (Fund 3073).....	290
Tropicana Field Capital Projects (Fund 3081).....	292
Water Resources Capital Projects (Fund 4003).....	294
Stormwater Drainage Capital Projects (Fund 4013).....	302
Airport Capital Projects (Fund 4033) .....	304
Marina Capital Projects (Fund 4043).....	306
Golf Course Capital Projects (Fund 4063).....	308
Port Capital Projects (Fund 4093) .....	310

### **Other Funds**

Bicycle/Pedestrian Safety Grants Capital Improvement (Fund 3004).....	312
Weeki Wachee Capital Projects (Fund 3041).....	314
Transportation Impact Fees Capital Projects (Fund 3071).....	316

## **APPENDICES**

A. Ordinance.....	318
B. Penny 3 Project List 2010-2020.....	327
C. Glossary.....	329
D. Fund Descriptions .....	333





# EXECUTIVE SUMMARY

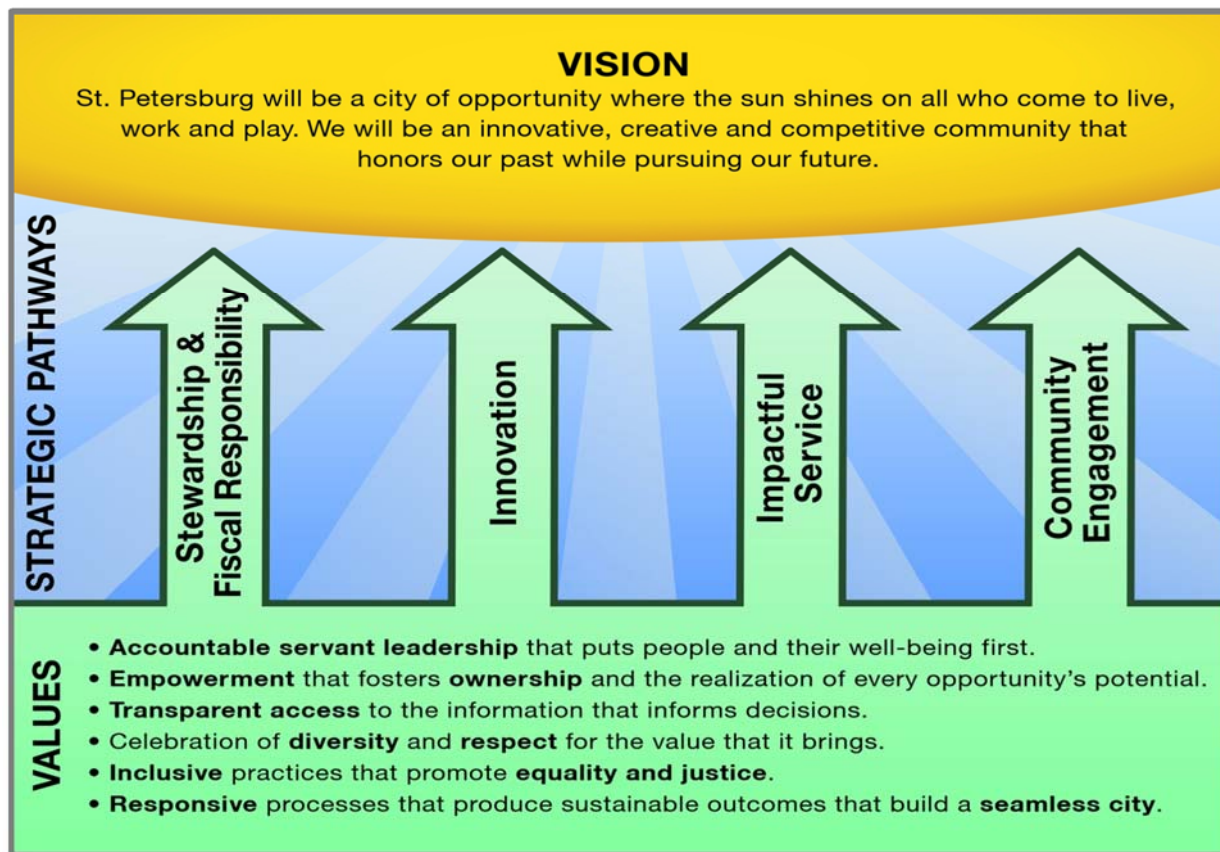
## Fiscal Year 2016 Operating and Capital Improvement Program Executive Summary

### Our Vision, Our Budget

The fiscal year 2016 budget for the city of St. Petersburg does more than fund the operating and capital improvement budgets for our city; it reflects our common values, incorporates our strategic pathways, and puts us one step closer to attaining our shared vision.

### Applying the Vision to the Fiscal Year 2016 Budget

At the beginning of the fiscal year 2016 budget building process the administration asked each department to complete several exercises that; 1) included a reflection on the accomplishments of the previous year (FY14), 2) included a progress report on the FY15 priorities, 3) articulated the department's FY16 short-term priorities, 4) identified three to five -year challenges and opportunities and finally, 5) included a dream big package. The dream big exercise asked departments if no budgetary constraints existed, what is the one innovation that your department could deliver that would be most impactful to our citizens. In completing each exercise departments were asked to identify the values and strategic pathways that each of their accomplishments or priorities addressed and how they advanced the city towards our vision.



The fiscal year 2016 budget reflects a city-wide effort to ensure that our funding priorities are aligned with our Vision. During the month of March, each department met with the administration and reviewed their fiscal year 2016 budget request. Departmental budgets were reviewed in the context of the above Vision, strategic pathways and values. Departments explained how the investment the city makes in each program or service advanced our collective Vision. Revisions and modifications were requested and implemented. Additionally, the FY16 budget process was transparent and inclusive reflecting input from members of City Council and the public at large. The section below entitled Budget Adoption Process includes more details.

## Key Strategic Initiatives for Developing the Fiscal Year 2016 Budget

### Public Safety

Maintaining service levels at the Police and Fire Departments is a top priority. Within the Fiscal Year 2016 General Fund budget, Public Safety represents 57% of the total investment or \$128.584 million.

The Police Department budget includes significant new investments in FY16. Authorized strength is increased from 550 in FY15 to 562 in FY16. The increase of 12 sworn officers will enable the department to establish two (2) new permanent patrol squads in the rapidly growing and diverse downtown area. Additionally, resources were added to increase training opportunities and to acquire new equipment. In the Capital Improvement Plan (CIP) budget there is \$760,000 for the acquisition of 12 new police cars (in addition to the 32 that are scheduled to be replaced in FY16).

The Fire Department budget includes an additional \$250,000 to fund a new Fire Cadet Program with the goal of increasing diversity within the ranks. Additionally, pursuant to a negotiated labor agreement, 18 fire fighter (9 in FY15 and 9 in FY16) positions were added to achieve the authorized strength to reduce the work week from 52 hours to 48 hours.

In the FY16 CIP budget there is \$3.585 million for the construction of a new Fire Station Number Seven (7) at Fossil Park. This funding is significant in that this is the final fire station to be reconstructed or rehabilitated using Penny for Pinellas funding.

### South St Petersburg Tax Increment Finance District

During FY16 the city will make the first contribution (\$285,773) to the newly created South St. Petersburg Tax Increment District (TIF). The South St Petersburg TIF District will allow the city to implement our comprehensive plan to end systemic poverty in South St. Pete. The city will utilize these resources to address a range of issues facing our citizens in this area: insufficient transportation, limited access to fresh and healthy food choices, lower educational attainment, limited access to health care, increased crime rates, high unemployment, and inadequate and insufficient housing.

### Neighborhoods

The FY16 budget contains various strategic investments in several departments that illustrate the city's commitment to our neighborhoods.

Within the Codes Compliance Assistance Department there is an additional \$500,000 for the demolition and securing of structures. Some of our neighborhoods, especially in South St Petersburg, have a higher proportion of unsafe or abandoned homes. This increased investment will allow the city to secure these structures and make them safe for future redevelopment.

In the Planning and Economic Development Department there is an investment of \$250,000 in a Neighborhood Commercial Public Partnership and Loan Program that will focus on the revitalization of underutilized neighborhood commercial centers. There is also an investment of \$200,000 in the Rebates for Residential Rehab (RRR) program. This successful program allows property owners to seek a rebate of up to \$10,000 for qualifying investments made in the rehabilitation of a residential unit. To date (9/30/15) the city has invested \$590,434 in the program awarding 96 grants with total construction dollars spent of \$2,418,453.

In the CIP there is once again \$175,000 for Neighborhood Partnership Grants and \$175,000 for Neighborhood Enhancements. The grants fund physical neighborhood improvements while the enhancement program funds improvements identified within approved Neighborhood Plans.

## Planning & Economic Development

Attracting and retaining good paying jobs to our city is an annual priority as well as for fiscal year 2016. The city is once again partnering with the St. Petersburg Chamber of Commerce on a series of initiatives. In FY16 the city will invest \$100,000 in the Grow Smarter Strategy, which will implement an economic development study completed in FY15. We will also continue our small business incubator joint venture at the Greenhouse in which the city will invest \$96,000. The city is also investing \$250,000 in our Innovation District which brings together many of our large employers including All Children's/Johns Hopkins Medicine, the University of South Florida, St Pete, USGS, NOAA, and USF College of Marine Science.

## Parks and Recreation

Median Maintenance Crew - For many years maintaining the physical infrastructure funded by our CIP has been a challenge. The FY16 budget includes a \$635,000 investment that will provide for two teams of four (4) workers to focus exclusively on the medians around the city.

Shore Acres Recreation Center – In FY16 we begin the process of reimagining the Shore Acres Recreation Center. In the operating budget we have a \$25,000 investment to develop options for the reconstruction of this facility. In the CIP Penny Fund (3029) we have assigned a total of \$6.149 million in resources (FY16-FY20) for the construction of this new facility.

## General Wage Increase

The fiscal year 2016 budget invests in our most important asset, the men and women who provide outstanding service to our residents. Each departmental budget includes sufficient resources to provide a 3% general wage increase. FY16 represents the third year in a row that the city has provided a GWI and the 3% is an increase from the 2% GWI in FY14 and FY15.

## Millage Rate

For the third year in a row the city will see property values increase over the previous year. Prior to FY14 the city had seen property values decrease in the five year (FY09 – FY13). Because of the declining property values some services or levels of service were reduced. In an effort to return to pre-recession service levels, the millage rate for FY16 was held constant at 6.7700 mills. The millage rate is evaluated annually during the budget development process.

## Key Long-Term Strategic Initiatives

### Invest in Reserves

An investment of \$500,000 in our reserves is funded in the Fiscal Year 2016 Budget. This investment moves us farther along the strategic pathway of Stewardship and Fiscal Responsibility and will help to maintain strong reserves and our credit rating.

Additionally, the FY16 budget includes an investment of \$740,000 in our Technology Fund (5019) with the commencement of a new departmental charge. The goal of this new charge is to grow the fund balance of the Technology Fund to better position the city to keep up with future technology needs.

Finally, FY16 is the second year of a multi-year plan to increase the fund balance of the Equipment Replacement Fund (5002). The Equipment Replacement Fund is the primary fund through which the city replaces its fleet of rolling stock and major equipment. In FY16 we have budgeted to add \$212,000 to the fund balance.



## Agreement with Pinellas County on Penny for Pinellas Funding

During FY15 the city entered into an amended and restated agreement with Pinellas County with respect to mutually beneficial projects to be funded by the local option one percent sales surtax known as the Penny for Pinellas. The shared investments will span a series of fiscal years from FY16– FY20 and will provide the city with a total of \$28.2 million in project funding. These investments are budgeted in our FY16-FY20 Capital Improvement Plan and the projects include the following:

- FY16    \$2,000,000 to renovate the affordable housing units as the city owned Jamestown Complex
- FY16    \$1,700,000 to install missing sidewalk segments along County Roads within the city's jurisdiction.
- FY17    \$4,300,000 for West Central Avenue/CR150 (from Park Street to 58<sup>th</sup> Street) streetscape improvements to include but not limited to the installation of mast arm signalization at intersections.
- FY20    \$20,200,000 in additional funding for the construction of a new Police Headquarters Building.

## Sustainability

During FY15, Mayor Kriseman issued an executive order in which he outlined the city's sustainability core values as community collaboration and partnership, creativity and quality outcomes, cost effective economics, environmental stewardship and leadership in innovation. Our sustainability goals are aggressive and include net zero energy, zero waste, protection and enhancement of natural systems, promulgation of shade and green space, safe and efficient multimodal transportation networks and a healthier community. Additionally, during FY15 a full-time sustainability coordinator was hired to work on the various initiatives across the city.

Highlights of some of our sustainable investments include but are not limited to:

**Bio Solids to Energy Project** – A total investment of \$63.36 million for the Bio Solids to Energy project is in the FY16 CIP Budget. This investment will provide for the construction of state-of-the-art facilities at the South West Water Reclamation Facility to process all of the city's bio-solids and to produce natural gas to power a portion of our fleet.

**Universal Curb-Side Recycling** – This program began in July 2015 (FY15) and in the four months of operations (July – October 2015) we estimate the cumulative effect to be a savings of \$182,623 from 1) a reduction in expenses as we reduce the solid waste we deliver to the Pinellas county landfill and 2) an increase in the revenues generated from recycling. Participation has been strong and we are currently exceeding our projections relative to performance of the program.

**Green Building Design & Certifications** – The City has begun or will begin work in FY16 on multiple significant capital improvement projects, four of which meet the threshold for green building certifications (LEED or Green Globes): St. Pete Pier, Albert Whitted Airport Hangar Redevelopment, Fire Station #7, and Police Headquarters. The city will follow a sustainable design process within the existing budget for each of these projects.

**HVAC Replacement** – In FY16 \$585,000 is invested in the replacement of HVAC systems at the Leisure Services Complex and at Fire Station #4. Based on the age of the systems to be replaced, future energy savings will be realized.

**Healthy St. Pete Initiative** – \$50,000 is invested in the Parks and Recreation Department budget to advance the Healthy St. Pete Initiative, a city-wide community engagement and empowerment program to improve the health of our citizens. The four health priority areas include: Access to Health Care, Behavioral Health, Healthy Communities and Environments, and Health Prevention and Promotion. Through the Healthy St. Pete impact strategies of Eat Healthy, Shop Healthy, Play Healthy, and Live Healthy the initiative will work to build a stronger and healthier community.

**Parks Lighting Improvements** -- \$125,000 is invested in the installation of enhanced security lighting including converting existing lighting to energy efficient lighting. We are also evaluating renewable electric systems where feasible as the technology advances.

### **Adherence to Fiscal Policies**

Annually, as part of the budget adoption process, City Council reviews and reaffirms the city's fiscal policies. The city's fiscal policies are a comprehensive series of fiscal policies that embody recognized financial management concepts. The policies were initially adopted in 1980 and have provided guidance on many budgetary decisions since their adoption. These fiscal policies are intended to provide long-term fiscal stability for the city and outlast changes in administrations, City Council and city staff. The city's fiscal policies are found in section B of this document.

## The Local Economic Drivers

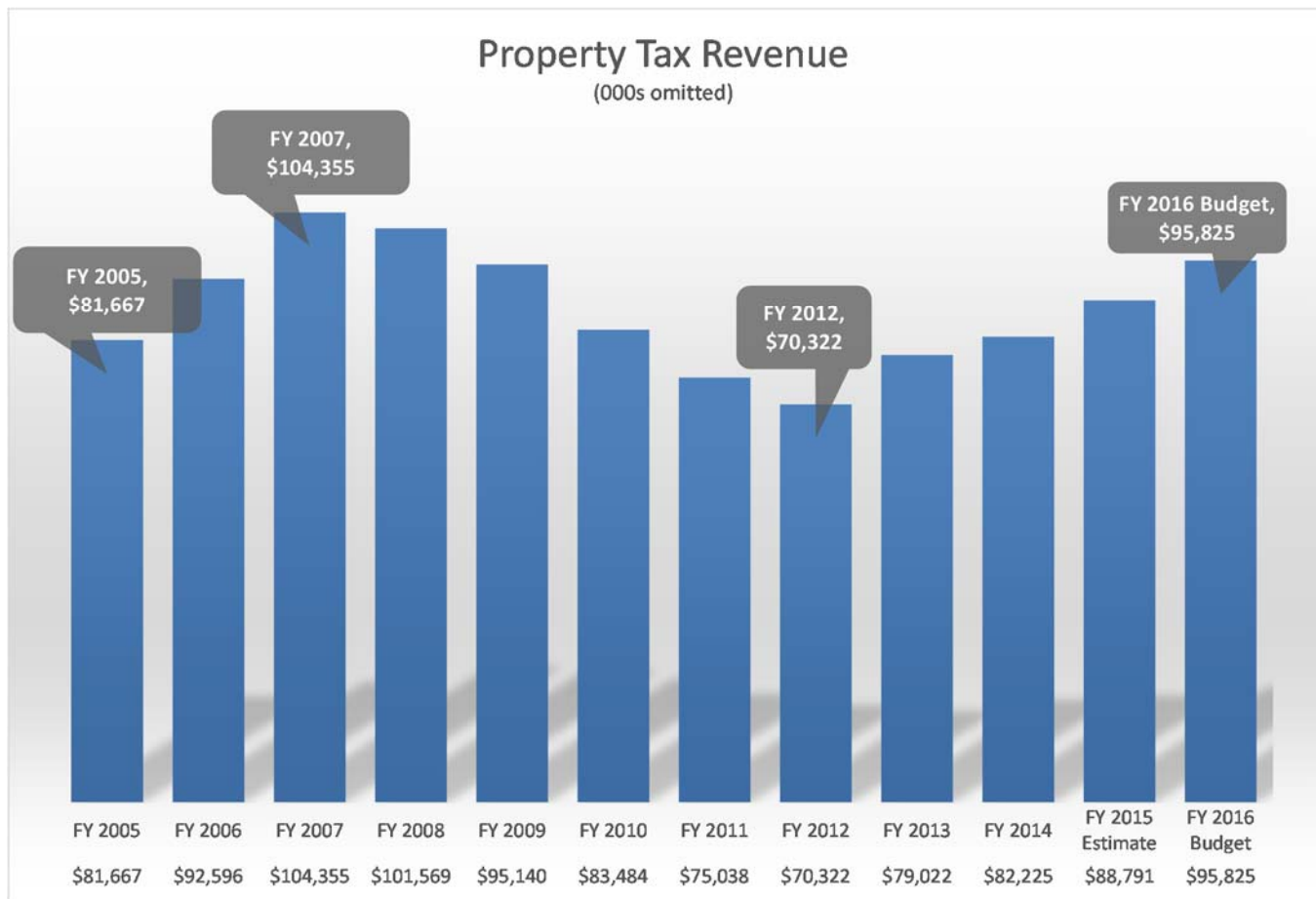
There are several characteristics of the local economy that drive the city's fiscal year 2016 budget. This section will briefly discuss them.

### Ad Valorem Revenues and Property Values

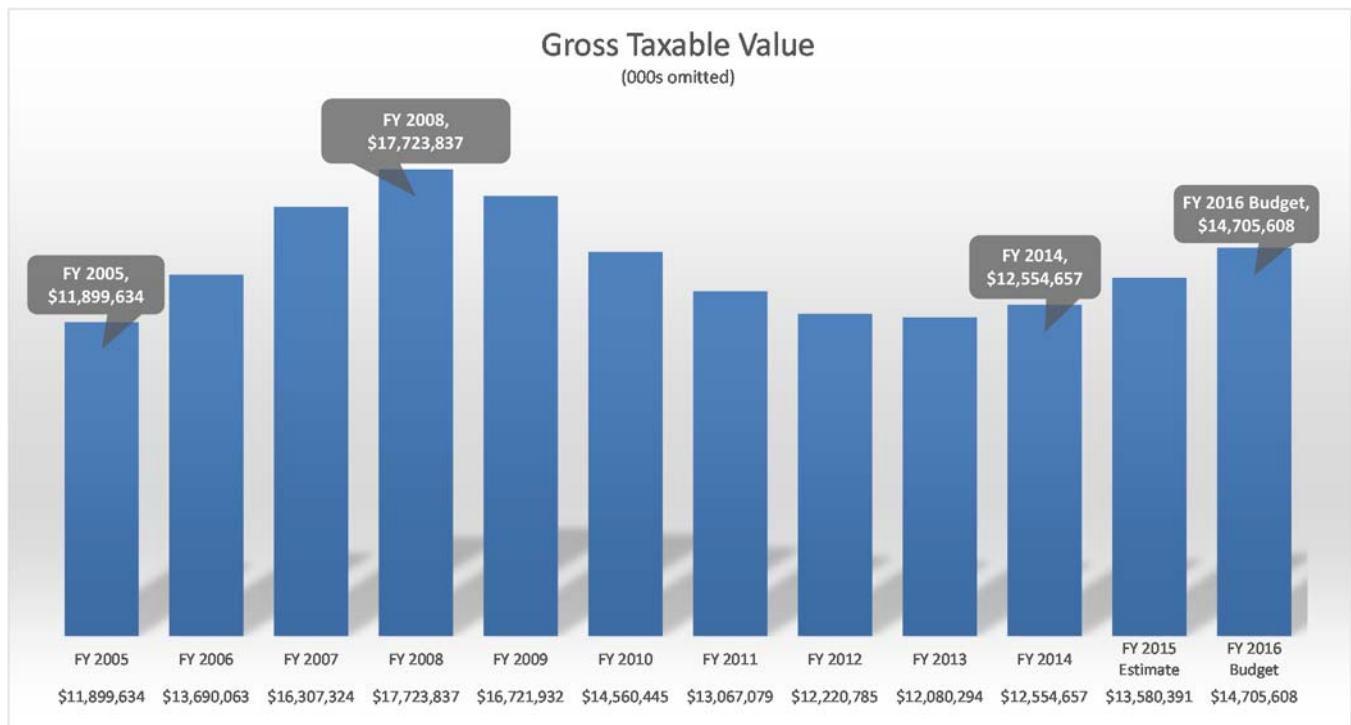
For fiscal year 2016 the city will see gross taxable property value increase by 8.51% to \$14.705 billion from \$13.580 billion in fiscal year 2015. The increase in property values will generate an additional \$7.034 million in ad valorem revenue from \$88.791 million in FY15 to \$95.825 million in FY16.

Fiscal year 2016 is the third year in a row gross taxable property values increased. As illustrated in the charts below, for fiscal years 2008 – 2012 the city experienced significant loss of ad valorem revenue due to the decline in property values associated with the great recession. It should be noted that the increase in ad valorem revenue in FY13 was associated with an increase in millage rate rather than an increase in underlying property values.

In FY07 the city collected \$104.355 million in ad valorem revenue and in FY12 the city collected \$70.322 million for a net reduction of \$34.033 million from the pre-recession high to the trough of the recession. The FY16 ad valorem revenue is still \$8.530 million below the pre-recession high of FY07.

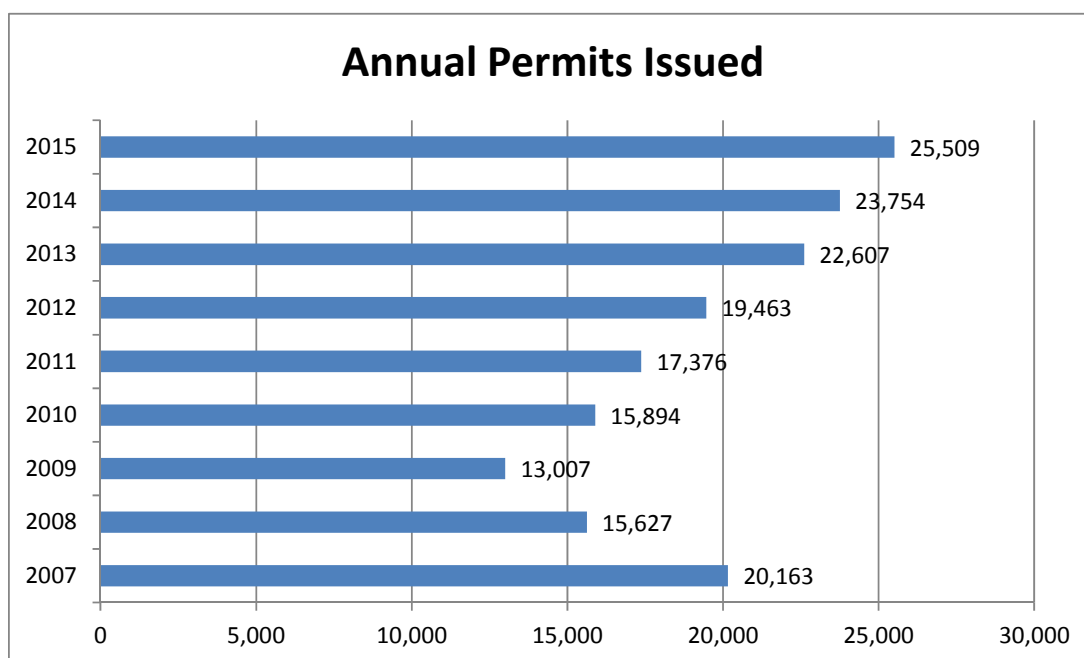


The gross property value within the city continues to improve. Much of the recovery in property values is attributed to the diversity of our tax base. For example, \$1.078 billion or 7.33% of the city's taxable value comes from tangible personal property such as equipment owned by businesses. Additionally, for fiscal year 2016 the city of St Petersburg added \$266.786 million in new property value to the tax rolls, a value greater than the amounts added in fiscal years 2015, 2014 and 2013 respectively.

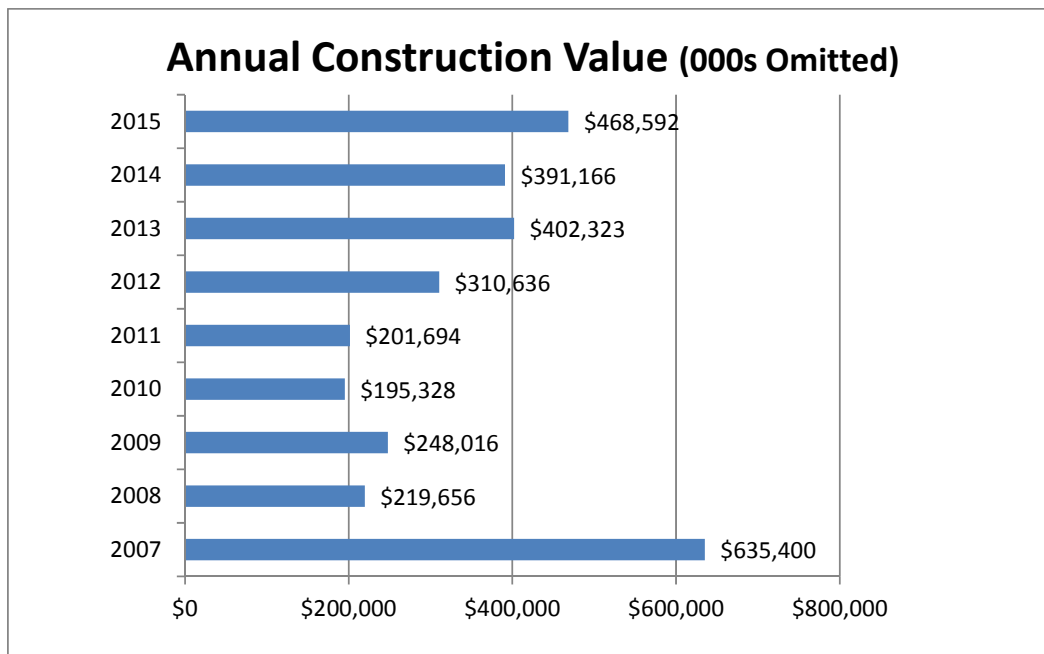


## Permitting Activity

Permitting activity is another indicator of the local economy. During the recently completed fiscal year 2015 a total of 25,509 building permits were issued with an estimated construction value of \$468.591 million. The 25,509 permits issued exceed the 23,754 issued in 2014. Additionally, the total estimated construction value for the 25,509 permits is \$468.591 million and is the highest level since 2007. The charts below illustrate the number of permits issued and the annual permitted construction value from fiscal years 2007 through 2015.







## Fiscal Year 2016 Budget Adoption Process

The city's budget approval process is defined by state statute, the City Charter, and the City Code (ordinances). The process also contains additional non-mandated steps, designed to provide the City Council and the general public with opportunities for early input into budgetary decisions. Each year City Council approves both an operating budget and a capital improvement budget. The adopted capital improvement budget becomes the first year of a multi-year capital improvement program.

### Adoption Process

The city's fiscal year begins October 1 and ends September 30, as specified by state law. Florida Statutes further require that budget appropriations occur each year and that each year's budget must be balanced. Additionally, there are very specific and detailed rules known collectively as the "Truth in Millage" or "TRIM" process as outlined in Florida Statute 200.065. These rules dictate the approval process for the budget in general and property taxes in particular. TRIM sets the timetable for the County Property Appraiser to deliver estimated and certified tax rolls to the taxing authorities, including the city. It further requires that a tentative millage rate be approved by the city by a certain date, that the appraiser mail notices of proposed taxes (TRIM notices) to all property owners by a certain date, that two public hearings be held within certain specific time periods, and that the city run newspaper advertisements which follow exact specifications for wording, size, and placement prior to the final public hearing. The hearings themselves must be conducted according to a prescribed format and sequence of Council actions. This process includes the calculation and announcement of a theoretical "rolled back" millage rate (the rate which would generate the same property tax revenue in the current year as the prior year given the updated property valuation). The percentage change in property tax from the prior year resulting from the proposed millage rate must also be announced. Finally, the city must document its compliance with the TRIM rules and submit this documentation to the State for review and approval.

The City Charter and City Code require that the Mayor submit a recommended budget to City Council by July 15<sup>th</sup>, containing specific information as outlined in the code. The code also requires additional supplementary line item detail not contained in the recommended document, but provided to Council in a separate volume by July 15<sup>th</sup>. Additionally, two days prior to the second public hearing, state statutes require the city to post the tentative budget on-line for citizen access. Following the adoption of the budget, state statutes require that the adopted budget be posted on-line within 30 days.

Other major planning processes that impact the budget include the comprehensive plan, required by state statute to define infrastructure requirements and levels of service. The comprehensive plan includes a capital improvements element, which is updated in conjunction with the capital improvement program and budget. The city is required to make an annual report on budget compliance with the capital improvement element of the comprehensive plan. Beyond the requirements of state statute and the City Charter, the city adopts a series of fiscal policies that provide guidance in developing the annual budget. A discussion of these policies, which cover such areas as revenue forecasting, fund balances, and the issuance of debt, is included in a later section of this document.

A series of workshops are held with City Council throughout the year to discuss the economic, financial, and programmatic issues pertinent to the budget development process. The mayor also holds three budget listening tours in the community where the public is invited to give city officials input prior to the release of the Mayor's Recommended Budget on July 15<sup>th</sup>. A schedule of the budget process follows:

## Fiscal Year 2016 Budget Adoption Timeline:

### February 6<sup>th</sup> - Operating Budget Kickoff

Budget Staff & Departments  
St. Petersburg Water Resources Building

### April 29<sup>th</sup> - Mayor's Budget Listening Tour

City Council, Mayor & Budget Staff  
J.W. Cate Recreation Center

### April 30<sup>th</sup> - CIP Workshop with City Council

City Council, Mayor, Budget Staff & City Administration  
City Hall

### May 14<sup>th</sup> - Operating Budget Workshop with City Council

City Council, Mayor, Budget Staff & City Administration  
City Hall

### May 20<sup>th</sup> - Mayor's Budget Listening Tour

City Council, Mayor & Budget Staff  
Enoch Davis Center

### June 2<sup>nd</sup> - Property Appraiser Estimate Due

County Property Appraiser

### June 16<sup>th</sup> - Mayor's Budget Listening Tour

City Council, Mayor & Budget Staff  
Willis S. Johns Recreation Center

### July 1<sup>st</sup> - Certified Taxable Values Received

County Property Appraiser

### July 7<sup>th</sup> - Mayor's Recommended Budget Issued

City Council

### July 23<sup>rd</sup> - Proposed Millage Rate for TRIM Notices is set First Public Hearing Set/Fiscal Policies Reaffirmed

City Council, & Mayor

### September 3<sup>rd</sup> - First Public Hearing to Adopt Tentative Budget & Tax Rate

City Council, & Mayor

### September 17<sup>th</sup> - Second Public Hearing to Adopt Final Budget & Tax Rate/Approve Capital Impr. Program

City Council, & Mayor

## FISCAL YEAR 2016 ADOPTED BUDGET

The operating budget for the city of St. Petersburg for fiscal year 2016 totals \$505,659,628 for all funds, excluding internal service funds and dependent districts. This is an increase of \$22.305 million or 4.61% from the fiscal year 2015 Adopted Budget. The estimate included herein was used by City Council to set the millage rate as required by Florida Statutes. In addition, the fiscal year 2016 capital improvement program budget totals \$128.464 million.

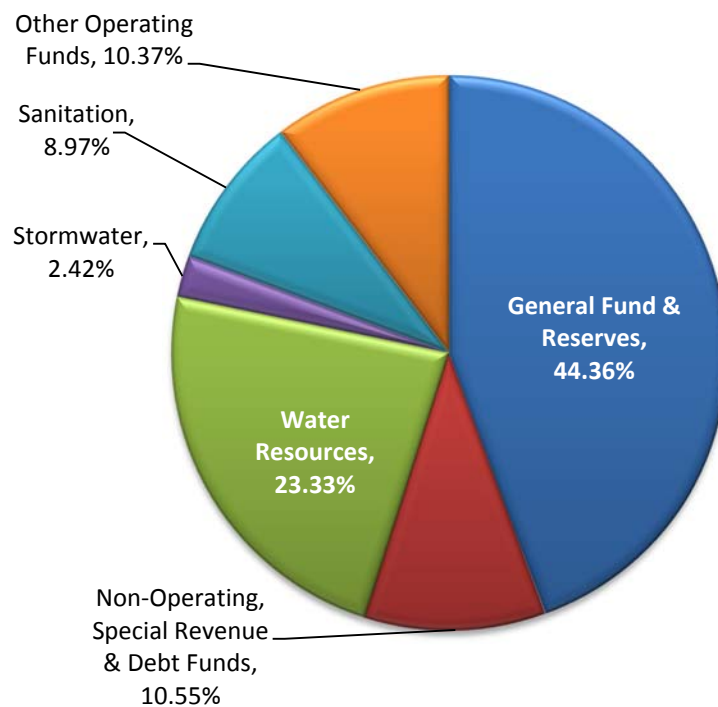
The city's budget is comprised of a number of different funds which are set up to accomplish different functions. This allows for segregation and tracking of the full cost of different city operations and programs. The following table shows the dollar amount budgeted for each operating fund:

FY16 Operating Budget Summary			
General Fund & Reserves	\$224,299,456	Water Resources	\$117,985,865
Non-Operating/Debt	\$53,359,040	Sanitation	\$45,360,561
Other Operating Funds	\$52,413,244	Stormwater	\$12,241,462
		Total	\$505,659,628

### Operating Budget Expenditures

As indicated in the charts to follow, the General Fund, which is the fund that accounts for ad valorem and other tax revenues and includes traditional government services such as police, fire, and parks and recreation, makes up 44% of the total operating budget. The three largest enterprise funds, funded by fees paid by users of the services are: Water Resources, Stormwater, and Sanitation, and comprise 35% of the operating budget. The remaining funds are attributed to other operating, special revenue and debt service funds.

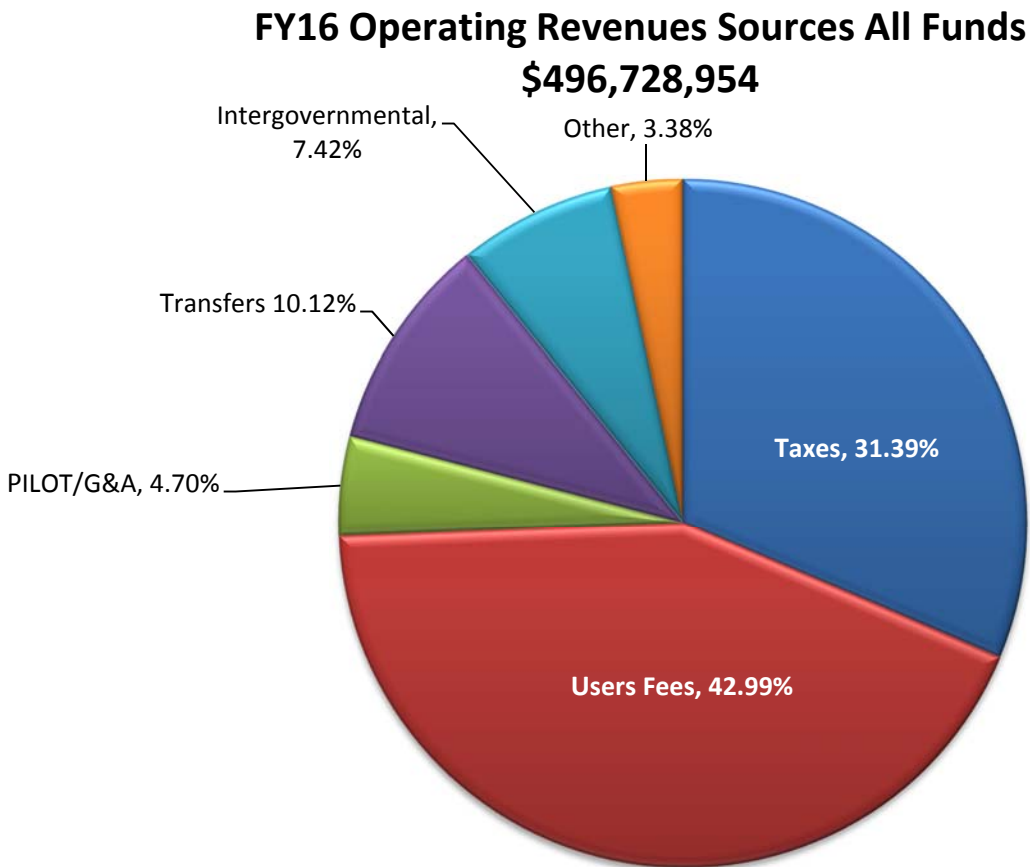
### FY16 Total Operating Budget





## Operating Budget Revenue

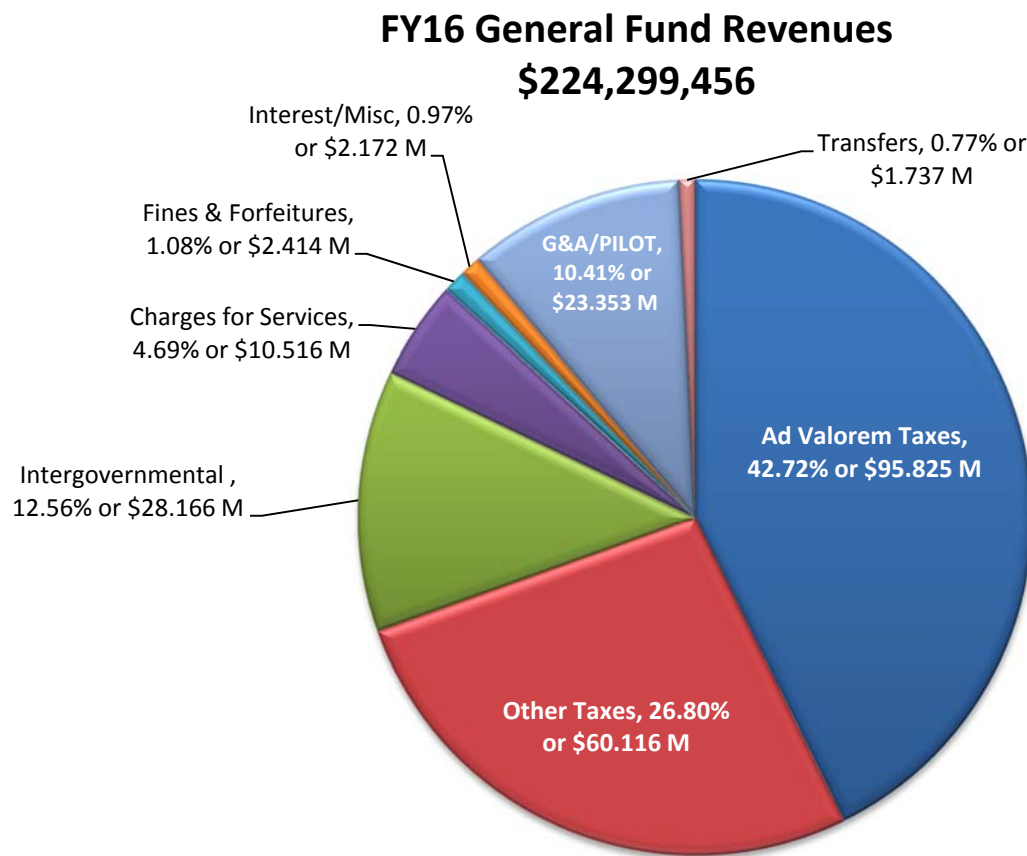
Revenues funding the operation of the government come from various sources, as illustrated below. The single largest source of revenue comes from user fees at 42.99% of the total operating budget. The majority of the city's user fee revenue is generated by the city's enterprise systems such as Water Resources (water, wastewater and reclaimed water services), Sanitation and Stormwater. The second largest source of revenues is taxes at 31% of the total revenue. Included in the taxes category is ad valorem (property taxes), as well as other taxes such as utility taxes and franchise fees.



## General Fund Revenue

**General Fund Revenues:** The General Fund is the operating fund for general government operations including Police, Fire, Parks and Recreation, Codes, etc. The fiscal year 2016 budget includes a total of \$224.299 million in General Fund revenue which is a 3.69% increase over the fiscal year 2015 budgeted revenues of \$216.312 million.

The General Fund is the only fund supported by ad valorem tax revenue. Ad valorem tax revenue of \$95.825 million or 42.72% of the total, represents the largest single source of General Fund revenue. Other taxes, including Utility Taxes (electricity, water, sewer, etc.), Franchise Fees (electricity and gas), Communications Services Tax, and Business Tax, account for a total of \$60.116 million or 26.80% of the total revenues. Intergovernmental revenue including federal, state and local grants, and State Shared Revenues which includes the half-cent sales tax is the third largest source at \$28.166 million or 12.56%. General Administrative charges (G&A) and Payment in Lieu of Taxes (PILOT) represent 10.41% of the total General Fund revenue or \$23.353 million. The G&A charges are assessed on each enterprise fund and three internal service funds and represent the pro-rata share of city-wide management and control functions such as accounting, personnel and purchasing. The PILOT payments are charges to enterprise funds which are intended to replace General Fund revenues (ad valorem tax revenue) which the city would receive if the enterprise were a private sector operation.



Overall, General Fund revenues are forecasted conservatively as required by city fiscal policy and are expected to increase 3.69 % from FY15. The increase in revenue is due to the increase in ad valorem tax revenues and is partially offset by a budgeted decrease in revenue from Communications Services Tax, Charges for Services and some others.

Ad valorem taxes have been the primary revenue driver in prior years and are based on the certified tax assessment received from the Pinellas County Property Appraiser which showed an 8.56% increase in assessed value from the FY15 final certified value. The increase is due to the firming up of the real estate market locally.

Over the last several years the city's share of the Communication Services Tax has been declining. In FY16 the city budgeted \$10 million which is a 6.54% decrease as compared to the \$10.7 million budgeted in FY15.

The franchise fee on electricity is a fee of 6% levied on a business's (Duke Energy) gross receipts for the sale of electricity within the city. This fee is to compensate the city for the use of its rights-of-way. The FY16 projected revenue is based on historical receipts and information received from Duke Energy. For FY16 the city is budgeting \$19.5 million which is a 5.98% increase as compared to the FY15 budget of \$18.4 million.

In FY16, the city budgeted \$22.5 million in utility tax on electricity, which is an increase of 1.11% as compared to the FY15 budget of \$22.25 million.

Projected state shared half-cent sales tax revenue is budgeted at \$15.8 million, which is an increase from the \$14.8 million budgeted in FY15. In 2010, the state-wide sales tax receipts were at record lows and the city's share of those revenues was \$11.225 million. Beginning in FY11, the city has seen consistent gains in the annual half-cent sales tax receipts.

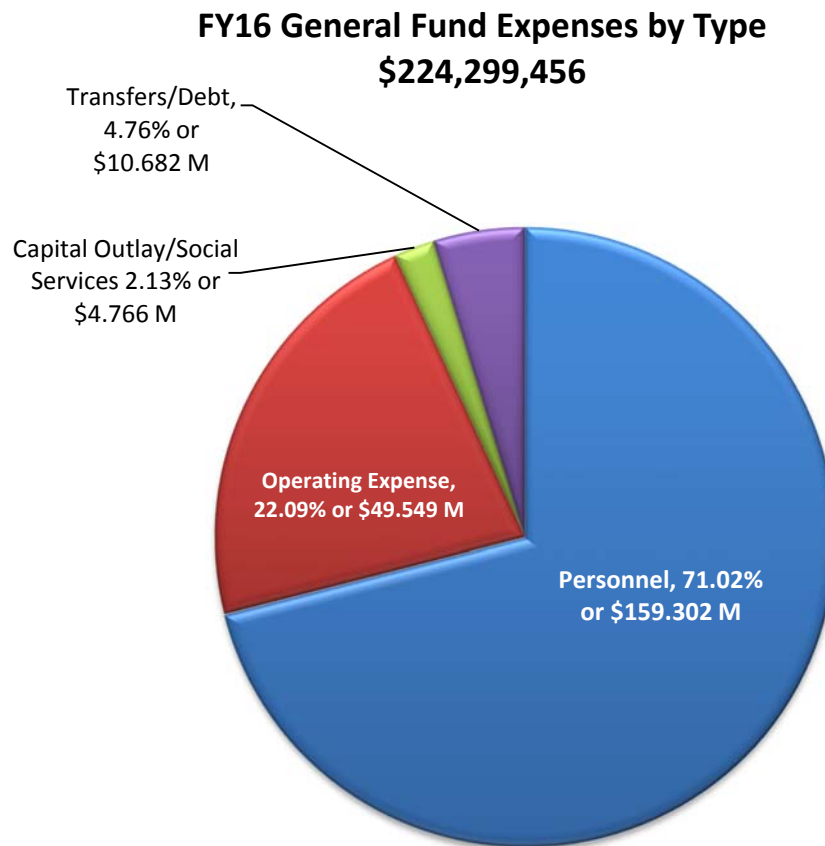
Local option gas tax revenue is based on a county distribution formula. FY16 gas tax revenues are projected to increase by 14.16% to \$3.750 million as compared to \$3.285 million in FY15.

NOTES: There is a line item on each of the administration and department pages in the Revenue Sources section that shows the amount of the fund balance added to or used for each department. This will be identified in the revenue source section by the name of the fund. For example, in the Water Resources summary for FY16 there is \$46,399; this is the amount of budgeted fund balance used to meet the FY16 obligations. In some funds the number will be negative, which indicates the amount that is contributed to the fund balance of the respective fund. For example, in the Fleet Management summary for FY16 there is an amount of (\$125,453) in the line from Fleet Management and represents the amount being added to the fund balance of the Fleet Fund.

In previous years, interest earnings included unrealized gain or loss. In order to follow correct accounting procedures, unrealized gain or loss has been removed from the revenue calculations in this book, causing some previous years' actuals to differ from what has been published in the past.

## General Fund Expenses by Type

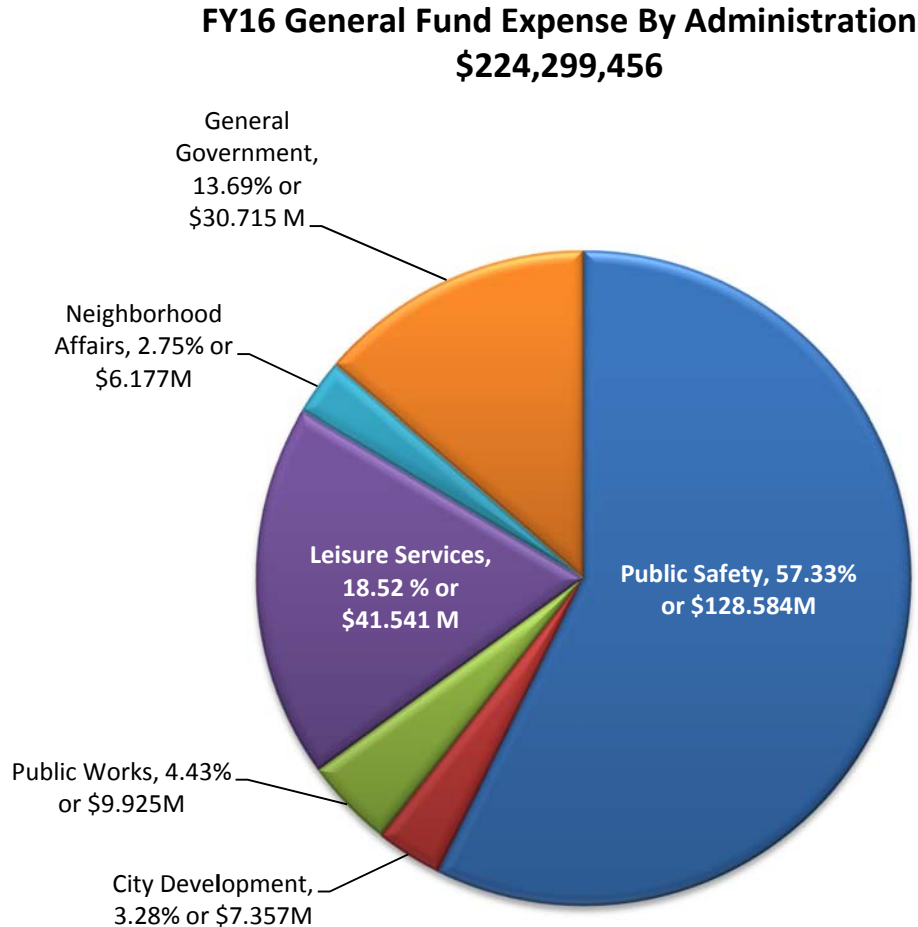
Looking at the General Fund by type of expense one can see that the single largest investment is in personnel at \$159.302 million or 71.02% of the total General Fund expenses. Operating expenses, which include the General Fund cost for services and commodities, make up an additional \$49.549 million or 22.09% of the total General Fund expenses.





## General Fund Expense by Administration

The General Fund is organized into six administrations. The largest investment in the General Fund is in public safety, which includes the Police and Fire Departments. The total investment for Public Safety in FY16 is \$128.584 million and represents 57.33% of total General Fund budgeted expenditures. Additionally, fiscal policies state that ad valorem revenues will be dedicated to support the Police and Fire Departments and in FY16 ad valorem revenues cover approximately 97% of the Police Department appropriation of \$96.902 million. The Leisure Services Administration, which includes quality of life type services provided by the city's Parks and Recreation Department and Libraries, is the second largest investment at \$41.541 million or 18.52% of the total General Fund.



## PERSONNEL OVERVIEW

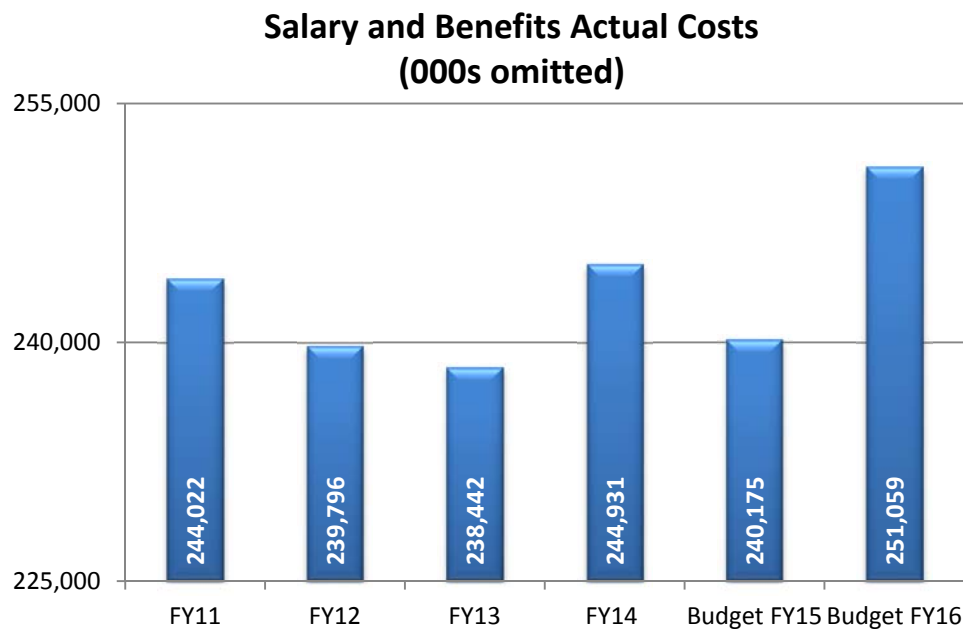
Salaries and benefits make up 49.65% of the total operating budget and 71% of the General Fund budget. These costs tend to increase at a higher rate than other operating costs. Although personnel expenses have increased, the percentage they comprise of the total General Fund has remained static for the past several years. Due to better economic conditions, the city's full-time work force increased 3.93% over FY15 resulting in 106 additional full-time positions city-wide as well as 72 part-time positions.

### Salary and Benefits Costs

In FY16, total city-wide salary and benefits costs increased 4.53% from \$240.175 million in FY15 to \$251.059 million. The notable increases include full-time salaries, which increased 7.80% from \$144.120 million in FY15 to \$155.351 million; health insurance costs, which increased 9.64% from \$29.050 million to \$31.850 million, and the city's contribution to the 401A retirement plan (for employees not covered by one of the three pension plans) increased by 24.33% from \$1.011 million in FY15 to \$1.257 million.

Partially offsetting the above increases are notable FY16 decreases in the annual required contributions (ARC) to the three pension plans. Pension costs are determined by an independent actuarial study. The FY16 ARC for the Fire pension decreased by 42.04% from \$7.725 million in FY15 to \$4.477 in FY16 while the ARC for the Police Pension decreased by 24.25% from \$10.259 million in FY15 to \$7.771 million in FY16. Finally, the ARC to the Employee Retirement System decreased by 12.43% from \$12.814 million in FY15 to \$11.221 million in FY16.

As shown in the chart below, salary & benefits costs are projected to increase by \$10.884 million or 4.53% when FY16 is compared to FY15.



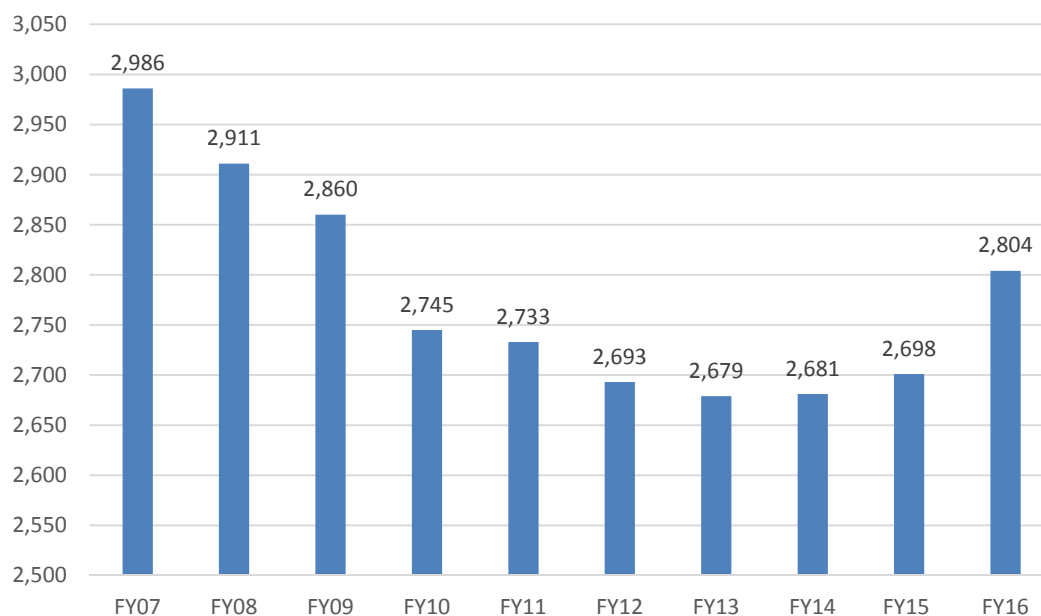
Step increases in the contracts with public safety union employees are included in the FY16 budget. The FY16 budget also includes an overall 3% increase for all FPSU represented employees, professionals and managerial employees.

## Full-Time Employee History

A net increase of 106 full-time positions is included in the FY16 budget as compared to FY15 budget. In the General Fund a net 73 full-time positions were added as follows; 22 in the Police Department, 20 in the Fire Department, 10 positions in Parks and Recreation, eight in City Council (formerly classified as part-time), four in the Mayor's Office, two positions in the Public Works Administration, two in Planning & Economic Development, and one position each in Transportation, Library, Procurement, City Clerk, Legal, and Human Resources. Additionally, half of a full-time position was restored to Real Estate & Property Management and a full-time position is shared between the Marketing and Water Resources Departments. One full-time position was eliminated in both the City Development Administration and the Engineering Department.

A total of 33 full-time positions were added in other funds including 17 in the Sanitation Department, six in Fleet Management, six in the Building Special Revenue Fund, three in Emergency Medical Services (EMS), and one each in the Marina, Airport and Stormwater Utility departments. Full-time positions eliminated include two in Technology Services.

Full-Time Employees Ten Year History



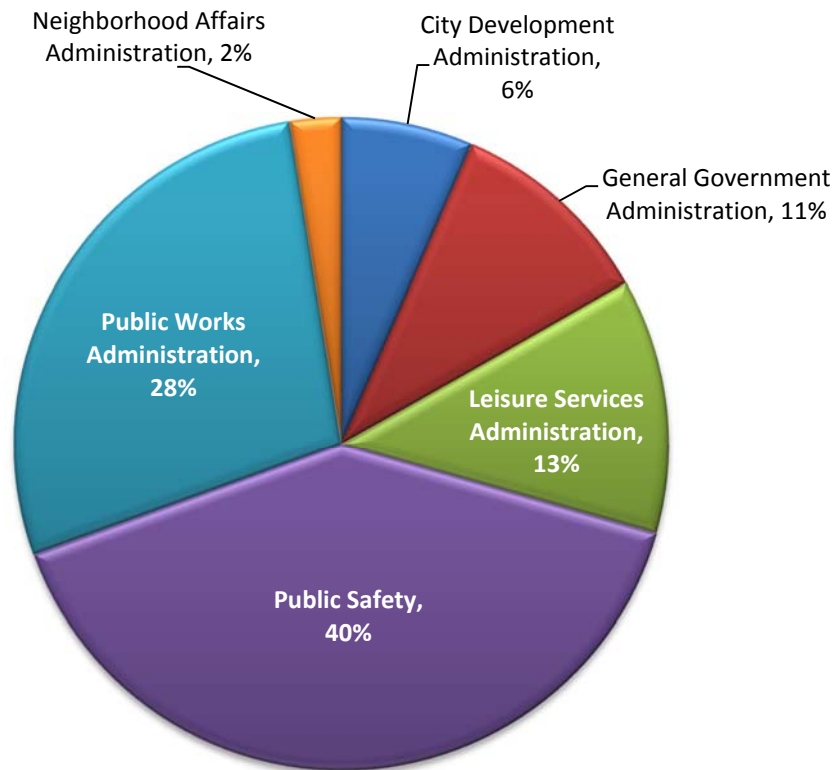
## Reorganizations

During FY15 the Print shop was transferred from the Technology Services Department (Internal Service Fund) to the Marketing Department (General Fund). The Police Department created the Reserve Unit Division to account for reserve officers as part-time employees, and the Special Operations Division to oversee youth services. The Office of Cultural Affairs was moved from the Marketing Department to the Mayor's Office. Additionally, a new Wage and Hour Compliance Division was created in Human Resources to support the newly adopted wage theft ordinance. Finally, for FY16, the Sanitation Department will report to the Neighborhood Affairs Administration and the Procurement and Supply Management Department will report to the City Administrator.

## Full-Time Staffing by Administration

The chart below provides a breakdown of full-time staffing by Administration. Public Safety, made up of the Police and Fire Departments, accounts for 40% of the city's total staffing. The Police Department has a total full-time equivalent (FTE) of 770.00 of which 73% or 562 FTE are the sworn men and women providing police protection to our community. The Fire Department has a total FTE of 356 and 331 FTE or 93% are the uniformed men and women providing emergency medical services and fire protection services to the city.

### FY16 Staffing Breakdown by Administration





## ENTERPRISE FUNDS OVERVIEW

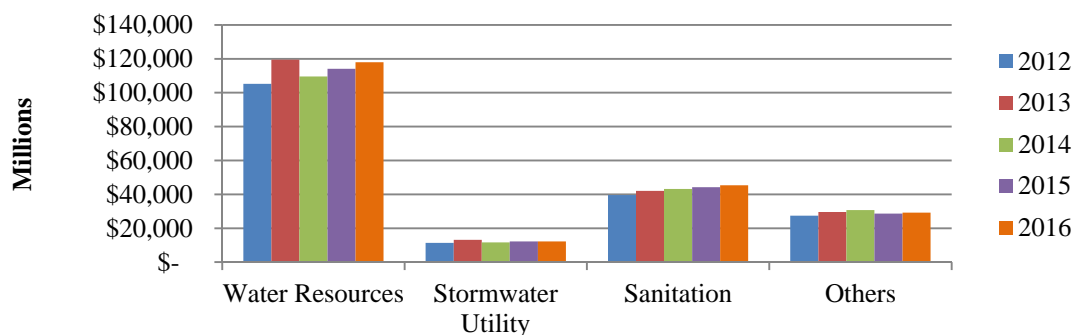
**Enterprise Operations:** Enterprise operations provide services that are of benefit to specific individuals and therefore charge a fee to the individuals who receive the service. The operations below seldom receive any direct general government support (when they do, it is in the form of an advance) and are expected to cover all costs including capital costs and any debt. The amounts shown in the chart below are for the enterprise operating funds only and do not include any associated reserve funds.

**Rate Increases:** The FY16 budget includes rate increases for our of the city's enterprise funds. Annually, the Water Resources Department completes a comprehensive rate study and each year City Council is asked to approve the results of the rate study recommendation which is then incorporated into the budget adoption process. In FY16, there is an increase of 3.75% on fees for water, waste water and reclaimed water. At the Marina, a 3% increase in slip rentals is included in the FY16 budget; this is the first increase in slip rentals since 2009. In the Parking Fund, monthly parking fees are increased by \$5.00 while the daily rate maximum is increased by \$1.00. The Parking Fund has not increased its rates in seven (7) years. Finally, the Golf Course will increase greens fees by \$1.00 during the high season at the Cypress Links course.

**Cost Allocation Plan:** During FY15, a city-wide cost allocation plan (CAP) was completed. The CAP quantifies the costs of providing our enterprise funds with the central services of the government and ensures that these enterprise operations pay their share of these central services. The results of the study have been implemented in the FY16 budget with most of the enterprise funds recognizing a reduction in the General and Administrative (G&A) charges for central services.

<b>Enterprise Funds History</b> (000s Omitted)					
	Actual 2012	Actual 2013	Actual 2014	Estimate 2015	Adopted 2016
Water Resources	\$ 105,197	\$ 119,521	\$ 109,582	\$ 114,112	\$ 117,986
Stormwater Utility	\$ 11,408	\$ 13,198	\$ 11,665	\$ 12,217	\$ 12,241
Sanitation	\$ 39,637	\$ 42,046	\$ 43,192	\$ 44,216	\$ 45,361
Others	\$ 27,469	\$ 29,607	\$ 30,694	\$ 28,638	\$ 29,189

## Enterprise Fund Expense History



## Water Resources:

- Based on a rate study completed in FY15, water, sewer and reclaimed water rates will increase by 3.75% in FY16.
- In FY16, \$1.317 million will be transferred to the Water Resources Operating Fund from the Water Cost Stabilization Fund (WCS Fund) to partially offset the cost of raw water from Tampa Bay Water. The WCS Fund was initially funded by the sale of well fields to Tampa Bay Water. Investment earnings on proceeds from this sale are transferred annually to help offset the cost of water.
- The Water Resources Operating Fund will transfer \$11.488 million to the General Fund for payment in lieu of taxes in FY16.
- The transfer to Water Resources CIP from the Operating Fund is \$5 million in FY16.
- In FY16 the G&A charges for Water Resources were reduced by \$635,936.

## Stormwater:

- No rate increase is included in the FY16 budget.
- The transfer to the Stormwater CIP from the Operating Fund is \$1 million in FY16.
- The Stormwater Utility Operating Fund will transfer \$2.119 million to the General Fund for payment in lieu of taxes in FY16.
- G&A charges were reduced \$194,516.

## Sanitation:

- During FY15 the city commenced a curbside recycling program that included a new monthly fee of \$2.95; no other rate increases were effected.
- A transfer of \$2.7 million will be made to the Sanitation Equipment Replacement Fund in FY16.
- The Sanitation Fund will transfer \$380,076 for return on investment and \$2.550 million for payment in lieu of taxes to the General Fund.
- G&A charges were reduced \$908,384.

## Airport:

- In FY16, the Airport Fund will transfer \$220,400 to the General Fund for repayment of its outstanding loan in the principal amount of \$2,509,235 as of the end of FY15. The outstanding loan amount is due in the amounts of \$1,499,641 to the General Fund and \$1,009,594 to the Economic Stability Fund.
- G&A charges are reduced \$99,484.

## Marina:

- A 3% rate increase for slip rentals is included in the FY16 budget. This is the first increase in slip rental rates since 2009.
- The transfer to the Marina Capital Projects Fund is \$440,000 in FY16.
- In FY16, the Marina Fund will transfer \$310,000 for return on investment and \$124,224 for payment in lieu of taxes to the General Fund.
- G&A charges were reduced \$66,064.

## Golf Course:

- A \$1.00 increase in greens fees at the Cypress Links Course is included in the FY16 budget.
- Twin Brooks will reopen during FY16 following a \$1.464 million renovation.
- The Golf Course Fund will transfer \$58,512 to the General Fund for payment in lieu of taxes in FY16.
- G&A charges were reduced \$114,661.

**Jamestown:**

- No rent increase is included in the FY16 budget.
- Renovations to the rental units are underway with completion expected during FY16.
- Jamestown does not transfer funds to the General Fund for payment in lieu of taxes because it is subsidized

**Port:**

- The Port does not transfer funds to the General Fund for payment in lieu of taxes because it is subsidized.

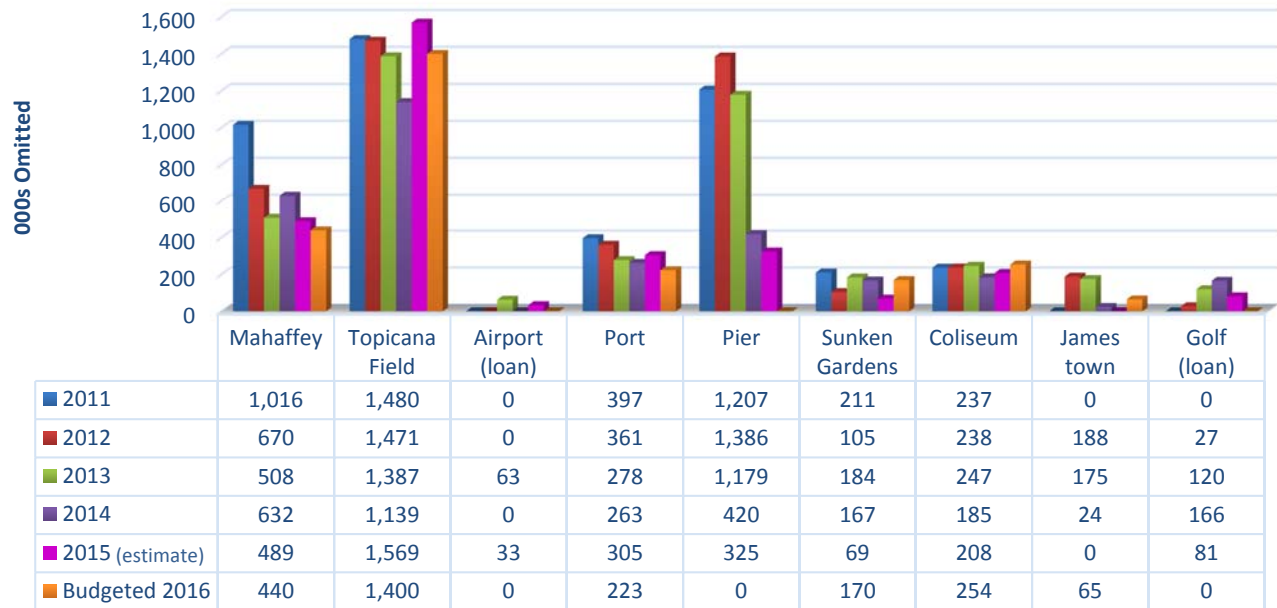
**Parking:**

- The Parking Fund will transfer \$350,000 for return on investment and \$97,836 for payment in lieu of taxes to the General Fund in FY16.
- G&A charges increased by \$70,432 to \$230,008 in FY16.

## GENERAL FUND SUBSIDIES OR ADVANCES

In general, enterprise fund operations generate revenue which is expected to cover the cost of the operation plus any capital needs and debt service. However, some enterprise funds are deemed to have public benefit in addition to the specific benefits to the users and, as such, are provided a subsidy from the General Fund to cover any shortfalls between the cost of operation and the revenue generated. The chart that follows shows the historical and budgeted amounts of the subsidy for each of these operations. For the Airport, Golf Courses and Jamestown any support from the General Fund is in the form of an advance or loan and the enterprise is expected to make repayment.

Subsidy History



**Airport** – In FY16, there is a budgeted repayment from the Airport to the General Fund of \$220,400. During FY15 the Airport needed an advance of \$33,000. The total amount loaned to the Airport from the General Fund and the Economic Stability Fund is \$2,899,853 (\$1,317,414 in operating support and \$466,000 in debt payments from the General Fund and \$1,009,594 in debt payments from the Economic Stability Fund). Taking into consideration the repayments made in FY11, FY12, FY14 and FY15, the outstanding balance due to the General Fund from the Airport at the end of FY15 is estimated to be \$2,509,235.

**Jamestown Housing Complex** – This is a city owned complex that provides affordable apartment units to low and moderate income families. Jamestown has received loans or advances from the General Fund in the following amounts: \$70,000 in FY10, \$188,000 in FY12, \$175,000 in FY13 and \$24,000 in FY14. It paid back \$35,000 in FY11, so the balance due at the end of FY15 is \$422,000. In FY16, as part of an inter-local agreement with Pinellas County the city will receive \$2 million for the renovation of units at Jamestown. Given that Jamestown will be undergoing renovations, and occupancy rates may be down, the FY16 budget includes an additional loan or advance in the amount of \$65,000.

**Golf Courses** – The city owns three golf courses, one championship course (Mangrove Bay) and two par three facilities (Twin Brooks and Cypress Links). During fiscal year 2016 Twin Brooks reopened to play following an investment of \$1.464 million in improvements. The Golf Course received operational support from the General Fund in the following amounts; \$27,000 in FY12, \$175,000 in FY13, \$166,000 in FY14 and \$81,000 in FY15. This amount, totaling \$449,000 is considered a loan and will be repaid from future Golf revenues.

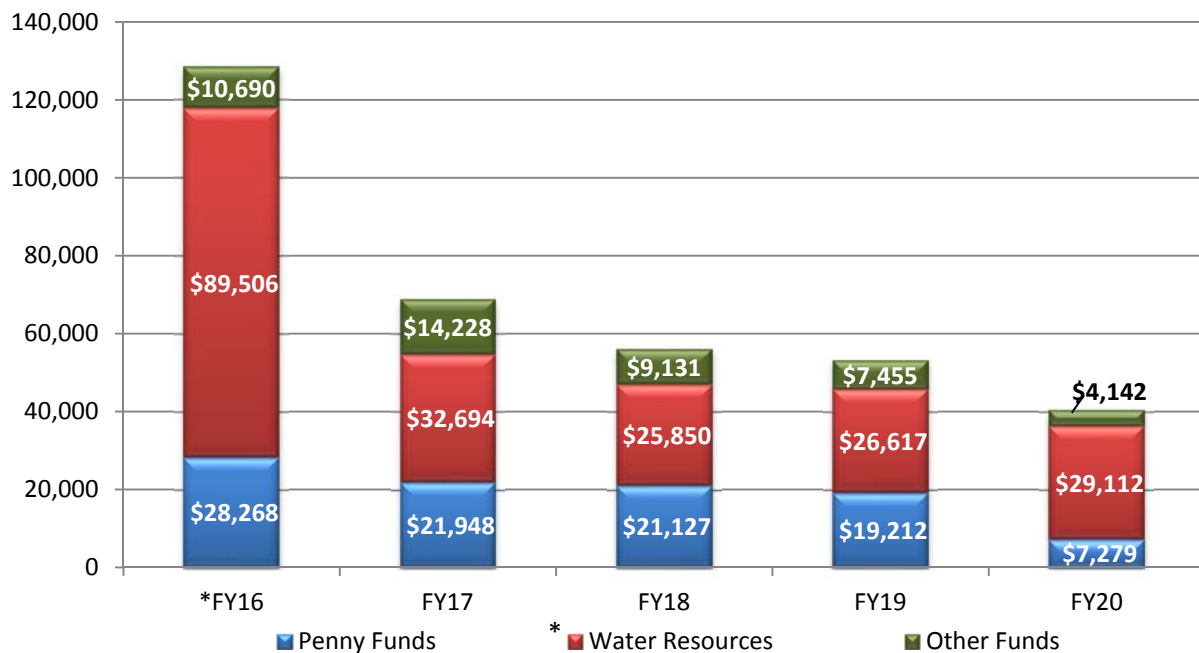
## Capital Improvement Program

The fiscal year 2016 adopted capital improvement program (CIP) is \$128.464 million and the five-year CIP plan covering FY16 – FY20 provides for an estimated \$347.259 million in total capital improvements. The CIP section of this book includes a complete listing of the proposed capital projects to be implemented during fiscal year 2016, including project descriptions for each project. There are fund summaries for each capital improvement fund and each summary provides a five-year look into the future.

The capital expenditures for fiscal year 2016 in the Water Resources Department are projected to be \$89.506 million or 70% of the total FY16 CIP, while the Penny for Pinellas projects account for \$28.268 or 22% of the total FY16 CIP.

The five year CIP totals \$347.259 million. All funds are balanced in all years. Water Resources projects comprise 58.68% of the five year CIP. As indicated in the chart that follows, the FY16 CIP is significantly higher than other years as it includes the final demolition of the Albert Whitted Reclamation Facility and the construction of the waste-to-energy project at the Southwest Water Reclamation Facility.

### CAPITAL IMPROVEMENTS PROGRAM 5 YEAR PLAN- \$347.259 M (000s omitted)



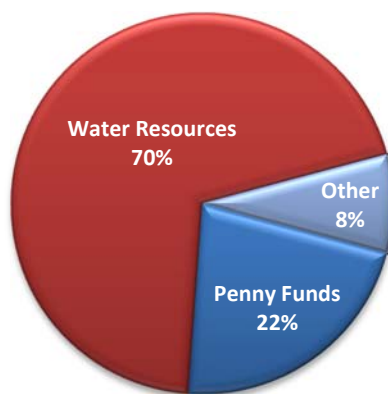
\*The Biosolids to Energy project is scheduled to begin construction in FY16 in the Water Resources Fund. Most of the project is expected to be funded with a low-interest State Revolving Fund Loan issued by the Florida Department of Environmental Protection.

The first year of the CIP is appropriated by City Council as the FY16 capital projects budget and is \$128.464 million for all funds in FY16. The budget is shown by fund in the chart and table that follow. As indicated, 92% of the budget is comprised of Water Resources projects and projects funded from the Local Option Sales Surtax which is commonly known as the “Penny for Pinellas.” The remaining portion is comprised of a number of funds as shown in the smaller circle.

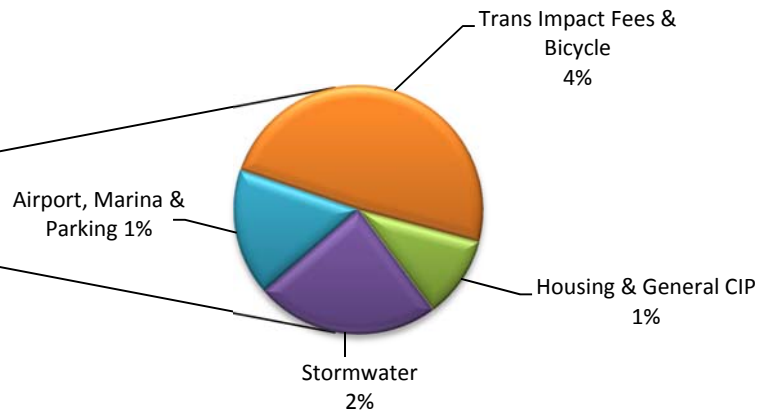


## FY16 Capital Improvement Program (CIP) 128.464 Million

### Penny for Pinellas, Water Resources, and Other CIP Funds



### Break Down of Other CIP Funds



### CIP FUNDS FY16 (000s Omitted)

Public Safety	\$5,281	Stormwater	\$2,550
Neighborhood & Citywide	\$13,332	Airport	\$821
Recreation & Culture	\$6,265	Marina	\$165
City Facilities	\$3,390	Golf	\$0
Housing	\$200	Port	\$0
General CIP	\$940	Bicycle/Pedestrian	\$2,782
Tropicana Field	\$0	Weeki Wachee	\$0
Downtown Parking	\$782	Transportation	\$2,450
Water Resources	\$89,506	Grand Total	\$128,464

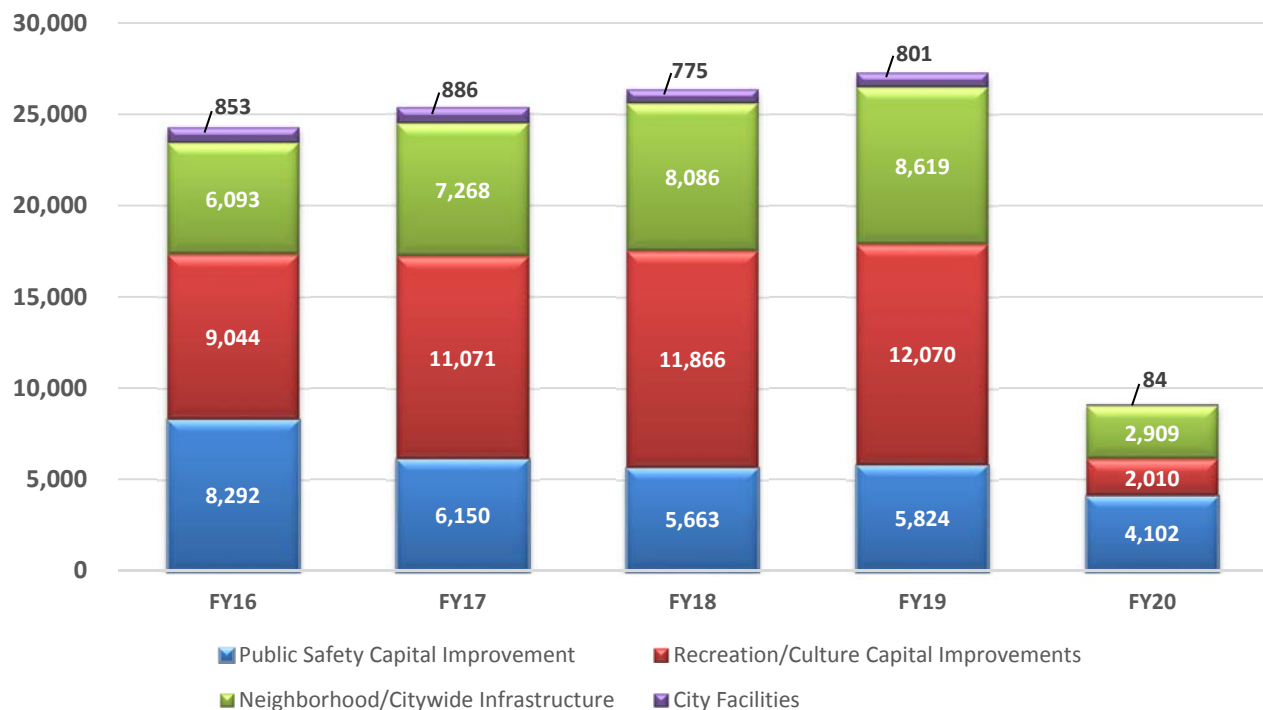
Funding for enterprise fund (Water, Stormwater, Airport, Marina, Golf Courses, Port, Parking, and Tropicana Field) CIP projects comes from operating fund transfers on a pay-as-you-go basis, as well as from debt or grant funding. Although enterprise funds are expected to fully fund all aspects of their operations, Penny for Pinellas funds are programmed for some Stormwater projects, as well as for grant matching funds for Airport and Port projects. Funding for other non-general government projects (Bicycle/Pedestrian, Weeki Wachee, Transportation, and Housing) comes from grants and various special revenue funds.

The majority of projects in the General CIP Fund are funded by grants, but a portion of funding is provided by transfers from other funds including the General Fund. The primary revenue source for general government projects, such as streets, roadways and parks is the Local Option Sales Surtax, which is commonly known as the "Penny for Pinellas."

On March 13, 2007, voters approved a ten year renewal of the "Penny for Pinellas" sales tax beginning in January 2010 when the previous penny sales tax expired. In prior years, revenue provided by the "Penny" has allowed the city to fund a majority of the general government capital improvement program, and the extension of the tax is very important to the city's ability to continue to fund needed capital improvements going forward. Over the ten-year extension, proceeds of the tax are expected to be approximately \$229.973 million. The following provides key provisions of the tax:

- The basis for the Penny for Pinellas is rooted in state law. With voter approval, the state legislature authorized counties to levy a sales surtax for infrastructure.
- The tax has been approved by voters three times beginning in 1989.

- Although Pinellas County has chosen to implement the tax on a ten year time basis, the law allows the tax to be levied for up to 15 years.
- The tax cannot exceed one cent. In Pinellas County, the Penny for Pinellas is the seventh cent of sales tax.
- Pinellas County shares that one cent with all municipalities in the county according to an inter-local agreement that specifies distribution on a population-based formula after removal of a specified amount for county criminal justice projects. St. Petersburg's annual share of approximately 18% of the balance has averaged \$19.585 million for the years FY10-FY15.
- In FY16, Penny for Pinellas projects total \$28.268 million and for the FY16 – FY20 period total \$97.834 million. These numbers do not include an assignment of \$48.1 million for a new police facility/emergency operation center in the five-year CIP. The penny plan approved by the voters provides for projects in four priority areas and established funding goals for each of these areas. The following chart show the appropriations for each of the four areas (not including the assignment mentioned above) in FY16 and for the five-year CIP.



## Dependent Districts

The city is required to budget for its dependent districts including the Downtown Redevelopment District, Bayboro Harbor Tax Increment District, Intown West Tax Increment District, the newly created South St. Petersburg Redevelopment District and the Health Facilities Authority (HFA). The City Council serves as the board for the tax increment districts. The Downtown Redevelopment District receives the city and county shares of the downtown tax increment revenue as well as interest earnings; in FY16 we project total revenues of \$11,115,070, a portion of which will pay debt service on public improvement bond issues. The Bayboro and Intown West Tax Increment Districts are projected to receive city and county contributions and interest earnings of \$81,881 and \$850,915 respectively. The South St. Petersburg Redevelopment District is budgeted to receive total revenues of \$487,369 during FY16. The revenue from these special districts is used for improvements within the tax increment district. The Health Facilities Authority issues bonds for health care facilities, and annually includes a budget of \$14,000 for minor expenses.

## Fund Structure

The city of St. Petersburg uses “funds” and “account groups” to manage and report revenues, expenditures, and expenses as required by the City Charter, state statutes, and generally accepted accounting principles (GAAP).

Each of the city funds is a financial/accounting entity, and in a sense, a legal entity. Each fund has its own fund balance, which is accounted for separately. The target fund balance amount for each fund is stated in the city’s fiscal policies.

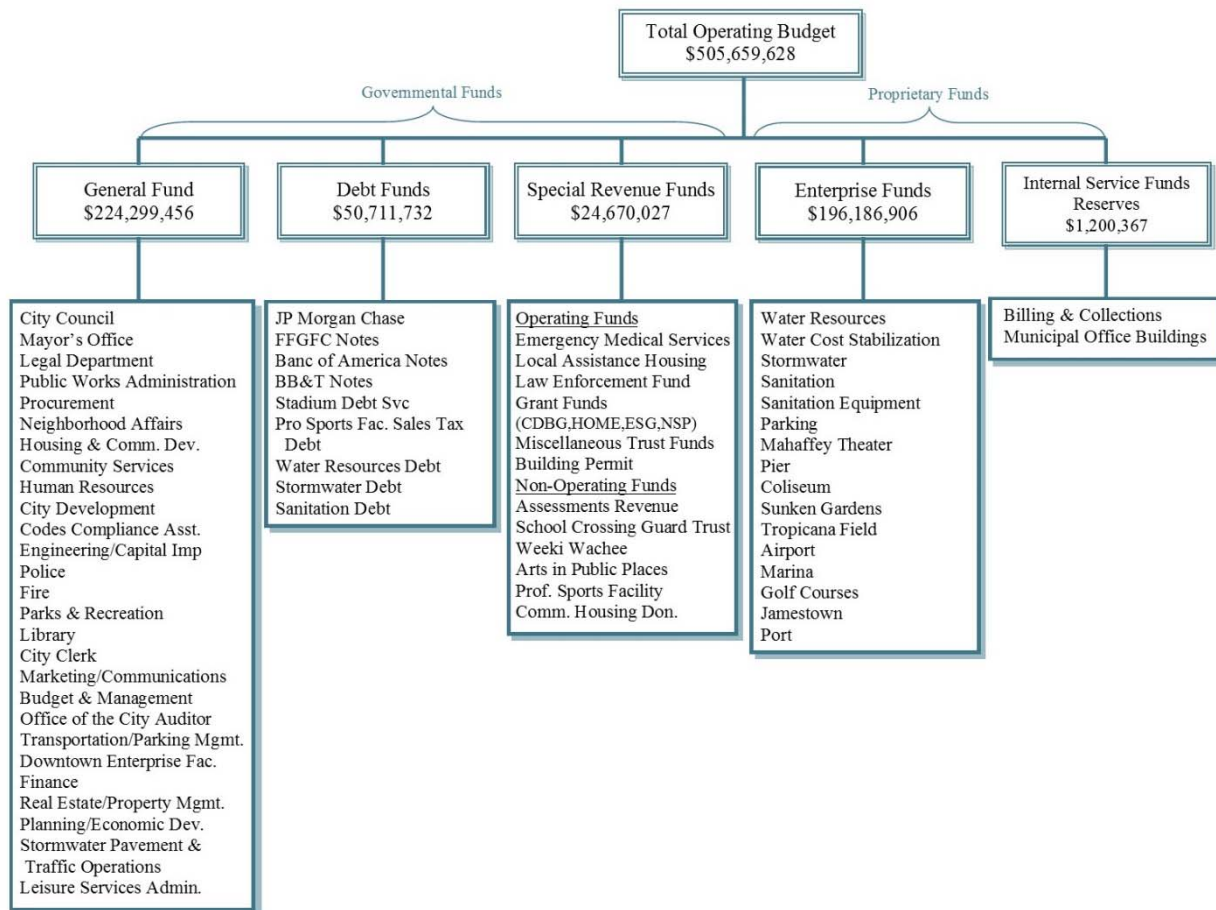
The following are the various fund categories the city uses:

**GOVERNMENTAL FUNDS** are designed to focus on near-term liquidity. Consequently, governmental funds do not present fixed assets, long-term receivables, or long-term liabilities. Governmental Funds typically are used to account for activities supported by taxes, grants, and similar resources. There are four types of Governmental Funds: General Fund, Special Revenue Funds, Capital Improvement Funds and Debt Service Funds.

**PROPRIETARY FUNDS** are used to account for the delivery of services similar to those found in the private sector. The services can be provided to outside parties for a profit, or internally to other departments for payment based on cost. There are two types of Proprietary Funds: Enterprise and Internal Service Funds.

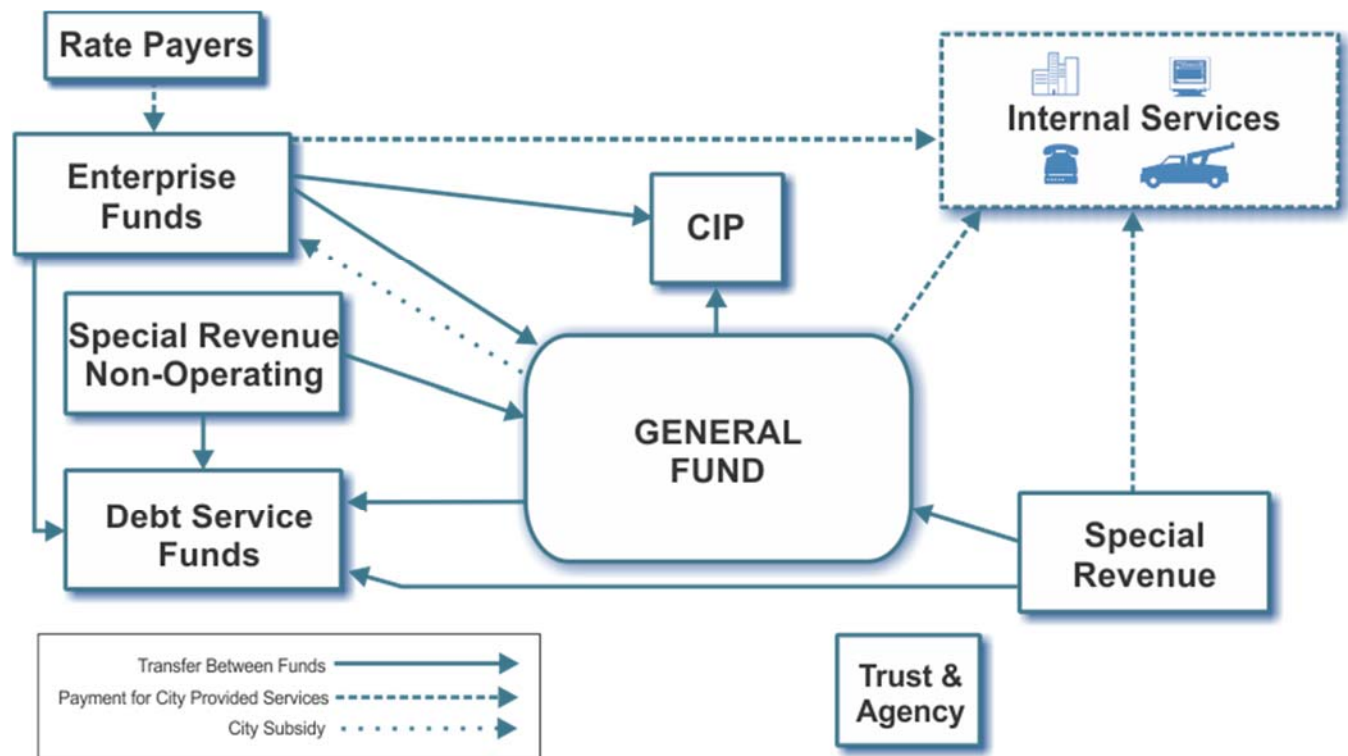
**FIDUCIARY FUNDS** are used to account for assets held on behalf of outside parties or other funds. There are four types of Fiduciary Funds: Pension Plans and Agency Funds, Non-Expendable Trust Funds and Expendable Donation Funds.

The city’s FY16 operating budget is \$505,659,628. The chart below illustrates the fund structure of the city’s appropriated funds.



## Fund Relationship

The chart that follows illustrates the interrelationship between funds. Dollars are transferred between funds for various purposes. For example, both the General Fund and the enterprise funds transfer dollars to CIP funds for “pay-as-you-go” projects (as shown by the solid line in the table). Also, certain enterprise funds transfer dollars to the General Fund in the form of payments in lieu of taxes (PILOT) and general and administrative charges. Additionally, the General Fund provides support in the form of subsidy or loans to several enterprise funds (as shown by a dotted line in the table). Finally, the General Fund, enterprise funds and special revenue funds pay internal service funds for city provided services (as shown by the dashed lines in the table). Although each fund is a distinct entity, all funds contribute to the overall operation of the city.



## Basis of Accounting

### Modified Accrual

The modified accrual basis of accounting is used for financial reporting purposes in the governmental funds. Under this basis, revenues are recognized when they become susceptible to accrual; i.e., when they become both measurable and available. “Available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recognized under the modified accrual basis of accounting in the period that the liability is incurred. The exception to this general rule is that expenditures for principal and interest on general long-term debt are recognized when due and expenditures for compensated absences are recorded when paid.

### Accrual

The accrual basis of accounting is used for financial reporting purposes in the Proprietary and Fiduciary Funds. Under this basis, revenues are recognized in the period earned and expenses are recognized in the period that the liability is incurred. In contrast to Governmental Funds, depreciation is recorded.

### **Budgetary Control and Amendments**

The General Fund is subject to budgetary control on a combination of fund and administration levels (e.g., Leisure Services Administration includes the Parks and Recreation and Library Departments within the General Fund). The mayor is authorized to transfer General Fund budgeted amounts between expenditure category within individual departments and administrations according to the original appropriation ordinance. The City Council approves supplemental appropriations and appropriation transfers between administrations by resolution during the fiscal year. These transactions are then approved at fiscal year-end by ordinance.

Major capital facilities and improvements which are accounted for by the city within the capital projects funds are subject to budgetary control on a project and fund basis. Appropriations for a specific project do not lapse until completion of the project.

### **Encumbrances**

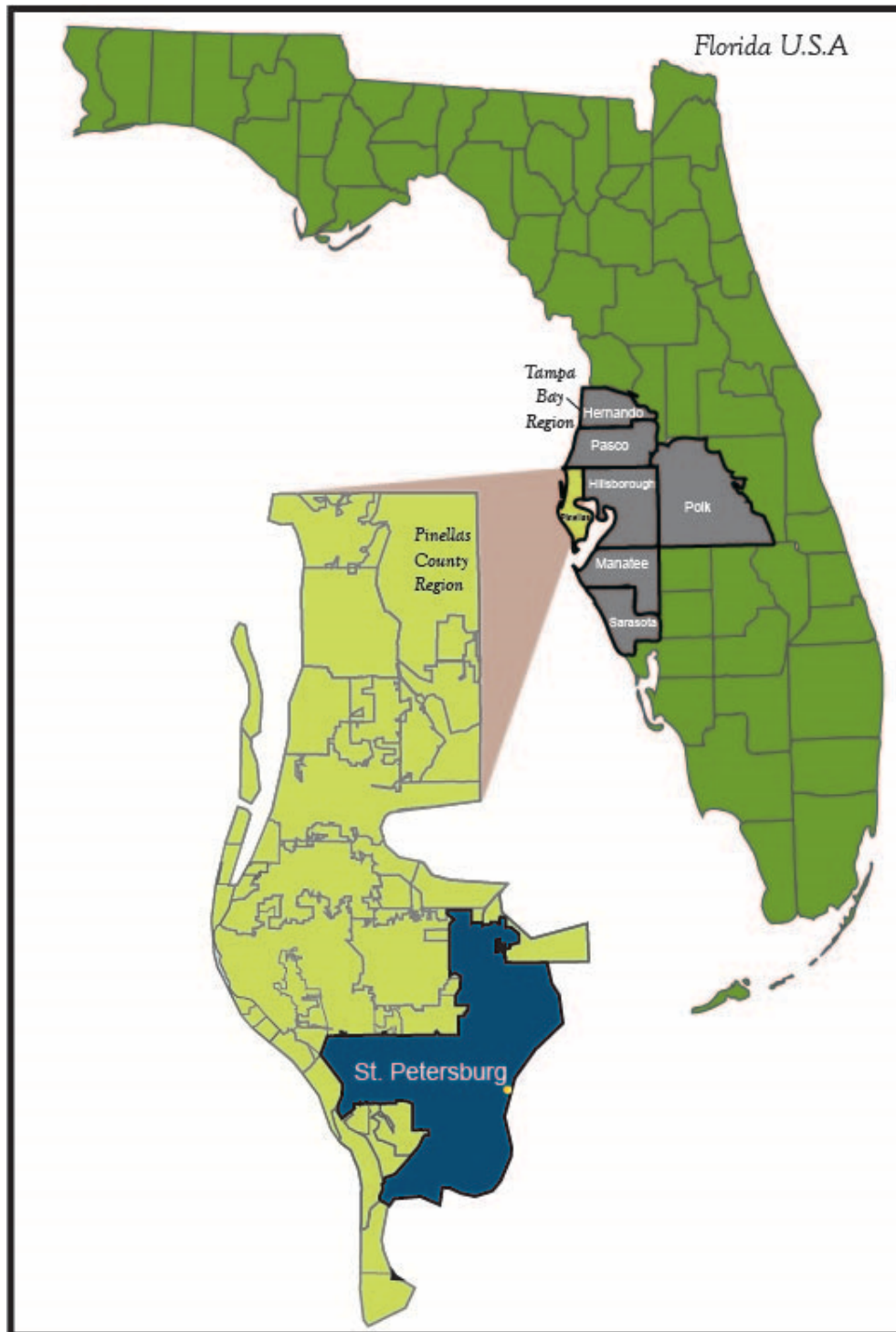
Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration. Encumbrances outstanding at fiscal year-end are carried forward and re-appropriated in the following year to ensure all contractual obligations are met.

### **Budgetary Basis of Accounting**

Budgets presented for governmental funds have been prepared on the modified accrual basis of accounting, except for encumbrances and the net increase (decrease) in the fair value of investments. Encumbrances are part of the overall budgetary control process and thus are included in the actual column with the related expenditures when a comparison with budget is made. Similarly, the net increase (decrease) in the fair value of investments is excluded from related revenues when a comparison with budget is made. Depreciation is not included in budgetary statements since it is not a use of expendable resources. For management decision and control purposes, enterprise debt service, capital project funds, and some reserve accounts are budgeted separately, whereas in the financial statements, these funds are combined with the corresponding operating fund.



## At a Glance - City of St. Petersburg, Florida



The city of St. Petersburg was incorporated as a town in 1892 and later in 1903 as a city. It is located on the Pinellas peninsula, on the central west coast of Florida bordered by Tampa Bay on the east, the Gulf of Mexico on the west, and Boca Ciega Bay to the south. It has a land mass of 60.9 square miles with the highest elevation above sea level of 61 feet. It is the fifth largest city in Florida and the 79<sup>th</sup> largest city in the United States. The city had a 2014 population of 252,372. The city is governed by a strong mayor/council form of government; a system that combines the strong political leadership of a mayor with an elected City Council. The mayor is responsible for running the daily affairs of the city. The City Council has a chair and a vice chair and must approve city policies, the city budget, and the mayor's choices for city attorney, city administrator, and city clerk.

(Map Source: Economic Development Division, City of St. Petersburg Planning and Economic Development Department)

The following charts provide demographic and household data and comparisons:

<i>Demographics</i>	<b>Population</b>
St. Petersburg	252,372 <sup>1</sup>
Pinellas County	933,258 <sup>1</sup>
Tampa-St. Petersburg-Clearwater MSA	2,889,440 <sup>1</sup>

<b>St. Petersburg</b>			
Median Age	41.8 <sup>2</sup>		
Female	52.3% <sup>2</sup>		
Male	47.7% <sup>2</sup>		
White	68.7% <sup>2</sup>		
African-American	24.4% <sup>2</sup>		
Hispanic	7.0% <sup>2</sup>		
Asian	3.3% <sup>2</sup>		
Total Households	105,040 <sup>2</sup>		
Average Household Income	\$62,506 <sup>2</sup>		
Average Household Size	2.29 <sup>2</sup>		
High School Graduate or Higher	87.9% <sup>2</sup>		
Bachelor's Degree or Higher	28.7% <sup>2</sup>		
Married	38.9% <sup>2</sup>	<b>MSA</b>	<b>STATE</b>
Employees engaged in Manufacturing	6.22% <sup>3</sup>	5.23% <sup>3</sup>	4.29% <sup>3</sup>
Employees engaged in Health Services	21.57% <sup>3</sup>	15.67% <sup>3</sup>	14.31% <sup>3</sup>
Employees engaged in Financial Services	13.88% <sup>3</sup>	6.94% <sup>3</sup>	4.85% <sup>3</sup>
Unemployment Rate	4.9% <sup>4</sup>	5.4% <sup>4</sup>	5.6% <sup>4</sup>

<sup>1</sup>Source: Bureau of Economic and Business Research, University of Florida, 2014 Data; <http://www.bebr.ufl.edu>

<sup>2</sup>Source: 2013 American Community Survey, 5 – Year Estimates, US Census Bureau; <http://www.census.gov/>

<sup>3</sup>Source: EQUI Database, City of St. Petersburg Economic Development Division, 2012 Data; <http://www.stpeteshines.com>

<sup>4</sup>Source: Bureau of Labor Statistics, July 2015, Data; <http://www.bls.gov/data/#unemployment>

## CIVIC, CULTURAL & RECREATIONAL

### Major Annual Civic Events:

- ♦ Dr. Martin Luther King Jr. Celebrations (Jan.)
- ♦ Sunshine Blues Festival (January)
- ♦ Southeast Guide Dogs Walkathon (February)
- ♦ The Grand Prix of St. Petersburg (March)
- ♦ Special Olympics (March)
- ♦ Green Thumb Festival (April)
- ♦ Mainsail Art Festival (April)
- ♦ St. Anthony's Triathlon (April)
- ♦ Tampa Bay Blues Fest (May)
- ♦ St. Petersburg Pride Parade (June)
- ♦ Fourth of July Celebration (July)
- ♦ Arts Alive! Museum Day (September)
- ♦ Komen Race for the Cure (October)
- ♦ Localicious (October)
- ♦ Orchestra in the Park (October)
- ♦ Saturday Morning Market (open October – May)
- ♦ Times Festival of Reading (October)
- ♦ BLUE Ocean Film Festival (November e/o year)
- ♦ Chillounge Night (November)
- ♦ CraftArt (November)
- ♦ Ribfest (November)
- ♦ St. Petersburg International Folk Fair Fest. (Nov.)
- ♦ Shopapalooza (November)
- ♦ Snowfest/Santa Parade (December)
- ♦ First Night (New Year's Eve)

### Museums:

- ♦ The Dali Museum
- ♦ Dr. Carter G. Woodson African American Museum
- ♦ Florida Holocaust Museum
- ♦ Great Explorations Children's Museum
- ♦ St. Petersburg Museum of Fine Arts
- ♦ St. Petersburg Museum of History

### Cultural Organizations and Venues:

- ♦ African American Heritage Trail
- ♦ American Stage Theater Company
- ♦ The Arts Association of St. Petersburg
- ♦ A Simple Theater
- ♦ Central Arts District
- ♦ The Coliseum
- ♦ Creative Clay
- ♦ The Florida Orchestra
- ♦ freeFall Theater
- ♦ Mahaffey Theater
- ♦ Morean Arts Center/Chihuly Collection
- ♦ Palladium Theater
- ♦ St. Petersburg Arts Alliance
- ♦ St. Petersburg City Theatre
- ♦ St. Petersburg Historic Shuffleboard Courts
- ♦ St. Petersburg Opera Company
- ♦ Sunken Gardens
- ♦ Studio @620
- ♦ Warehouse & Waterfront Arts Districts

### Institutions of Higher Learning:

- ♦ Eckerd College
- ♦ Pinellas County Job Corps
- ♦ Pinellas Technical College
- ♦ Poynter Institute for Media Studies
- ♦ St. Petersburg College
- ♦ Stetson University College of Law
- ♦ University of South Florida St. Petersburg



## Recreational Facilities and Venues:

- ◆ 2 Skate Parks
- ◆ 3 Public Golf Courses
- ◆ 4 Outdoor Fitness Zones (with more underway)
- ◆ 5 Free Public Beaches
- ◆ 6 Dog Parks
- ◆ 9 Municipal Pools (North Shore Pool open year-round)
- ◆ 16 Community, Adult and Neighborhood Centers
- ◆ 21 Boat Ramps
- ◆ 33 Soccer/Football Fields
- ◆ 42 Baseball/Softball Fields
- ◆ 66 Tennis Courts
- ◆ 137 city parks - (58 with playground equipment)
- ◆ BlueWays Canoe and Kayak Trails
- ◆ Boyd Hill Nature Preserve/Lake Maggiore Environmental Education Center
- ◆ Clam Bayou Nature Preserve
- ◆ Dell Holmes Park and Splash Pad
- ◆ Jai-alai Court
- ◆ Main Library with six Branch Libraries
- ◆ Municipal Marina/Port
- ◆ Pinellas Trail/City Trails Network



## Spectator Sports:

### Major League Baseball

- ◆ Home of the Tampa Bay Rays
- ◆ Home of the National Association of Professional Baseball Leagues
- ◆ St. Petersburg International Baseball Spring Training
- ◆ Spring Training – 1914 to 2009



### Tennis

- ◆ Home of Women's Tennis Association
- ◆ Hosted the World Group Finals of the Davis Cup - 1990
- ◆ Hosted first round of Davis Cup - 1995
- ◆ Home of the Historic St. Petersburg Tennis Center, Site of Chris Evert's First Professional Match

### Sailing

- ◆ Host of Regatta Del Sol al Sol (annual St. Pete to Isla Mujeres, Mexico race)
- ◆ Largest city Marina in Florida (648 slips)
- ◆ St. Petersburg Yacht Club (established 1909)
- ◆ St. Petersburg Sailing Center

### Competitive Running

- ◆ St. Anthony's Triathlon (April)

### Football

- ◆ Annual Mayor's Cup High School Football Classic
- ◆ East West Shrine Game

### Soccer (NASL)

- ◆ Home of the Tampa Bay Rowdies

### Racing (IndyCar)

- ◆ Grand Prix of St. Petersburg (March)

### Volleyball

- ◆ AVP Beach Volleyball
- ◆ FIVB St. Pete Grand Slam





# FISCAL POLICIES





## FISCAL POLICIES

The city of St. Petersburg has adopted a comprehensive series of fiscal policies that embody recognized sound financial management concepts. These policies were originally approved by City Council in July 1980. Subsequently, the 1980 policies were updated and expanded, and codified in the city's Administrative Policies and Procedures. The previous revision to this policy statement was approved by City Council July 19, 2002 (Resolution 2002-406); the city's detailed Investment Policy was revised and approved April 16, 2009 (Resolution 2009-215). New changes to these policies, incorporated to keep them up to date and compliant with Governmental Accounting Standards Board Statement #54, were adopted by City Council on August 26, 2010 by Resolution 2010-442. In order to keep them up to date, these policies were updated again on August 4, 2011 by Resolution 2011-312. An amendment (Resolution 2012-276) to these policies was approved on June 14, 2012 which amended the policy to reflect that ad valorem shall be earmarked to support the Police Department. During fiscal year 2014, the policies were amended on April 17, 2014 (Resolution 2014-166) to restructure the fund balance target for the General Fund Group of Funds and the core General Fund. It is anticipated that these policies will be amended as part of the city's annual budget process and reconfirmed each year as a part of budget development.

The fiscal policies are organized under four subject headings:

- I. **General Fiscal Policy** presents the overall guidelines for financial and accounting practices, including the basic framework for preparing the city's operating and capital budgets, maintaining accounting records, and funding services on a non-discriminatory basis.
- II. **Fiscal Policy for Annual Operating Revenue and Expenses** outlines the policies for budgeting and accounting for revenue and requirements, and provides adequate fund balances in the city's various operating funds. This section includes several references to capital project funding in relation to the amount and type of support to be provided by the operating funds.
- III. **Fiscal Policy on Investments** provides guidelines for investing, operating and capital balances.
- IV. **Fiscal Policy for Capital Expenditures and Debt Financing** directly relates to the resources and requirements of the capital improvement program. Included are overall policies on issuance of debt, as well as guidelines applicable to specific fund types.

The city attempts to adhere to these fiscal policies in the conduct of its operations. However, it must be noted that these policies are guidelines and not statutory limitations. Some of the policies, particularly with regard to recommended fund balances, are designed as goals to be pursued, not necessarily achieved on an annual or ongoing basis. The city reserves the right to deviate from any or all of the fiscal policies if such action is determined by City Council to be in the best interest of St. Petersburg as a whole.

## I. GENERAL FISCAL POLICY

### A. GENERAL GUIDELINES

1. The annual operating budget of the city of St. Petersburg, Florida shall balance the public service needs of the community with the fiscal capabilities of the city. It is intended to achieve those goals and objectives established by City Council for the next fiscal year. Service programs will represent a balance of services, but with special emphasis on the city's public safety, environmental health, economic development, employment, physical appearance, living conditions, and affordable housing. Services shall be provided on a most cost effective basis.
2. The city recognizes that its citizens deserve a commitment from the city to fiscal responsibility, and that a balanced operating budget is the cornerstone of fiscal responsibility. Annual operating expenditures (personal services, contracts, commodities, supplies, capital outlay, outside agency support, and transfers) will be fiscally balanced with revenues or income estimates that can reasonably and normally be projected to be received during the fiscal year. New programs, or changes in policies that would require the expenditure of additional operating funds, will either be funded through reduction in programs of lower priority or through adjustments to rates, service charges or taxes. Requests for new or modified programs or policies will be accompanied by an analysis of the short and long-term impact on the operating budget caused by such changed or new program or policy, with significant changes reported to the appropriate Council committee and/or full Council.
3. New programs, services, or facilities shall be based on general citizen demand, need or legislated mandate.
4. The city shall prepare and implement a capital improvement program (CIP), consistent with state requirements, which shall schedule the funding and construction of projects for a five-year period, including a one-year CIP budget. The CIP shall balance the needs for improved public facilities and infrastructure, consistent with the city's comprehensive plan, within the fiscal capabilities and limitations of the city.
5. The city shall maintain its accounting records in accordance with Generally Accepted Accounting Principles (GAAP), applied to governmental units as promulgated by the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB). In addition, federal and state grant accounting standards will be met.
6. Consistent with Council Resolution 2009-247, a financial report shall be distributed to City Council following the close of each fiscal quarter. This report shall include the city's investments, pension funds, debt, revenues, expenditures/expenses and fund balances, and shall be presented in a form and forum specified by Council.
7. The city shall provide funding for public services on a fair and equitable basis, and shall not discriminate in providing such services on the basis of race, color, national origin, religion, sex, sexual preference, marital status, age or disability.

8. Budgets for all city departments and all other city expenditures/expenses shall be under City Council appropriation control.
9. Transfers between funds will be permitted with City Council approval, which are consistent with city policies, resolutions, ordinances and external restrictions.
10. Inter-fund loans must be supported by a fiscally sound source of funds available for repayment and must comply with any applicable bond covenants.
11. Preparation of the city's budget shall be in such format as to allow correlation with the expenditures/expenses reported in the city's Annual Comprehensive Financial Report, with content of said budget to include that required by Section 6.01 of the City Charter and section 13(c), Chapter 15505, Special Laws of the State of Florida, 1931, or as later revised by ordinance of the City Council and now codified in §2-126 St. Petersburg City Code. Detailed estimates per Section 13(c)(1) shall be by object code at the division or program level, and summarized by department.
12. An analysis shall be made to determine and project life cycle cost of ownership where appropriate, when it is proposed that the city lease or rent facilities or equipment from an outside source, if such costs will commit the city to \$50,000 or more in any one year.

## **II. FISCAL POLICY FOR ANNUAL OPERATING REVENUES AND EXPENSES**

### **A. ALL FUNDS**

1. Revenue
  - a. Revenue projections will be based on an analysis of historical trends and reasonable assumptions of future conditions using a conservative basis to ensure that estimates are realized.
  - b. The operating budget will be prepared based on 96% of the certified taxable value of the property tax roll.
  - c. The city will not use long-term debt to finance expenditures/expenses required for operations.
  - d. As a general rule, operating budgets will be balanced using current year revenues to finance current year expenditures. Minimum fund balances shall not normally be budgeted as a resource to support routine annual operating expenses. However, balances exceeding the policy targets may be budgeted as a resource to support capital, debt, or extraordinary major maintenance needs on a non-recurring basis, or for specific purposes, as assigned.
2. Expenditures/Expenses
  - a. Normal maintenance requirements necessary to sustain the basic asset value will be included in the budget of the proper operating fund.
  - b. Contractual obligations required by labor agreements and compensation plans for employees will be included in the budget or provided through supplemental appropriations, dependent upon available funds.

- c. Capital funding will be provided for major improvements and automation of services based on multiple-year planning and appropriate cost benefit analysis.
- d. Equipment replacement (capital outlay) not funded by a replacement fund will be included in the operating budget of the department requesting the equipment.

### 3. Fund Balance

- a. Maintaining an adequate fund balance is essential to the financial health of the city, to maintain high bond ratings and to ensure its ability to serve its citizens, meet emergency needs and unforeseen circumstances. Accordingly, some of the funds will have fund balance reserve targets which are not requirements but are considered to be goals of the city. The General Fund “Group of Funds” fund balance target will be considered appropriate in the amount of 20% of the current year’s operating appropriations for the General Fund “Group of Funds”. The budgetary fund balance of the General Fund, the Economic Stability Fund, Preservation Reserve, Arts and Cultural Programs, Assessment Revenue, Arts in Public Places and Technology and Infrastructure Fund are included within the General Fund “Group of Funds” fund balance for purpose of determining if the target has been achieved.
- b. In compliance with governmental accounting standards the following terminology will be used in reporting the city’s fund balances:

*Non-spendable fund balance* – amounts that are not in a spendable form (such as inventory and prepaids) or are required to be maintained intact (such as the corpus of an endowment fund).

*Restricted fund balance* – amounts constrained to specific purposes by external providers (such as grantors, bondholders, and higher levels of government).

Unrestricted fund balance:

*Committed fund balance* – amounts constrained to specific purposes by City Council resolution or ordinance. To be reported as committed, amounts cannot be used for any other purpose unless the City Council reverses or amends the applicable resolution or ordinance to remove or change the constraint.

*Assigned fund balance* – amounts the city intends to use for a specific purpose. Intent can be expressed by the City Council or recommended by the mayor/administration. There are two essential differences between committed fund balance and assigned fund balance. First, committed fund balance requires action by the City Council, whereas assigned fund balance allows that authority to be delegated to some other body or official. Second, formal action is necessary to impose, remove, or modify a constraint reflected in committed fund balance, whereas less formality is necessary in the case of assigned fund balance.

*Unassigned fund balance* – The General Fund, as the principal operating fund of the government, often will have net resources in excess of what can properly be classified in one of the four categories already described. If so, that surplus is presented as unassigned fund balance.

## c. Fund Balance Reserve Targets

- i. *The General Fund reserve target is 20% of the current year budgeted appropriations in that fund (excluding any internal transfers to other funds within the General Fund “Group of Funds”).* For purposes of determining if the target has been met, the budgetary fund balance of the General Fund “Group of Funds,” as defined in the Comprehensive Annual Financial Report, is compared with the annual appropriation. The General Fund “Group of Funds” includes; General Fund (0001), Preservation Reserve (0002), Economic Stability (0008), Arts and Cultural Programs (1042), Assessment Revenue (1108), Arts in Public Places (1901) and Technology and Infrastructure Fund (5019), as well as any additional funds that would be included in the future General Fund for financial reporting purposes per GASB Statement No. 54. There is further established a target of 5% of the current year adopted General Fund “Group of Funds” appropriations which is to remain in the core General Fund budgetary fund balance. Only amounts over the 5% budgetary fund balance may be assigned or committed.
- ii. *Other governmental funds of the city do not have specified fund balance targets.* Recommended levels of committed and/or assigned fund balance will be determined on a case by case basis, based on the needs of each fund and as recommended by city officials and approved by City Council
- iii. *Fiduciary funds do not have fund balance targets.* These funds do not represent resources available to support city activities and it would be inappropriate to establish fund balance targets.
- iv. *Proprietary funds, which include both enterprise funds and internal service funds, have fund balance targets as shown in the list on the following page.* Proprietary funds do not report fund balance amounts. However, for the purpose of setting targets, estimated fund balance amounts will be determined based on a budgetary fund balance calculation performed by the Finance Department and the calculated amounts will be compared with the established targets.

In most cases the specific targets for proprietary funds are a percentage of the annual, appropriated budget for that fund, excluding any transfer to related capital improvement funds. Percentage targets can also be described in terms of a number of months of operating costs. For example, a fund balance reserve target equal to 8.3% is the same as a reserve target equal to one month of operating expenditures; 16.7% equals two months expenditures and 25% equals three months.

A few proprietary funds have targets that are not based on annual operating costs. In those cases there will be a notation as to what the target is based on. An example is the Equipment Replacement Fund which has a target equal to 25% of the replacement cost of the equipment in the fund. The reason for the different approach is because this fund accounts for equipment that needs to be protected from loss due to natural disaster. Additionally, the fund balance target of three insurance funds, General Liability Claims, Workers’ Compensation and Health Insurance Funds, is set annually as the result of an actuarial study that looks at both short-term and long-term funding requirements. The Health Insurance Fund target will take into consideration the

Florida Statutory requirement of 25% of the annual appropriation as well as the value of the incurred but not reported (IBNR) claims.

Some of the enterprise funds receive an annual subsidy from the General Fund. In those cases there is no established fund balance target for the subsidized fund. If the fund becomes self-supporting, consideration will be given to establishing a fund balance target.

*Unless otherwise noted, the following targets are a percentage of the annual, appropriated budget.*

### Enterprise Funds

- \*Water Resources – 25% (8.3% in operating fund, 16.7% in water cost stabilization fund)
- \*Stormwater Utility Fund – 16.7%
- Sanitation Operating Fund – 16.7%
- Sanitation Equipment Replacement Fund – 25% of equipment replacement cost
- Airport – no target
- \*Marina – 8.3%
- \*Golf Courses – 8.3%
- Jamestown – 8.3%
- Port – no target
- Parking Fund – no target<sup>1</sup>
- Mahaffey Theater Fund – no target<sup>1</sup>
- Pier Fund – no target<sup>1</sup>
- Coliseum Fund – no target<sup>1</sup>
- Sunken Gardens Fund – no target<sup>1</sup>
- Tropicana Field Fund – no target<sup>1</sup>

<sup>1</sup>*These funds were reclassified from special revenue funds to enterprise funds, effective with the fiscal year 2010 financial statements and the fiscal year 2011 budget.*

\* Transfers to capital improvement fund excluded from target balance calculation.

### Internal Service Funds

- Fleet Management Fund – 8.3%
- Equipment Replacement Fund – 25% of equipment replacement cost
- Municipal Office Buildings Fund – 16.7%
- Information and Communication Services – 16.7%
- Materials Management Fund – 8.3%
- Health Insurance Fund – 25% plus the IBNR claims.
- Life Insurance Fund – 16.70%
- General Liability Claims Fund – Set annually by an actuarial study.
- Commercial Insurance Fund – 50%.
- Workers' Compensation Fund – Set annually by an actuarial study.
- Billing and Collections Fund – 16.7%

#### d. Stabilization Funds

Stabilization funds are a type of reserve fund maintained to offset economic downturns, natural disasters, and other unforeseen events. Governmental stabilization funds will be reported in the



Comprehensive Annual Financial Report (CAFR) as committed fund balances in the appropriate fund and the level of funding will be reviewed annually by City Council. Additions to or reductions from a stabilization fund will be approved by City Council as part of the budget process or the supplemental appropriation process. Establishing the proper balances in stabilization funds will take into account risk exposure related to self-insurance and property insurance deductibles in the event of major storm damage to city assets. Transfers from stabilization funds will not be allowed if they would cause the fund to be in a deficit position. The city maintains two stabilization arrangements, the “Economic Stability Fund” and the “Water Cost Stabilization Fund”.

Permitted uses of the Economic Stability Fund have been established by City Council with Resolution 2003-480 as amended by a new resolution adopted by City Council on August 26, 2010 by Resolution 2010-442. A portion of the balance in the Water Cost Stabilization Fund is pledged to meet two months (16.7%) of the three month (25%) fund balance reserve target established for the Water Resources Operating Fund. Permitted uses of this fund have been established by Resolution 91-549 for Revenue Bond Series 1999 as amended by Resolution 2008-257.

e. Economic Stability Fund

Balances in the Economic Stability Fund represent committed fund balances which are available for expenditure only with the approval of City Council and under the following conditions:

- i. The Economic Stability Fund may be used in the event of an estimated budget shortfall amounting to more than 2% of the most recent adopted budget. Only the amount of the shortage above 2% may be taken from the Economic Stability Fund, while other budget balancing measures will be employed to offset budget shortfalls up to and including 2%. If the 2% threshold has been met, the appropriate amount of resources to utilize from the Economic Stability Fund may take into account the economic climate, including the local unemployment rate, inflation rate, rate of personal income growth, assessed property values, and other factors as determined to be appropriate.
- ii. The Economic Stability fund may be used in the event of damage to city property or loss of city assets due to disasters such as hurricane, tornado, flood, wind, terrorism, or other catastrophic events when such an event results in a declaration of a state of emergency. Other funds of the city, such as the Equipment Replacement Funds, the Self Insurance Fund and the Technology/Infrastructure Fund will be used first, as appropriate to the circumstances, before relying on the Economic Stability Fund.
- iii. The Economic Stability Fund may be used to provide short-term (one year or less) advances, or long-term loans exceeding one-year in length, to other funds of the city for shortfalls due to economic impacts or for other purposes, as recommended by the mayor and approved by City Council. A plan for repayment of the funds will be established before any such advance or loan is made.
- iv. When economic stability funds are used for any purpose, the fund will be replenished in an amount to meet the fund balance target, either from the fund for which the resources were required or from another fund of the city, within the time frame recommended by the mayor or city administrator and approved by City Council.

f. Water Cost Stabilization Fund

Balances in the Water Cost Stabilization Fund represent committed fund balances which are available for expenditure only with the approval of city council and under the conditions specified in Resolution 91-549 for Revenue Bond Series 1999 as amended by Resolution 2008-257 for the Water Cost Stabilization Fund.

- i. The balances of each fund will be maintained by using a conservative approach in estimating revenues and expenditures/expenses, based on historical and/or projected costs.
- ii. Funds which exceed their established fund balance target by 10% or more for two consecutive years will be reviewed and, if appropriate and permitted by law, the amount over target will be transferred to the General Fund, or other fund of the city, with approval of City Council.
- iii. Funds which fall below their established fund balance target by 10% or more for two consecutive years will be reviewed by administration. If it is determined that the fund balance target level is still appropriate, a corrective action plan to restore the fund to the appropriate level will be submitted to City Council for their approval.
- iv. All fund balance targets will be reviewed annually, as part of the budget process, to determine if adjustments need to be made.

## **B. SPECIFIC GUIDELINES FOR INDIVIDUAL FUNDS**

1. General Fund

- a. The General Fund is the principal operating fund of the city and will account for activities that are not reported in another type of fund.
- b. It is the objective of the city to pay operating expenses of the General Fund from sources other than ad valorem taxes. Only when non-ad valorem tax sources of revenue are inadequate to support services at desired levels should ad valorem taxes be considered for assessment. Ad valorem taxes shall be allocated to cover the cost of providing public safety to the city. These revenues will first be used to fund the Police Department's annual budget with the excess (to the extent there is an excess) applied toward Fire Department's annual budget.
- c. Service charges and fees for all General Fund services will be analyzed to ensure an appropriate proportional recovery of direct costs and overhead.
- d. Available funds accruing in an Enterprise Fund which are not needed for working balance or future planned improvements may, at City Council's discretion, be transferred to the General Fund as an annual, budgeted return on investment or equity, except where prohibited by bond covenants or other legal requirements. This will be encouraged wherever feasible.

## 2. Special Revenue Funds

- a. Special revenue funds will be used to account for and report the proceeds of specific sources that are restricted, committed, or assigned to expenditure for specified purposes other than debt service or capital projects.
- b. The Emergency Medical Services Fund will be budgeted to be fully supported by revenue from Pinellas County.

## 3. Capital Projects Funds

- a. Are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition of construction of capital facilities and other capital assets.
- b. Exclude those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments.

## 4. Debt Service Funds

- a. Are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.
- b. Should be used to report resources if legally mandated.
- c. Are financial resources that are being accumulated for principal and interest maturing in future years should also be reported in debt service funds.

## 5. Permanent Funds

- a. Are used to account for and report resources that are restricted to the extent that only earnings, not principal, may be used for purposes that support the city's programs.
- b. Do not include private purpose trust funds which are used to account for and report situations where the government is required to use the principal or earnings for the benefit of individuals, private organizations, or other governments.

## 6. Enterprise Funds

- a. Enterprise funds will be used to account for those activities where the costs are expected to be funded substantially by external (non-city department) user fees and charges.
- b. Enterprise funds will pay the General Fund their proportionate share of the cost of general administrative departments and a payment-in-lieu-of-taxes, which will be computed in a fashion that will relate the tax to a comparable commercial use, as limited by outstanding bond resolutions. (Public Utilities bond restrictions limit payments-in-lieu-of-taxes to fifteen percent (15%) of gross revenues).

Water Resources (water, reclaimed water, and sewer), Stormwater, Sanitation, Golf Course, Airport, Marina, Port and Jamestown Housing are able to produce sufficient revenue from their service charges to fully recover all direct operating costs and overhead, plus provide for debt service and major capital outlay. Initial startup of operations or specific circumstances may require an individual enterprise to be subsidized for a limited period of time; however, it is fully expected that these operations will be totally self-supporting over time and will repay any subsidy to the General Fund, as revenues permit.

- i. Service charges, rent and fee structures will be established so as to ensure recovery of all costs.
- ii. The requirements of the enterprise operating funds will include all expenses of the operations (salaries, benefits, services, commodities and capital outlay), including allocation of general and administrative costs and payment-in-lieu-of-taxes, as well as any transfers to capital project funds, debt service funds or return on investment/equity.
- iii. A review of cost of service and rate structures for Water Resources (water, sewer, and reclaimed water), Stormwater and Sanitation charges will be performed on an annual basis. The recommended budget will set forth the cost requirements to be recovered by the service charges that will be based on the cost of services provided. The impact of such cost of services on rate schedules charged for such services shall be presented to City Council in a timely manner to allow review and analysis prior to Council approval.
- iv. Any return on equity for these operations shall be computed using a methodology similar to that used by the Florida Public Service Commission.
- v. The Airport, Port, Golf Course, and Marina fee structures will be reviewed on an annual basis, and will relate to competitive rates in other local private and public operations, and to the City's operating and capital plan requirements.
- vi. As provided for in section 3, it shall be the goal of the Golf Course and Marina Enterprises to return to the General Fund an annual return on investment (ROI). This return on investment may vary in amount from year to year to assure that the necessary capital improvements are made to maintain high quality golf course and marina facilities, with needed improvements taking priority over the return on investment.
- vii. The Jamestown fee structure will be reviewed on an annual basis and will relate to competitive rates in similar facilities, the anticipated level of federal assistance to tenants, and to the city's operating and capital plan requirements.
- viii. The Parking Fund shall be used to account for operating revenue and expenditures, and capital outlay and debt service transfer requirements, associated with city parking assets. Any funds not required for these purposes may be transferred to the General Fund after meeting any tax increment debt service shortfalls.

- ix. The Mahaffey Theater, Pier, Sunken Gardens, Tropicana Field, and Coliseum Funds will be used to account for operating revenues, expenditures, and capital outlay associated with operating these facilities. The income generated by these facilities may not cover their costs and the shortfalls will require transfers from the General Operating Fund.

## 7. Internal Service Funds

- a. Internal service funds will be used to account for the cost of providing specific goods or services to city departments where those services can reasonably be apportioned to the users on a cost-reimbursement basis.
  - b. Charges to departments for internal services rendered will be sufficient to cover the total cost of performing services on an efficient basis. Rates or rate schedules for such charges shall be presented to City Council prior to the planned date of implementation, and shall be accompanied by an analysis and justification.
  - c. Included in the cost of furnishing services will be the replacement of equipment considering inflationary cost factors.
  - d. Lease purchase or borrowing of funds will be considered appropriate only if it involves a major conversion from which the cost saving benefits will accrue in future years during the useful life of assets acquired by such methods.
8. Funds which are subsidized by the General Fund may be excused from paying general and administrative charges (G&A) and/or payment in lieu of taxes (PILOT), at the discretion of management, until the time that such funds would become self supporting.

## III. FISCAL POLICY ON INVESTMENTS

### GENERAL GUIDELINES

The deposit and investment of all city monies is governed to the extent permitted by Section 2-102 and 2-104 of the City Code, and in accordance with the Restated City of St. Petersburg Investment Policy for Municipal Funds and the Alternate Investment Policy (Preservation Reserve Fund, Weeki Wachee Fund, Environmental Preservation Fund, Water Cost Stabilization Fund). The policies were prepared in accordance with Chapter 218.415, Florida Statutes, which governs the City's investment activities. The policies are included as part of the overall City's Fiscal Policies.

## IV. FISCAL POLICY FOR CAPITAL EXPENDITURES AND DEBT FINANCING

### A. ALL FUNDS

1. Revenue

- a. Revenue projections for the one-year capital improvement program budget and five-year Capital Improvement Program Plan shall be based on conservative assumptions of dedicated fees and taxes, future earnings and bond market conditions.

## 2. Requirements

- a. Capital projects shall be justified in relation to the applicable elements of the city's Comprehensive Plan.
  - b. Estimated requirements for capital projects shall include all costs reasonably associated with the completion of the project.
  - c. The impact of each project on the operating revenues and requirements of the city shall be analyzed as required by the General Fiscal Policy stated above.
  - d. Consistent with IRS regulations, timeframes for debt repayment will not exceed the average life of improvements.
3. Long Term Debt: Annual debt service payments will be level over the life of a bond issue, unless fiscal or other constraints dictate an alternative approach. A policy of full disclosure will be followed in all financial reports and official statements for debt.
  4. Medium Term Debt: Lease-purchase methods, bonds or other debt instruments may be used as a medium-term (4 to 10 years) method of borrowing for the financing of vehicles, other specialized types of equipment, or other capital improvements. The equipment or improvement must have an expected life of more than four years. The city will determine and utilize the least costly financing methods available. Such debt arrangements will be repaid within the expected life of the equipment or improvement acquired.
  5. Short Term Debt: Short-term borrowing may be utilized for temporary funding of anticipated tax revenues, anticipated grant payments, anticipated bond proceeds, or other expected revenues. Anticipated funding is defined as an assured source with the anticipated amount based on conservative estimates. Such borrowing may utilize a short-term note maturing before the end of the current appropriation period. Other short-term debt, such as tax exempt commercial paper, bond anticipation notes, tax anticipation notes, or grant anticipation notes, may be used when it provides immediate financing and an interest advantage, or delays long-term debt until market conditions are more favorable. The city will determine and utilize the least costly method for short-term borrowing. Short-term debt may be refunded in accordance with applicable federal laws.

## B. SPECIFIC GUIDELINES

1. General Capital Improvements: General capital improvements, or those improvements not related to municipally-owned enterprises, shall be funded from Governmental Fund revenues or fund balances, the sale of revenue bonds or general obligation bonds, and from special revenues, assessments and grants.



- a. Pay-As-You-Go Capital Improvements: Pay-as-you-go capital improvements shall be funded from Governmental Fund revenues or fund balances, state and federal grants, special assessments, or other sources of revenue which may become available to the city. In the case of special assessments, abutting property owners shall pay for local neighborhood improvements, unless exempted by City Council. Major capital projects related to the delivery of general public services shall be paid from general purpose revenues.

The one-cent infrastructure sales surtax, approved by referendum in November 1989 and approved for second and third ten-year periods in March 1997 and March 2007, shall be used on a pay-as-you-go basis. The city will strive to allocate the sales surtax funds in approximately the same proportions as presented in the 1989, 1997, and 2007 referendum materials. For the third reauthorization, the allocation of sales surtax dollars will be made in the following general proportions:

Public Safety Improvements:	15 - 21%
Neighborhood/Citywide Infrastructure Improvements:	44 - 54%
Recreation & Culture:	20 - 35%
City Facility Improvements:	3 - 8%

It is recognized that the allocation of funds in any given year of the program may vary significantly from these parameters due to prioritization and scheduling of projects, and that significant reductions in Penny proceeds may require an amendment of these percentages.

- b. Special Assessments: When special assessments are used for general capital improvements, demolitions, lot clearing, or reclaimed water system extensions, the interest rate charged will be established by City Council consistent with state law.
  - c. Revenue Bond Debt Limit: Sale of revenue bonds shall be limited to that amount which can be supported from non-ad valorem revenues, including covenant revenue debt. The total net annual governmental revenue bond debt service shall not exceed 25% of the total governmental purpose revenue and other funds available for such debt service, less all ad valorem tax revenues. Net annual debt service shall be gross annual debt service less estimated interest on debt service reserve accounts and funds from other governmental units designated for payment of such debt service.
  - d. Private Activity Revenue Bonds: Private activity revenue bonds will be limited to the issuing authority of the St. Petersburg Health Facilities Authority. The St. Petersburg Health Facilities Authority will review all bond applications and submit a recommendation to the City Council. The city and its Health Facility Authority will not be obligated either directly or indirectly for any debt service requirements.
2. Enterprise Capital Improvements:
    - a. Pay-as-you-go Improvements: Enterprise funds should support needed capital improvements on a pay-as-you-go basis to the greatest extent possible, except where analysis shows that it is in the city's best interest to issue debt for such improvements. Water Resources funds pay-as-you-go projects in accordance with the minimum bond covenant requirement and current fiscal policies.

- b. Revenue Bond Debt Limit: Enterprise revenue bonds shall be used to finance revenue-producing capital facilities of the enterprise fund. Bond coverage will be provided from the enterprise revenue sources, and may include General Fund revenue support.
- c. State Revolving Loan Fund: The Water Resources Fund has available a state-funded, below-market interest rate loan pool. This pool may be used whenever its use is feasible and in the best interest of the city.

3. Debt Issuance:

- a. The sale of debt shall be on a competitive basis if prudent. General and Non-general obligation debt financings may be sold on a negotiated basis if it is found that the sale by negotiation provides significant cost or other advantages.
- b. Agreements with commercial banks or other financial entities may be entered into for purposes of acquiring lines of credit that will provide access to credit under terms and conditions judged prudent and advantageous.
- c. Tax or Revenue Anticipation Notes will not be issued to fund operations. Cash will be managed in a fashion that will lessen the need for borrowing to meet working capital needs.
- d. When financing a project, Bond Anticipation Notes may be issued if such notes will result in a financial benefit. Revenue bonds will be used whenever possible to finance public improvements which can be shown to be self-supported by dedicated revenue sources, and needed for the infrastructure and economic development.
- e. Tax-exempt commercial paper or variable rate demand notes may be issued when their use is judged prudent and advantageous. Careful consideration shall be used for any variable rate debt financing and would only be utilized when an independent financial advisor makes the recommendation in writing.
  - 1. Economic and cash flow projections for variable rate issues shall be calculated at the then applicable fixed
  - 2. + rate.
  - 3. Total variable rate debt shall be limited to 5 percent of total debt outstanding.
  - 4. At least twice each year, an analysis of each outstanding variable rate bond issue shall be undertaken to determine the advisability of converting the issue to fixed-rate debt.
  - 5. Variable rate bonds shall be structured to protect against loss.
  - 6. The City should avoid any complex financing instruments involving variable debt.

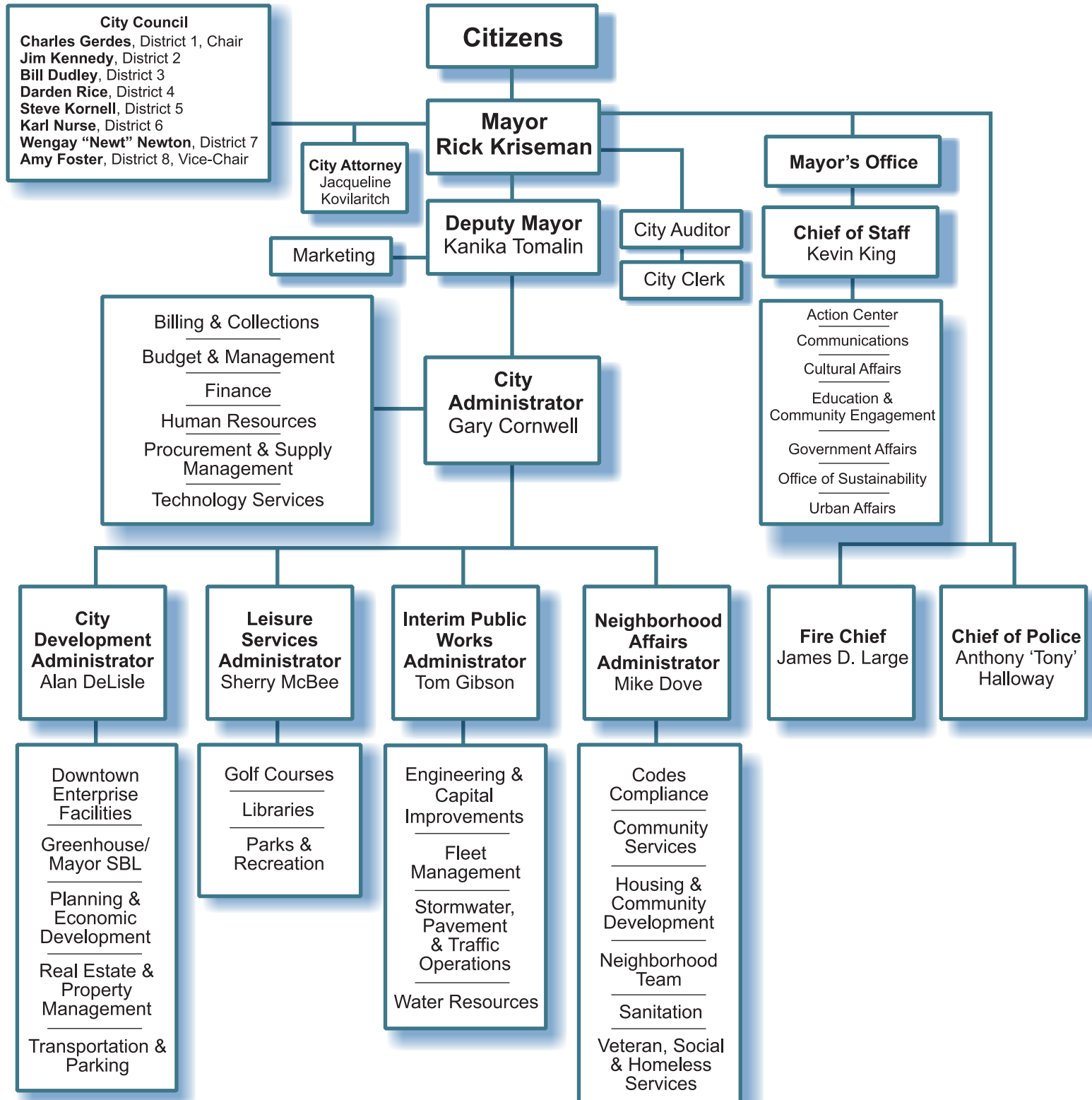
# POSITION SUMMARY





# FY16 City-wide Organizational Chart

Revised: October 30, 2015



## Position Summary

FTE By Department	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2016 Adopted	FY 2016 Change
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### General Operating Fund

	<b>Full-Time</b>					
City Council	11.50	12.00	12.00	12.00	12.00	0.00%
Mayor's Office	9.50	14.00	14.00	14.00	18.00	28.57%
Legal Department	19.14	19.20	19.14	20.20	20.20	5.52%
Public Works Administration Department	2.00	2.00	2.00	2.00	4.00	100.00%
Procurement & Supply Management	11.82	11.82	11.82	11.82	12.82	8.46%
Housing Department	2.83	1.74	1.61	1.60	1.58	(1.86%)
Human Resources Department	24.65	24.10	23.45	25.15	25.15	7.25%
City Development Administration Department	7.00	7.00	6.95	6.00	6.00	(13.67%)
Codes Compliance Department	29.00	33.00	33.00	32.00	32.00	(3.03%)
Engineering & Capital Improvements Dept.	63.00	64.00	64.00	64.00	64.00	0.00%
Police Department	745.50	748.00	748.00	753.00	770.00	2.94%
Fire Department	248.00	248.00	248.00	259.00	268.00	8.06%
Parks & Recreation Department	252.81	251.81	254.81	256.00	265.00	4.00%
Library Department	64.00	64.00	64.00	65.00	65.00	1.56%
City Clerk	9.00	9.00	9.00	9.00	10.00	11.11%
Marketing & Communications Department	18.00	16.00	18.00	19.00	18.50	2.78%
Budget & Management Department	7.50	7.50	7.50	7.50	7.50	0.00%
Office of the City Auditor	5.50	5.50	5.50	5.50	5.50	0.00%
Transportation & Parking Management Dept.	5.50	5.50	5.50	6.00	6.65	20.91%
Downtown Enterprise Facilities Department	6.00	6.00	6.00	6.00	6.00	0.00%
Finance Department	17.00	19.00	19.00	19.00	19.00	0.00%
Real Estate & Property Management Department	5.50	6.50	6.50	6.50	7.00	7.69%
Planning & Economic Development Department	26.50	26.50	27.50	28.50	29.45	7.09%
Stormwater, Pavement & Traffic Oper. Dept.	52.00	54.00	54.00	54.00	54.00	0.00%
Leisure Services Administration Department	2.00	2.00	2.00	2.00	2.00	0.00%
Community Services Department	7.00	7.00	7.00	7.00	7.00	0.00%
Neighborhood Affairs Department	1.00	4.00	4.00	4.00	4.00	0.00%
Full-Time FTE	1,653.24	1,669.16	1,674.27	1,695.76	1,740.34	3.95%
	<b>Part-Time</b>					
Mayor's Office	0.00	0.00	0.00	0.00	0.50	0.00%
Legal Department	0.75	0.00	0.00	0.00	0.00	0.00%
Public Works Administration Department	0.50	0.50	0.40	1.00	0.00	(100.00%)
Human Resources Department	0.50	0.50	0.50	0.50	0.50	0.00%
City Development Administration Department	0.00	0.00	0.00	0.00	0.50	0.00%
Engineering & Capital Improvements Dept.	30.60	30.95	30.99	30.95	30.95	(0.13%)
Police Department	12.20	7.50	4.83	9.20	12.20	152.59%
Fire Department	0.50	0.50	0.80	0.50	0.72	(9.38%)
Parks & Recreation Department	279.62	283.50	284.00	291.00	305.00	7.39%
Library Department	9.00	8.00	8.00	8.50	9.00	12.50%
City Clerk	1.00	1.00	1.00	1.00	0.50	(50.00%)
Marketing & Communications Department	0.50	0.50	0.50	0.50	1.70	240.00%
Transportation & Parking Management Dept.	0.00	0.00	0.00	0.50	0.00	0.00%
Downtown Enterprise Facilities Department	0.50	0.50	0.80	0.80	0.80	0.00%
Finance Department	1.00	2.90	3.40	2.90	2.20	(35.29%)
Stormwater, Pavement & Traffic Oper. Dept.	3.20	0.00	0.00	0.00	0.00	0.00%
Part-Time FTE	339.88	336.36	335.22	347.35	364.58	8.76%
<b>Total FTE</b>	<b>1,993.12</b>	<b>2,005.52</b>	<b>2,009.49</b>	<b>2,043.11</b>	<b>2,104.92</b>	<b>4.75%</b>

## Position Summary

FTE By Department	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2016 Adopted	FY 2016 Change
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### Non-General Operating Funds

<b>Full-Time</b>						
Emergency Medical Services	85.00	85.00	85.00	85.00	88.00	3.53%
Parking Revenue	25.95	25.95	26.00	25.45	26.35	1.35%
Community Development Block Grant	10.99	11.26	8.85	7.30	9.04	2.15%
Emergency Shelter Grant Fund	0.18	0.00	0.28	0.18	0.21	(25.00%)
Home Program	0.00	0.00	2.26	3.92	2.17	(3.98%)
Building Permit Special Revenue	39.55	38.55	38.55	42.55	44.55	15.56%
Coliseum Operating	5.00	5.00	5.00	5.00	5.00	0.00%
Sunken Gardens	4.00	4.00	4.00	4.00	4.00	0.00%
Housing Capital Improvements	0.31	0.25	0.31	0.25	0.25	(18.67%)
Water Resources	322.00	320.00	320.00	320.00	318.50	(0.47%)
Stormwater Utility Operating	63.21	63.21	63.21	64.21	64.21	1.58%
Sanitation Operating	182.19	183.13	183.19	185.19	201.19	9.83%
Airport Operating	3.00	3.00	3.00	4.00	4.00	33.33%
Marina Operating	11.00	11.00	11.00	11.00	12.00	9.09%
Golf Course Operating	23.19	23.00	21.19	21.00	21.00	(0.90%)
Jamestown Complex	4.00	4.00	4.00	4.00	4.00	0.00%
Port Operating	1.00	1.00	1.00	1.00	1.00	0.00%
Fleet Management	63.00	62.00	62.00	62.00	68.00	9.68%
Municipal Office Buildings	12.00	12.00	12.00	12.00	12.00	0.00%
Technology Services	66.00	65.00	65.00	63.00	63.00	(3.08%)
Supply Management	6.18	6.18	6.18	6.18	6.18	0.00%
Health Insurance	4.15	4.00	4.15	4.15	4.15	0.00%
Life Insurance	0.50	0.50	0.50	0.50	0.50	0.00%
General Liabilities Claims	4.45	4.40	4.45	4.45	4.45	0.00%
Commercial Insurance	1.10	1.05	1.10	1.10	1.10	0.00%
Workers' Compensation	6.80	6.70	6.80	6.80	6.80	0.00%
Billing & Collections	91.00	92.00	92.00	92.00	92.00	0.00%
Deferred Compensation - Icma	0.50	0.40	0.70	0.40	0.00	(100.00%)
Full-Time FTE	1,036.26	1,032.59	1,031.73	1,036.64	1,063.66	3.10%
<b>Part-Time</b>						
Parking Revenue	0.00	0.00	0.50	0.00	0.00	(100.00%)
Building Permit Special Revenue	0.50	2.50	2.50	0.50	0.50	(80.00%)
Coliseum Operating	0.30	0.30	0.30	0.50	0.30	0.00%
Sunken Gardens	4.25	9.46	6.46	8.19	6.46	0.12%
Water Resources	1.50	2.40	2.40	1.90	2.40	0.00%
Sanitation Operating	4.60	4.70	4.60	4.70	4.70	2.17%
Airport Operating	0.60	0.60	0.60	0.60	0.00	(100.00%)
Marina Operating	6.60	8.80	8.00	8.30	7.00	(12.50%)
Golf Course Operating	26.00	26.00	26.15	26.72	25.48	(2.58%)
Port Operating	3.40	3.40	3.40	3.40	3.20	(5.88%)
Fleet Management	0.50	0.50	0.50	0.50	0.50	0.00%
Municipal Office Buildings	7.00	7.00	7.00	7.00	7.00	0.00%
Technology Services	3.00	1.50	1.72	1.50	2.50	44.93%
Supply Management	0.50	0.50	0.50	0.50	0.50	0.00%
Billing & Collections	0.50	0.00	0.00	0.00	0.00	0.00%
Part-Time FTE	59.25	67.66	64.63	64.31	60.54	(6.33%)
<b>Total FTE</b>	<b>1,095.51</b>	<b>1,100.25</b>	<b>1,096.36</b>	<b>1,100.95</b>	<b>1,124.20</b>	<b>2.54%</b>
<b>City Full-Time FTE</b>	<b>2,689.50</b>	<b>2,701.75</b>	<b>2,706.00</b>	<b>2,732.40</b>	<b>2,804.00</b>	<b>3.62%</b>
<b>City Part-Time FTE</b>	<b>399.12</b>	<b>404.02</b>	<b>399.85</b>	<b>411.66</b>	<b>425.11</b>	<b>6.32%</b>
<b>City Total FTE</b>	<b>3,088.62</b>	<b>3,105.77</b>	<b>3,105.85</b>	<b>3,144.06</b>	<b>3,229.11</b>	<b>3.97%</b>



## Position Summary

FTE By Department	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2016 Adopted	FY 2016 Change
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### City Development Administration

<b>Full-Time</b>						
City Development Administration Department	7.00	7.00	6.95	6.00	6.00	(13.67%)
Transportation & Parking Management Dept.	31.45	31.45	31.50	31.45	33.00	4.76%
Downtown Enterprise Facilities Department	34.00	34.00	34.00	35.00	36.00	5.88%
Real Estate & Property Management Department	11.50	12.50	12.50	12.50	13.00	4.00%
Planning & Economic Development Department	66.05	65.05	66.05	71.05	74.00	12.04%
<b>Full-Time FTE</b>						
	150.00	150.00	151.00	156.00	162.00	7.28%
<b>Part-Time</b>						
City Development Administration Department	0.00	0.00	0.00	0.00	0.50	0.00%
Transportation & Parking Management Dept.	0.00	0.00	0.50	0.50	0.00	(100.00%)
Downtown Enterprise Facilities Department	15.65	23.06	19.56	21.79	17.76	(9.16%)
Real Estate & Property Management Department	7.00	7.00	7.00	7.00	7.00	0.00%
Planning & Economic Development Department	0.50	2.50	2.50	0.50	0.50	(80.00%)
<b>Part-Time FTE</b>						
	23.15	32.56	29.56	29.79	25.76	(12.83%)
<b>Administration Total FTE</b>	<b>173.15</b>	<b>182.56</b>	<b>180.56</b>	<b>185.79</b>	<b>187.76</b>	<b>3.99%</b>

### General Government Administration

<b>Full-Time</b>						
City Council	11.50	12.00	12.00	12.00	12.00	0.00%
Mayor's Office	9.50	14.00	14.00	14.00	18.00	28.57%
Legal Department	19.45	19.45	19.45	20.45	20.45	5.14%
Procurement & Supply Management	18.00	18.00	18.00	18.00	19.00	5.56%
Human Resources Department	42.15	41.15	41.15	42.55	42.15	2.43%
City Clerk	15.00	15.00	15.00	15.00	16.00	6.67%
Marketing & Communications Department	18.00	16.00	18.00	19.00	18.50	2.78%
Budget & Management Department	7.50	7.50	7.50	7.50	7.50	0.00%
Office of the City Auditor	5.50	5.50	5.50	5.50	5.50	0.00%
Finance Department	17.00	19.00	19.00	19.00	19.00	0.00%
Billing & Collections Department	91.00	92.00	92.00	92.00	92.00	0.00%
Technology Services Department	66.00	65.00	65.00	63.00	63.00	(3.08%)
<b>Full-Time FTE</b>						
	320.60	324.60	326.60	328.00	333.10	1.99%
<b>Part-Time</b>						
Mayor's Office	0.00	0.00	0.00	0.00	0.50	0.00%
Legal Department	0.75	0.00	0.00	0.00	0.00	0.00%
Procurement & Supply Management	0.50	0.50	0.50	0.50	0.50	0.00%
Human Resources Department	0.50	0.50	0.50	0.50	0.50	0.00%
City Clerk	1.00	1.00	1.00	1.00	0.50	(50.00%)
Marketing & Communications Department	0.50	0.50	0.50	0.50	1.70	240.00%
Finance Department	1.00	2.90	3.40	2.90	2.20	(35.29%)
Billing & Collections Department	0.50	0.00	0.00	0.00	0.00	0.00%
Technology Services Department	3.00	1.50	1.72	1.50	2.50	44.93%
<b>Part-Time FTE</b>						
	7.75	6.90	7.62	6.90	8.40	10.16%
<b>Administration Total FTE</b>	<b>328.35</b>	<b>331.50</b>	<b>334.22</b>	<b>334.90</b>	<b>341.50</b>	<b>2.18%</b>

## Position Summary

FTE By Department	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2016 Adopted	FY 2016 Change
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### Leisure Services Administration

	<b>Full-Time</b>					
Parks & Recreation Department	252.81	251.81	254.81	256.00	265.00	4.00%
Library Department	64.00	64.00	64.00	65.00	65.00	1.56%
Leisure Services Administration Department	2.00	2.00	2.00	2.00	2.00	0.00%
Golf Course Department	23.19	23.00	21.19	21.00	21.00	(0.90%)
Full-Time FTE	342.00	340.81	342.00	344.00	353.00	3.22%
	<b>Part-Time</b>					
Parks & Recreation Department	279.62	283.50	284.00	291.00	305.00	7.39%
Library Department	9.00	8.00	8.00	8.50	9.00	12.50%
Golf Course Department	26.00	26.00	26.15	26.72	25.48	(2.58%)
Part-Time FTE	314.62	317.50	318.15	326.22	339.48	6.70%
<b>Administration Total FTE</b>	<b>656.62</b>	<b>658.32</b>	<b>660.15</b>	<b>670.22</b>	<b>692.48</b>	<b>4.90%</b>

### Neighborhood Affairs Administration

	<b>Full-Time</b>					
Housing Department	14.00	13.00	13.00	13.00	13.00	0.00%
Codes Compliance Department	40.00	40.00	39.00	39.00	39.00	0.00%
Sanitation Department	171.19	170.13	171.19	172.19	188.19	9.93%
Neighborhood Affairs Department	1.00	10.00	10.00	10.00	10.00	0.00%
Community Services Department	7.00	7.00	7.00	7.00	7.00	0.00%
Full-Time FTE	233.19	240.13	240.19	241.19	257.19	7.08%
	<b>Part-Time</b>					
Sanitation Department	4.60	4.70	4.60	4.70	4.70	2.17%
Part-Time FTE	4.60	4.70	4.60	4.70	4.70	2.17%
<b>Administration Total FTE</b>	<b>237.79</b>	<b>244.83</b>	<b>244.79</b>	<b>245.89</b>	<b>261.89</b>	<b>6.99%</b>

### Public Safety

	<b>Full-Time</b>					
Police Department	745.50	748.00	748.00	753.00	770.00	2.94%
Fire Department	333.00	333.00	333.00	344.00	356.00	6.91%
Full-Time FTE	1,078.50	1,081.00	1,081.00	1,097.00	1,126.00	4.16%
	<b>Part-Time</b>					
Police Department	12.20	7.50	4.83	9.20	12.20	152.59%
Fire Department	0.50	0.50	0.80	0.50	0.72	(9.38%)
Part-Time FTE	12.70	8.00	5.63	9.70	12.92	129.57%
<b>Administration Total FTE</b>	<b>1,091.20</b>	<b>1,089.00</b>	<b>1,086.63</b>	<b>1,106.70</b>	<b>1,138.92</b>	<b>4.81%</b>

## Position Summary

FTE By Department	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2016 Adopted	FY 2016 Change
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### Public Works Administration

	<b>Full-Time</b>					
Public Works Administration Department	2.00	2.00	2.00	2.00	4.00	100.00%
Engineering & Capital Improvements Dept.	63.00	64.00	64.00	64.00	64.00	0.00%
Stormwater, Pavement & Traffic Oper. Dept.	115.21	117.21	117.21	118.21	118.21	0.85%
Water Resources Department	322.00	320.00	320.00	320.00	318.50	(0.47%)
Fleet Management Department	63.00	62.00	62.00	62.00	68.00	9.68%
Full-Time FTE	565.21	565.21	565.21	566.21	572.71	1.33%
	<b>Part-Time</b>					
Public Works Administration Department	0.50	0.50	0.40	1.00	0.00	(100.00%)
Engineering & Capital Improvements Dept.	30.60	30.95	30.99	30.95	30.95	(0.13%)
Stormwater, Pavement & Traffic Oper. Dept.	3.20	0.00	0.00	0.00	0.00	0.00%
Water Resources Department	1.50	2.40	2.40	1.90	2.40	0.00%
Fleet Management Department	0.50	0.50	0.50	0.50	0.50	0.00%
Part-Time FTE	36.30	34.35	34.29	34.35	33.85	(1.28%)
<b>Administration Total FTE</b>	<b>601.51</b>	<b>599.56</b>	<b>599.50</b>	<b>600.56</b>	<b>606.56</b>	<b>1.18%</b>
<b>City Full-Time FTE</b>	<b>2,689.50</b>	<b>2,701.75</b>	<b>2,706.00</b>	<b>2,732.40</b>	<b>2,804.00</b>	<b>3.62%</b>
<b>City Part-Time FTE</b>	<b>399.12</b>	<b>404.02</b>	<b>399.85</b>	<b>411.66</b>	<b>425.11</b>	<b>6.32%</b>
<b>City Total FTE</b>	<b>3,088.62</b>	<b>3,105.77</b>	<b>3,105.85</b>	<b>3,144.06</b>	<b>3,229.11</b>	<b>2.71%</b>

# REVENUE HIGHLIGHTS



## Revenue Highlights

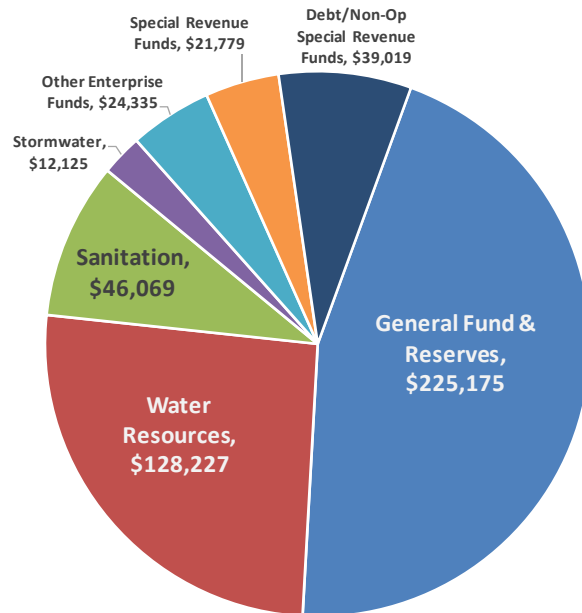
### Total Operating Revenue

The city of St. Petersburg adopted a revenue budget of \$496.7 million for all operating funds in FY 2016. This figure is exclusive of the internal service funds which are supported by internal charges. As indicated in the charts below, although revenues for the General Fund and General Fund Reserves constitute the city's largest portion of revenue at \$225.175 million or 45.35%; taxes, which are devoted to the General Fund, make up only 31.41% of the total revenue budget.

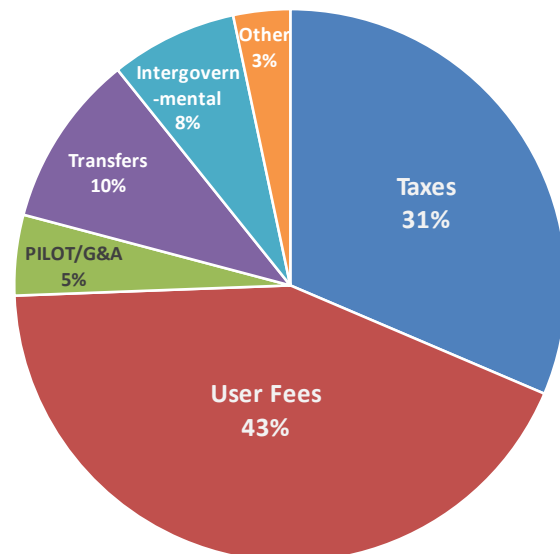
As can be seen in the chart on the right, below, the largest percentage of the city's revenues (43%) is borne solely by the users who benefit from a service, such as water and sewer and others who choose to participate in a particular activity, such as golf. Enterprise funds such as Water Resources, Sanitation, Stormwater and others are supported primarily by user fees. The total FY16 Enterprise Fund revenue budget is \$210.755 million.

### Total FY 2016 Operating Revenue By Fund or Fund Type and their Sources

(000s omitted)



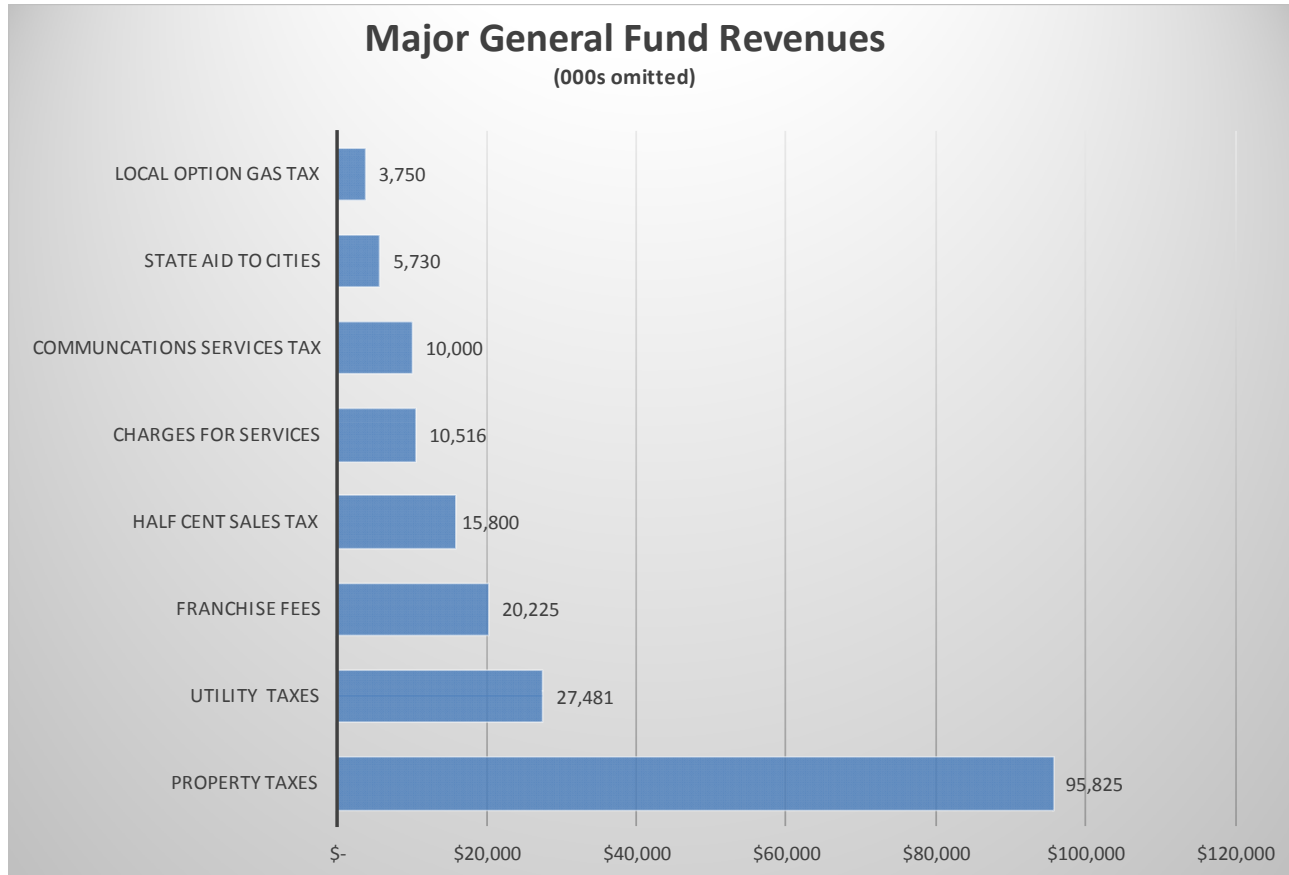
Fund or Fund Type



Revenue Source

## General Fund Revenues

The chart below shows the major revenue sources of the General Fund. These eight categories of revenue make up 84.41% of all General Fund revenue. As indicated in the chart, ad valorem tax revenues are a significant source of General Fund revenue at \$95.825 million or 42.7%, followed by utility taxes, which account for 12.3% of total General Fund revenue.



Charges for Services are similar to user fees in as much as they are borne by the person using a specific service such as after school care, or someone in need of a police report. These charges for specific purposes potentially relieve tax-payers of \$10.516 million in additional ad valorem tax. If the city were to provide these same services, but not charge fees, the millage rate would have to increase by almost one mill from 6.7700 to 7.5135.



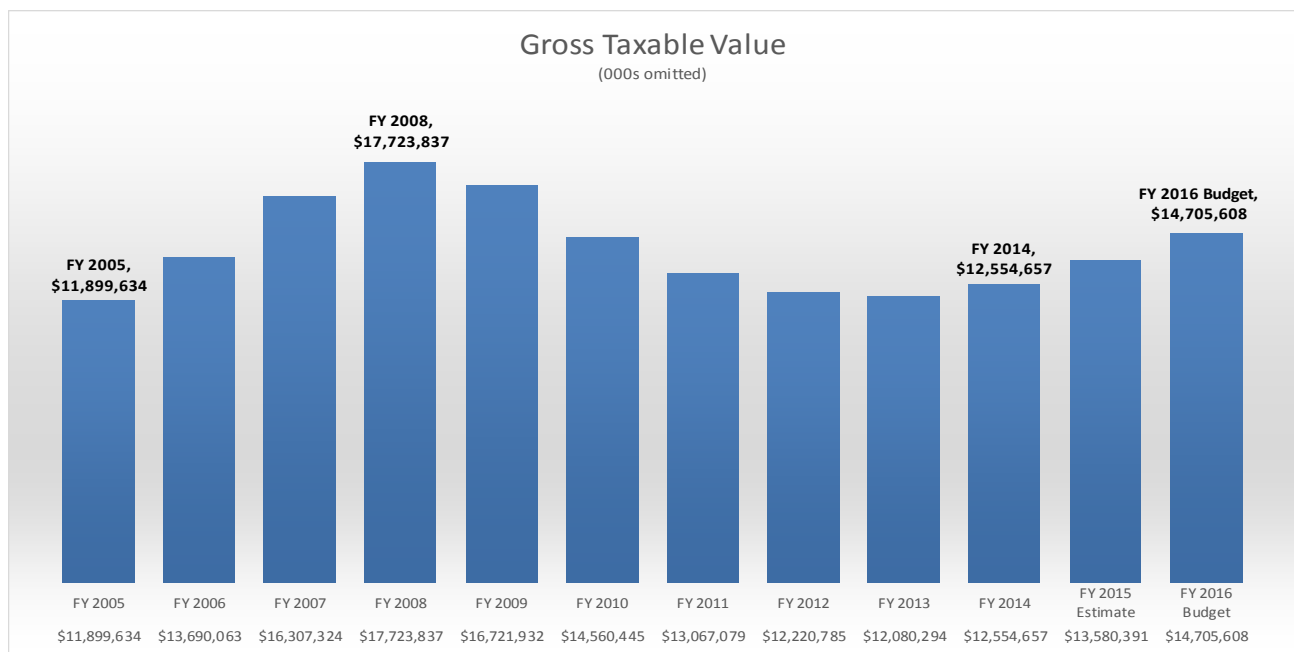
## Major General Fund Revenue Sources

The next six sections provide a ten year history of actual General Fund receipts for select major revenue sources, as well as, estimates for FY 2015 and the budget for FY 2016.

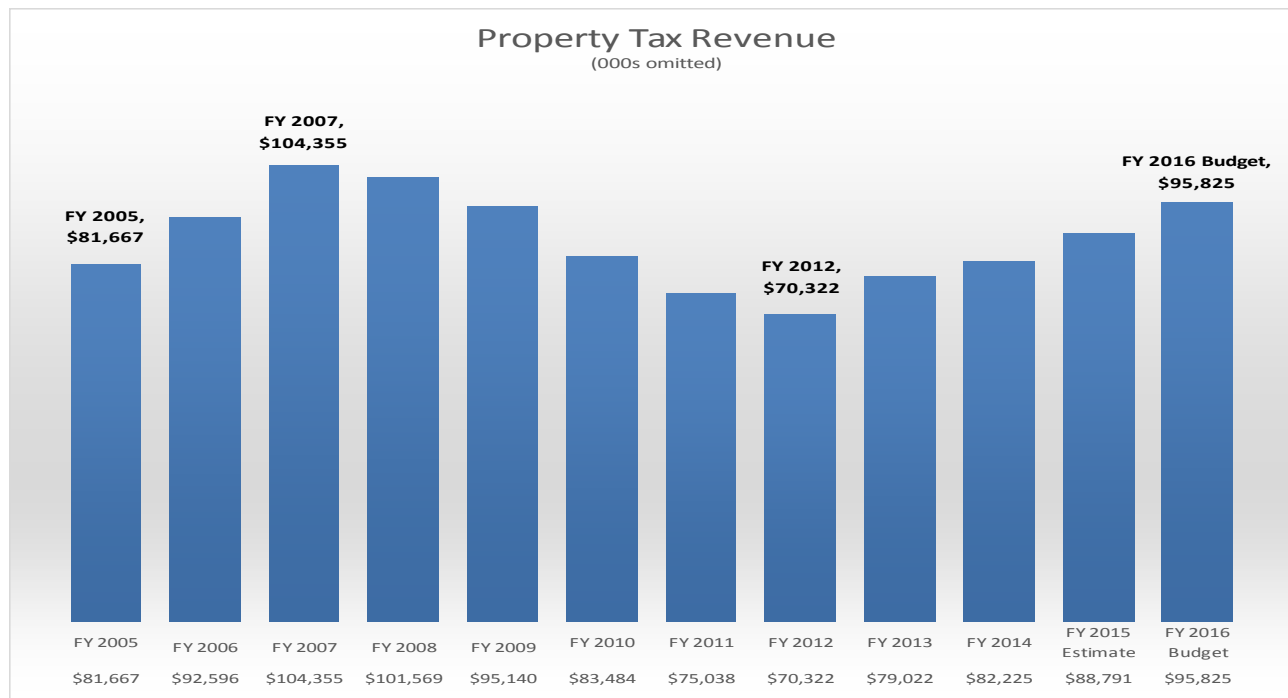
### Taxable Value and Ad Valorem Taxes:

Ad valorem taxes result from the levy of taxes on personal tangible property and real property. The state constitution authorizes a city to levy up to 10 mills for city-wide purposes on all taxable property within the city. Residents are allowed a \$50,000 exemption from the taxable value of their homesteaded property. Some property owners are authorized an additional 15% exemption when qualifying age and total household income criteria are met.

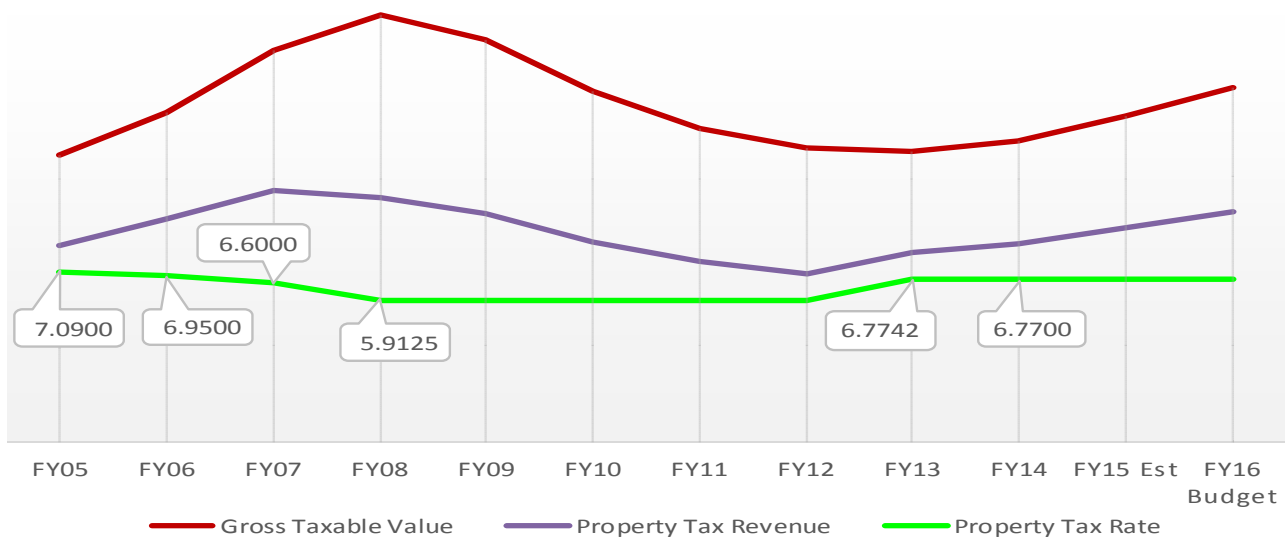
Each year the Pinellas County Property Appraiser provides each jurisdiction within the county with the certified property valuation (see chart below). State statutes require that local jurisdictions budget a minimum of 95% of estimated taxes based on the certified value. The city of St. Petersburg budgets 96% as laid out in the city's fiscal policies.



As shown in the next chart, ad valorem taxes decreased each year from their greatest level in 2007 through 2012 to what was the lowest level since 2004. This decrease was due to property tax reforms, Amendment 1, and the effect of the recession on taxable property values. The ad valorem revenue would have declined in 2013 as property values declined slightly; however a millage rate increase of 12.25% over the rolled back rate was adopted to allow the city to continue to provide the services the public demanded. In FY14, property tax revenue increased for the first time since 2007 as a result of a property value increase of 4.21%. This slight increase allowed the city to reduce its millage rate slightly from 6.7742 to 6.7700 in 2014. In 2015 property values rose 8.17% and property tax revenue was up \$6.287 million. In 2016 property values rose slightly more at 8.56% which will grow property tax revenue by \$7.034 over the FY15 estimated receipts.



The following chart demonstrates in one concise location the relationship (only) of gross taxable value, the city's adopted property tax (millage) rate and the property tax revenue received by the city over the last ten years, the estimate for FY15 and the budget for FY16 as described in the previous text.



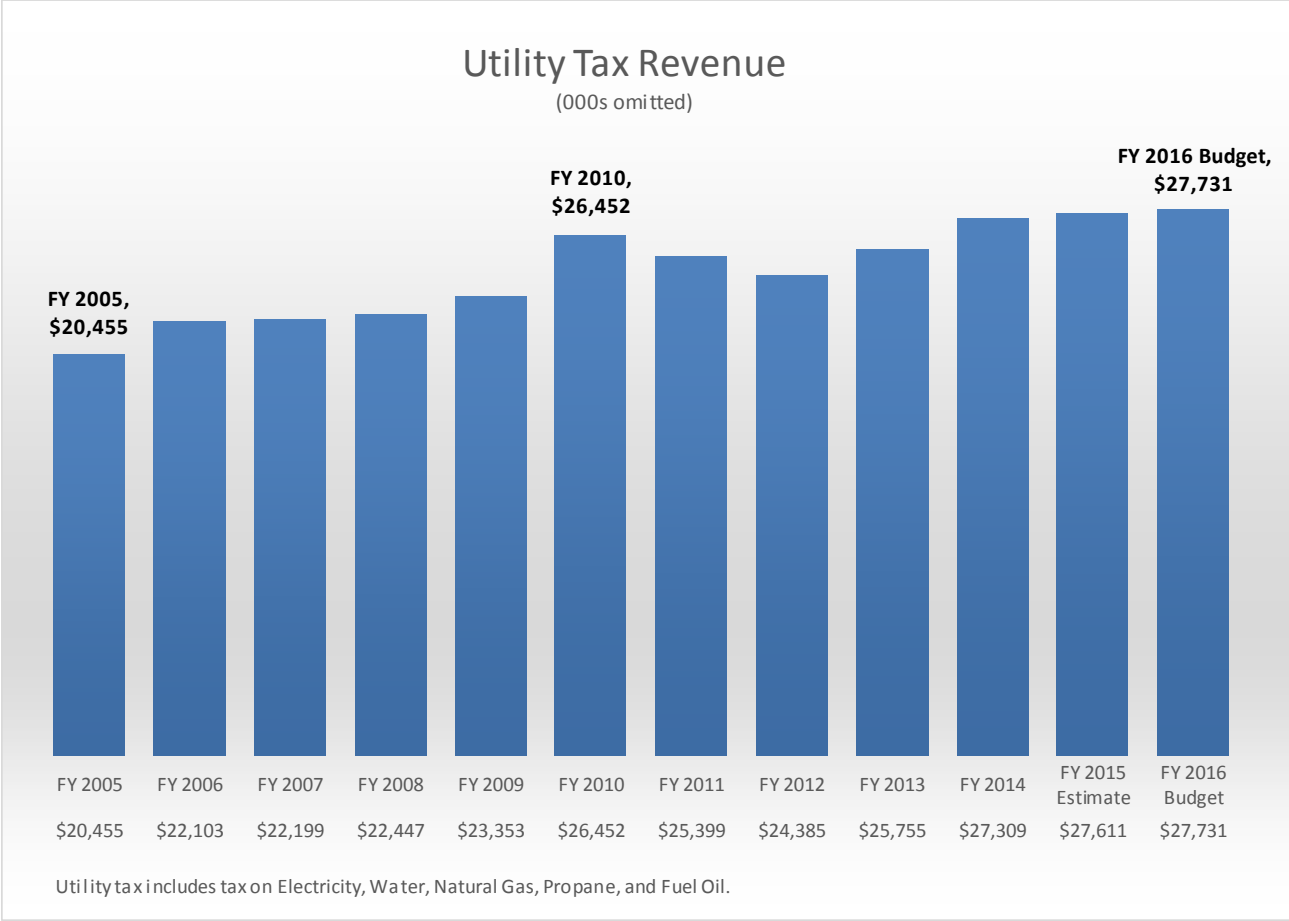
Up until the FY 2013 budget all property tax revenue was applied toward the support of police and fire services per fiscal policy. With the decline in the tax base, that policy was amended to apply property taxes exclusively to police services. During FY 2015 the fiscal policy was revised again to apply all property tax revenue towards the support of both police and fire services. All property taxes resulting from the city's operating millage rate will cover approximately 74.25% of the cost of police and fire services in FY16.

Utility Taxes:

In accordance with state law, a utility tax of 10% is levied by the city on the purchase of electricity, water, natural gas, fuel oil and propane. The 10% levy is the maximum allowed by law. For electricity, the base includes gross receipt taxes and municipal franchise fees, but excludes a majority of the cost of fuel. Given that a majority of the cost of fuel included in the rate base is exempt from taxation, the utility tax provides a more consistent revenue base than the franchise tax on electricity. However, the tax on electricity is very sensitive to variations in weather and is subject to rate adjustments.

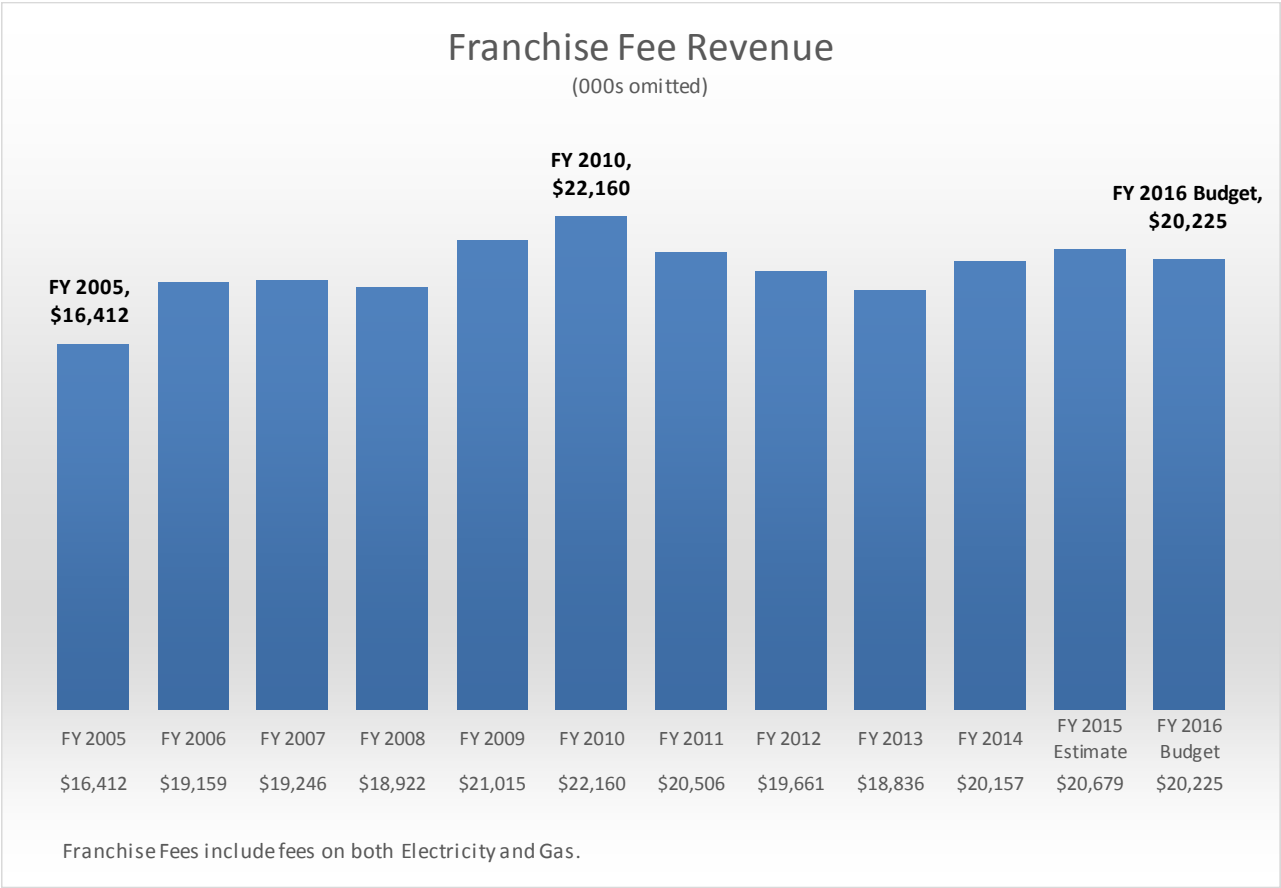
Estimates are based on historical trends, with the most recent years given the most weight, and are adjusted for any known base rate changes. During FY 2014 Duke Energy implemented a 7.95% rate increase as approved by the Public Service Commission increasing the city’s utility tax receipts on electricity going forward.

Transfers from the Utility Tax Special Revenue Fund for debt service were finalized in FY 2010. This allowed the city to close the Utility Tax Special Revenue Fund, transfer the remaining balance to the General Fund and direct future utility tax revenue directly into the General Fund.



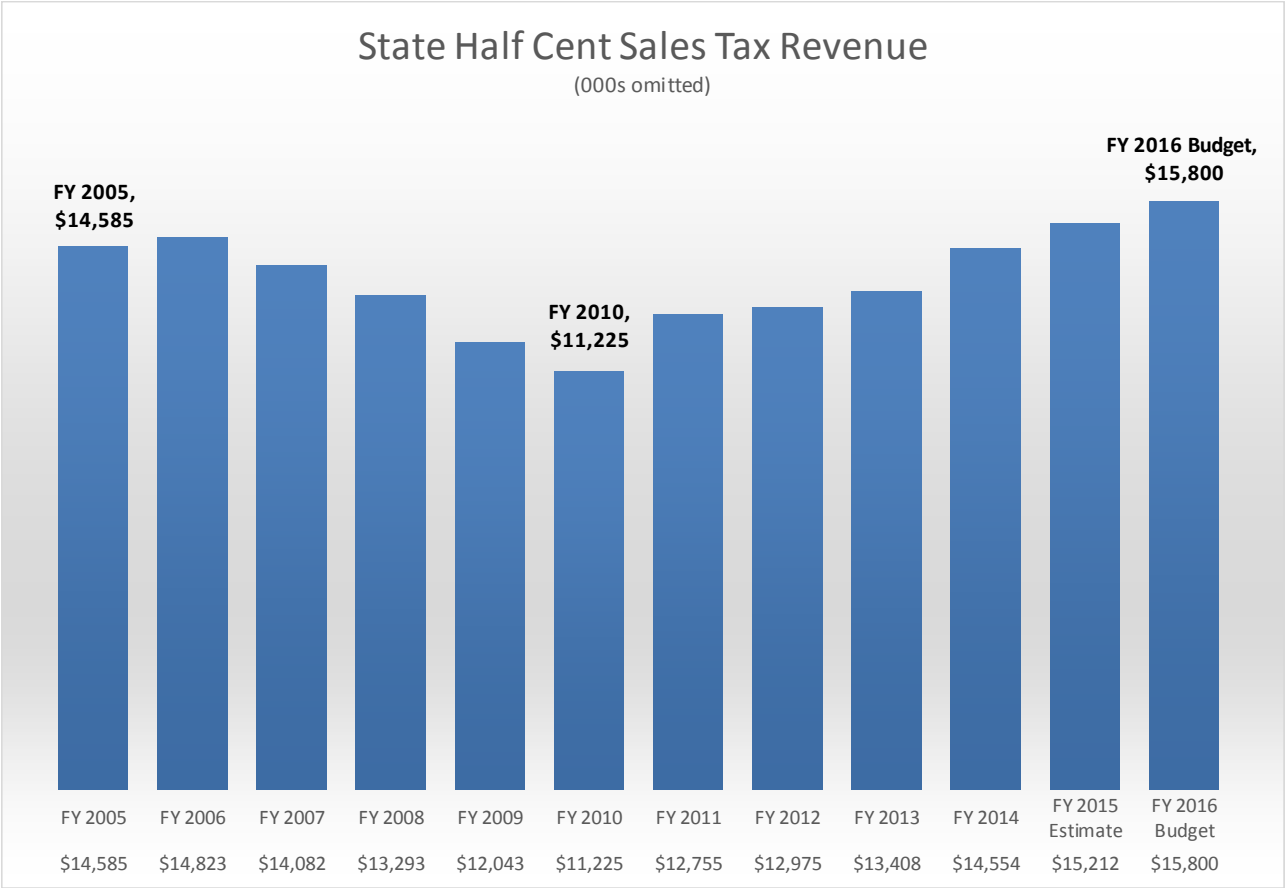
Franchise Fees:

Florida grants home-rule authority to impose a fee upon a utility for the granting of a franchise and the privilege of using the local government’s rights-of-way to conduct the utility business. A franchise fee of 6% is levied on a business’s (Duke Energy and TECO People’s Gas) gross receipts for the sale of electricity and natural gas within the city. Franchise fee revenue is somewhat volatile due to inclusion of the cost of fuel in the rate base of electricity. It is also sensitive to variations in weather and subject to rate adjustments. The FY16 estimate is based on historical receipts and information provided by Duke Energy.



State Half Cent Sales Tax:

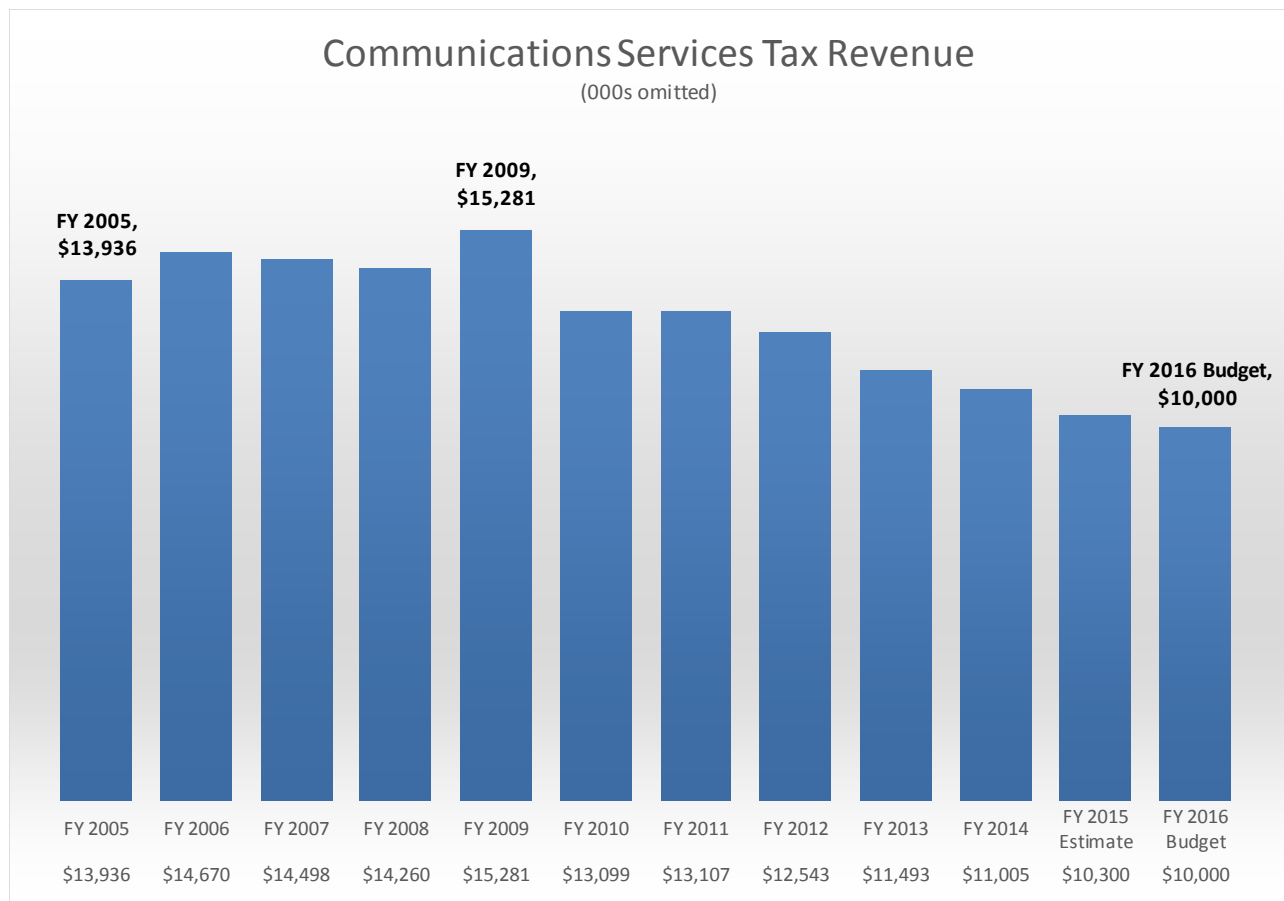
The state of Florida levies and collects a 6.0% sales tax on qualifying retail purchases. A portion of the revenue collected is distributed to county and municipal governments. The current distribution rate to the local municipalities is 9.653% of the 6%. Current revenue projections are based on historical receipts and state provided estimates.



## Communications Services Tax:

The Communications Services Tax (CST) was created by the state in 2001 to restructure the rates paid throughout the state by telephone, cable and other telecommunications services providers by removing city government utility taxes and franchise fees and consolidating them into a single, state-collected tax. Cities were to be held harmless by receiving a remittance from the state similar to past collections. The communications services tax applies to telecommunications, video, direct-to-home satellite, and related services. These services include, but are not limited to, local, long distance, and toll telephone; voice over internet protocol telephone; video services; video streaming; direct-to-home satellite; mobile communications; private line services; pager and beeper; telephone charges made at a hotel or motel; facsimiles; and telex, telegram and teletype.

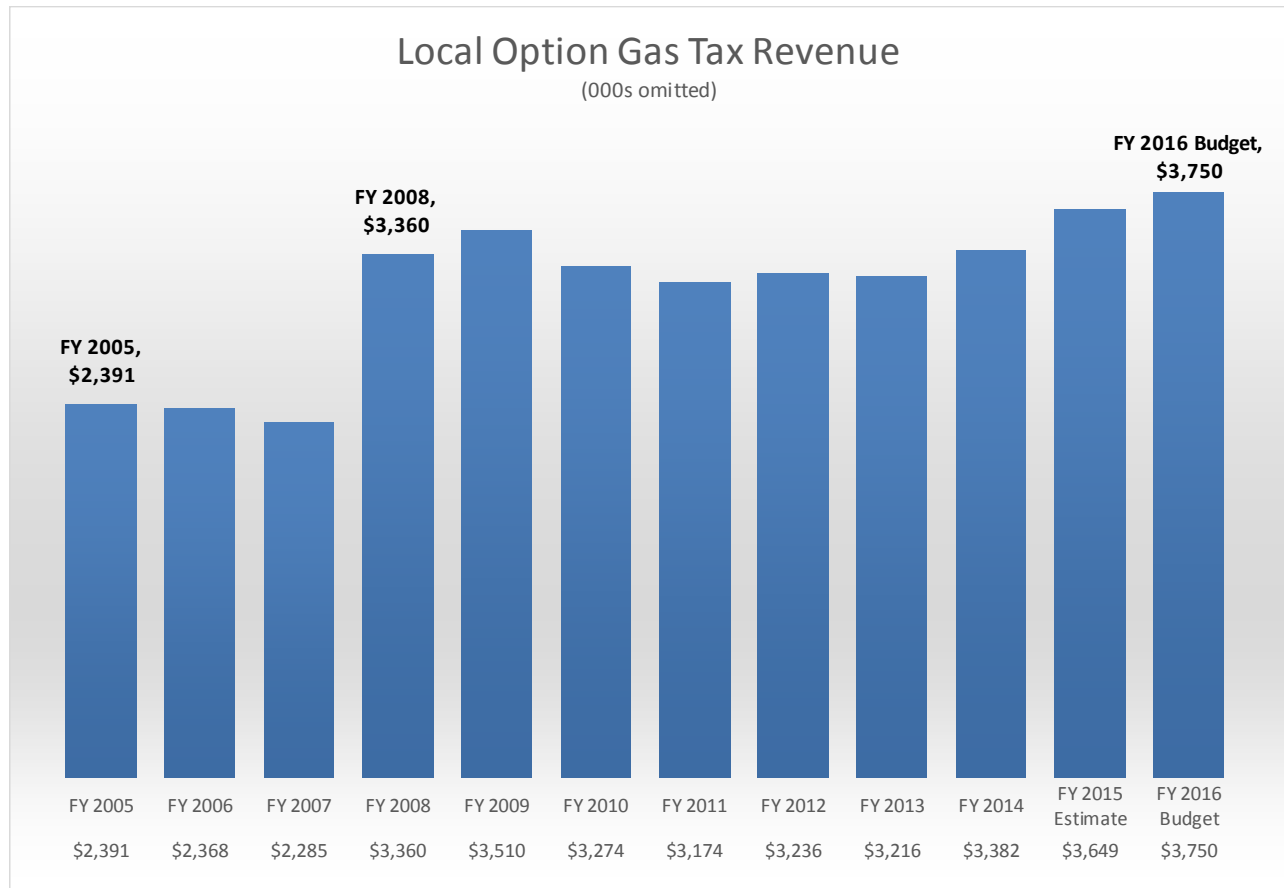
Several changes to the state statutes governing the CST became effective on July 1, 2012. The Revenue Estimating Conference estimated that the changes to dealer liability for incorrectly assigned service addresses would have a negative fiscal impact on local governments of \$4.3 million in FY13 and a recurring negative impact of \$4.7 million. That projected decline and subsequent revenue reductions have held true for the city of St. Petersburg as can be seen in the following chart.





## Local Option Gas Tax:

The gas tax is levied on every net gallon of motor and diesel fuel sold within Pinellas County. Through FY 2007, the rate was \$0.06 on motor and diesel fuel sales with 75% of the revenue going to the county and the balance going to the municipalities within Pinellas County. The city's share of the remaining 25% was 40.28%. During FY07, the county passed an additional one cent tax, referred to as the "ninth cent," and revised the distribution formula effective September 2007. As a result, the city receives substantially more revenue as indicated in the chart below. Current revenue projections are based on historical receipts and state provided estimates.

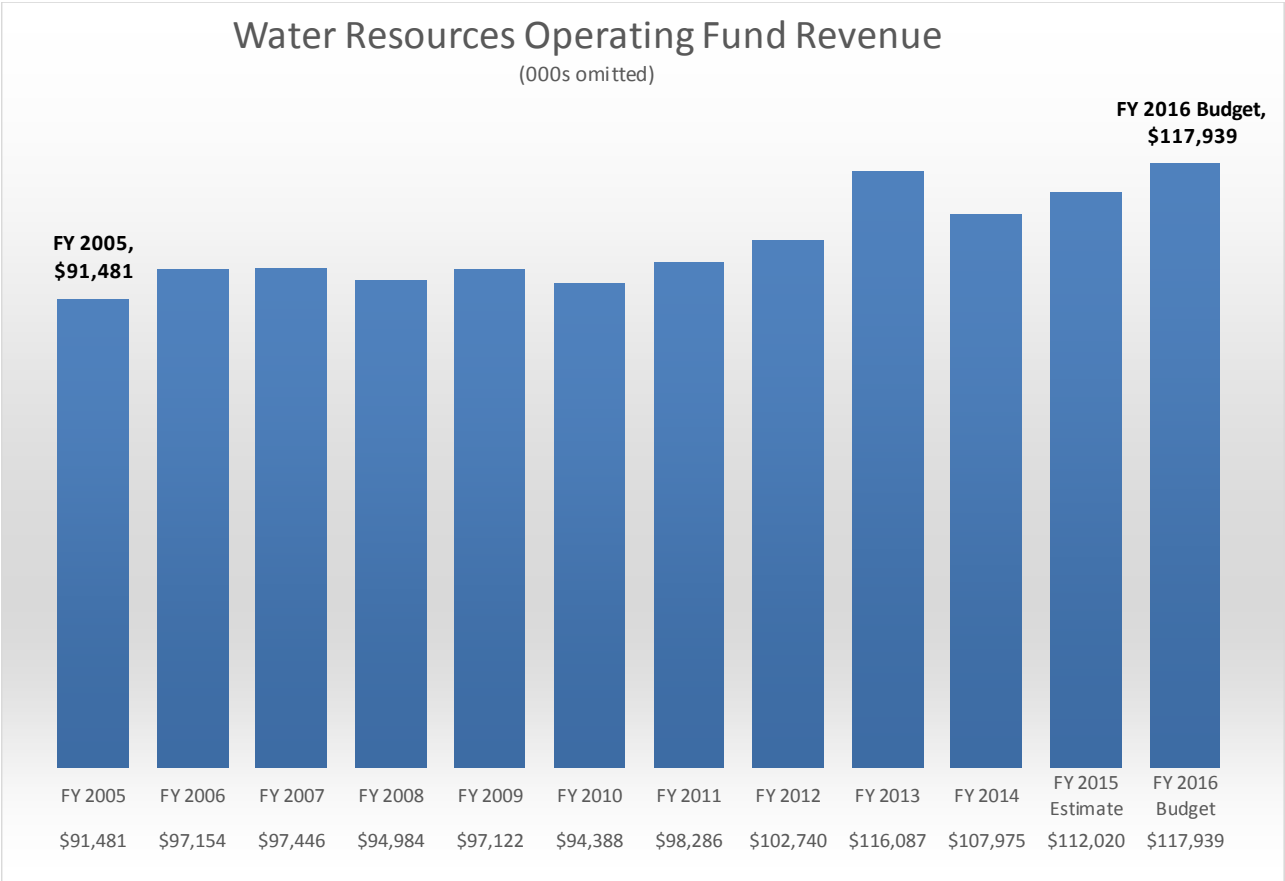


Enterprise Fund Revenues

The city operates a number of enterprise operations that are funded primarily from user fees and charges. These operations are expected to recover total costs and do not receive general government support in the form of additional revenue. The revenue histories for the three largest of these funds follow.

Water Resources Fund:

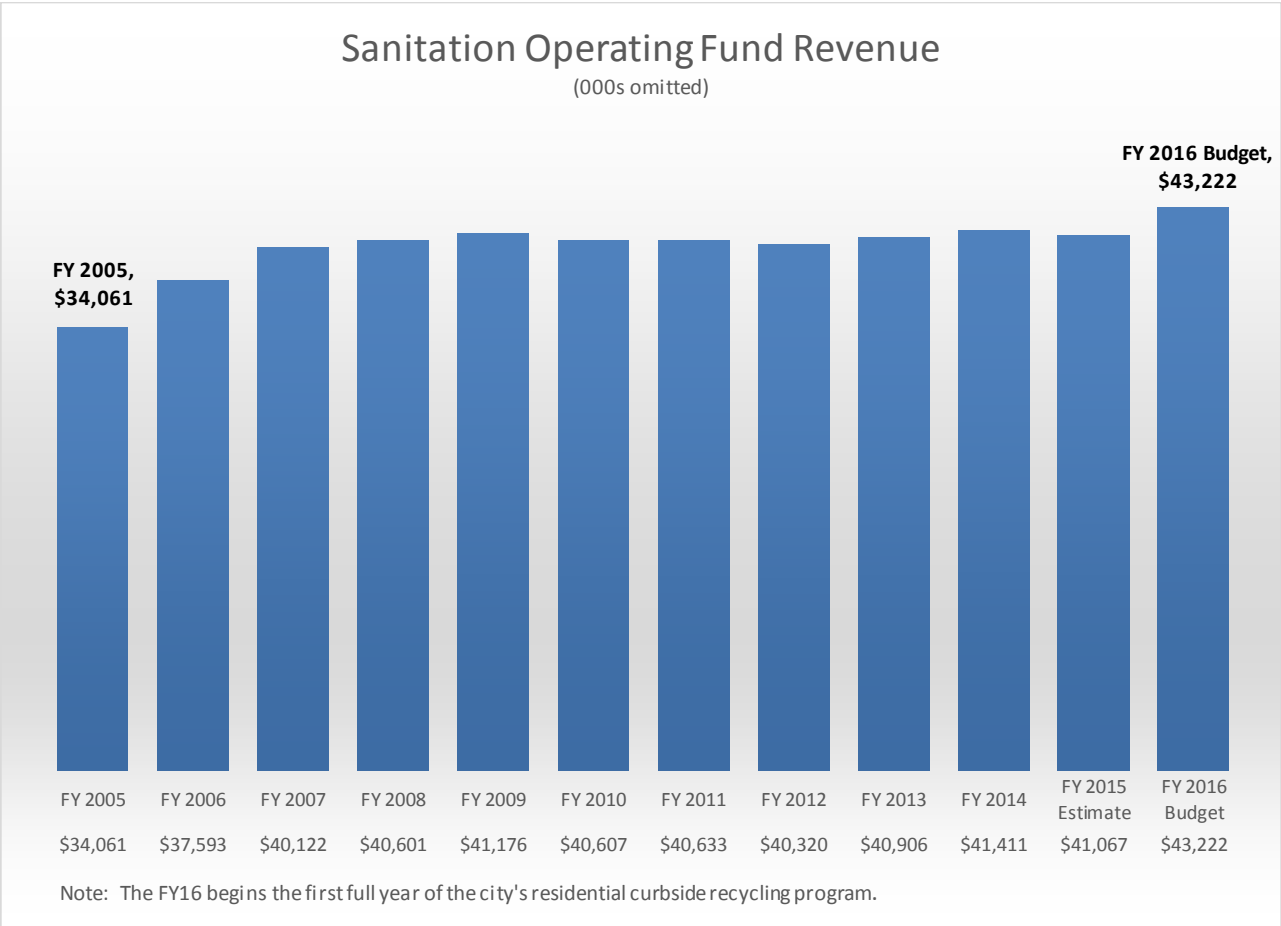
Water Resources revenues are derived primarily from user fees which make up \$116.363 million of the \$117.939 million total revenue budget in FY 2016. Each year investment earnings from the Water Cost Stabilization Fund are transferred to the operating fund to help offset the amount the city pays to Tampa Bay Water for water. In FY16 this transfer is estimated to be \$1.292 million. Revenue estimates and rate proposals are based on the result of annual rate studies with subsequent approval from city council. A 3.75% rate increase is included in the FY 2016 budget. This is down from the 4.75% rate increase projected for FY16 during last year’s rate study.



Sanitation Fund:

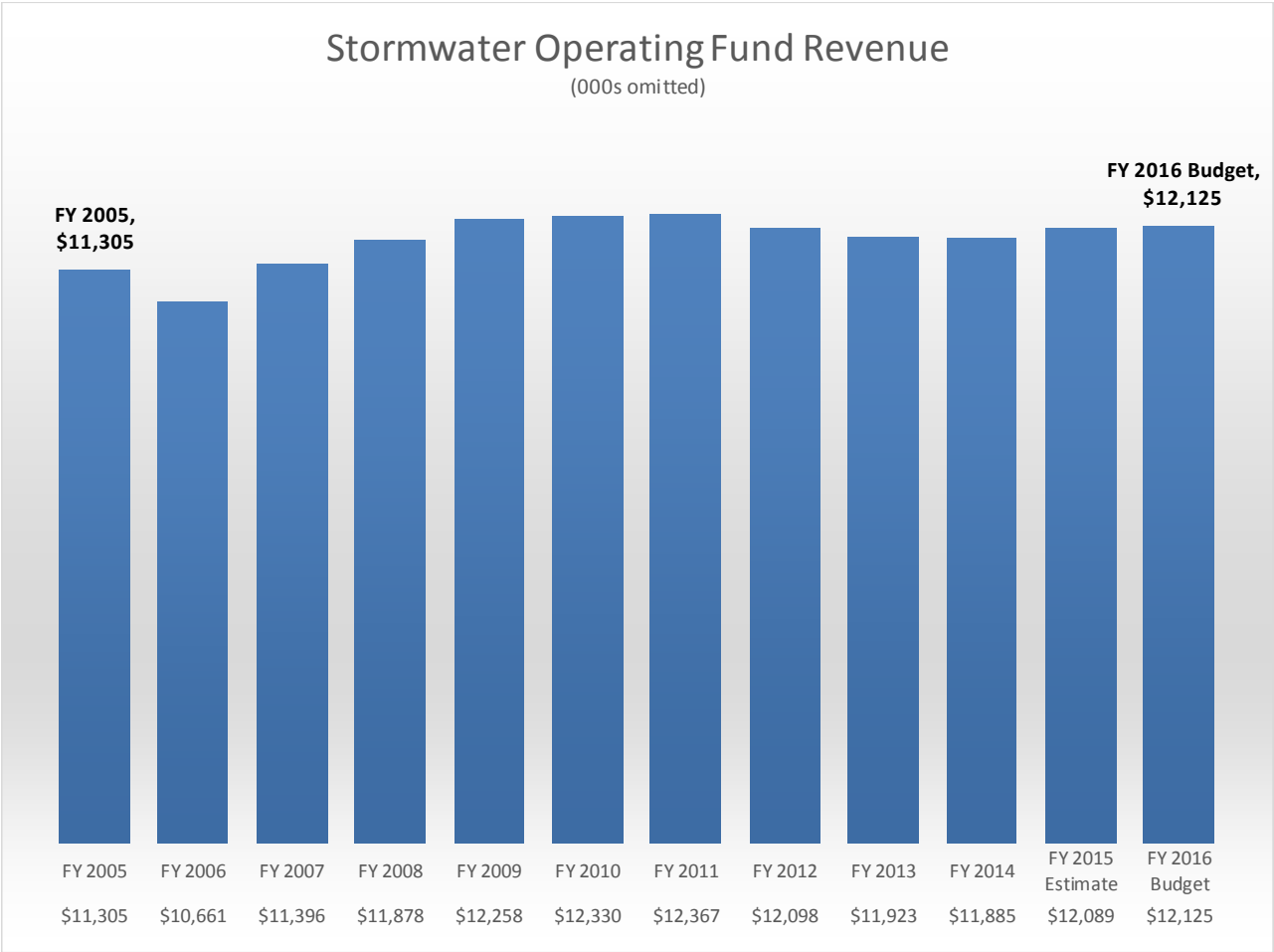
Until FY 2004, the city maintained a Sanitation Rate Stabilization Fund which was used to offset operating costs for this service. Once the reserve was depleted, periodic rate increases were required. However, FY16 represents the seventh year in a row that Sanitation rates will remain unchanged.

During the summer of FY 2015, the city began a residential curbside recycling program. That program is anticipated to gross \$2,690,400 in additional revenue in FY16 as each single family residence will be charged an additional \$2.95 on the monthly Sanitation bill to cover the cost of the program.



Stormwater Fund:

Stormwater revenue is derived almost exclusively from stormwater fees. City council approved a change to the ordinance in FY 2009 allowing city council to vote on the potential annual Stormwater fee increase, using the CPI as a guide, but also taking into consideration other factors such as fund balance and current operating requirements. Because of this change in the ordinance and Stormwater’s healthy fund balance, Stormwater fees will remain unchanged for the seventh year in a row.





# FUND BUDGET SUMMARY

## FISCAL YEAR 2016 BUDGET – MILLAGE CALCULATION

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CURRENT YEAR GROSS TAXABLE VALUE	\$ 14,705,608,435
96.0% OF GROSS TAXABLE VALUE	\$ 14,117,384,098
YIELD FROM ONE MILL	\$ 14,117,384

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### OPERATING MILLAGE:

General Fund Requirements	\$ 224,299,456
Less: Sources Other Than Ad Valorem Taxes	<u>- 128,724,766</u>
Ad Valorem Taxes Required	\$ 95,574,690

<b>LEVY REQUIRED TO FUND BUDGET</b>	<b>6.7700</b>
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## Fund Balance Summary

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Revenues</b>	<b>Total Appropriations</b>	<b>Change in Balance</b>	<b>Ending Balance</b>
<b>0001 General Fund</b>	17,485,925	224,299,456	224,299,456	0	17,485,925
<b>0002 Preservation Reserve</b>	973,148	28,000	0	28,000	1,001,148
<b>0008 Economic Stability</b>	24,162,722	848,000	0	848,000	25,010,722
<b>0051 Health Facilities Authority</b>	68,893	15,000	14,000	1,000	69,893
<b>1009 Emergency Medical Services</b>	1,733,220	12,371,972	12,798,165	(426,193)	1,307,027
<b>1019 Local Housing Assistance</b>	1,443,211	350,000	350,000	0	1,443,211
<b>1021 Parking Revenue</b>	5,545,470	6,531,617	6,342,526	189,091	5,734,561
<b>1023 Law Enforcement Fund</b>	1,167,994	19,000	99,600	(80,600)	1,087,394
<b>1025 School Crossing Guard</b>	202,664	303,000	300,000	3,000	205,664
<b>1041 Weeki Wachee</b>	15,975,479	276,000	298,000	(22,000)	15,953,479
<b>1051 Pro Sports Facility</b>	14,660	2,000,004	2,000,004	0	14,660
<b>1104 South St. Petersburg Redevelopment District</b>	0	487,369	0	487,369	487,369
<b>1105 Downtown Redevelopment District</b>	9,965,456	11,155,070	4,111,147	7,043,923	17,009,379
<b>1106 Bayboro Harbor Tax Increment District</b>	660,735	81,881	0	81,881	742,616
<b>1107 Intown West Tax Increment District</b>	3,222,582	850,915	0	850,915	4,073,497
<b>1108 Assessments Revenue</b>	229,906	69,000	14,304	54,696	284,602
<b>1111 Community Development Block Grant</b>	731,922	1,684,081	1,683,581	500	732,422
<b>1112 Emergency Shelter Grant Fund</b>	(6,815)	141,800	141,772	28	(6,787)
<b>1113 Home Program</b>	46,070	925,961	922,173	3,788	49,858
<b>1114 Neighborhood Stabilization Program</b>	628,881	352,000	350,000	2,000	630,881
<b>1115 Miscellaneous Trust Funds</b>	0	1,000,000	1,000,000	0	0
<b>1117 Community Housing Donation</b>	151,756	1,000	0	1,000	152,756
<b>1151 Building Permit Special Revenue</b>	6,450,680	4,932,300	4,677,428	254,872	6,705,552
<b>1201 Mahaffey Theater Operating</b>	22,696	3,826,797	3,811,542	15,255	37,951
<b>1203 Pier Operating</b>	6,663	0	0	0	6,663
<b>1205 Coliseum Operating</b>	18,187	799,507	797,893	1,614	19,801
<b>1207 Sunken Gardens</b>	28,537	1,085,983	1,083,514	2,469	31,006
<b>1208 Tropicana Field</b>	1,806	2,354,298	2,350,896	3,402	5,208
<b>1702 Police Grant Fund</b>	4,004	1,000	0	1,000	5,004
<b>1720 Federal Operating Grant</b>	(1,386)	0	0	0	(1,386)
<b>1901 Arts In Public Places</b>	413,046	323,000	35,000	288,000	701,046
<b>2010 JP Morgan Chase Revenue Notes</b>	0	3,244,565	3,244,565	0	0
<b>2011 FFGFC Loan</b>	0	2,699,250	2,699,250	0	0
<b>2013 Banc Of America Notes Debt Service Fund</b>	0	195,259	195,259	0	0
<b>2014 BB&amp;T Notes</b>	0	774,922	774,922	0	0
<b>2025 Stadium Debt Service</b>	17,339,719	550	16,924,490	(16,923,940)	415,779
<b>2027 Sports Facility Sales Tax Debt</b>	214,870	1,924,742	429,742	1,495,000	1,709,870
<b>4001 Water Resources</b>	13,133,749	117,939,466	117,985,865	(46,399)	13,087,350
<b>4002 Water Resources Debt</b>	31,079,483	24,852,417	24,113,550	738,867	31,818,350
<b>4005 Water Cost Stabilization</b>	80,385,013	10,287,565	1,317,000	8,970,565	89,355,578
<b>4011 Stormwater Utility Operating</b>	5,638,127	12,124,885	12,241,462	(116,577)	5,521,550
<b>4012 Stormwater Debt Service</b>	616,446	1,055,930	1,055,930	0	616,446
<b>4021 Sanitation Operating</b>	7,302,153	43,221,798	45,360,561	(2,138,763)	5,163,390
<b>4022 Sanitation Debt Service</b>	1,246,186	1,300,272	1,274,024	26,248	1,272,434
<b>4023 Sanitation Recycling Equipment</b>	(108,946)	0	0	0	(108,946)
<b>4027 Sanitation Equipment Replacement</b>	12,799,006	2,847,000	3,775,000	(928,000)	11,871,006
<b>4031 Airport Operating</b>	26,074	1,137,400	1,145,615	(8,215)	17,859
<b>4041 Marina Operating</b>	503,095	3,969,651	3,915,416	54,235	557,330
<b>4061 Golf Course Operating</b>	32,849	3,694,850	3,722,513	(27,663)	5,186
<b>4081 Jamestown Complex</b>	131,853	579,057	578,161	896	132,749
<b>4091 Port Operating</b>	16,350	355,599	350,082	5,517	21,867
<b>5001 Fleet Management</b>	2,529,852	16,195,138	16,069,685	125,453	2,655,305
<b>5002 Equipment Replacement</b>	15,408,836	7,150,838	6,918,227	232,611	15,641,447
<b>5005 Municipal Office Buildings</b>	2,961,194	2,855,809	3,052,820	(197,011)	2,764,183
<b>5011 Technology Services</b>	2,352,068	10,730,977	10,692,266	38,711	2,390,779
<b>5019 Technology &amp; Infrastructure Fund</b>	5,710,645	1,772,409	1,744,478	27,931	5,738,576
<b>5031 Supply Management</b>	472,598	535,000	491,425	43,575	516,173
<b>5121 Health Insurance</b>	15,054,820	46,283,195	46,116,760	166,435	15,221,255
<b>5123 Life Insurance</b>	716	854,577	790,711	63,866	64,582
<b>5125 General Liabilities Claims</b>	6,867,786	3,528,700	3,472,424	56,276	6,924,062
<b>5127 Commercial Insurance</b>	4,608,004	5,164,180	5,143,673	20,507	4,628,511
<b>5129 Workers' Compensation</b>	19,472,260	11,267,032	11,159,132	107,900	19,580,160
<b>5201 Billing &amp; Collections</b>	4,253,892	7,266,230	8,269,586	(1,003,356)	3,250,536

## General Fund (0001)

The General Operating Fund is the principal fund of the city and is used to account for the receipt and expenditure of resources traditionally associated with local government and not required to be accounted for in another fund. Resources are provided primarily through taxes and intergovernmental revenues and are expended to provide basic services such as fire and police protection, parks, libraries, and code enforcement, as well as for administrative departments which perform support functions.

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>Tax Revenue</b>							
Taxes Property Current	78,779,223	81,910,562	88,261,680	88,261,680	88,387,819	95,574,690	8.29%
Taxes Property Delinquent	242,770	314,685	250,000	250,000	256,981	250,000	0.00%
Taxes Property Penalties & Interest	0	0	0	0	3,492	0	0.00%
Taxes Franchise Electricity	18,126,537	19,422,567	18,400,000	18,400,000	19,499,393	19,500,000	5.98%
Taxes Franchise Natural Gas	709,615	734,167	775,000	775,000	731,404	725,000	(6.45%)
Taxes Utility Penalties & Interest	0	1	0	0	0	0	0.00%
Taxes Utility Electricity	21,044,031	22,425,440	22,250,000	22,250,000	21,616,371	22,500,000	1.12%
Taxes Utility Natural Gas	492,533	579,280	520,000	520,000	618,271	600,000	15.38%
Taxes Utility Water	4,073,773	4,117,314	4,150,000	4,150,000	4,352,296	4,200,000	1.20%
Taxes Utility Fuel Oil	661	753	1,000	1,000	829	1,000	0.00%
Taxes Utility Propane	144,348	186,646	180,000	180,000	137,998	180,000	0.00%
Communications Services Tax	11,493,182	11,005,464	10,700,000	10,700,000	10,330,204	10,000,000	(6.54%)
Business Taxes	2,446,831	2,393,845	2,410,000	2,410,000	2,465,739	2,410,000	0.00%
<b>Total Tax Revenue</b>	<b>137,553,504</b>	<b>143,090,724</b>	<b>147,897,680</b>	<b>147,897,680</b>	<b>148,400,797</b>	<b>155,940,690</b>	<b>5.44%</b>
<b>License and Permits</b>							
Contractors Permits	91,567	103,857	100,000	100,000	90,837	76,000	(24.00%)
Other License and Permits	514,376	597,679	751,000	751,000	293,653	752,860	0.25%
<b>Total License and Permits</b>	<b>605,943</b>	<b>701,536</b>	<b>851,000</b>	<b>851,000</b>	<b>384,490</b>	<b>828,860</b>	<b>(2.60%)</b>
<b>Intergovernmental Revenue</b>							
Federal Grants	1,524,247	1,568,532	178,227	2,608,915	707,595	178,227	0.00%
State Grants	5,964	0	0	0	0	0	0.00%
Shared State Revenue Sharing	5,037,162	5,489,074	5,230,000	5,230,000	7,146,491	5,730,000	9.56%
State Shared Street Lighting	318,496	345,295	347,000	347,000	355,707	347,000	0.00%
Shared State Mobile Home	101,006	105,779	100,000	100,000	108,889	105,000	5.00%
Shared State Alcoholic Beverage	173,303	178,359	180,000	180,000	172,741	180,000	0.00%
Shared State Sales Tax - Half	13,408,011	14,553,514	14,800,000	14,800,000	14,949,525	15,800,000	6.76%
Shared State Fire Fighters' Su	70,496	75,384	75,000	75,000	79,578	75,000	0.00%
Shared State Fuel Tax Rebates	209,847	209,621	215,000	215,000	150,671	215,000	0.00%
Grants From Other Local Units	1,559,612	1,565,072	1,668,671	1,762,312	1,688,838	1,786,039	7.03%
Local Option Fuel	3,215,565	3,382,161	3,285,000	3,285,000	3,367,077	3,750,000	14.16%
<b>Total Intergovernmental Revenue</b>	<b>25,623,709</b>	<b>27,472,791</b>	<b>26,078,898</b>	<b>28,603,227</b>	<b>28,727,112</b>	<b>28,166,266</b>	<b>8.00%</b>
<b>Charges for Services</b>							
General Government	443,381	470,469	411,900	411,900	483,122	504,557	22.50%
Public Safety	2,730,950	2,938,709	3,122,211	3,122,211	2,897,807	3,233,093	3.55%
Transportation Charges	139,140	151,956	139,424	139,424	180,160	139,424	0.00%
Culture and Recreation Charges	5,987,231	5,449,223	6,178,263	6,178,263	5,663,160	5,527,770	(10.53%)
Other Charges for Services	1,109,624	1,115,055	1,093,141	1,093,141	1,174,564	1,111,489	1.68%
<b>Total Charges for Services</b>	<b>10,410,326</b>	<b>10,125,412</b>	<b>10,944,939</b>	<b>10,944,939</b>	<b>10,398,813</b>	<b>10,516,333</b>	<b>(3.92%)</b>
<b>Fines and Forfeitures</b>							
Traffic and Parking	2,449,387	1,528,959	896,725	896,725	811,540	775,000	(13.57%)
Library Fines	134,215	139,231	135,000	135,000	127,778	132,000	(2.22%)
Violation of Local Ordinances	943,337	1,337,046	1,030,000	1,030,000	2,493,564	1,507,000	46.31%
<b>Total Fines and Forfeitures</b>	<b>3,526,939</b>	<b>3,005,236</b>	<b>2,061,725</b>	<b>2,061,725</b>	<b>3,432,882</b>	<b>2,414,000</b>	<b>17.09%</b>
<b>Misc Revenues</b>							
Interest Earnings	231,816	383,985	282,000	282,000	414,126	464,000	64.54%
Rents and Royalties	403,547	462,606	352,119	352,119	562,112	354,356	0.64%
Special Assessment	0	0	65,000	65,000	0	0	(100.00%)
Sale of Fixed Assets	532,568	538,775	229,000	229,000	205,705	143,000	(37.55%)
Sale of Surplus Material	11,651	3,172	5,000	5,000	3,599	5,000	0.00%
Contributions and Donations	65,100	109,222	20,900	20,900	101,438	24,610	17.75%
Misc Revenue	3,279,265	513,413	448,400	448,400	525,089	352,468	(21.39%)
<b>Total Misc Revenues</b>	<b>4,523,947</b>	<b>2,011,173</b>	<b>1,402,419</b>	<b>1,402,419</b>	<b>1,812,069</b>	<b>1,343,434</b>	<b>(4.21%)</b>

**Revenue Summary**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>Pilot/G&amp;A Revenue</b>							
General & Administration General Government	8,865,948	8,972,688	8,944,571	8,944,571	8,944,572	6,599,842	(26.21%)
General & Admin. Economic Development	295,344	295,344	295,344	295,344	295,344	211,200	(28.49%)
General & Administration Leisure Services	144,772	144,720	144,720	144,720	144,720	103,488	(28.49%)
Payment in Lieu of Taxes	14,905,949	16,112,642	16,087,488	16,087,488	16,148,381	16,437,984	2.18%
<b>Total Pilot/G&amp;A Revenue</b>	<b>24,212,013</b>	<b>25,525,394</b>	<b>25,472,123</b>	<b>25,472,123</b>	<b>25,533,017</b>	<b>23,352,514</b>	<b>(8.32%)</b>

**Transfer In**

Parking Revenue	372,900	372,900	372,896	372,896	372,888	447,896	20.11%
School Crossing Guard	272,013	349,917	300,000	473,000	473,000	300,000	0.00%
Weeki Wachee	35,394	20,000	20,000	20,000	0	20,000	0.00%
Community Development Block Grant	391,313	403,326	0	0	0	0	0.00%
Housing Capital Improvements	64,236	68,004	0	100,000	100,000	0	0.00%
General Capital Improvements	61,455	114,996	0	210,000	110,000	0	0.00%
Sanitation Operating	455,076	455,076	380,076	380,076	380,076	390,843	2.83%
Airport Operating	0	70,210	220,400	220,400	220,392	220,620	0.10%
Marina Operating	310,000	309,996	310,000	310,000	309,996	310,000	0.00%
Technology Services	99,996	0	0	0	0	0	0.00%
Technology & Infrastructure Fund	26,388	0	0	0	0	0	0.00%
Deferred Compensation - ICMA	0	0	0	0	0	48,000	0.00%
<b>Total Transfer In</b>	<b>2,088,771</b>	<b>2,164,425</b>	<b>1,603,372</b>	<b>2,086,372</b>	<b>1,966,352</b>	<b>1,737,359</b>	<b>8.36%</b>

**Internal Charges**

Other Charges	1,110	(568)	0	0	83	0	0.00%
<b>Total Internal Charges</b>	<b>1,110</b>	<b>(568)</b>	<b>0</b>	<b>0</b>	<b>83</b>	<b>0</b>	<b>0.00%</b>

<b>Total Revenue Summary</b>	<b>208,546,262</b>	<b>214,096,123</b>	<b>216,312,156</b>	<b>219,319,485</b>	<b>220,655,615</b>	<b>224,299,456</b>	<b>3.69%</b>
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**Appropriations**

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>Wages and Benefits</b>	149,883,722	152,387,785	152,659,549	155,216,767	154,943,744	159,302,556	4.35%
<b>Services and Commodities</b>	44,882,679	47,589,831	45,575,649	49,184,146	49,550,391	49,548,728	8.72%
<b>Capital</b>	676,317	981,468	721,928	827,253	766,567	1,081,003	49.74%
<b>Grants and Aid</b>	1,498,310	1,827,074	2,733,950	5,158,267	2,168,389	3,684,750	34.78%
<b>Transfers Out</b>	0	16,416	0	0	(16,416)	0	0.00%
<b>Contingencies</b>	0	0	3,392,616	684,258	0	369,000	(89.12%)
<b>Transfers Out</b>							
Economic Stability	0	0	1,000,000	1,000,000	1,000,000	500,000	(50.00%)
South St. Petersburg Redevelopment District	0	0	0	0	0	285,773	0.00%
Downtown Redevelopment District	4,616,120	4,935,962	5,507,521	5,507,521	5,509,562	6,473,439	17.54%
Bayboro Harbor Tax Increment District	18,055	17,209	24,730	24,730	24,481	45,666	84.66%
Intown West Tax Increment District	391,455	376,217	414,213	414,213	410,818	458,454	10.68%
Mahaffey Theater Operating	508,520	632,000	489,000	489,000	489,000	439,587	(10.10%)
Pier Operating	1,179,000	420,000	380,000	380,000	325,000	0	(100.00%)
Coliseum Operating	246,500	185,000	267,500	267,500	208,000	253,500	(5.23%)
Sunken Gardens	184,000	167,000	213,000	213,000	58,000	170,000	(20.19%)
Tropicana Field	1,387,000	1,139,000	1,300,000	1,569,000	1,569,000	1,400,000	7.69%
FFGFC Loan	2,624,039	1,066,863	0	0	0	0	0.00%
Housing Capital Improvements	0	0	350,000	350,000	349,992	0	(100.00%)
General Capital Improvements	0	270,000	1,000,000	1,000,018	1,000,000	0	(100.00%)
Airport Operating	63,000	0	0	33,000	33,000	0	0.00%
Golf Course Operating	120,000	0	0	82,000	82,000	0	0.00%
Jamestown Complex	175,000	23,600	60,000	60,000	0	64,500	7.50%
Port Operating	277,500	262,500	222,500	304,500	304,500	222,500	0.00%
Technology & Infrastructure Fund	0	0	0	347,500	347,500	0	0.00%
Life Insurance	0	0	0	9,000	9,000	0	0.00%
<b>Total Transfers Out</b>	<b>11,790,189</b>	<b>9,495,351</b>	<b>11,228,464</b>	<b>12,050,982</b>	<b>11,719,853</b>	<b>10,313,419</b>	<b>(8.15%)</b>

<b>Total Appropriations</b>	<b>208,731,217</b>	<b>212,297,925</b>	<b>216,312,156</b>	<b>223,121,673</b>	<b>219,132,528</b>	<b>224,299,456</b>	<b>3.69%</b>
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Increase/(Decrease) in Fund Balance	(184,955)	1,798,198	0	(3,802,188)	1,523,087	0	
Beginning Balance	11,646,207	12,225,047	14,652,974	13,960,592	13,960,592	17,485,925	
Adjustments	763,795	(62,653)	0	0	2,002,246	0	
<b>Ending Balance</b>	<b>12,225,047</b>	<b>13,960,592</b>	<b>14,652,974</b>	<b>10,158,404</b>	<b>17,485,925</b>	<b>17,485,925</b>	

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Notes:

Each year City Council has committed a portion of the General Operating Fund balance for specific purposes. \$1.062 million was committed at the end of FY13, and \$2.302 million was committed at the end of FY14.

The city's fiscal policies call for a General Fund Operating Reserve target equal to 20% of the current year appropriation in the General Fund group of funds, made up of the General Fund (0001), Preservation Reserve Fund (0002), Economic Stability Fund (0008), Arts in Public Places Fund (1041) Special Assessment Fund (1108), and the Technology & Infrastructure Fund (5019). Current year appropriations in each of these funds are included in the target calculation and then compared against their combined fund balance. Additionally, the core General Fund (0001) has a reserve target of 5% of the annual appropriation in that fund.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Preservation Reserve (0002)

The Environmental Preservation Reserve was established (Resolution 88-180) to provide a funded reserve for environmental preservation enhancement activities as specified in the agreements relating to the sale of the former Sod Farm area to Pinellas County in 1988. In December 2014, resolution 149-H, provided that permit revenue received for new and existing tree removal be placed in this fund.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
License and Permits							
Contractors Permits	0	0	0	0	25,020	16,000	0.00%
Total License and Permits	0	0	0	0	25,020	16,000	0.00%
Charges for Services							
Other Charges for Services	1,198	0	0	0	0	0	0.00%
Total Charges for Services	1,198	0	0	0	0	0	0.00%
Misc Revenues							
Interest Earnings	10,185	11,971	13,000	13,000	12,533	12,000	(7.69%)
Misc Revenue	(218)	0	0	0	0	0	0.00%
Total Misc Revenues	9,967	11,971	13,000	13,000	12,533	12,000	(7.69%)
<b>Total Revenue Summary</b>	<b>11,165</b>	<b>11,971</b>	<b>13,000</b>	<b>13,000</b>	<b>37,553</b>	<b>28,000</b>	<b>115.38%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	0	3	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
Increase/(Decrease) in Fund Balance	11,165	11,968	13,000	13,000	37,553	28,000	
Beginning Balance	913,661	923,627	935,598	935,595	935,595	973,148	
Adjustments	(1,199)	0	0	0	0	0	
Ending Balance	923,627	935,595	948,598	948,595	973,148	1,001,148	

## Economic Stability (0008)

The Economic Stability Fund was established in FY04 (Resolution 2003-480) and is to be used to offset economic impacts on the budget from significant or sustained increases in expenditures or significant decreases in revenue.

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>Misc Revenues</b>							
Interest Earnings	225,395	287,393	290,000	290,000	336,031	348,000	20.00%
Misc Revenue	205,394	0	0	0	0	0	0.00%
<b>Total Misc Revenues</b>	<b>430,789</b>	<b>287,393</b>	<b>290,000</b>	<b>290,000</b>	<b>336,031</b>	<b>348,000</b>	<b>20.00%</b>
<b>Transfer In</b>							
General Fund	0	0	1,000,000	1,000,000	1,000,000	500,000	(50.00%)
<b>Total Transfer In</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>500,000</b>	<b>(50.00%)</b>
<b>Total Revenue Summary</b>	<b>430,789</b>	<b>287,393</b>	<b>1,290,000</b>	<b>1,290,000</b>	<b>1,336,031</b>	<b>848,000</b>	<b>(34.26%)</b>
<b>Appropriations</b>							
<b>Transfers Out</b>							
Golf Course Capital Projects	260,000	0	0	0	0	0	0.00%
<b>Total Transfers Out</b>	<b>260,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Appropriations</b>	<b>260,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Increase/(Decrease) in Fund Balance</b>							
Beginning Balance	22,368,509	22,539,298	22,826,692	22,826,691	22,826,691	24,162,722	
Adjustments	0	0	0	0	0	0	
<b>Ending Balance</b>	<b>22,539,298</b>	<b>22,826,691</b>	<b>24,116,692</b>	<b>24,116,691</b>	<b>24,162,722</b>	<b>25,010,722</b>	

Notes:

Unappropriated fund balance dollars in the Economic Stability Fund were advanced in FY09 to pay off the Airport debt in accordance with policy to only use this fund for one-time, or non-recurring expenses. The Airport Operating Fund will repay the Economic Stability Fund from their future earnings. The amount owed by the Airport to the Economic Stability Fund at the end of FY15 is \$1,009,643.

In June 2012, \$5 million of the Economic Stability Fund's fund balance was committed to self insure the primary layer of insurance to fund the required participation level in the event of a loss.

The advance in FY13 in the amount of \$260,000 is for Golf Course capital projects. The Golf Course Operating Fund will repay the Economic Stability Fund from its future earnings.



## Health Facilities Authority (0051)

The Health Facilities Authority Fund accounts for revenues that are service charges to non-profit health care organizations benefiting from tax exempt debt issues. Expenditures are the administrative costs incurred by the authority.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Charges for Services							
General Government	3,500	3,500	14,000	14,000	5,000	14,000	0.00%
Total Charges for Services	3,500	3,500	14,000	14,000	5,000	14,000	0.00%
Misc Revenues							
Interest Earnings	471	615	1,000	1,000	826	1,000	0.00%
Total Misc Revenues	471	615	1,000	1,000	826	1,000	0.00%
<b>Total Revenue Summary</b>	<b>3,971</b>	<b>4,115</b>	<b>15,000</b>	<b>15,000</b>	<b>5,826</b>	<b>15,000</b>	<b>0.00%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Services and Commodities	175	0	14,000	14,000	0	14,000	0.00%
<b>Total Appropriations</b>	<b>175</b>	<b>0</b>	<b>14,000</b>	<b>14,000</b>	<b>0</b>	<b>14,000</b>	<b>0.00%</b>
Increase/(Decrease) in Fund Balance	3,796	4,115	1,000	1,000	5,826	1,000	
Beginning Balance	55,156	58,952	63,067	63,067	63,067	68,893	
Adjustments	0	0	0	0	0	0	
Ending Balance	58,952	63,067	64,067	64,067	68,893	69,893	

## Utility Tax Revenue (1001)

The Utility Tax Revenue Fund accounted for the revenue used to fund the debt service for outstanding Utility Tax Bonds. The remaining revenue was transferred to the General Fund. It was established in the Series 1986 Bonds and the debt was paid in FY 2010. The remaining fund balance was transferred to the General Fund at the end of FY 2012 and this fund was closed.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Misc Revenues</b>							
Interest Earnings	83	0	0	0	0	0	0.00%
Misc Revenue	134	0	0	0	0	0	0.00%
Total Misc Revenues	217	0	0	0	0	0	0.00%
<b>Total Revenue Summary</b>	<b>217</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
 Increase/(Decrease) in Fund Balance	217	0	0	0	0	0	
Beginning Balance	0	217	0	0	0	0	
Adjustments	0	(217)	0	0	0	0	
Ending Balance	217	0	0	0	0	0	

Notes:

This fund is included for historical purposes. It was closed at the end of FY 2014.

## Emergency Medical Services (1009)

The Emergency Medical Services Fund records pre-hospital advanced life support/rescue activity and is funded by Pinellas County.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>License and Permits</b>							
Contractors Permits	0	971	0	0	0	0	0.00%
Total License and Permits	0	971	0	0	0	0	0.00%
<b>Intergovernmental Revenue</b>							
Federal Grants	0	0	0	30,000	0	0	0.00%
Shared State Fire Fighters' Supplemental	25,050	26,828	24,840	24,840	26,520	27,000	8.70%
Total Intergovernmental Revenue	25,050	26,828	24,840	54,840	26,520	27,000	8.70%
<b>Charges for Services</b>							
Public Safety	12,996,651	13,224,151	12,612,357	12,612,357	12,505,406	12,310,972	(2.39%)
Other Charges for Services	52	40	0	0	0	0	0.00%
Total Charges for Services	12,996,703	13,224,191	12,612,357	12,612,357	12,505,406	12,310,972	(2.39%)
<b>Misc Revenues</b>							
Interest Earnings	1,588	13,520	12,000	12,000	25,359	34,000	183.33%
Sale of Fixed Assets	82,193	6,597	0	0	4,149	0	0.00%
Contributions and Donations	0	1,964	0	0	0	0	0.00%
Misc Revenue	7,210	7,522	0	0	7,996	0	0.00%
Total Misc Revenues	90,991	29,603	12,000	12,000	37,504	34,000	183.33%
<b>Total Revenue Summary</b>	<b>13,112,744</b>	<b>13,281,593</b>	<b>12,649,197</b>	<b>12,679,197</b>	<b>12,569,430</b>	<b>12,371,972</b>	<b>(2.19%)</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Wages and Benefits</b>	11,530,746	11,772,082	11,923,234	11,931,734	11,888,904	11,592,507	(2.77%)
<b>Services and Commodities</b>	810,475	893,143	892,561	928,596	944,883	945,658	5.95%
<b>Capital</b>	333,078	34,953	360,000	360,000	343,242	260,000	(27.78%)
<b>Total Appropriations</b>	<b>12,674,299</b>	<b>12,700,178</b>	<b>13,175,795</b>	<b>13,220,330</b>	<b>13,177,029</b>	<b>12,798,165</b>	<b>(2.87%)</b>
 Increase/(Decrease) in Fund Balance	438,445	581,415	(526,598)	(541,133)	(607,599)	(426,193)	
Beginning Balance	1,326,253	1,754,052	3,436,918	2,334,784	2,334,784	1,733,220	
Adjustments	(10,646)	(683)	0	0	6,035	0	
Ending Balance	1,754,052	2,334,784	2,910,320	1,793,651	1,733,220	1,307,027	

Notes:

In FY16 the Emergency Medical Services' (EMS) Fund budget decreased 2.87% as compared to the FY15 Adopted Budget. There was a total decrease in salary and benefits of \$330,727. The reduction in FY16 is primarily due to a decrease in fire pension of \$1,057,178. The reduction is partially offset by increases in overtime (\$323,010), the addition of three Rescue Lieutenant positions (\$223,653), and increases in other salary line items (\$179,788).

There are three rescue vehicles budgeted to be replaced in FY16. They are a heavy duty ALS Rescue Truck (\$180,000) and two staff vehicles (\$80,000). These purchases are consistent with the Pinellas County EMS vehicle purchase program, and are a savings of \$100,000 as compared to the adopted FY15 budget.

Additionally, there are increases in training (\$48,000) and miscellaneous line items (\$5,097).

EMS revenue decreases include reductions to EMS charges of \$301,385 to align with expenditures in FY16.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## American Recovery & Reinvestment Act (1017)

This fund, established in FY09, accounted for revenue received under the American Recovery and Reinvestment Act (ARRA) for HUD programs under the Homelessness Prevention and Rapid Re-Housing (HPRP) program and the Community Development Block Grant - Recovery (CDBG-R) program that assisted persons experiencing homelessness and provided funding for community infrastructure improvements. The funds under these programs were intended to provide financial assistance and services to individuals and families who were experiencing homelessness to be quickly re-housed and stabilized, and fund city infrastructure projects that provided essential services to all citizens. The HPRP funds assisted in numerous ways, including: short-term or medium-term rental assistance and housing relocation and stabilization services, including such activities as mediation, credit counseling, security or utility deposits, utility payments, moving cost assistance, and case management.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Misc Revenues							
Interest Earnings	0	0	0	0	0	0	0.00%
Total Misc Revenues	0	0	0	0	0	0	0.00%
<b>Total Revenue Summary</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Transfers Out							
Federal Operating Grant	0	23	0	0	0	0	0.00%
Total Transfers Out	0	23	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>0</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
Increase/(Decrease) in Fund Balance	0	(23)	0	0	0	0	
Beginning Balance	0	0	0	0	0	0	
Adjustments	0	23	0	0	0	0	
Ending Balance	0	0	0	0	0	0	

Notes:

This fund was closed at the end of FY 2014. This information is provided for historical information.

## Local Housing Assistance (1019)

This fund accounts for revenue received under the State Housing Initiatives Partnership Program (SHIP) to produce and preserve affordable housing in St. Petersburg for low- to moderate-income earning households (Ordinance 90-G).

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>Intergovernmental Revenue</b>							
Shared State Housing Initiativ	460,752	202,633	0	2,225,783	1,013,805	0	0.00%
Total Intergovernmental Revenue	460,752	202,633	0	2,225,783	1,013,805	0	0.00%
<b>Misc Revenues</b>							
Interest Earnings	19,504	22,955	14,000	14,000	24,894	10,000	(28.57%)
Misc Revenue	495,277	586,066	260,000	260,000	618,400	340,000	30.77%
Total Misc Revenues	514,781	609,021	274,000	274,000	643,294	350,000	27.74%
<b>Total Revenue Summary</b>	<b>975,533</b>	<b>811,654</b>	<b>274,000</b>	<b>2,499,783</b>	<b>1,657,099</b>	<b>350,000</b>	<b>27.74%</b>

<b>Appropriations</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	55,200	71,138	92,991	345,570	210	39,686	(57.32%)
Services and Commodities	948,458	962,137	182,059	3,020,886	959,745	310,314	70.45%
<b>Total Appropriations</b>	<b>1,003,658</b>	<b>1,033,275</b>	<b>275,050</b>	<b>3,366,456</b>	<b>959,955</b>	<b>350,000</b>	<b>27.25%</b>
<b>Increase/(Decrease) in Fund Balance</b>	<b>(28,125)</b>	<b>(221,621)</b>	<b>(1,050)</b>	<b>(866,673)</b>	<b>697,144</b>	<b>0</b>	
Beginning Balance	1,104,303	871,893	817,579	672,811	672,811	1,443,211	
Adjustments	(204,285)	22,539	0	0	73,256	0	
Ending Balance	871,893	672,811	816,529	(193,862)	1,443,211	1,443,211	

Notes:

The state grant allocation for the SHIP fund was received during FY15 in the amount of \$1,211,978. \$350,000 is budgeted for FY16 from program income received from loan re-payments and interest earnings.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Parking Revenue (1021)

The Parking Fund accounts for the operation of city parking facilities. A portion of the fund balance (\$112,691) is committed for the Committee to Advocate Persons with Impairments (CAPI).

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>License and Permits</b>							
Contractors Permits	0	(253)	0	0	0	0	0.00%
Other License and Permits	4,685	6,085	7,000	7,000	7,170	7,000	0.00%
<b>Total License and Permits</b>	<b>4,685</b>	<b>5,832</b>	<b>7,000</b>	<b>7,000</b>	<b>7,170</b>	<b>7,000</b>	<b>0.00%</b>
<b>Charges for Services</b>							
Transportation Charges	4,525,427	4,294,489	4,443,346	4,437,476	5,095,141	4,611,814	3.79%
Other Charges for Services	39,203	49,136	30,000	30,000	52,300	30,000	0.00%
<b>Total Charges for Services</b>	<b>4,564,630</b>	<b>4,343,625</b>	<b>4,473,346</b>	<b>4,467,476</b>	<b>5,147,441</b>	<b>4,641,814</b>	<b>3.77%</b>
<b>Fines and Forfeitures</b>							
Traffic and Parking	1,678,833	1,931,292	1,695,791	1,695,791	2,015,588	1,945,791	14.74%
Violation of Local Ordinances	140	0	441	441	50	0	(100.00%)
<b>Total Fines and Forfeitures</b>	<b>1,678,973</b>	<b>1,931,292</b>	<b>1,696,232</b>	<b>1,696,232</b>	<b>2,015,638</b>	<b>1,945,791</b>	<b>14.71%</b>
<b>Misc Revenues</b>							
Interest Earnings	31,348	43,031	44,000	44,000	57,495	52,000	18.18%
Rents and Royalties	215,461	159,123	155,000	155,000	170,939	185,000	19.35%
Sale of Fixed Assets	1,369	665	0	0	481	0	0.00%
Misc Revenue	20,825	(4,991)	(300,000)	(300,000)	(247)	(300,000)	0.00%
<b>Total Misc Revenues</b>	<b>269,003</b>	<b>197,828</b>	<b>(101,000)</b>	<b>(101,000)</b>	<b>228,668</b>	<b>(63,000)</b>	<b>(37.62%)</b>
<b>Internal Charges</b>							
Other Charges	0	(289)	12	12	9	12	0.00%
<b>Total Internal Charges</b>	<b>0</b>	<b>(289)</b>	<b>12</b>	<b>12</b>	<b>9</b>	<b>12</b>	<b>0.00%</b>
<b>Total Revenue Summary</b>	<b>6,517,291</b>	<b>6,478,288</b>	<b>6,075,590</b>	<b>6,069,720</b>	<b>7,398,926</b>	<b>6,531,617</b>	<b>7.51%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Wages and Benefits</b>	1,842,060	1,628,811	2,340,824	2,340,824	1,651,115	1,895,578	(19.02%)
<b>Services and Commodities</b>	2,566,211	2,942,668	2,657,967	2,667,357	3,035,719	3,335,052	25.47%
<b>Capital</b>	14,920	0	0	0	0	164,000	0.00%
<b>Transfers Out</b>							
General Fund	372,900	372,900	372,896	372,896	372,888	447,896	20.11%
Downtown Parking Improvement	696,000	750,004	500,000	500,000	499,992	500,000	0.00%
<b>Total Transfers Out</b>	<b>1,068,900</b>	<b>1,122,904</b>	<b>872,896</b>	<b>872,896</b>	<b>872,880</b>	<b>947,896</b>	<b>8.59%</b>
<b>Total Appropriations</b>	<b>5,492,091</b>	<b>5,694,383</b>	<b>5,871,687</b>	<b>5,881,077</b>	<b>5,559,714</b>	<b>6,342,526</b>	<b>8.02%</b>
Increase/(Decrease) in Fund Balance	1,025,200	783,905	203,903	188,643	1,839,212	189,091	
Beginning Balance	2,160,367	3,086,065	3,675,086	3,696,868	3,696,868	5,545,470	
Adjustments	(99,502)	(173,102)	0	0	9,390	0	
Ending Balance	3,086,065	3,696,868	3,878,989	3,885,511	5,545,470	5,734,561	

Notes:

In FY16, the Parking Revenue Fund budget increased 8.02% as compared to the FY15 Adopted Budget primarily due to an increase in workers' compensation claims (\$147,276), an increased payment to the General Fund of \$75,000, and an increase in the General and Administrative charges of \$70,432. Additionally, there is a net increase of \$461 to add one full-time Administrative Assistant in Transportation & Parking Management Department and reduce a shared part-time Administrative Assistant in Planning & Economic Development and one part-time Administrative Assistant in Transportation & Parking Management Department. A new trolley was also purchased (\$164,000), \$7,000 was added due to the increased number of special events held downtown and increases in miscellaneous line items for \$6,670.

Revenues for FY16 in the Parking Fund are budgeted to increase a total of \$456,027 reflecting rate adjustments of \$5 per month and \$1 per day at various facilities, as well as current and expected increases in parking volumes.

In FY16 CAPI funding remains the same as in FY15 at \$107,946.

The adjustment in the FY15 estimated column is the prior year encumbrance.



## Law Enforcement Fund (1023)

The Law Enforcement Fund records revenue from the forfeiture and seizure of property. Its use is restricted by state statute. Revenues are not projected for this fund and are only budgeted subsequent to approval by the Chief of Police and receipt from available fund balance.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Fines and Forfeitures</b>							
Traffic and Parking	498,221	240,798	0	0	299,799	0	0.00%
Total Fines and Forfeitures	498,221	240,798	0	0	299,799	0	0.00%
<b>Misc Revenues</b>							
Interest Earnings	10,441	17,480	20,000	20,000	19,193	19,000	(5.00%)
Misc Revenue	0	796	0	0	0	0	0.00%
Total Misc Revenues	10,441	18,276	20,000	20,000	19,193	19,000	(5.00%)
<b>Total Revenue Summary</b>	<b>508,662</b>	<b>259,074</b>	<b>20,000</b>	<b>20,000</b>	<b>318,992</b>	<b>19,000</b>	<b>(5.00%)</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Services and Commodities</b>	336,071	242,017	92,100	342,628	105,541	99,600	8.14%
Capital	57,991	0	0	390,300	210,601	0	0.00%
Grants and Aid	36,707	48,466	0	32,050	30,279	0	0.00%
<b>Total Appropriations</b>	<b>430,769</b>	<b>290,483</b>	<b>92,100</b>	<b>764,978</b>	<b>346,421</b>	<b>99,600</b>	<b>8.14%</b>
 Increase/(Decrease) in Fund Balance	 77,893	 (31,409)	 (72,100)	 (744,978)	 (27,429)	 (80,600)	
Beginning Balance	1,092,173	1,189,981	1,189,305	1,189,692	1,189,692	1,167,994	
Adjustments	19,915	31,120	0	0	5,731	0	
Ending Balance	1,189,981	1,189,692	1,117,205	444,714	1,167,994	1,087,394	

#### Notes:

During FY15, supplemental appropriations were approved for a software application subscription for the new Intelligence division (\$94,100), startup costs for the new unit (\$47,300), vehicle purchases (\$109,200), Dragon talk to text software (\$149,497), camera systems and software equipment (\$235,000), the Unity tour (\$2,500), and forfeiture projects (\$29,500). There was also \$5,731 in prior year grant appropriations that were rolled forward.

The FY16 Adopted Budget includes funds for accreditation of officers, training, legal notices, titles for seized vehicles, and prosecutions.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## School Crossing Guard (1025)

The School Crossing Guard Fund records the revenue collected from the parking ticket surcharge. It is then transferred to the General Fund to reimburse the cost of the program in accordance with F.S. 318.21(11)(b).

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Fines and Forfeitures</b>							
Traffic and Parking	413,796	472,251	300,000	300,000	470,705	300,000	0.00%
Total Fines and Forfeitures	413,796	472,251	300,000	300,000	470,705	300,000	0.00%
<b>Misc Revenues</b>							
Interest Earnings	455	1,577	1,000	1,000	3,546	3,000	200.00%
Total Misc Revenues	455	1,577	1,000	1,000	3,546	3,000	200.00%
<b>Total Revenue Summary</b>	<b>414,251</b>	<b>473,828</b>	<b>301,000</b>	<b>301,000</b>	<b>474,251</b>	<b>303,000</b>	<b>0.66%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Transfers Out</b>							
General Fund	272,013	349,917	300,000	473,000	473,000	300,000	0.00%
Total Transfers Out	272,013	349,917	300,000	473,000	473,000	300,000	0.00%
<b>Total Appropriations</b>	<b>272,013</b>	<b>349,917</b>	<b>300,000</b>	<b>473,000</b>	<b>473,000</b>	<b>300,000</b>	<b>0.00%</b>
 Increase/(Decrease) in Fund Balance	142,238	123,911	1,000	(172,000)	1,251	3,000	
Beginning Balance	26,865	111,003	234,914	201,413	201,413	202,664	
Adjustments	(58,100)	(33,501)	0	0	0	0	
Ending Balance	111,003	201,413	235,914	29,413	202,664	205,664	

## Weeki Wachee (1041)

The Weeki Wachee Fund was established during FY01 (Ordinance 530-G). In 1940, the city of St. Petersburg acquired property in Weeki Wachee Springs, Florida, as a potential future water source. For both economic and environmental reasons, this use was impractical and ultimately unachievable. On March 23, 1999, city voters approved a referendum authorizing the sale of the property. The referendum applied to the portion of the property west of U.S. 19 and required that "any sale proceeds shall be deposited in an account from which monies can only be expended for parks, recreational, preservation and beautification purposes." By ordinance, this restriction was applied to the proceeds from the sale of the entire parcel. Revenue will be transferred to other funds for capital or operating expenses as authorized in the referendum approving the sale.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Misc Revenues</b>							
Interest Earnings	190,747	558,538	174,000	174,000	321,436	276,000	58.62%
Total Misc Revenues	190,747	558,538	174,000	174,000	321,436	276,000	58.62%
<b>Transfer In</b>							
Weeki Wachee Capital Improvements	0	0	0	111,110	111,110	0	0.00%
Total Transfer In	0	0	0	111,110	111,110	0	0.00%
<b>Total Revenue Summary</b>	<b>190,747</b>	<b>558,538</b>	<b>174,000</b>	<b>285,110</b>	<b>432,546</b>	<b>276,000</b>	<b>58.62%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Services and Commodities</b>	91,298	104,825	118,000	118,000	69,958	278,000	135.59%
<b>Transfers Out</b>							
General Fund	35,394	20,000	20,000	20,000	0	20,000	0.00%
Weeki Wachee Capital Improvements	507,294	1,764,500	0	225,000	225,000	0	0.00%
Total Transfers Out	542,688	1,784,500	20,000	245,000	225,000	20,000	0.00%
<b>Total Appropriations</b>	<b>633,986</b>	<b>1,889,325</b>	<b>138,000</b>	<b>363,000</b>	<b>294,958</b>	<b>298,000</b>	<b>115.94%</b>
<b>Increase/(Decrease) in Fund Balance</b>	(443,239)	(1,330,787)	36,000	(77,890)	137,588	(22,000)	
Beginning Balance	16,698,163	16,085,715	14,773,091	15,837,891	15,837,891	15,975,479	
Adjustments	(169,209)	1,082,963	0	0	0	0	
Ending Balance	16,085,715	15,837,891	14,809,091	15,760,001	15,975,479	15,953,479	

Notes:

Appropriations in the Weeki Wachee fund in FY16 include support for investment management services (\$278,000) and a transfer to the General Fund (\$20,000) to support Weeki Wachee project maintenance.

A total of \$225,000 was transferred to the Weeki Wachee Capital Project Fund (3041) in FY15. \$150,000 was appropriated for the North Shore Park Volleyball Courts Lighting Project, \$25,000 for the Regional Skateboard Park Project, and \$50,000 for the Lake Vista and Riviera Bay Park Fitness Zone Shade Structure Project.

## Arts & Cultural Programs (1042)

The Arts and Cultural Programs Fund was established in 2009 (Ordinance 865-G) and is used only to provide city matching funds for grants and donations for art and cultural programs within the city, or to support art and cultural organizations located within the city.

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Misc Revenues							
Interest Earnings	515	0	0	0	0	0	0.00%
Total Misc Revenues	515	0	0	0	0	0	0.00%
<b>Total Revenue Summary</b>	<b>515</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

<b>Appropriations</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Services and Commodities	50,000	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

Increase/(Decrease) in Fund Balance	(49,485)	0	0	0	0	0	
Beginning Balance	50,209	724	724	0	0	0	
Adjustments	0	(724)	0	0	0	0	
Ending Balance	724	0	724	0	0	0	

Notes:

This fund is included for historical purposes. It was closed at the end of FY 2014.

## Pro Sports Facility (1051)

The Pro Sports Facility Fund accounts for revenue used to support debt service for Professional Sports Facility Sales Tax Revenue Bonds (F.S. 125.0104) with any excess going to the First Florida Government Financing Commission Notes which were issued for the stadium build out for baseball.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Intergovernmental Revenue</b>							
Shared State Sales Tax - Half	2,000,004	2,000,004	2,000,004	2,000,004	2,000,004	2,000,004	0.00%
Total Intergovernmental Revenue	2,000,004	2,000,004	2,000,004	2,000,004	2,000,004	2,000,004	0.00%
<b>Misc Revenues</b>							
Interest Earnings	8	40	0	0	511	0	0.00%
Total Misc Revenues	8	40	0	0	511	0	0.00%
<b>Total Revenue Summary</b>	<b>2,000,012</b>	<b>2,000,044</b>	<b>2,000,004</b>	<b>2,000,004</b>	<b>2,000,515</b>	<b>2,000,004</b>	<b>0.00%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Transfers Out</b>							
FFGFC Loan	73,146	332,954	1,570,262	1,570,262	1,568,712	75,262	(95.21%)
Sports Facility Sales Tax Debt	1,926,858	1,667,050	429,742	429,742	431,026	1,924,742	347.88%
Total Transfers Out	2,000,004	2,000,004	2,000,004	2,000,004	1,999,738	2,000,004	0.00%
<b>Total Appropriations</b>	<b>2,000,004</b>	<b>2,000,004</b>	<b>2,000,004</b>	<b>2,000,004</b>	<b>1,999,738</b>	<b>2,000,004</b>	<b>0.00%</b>
 Increase/(Decrease) in Fund Balance	 8	 40	 0	 0	 777	 0	
Beginning Balance	13,835	13,843	13,884	13,883	13,883	14,660	
Adjustments	0	0	0	0	0	0	
Ending Balance	13,843	13,883	13,884	13,883	14,660	14,660	

# South St. Petersburg Redevelopment District (1104)

The Community Redevelopment Agency (CRA) was established under Florida Law to act as the Redevelopment Agency for all Redevelopment Districts. The CRA was established in June 2015 with a base year of 2014. The value of property in the base year was \$528.623 million. Property taxes generated by any value above this base go into this fund. The St. Petersburg City Council is the governing body of the CRA and conducts business as the CRA in sessions that are separate from the regular Council meetings. State regulations require the inclusion of all dependent districts in local government budgets. The fund balance is the amount available for improvements in the South St Petersburg District. This fund receives the city and county tax increment financing (TIF) payments for the South St Petersburg District that is an established tax management district. The boundaries generally encompass Second Avenue North, Interstate 275, Interstate 175 and Booker Creek on the North; Fourth Street on the east; 30th Avenue South on the south and 49th Street on the west.

Revenue Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Intergovernmental Revenue							
County - Tax Increment South St. Pete	0	0	0	0	0	201,596	0.00%
Total Intergovernmental Revenue	0	0	0	0	0	201,596	0.00%
Transfer In							
General Fund	0	0	0	0	0	285,773	0.00%
Total Transfer In	0	0	0	0	0	285,773	0.00%
<b>Total Revenue Summary</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>487,369</b>	<b>0.00%</b>
Increase/(Decrease) in Fund Balance	0	0	0	0	0	487,369	
Beginning Balance	0	0	0	0	0	0	
Adjustments	0	0	0	0	0	0	
Ending Balance	0	0	0	0	0	487,369	

## Downtown Redevelopment District (1105)

The Community Redevelopment Agency (CRA) was established under Florida Law to act as the Redevelopment Agency for all Redevelopment Districts. The CRA was established in 1981 (the base year). The value of property in the base year was \$107.877 million. Property taxes generated by any value above this base go into this fund. The St. Petersburg City Council is the governing body of the CRA and conducts business as the CRA in sessions that are separate from the regular Council meetings. State regulations require the inclusion of all dependent districts in local government budgets. The fund balance is the amount available for improvements in the Downtown District.

This fund accounts for revenue used to fund the debt service for outstanding Public Improvement Revenue Bonds. It was established in the Series 1988A Bonds. The district covers the city's waterfront from 7th Avenue North to Albert Whitted Airport in the south, and west to 16th Street.

In FY12, the majority of the fund balance of the Community Redevelopment District Fund was transferred into this fund. This fund was reclassified as a Dependent District Fund.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Intergovernmental Revenue</b>							
County - Tax Increment Intown	3,458,022	3,892,929	4,343,311	4,343,311	4,344,920	4,566,631	5.14%
Total Intergovernmental Revenue	3,458,022	3,892,929	4,343,311	4,343,311	4,344,920	4,566,631	5.14%
<b>Misc Revenues</b>							
Interest Earnings	34,590	59,106	69,000	69,000	132,873	115,000	66.67%
Misc Revenue	20,539	0	0	0	0	0	0.00%
Total Misc Revenues	55,129	59,106	69,000	69,000	132,873	115,000	66.67%
<b>Transfer In</b>							
General Fund	4,616,120	4,935,962	5,507,521	5,507,521	5,509,562	6,473,439	17.54%
Total Transfer In	4,616,120	4,935,962	5,507,521	5,507,521	5,509,562	6,473,439	17.54%
<b>Total Revenue Summary</b>	<b>8,129,271</b>	<b>8,887,997</b>	<b>9,919,832</b>	<b>9,919,832</b>	<b>9,987,355</b>	<b>11,155,070</b>	<b>12.45%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Transfers Out</b>							
JP Morgan Chase Revenue Notes	934,727	3,288,068	3,288,224	3,288,224	3,210,253	3,136,225	(4.62%)
BB&T Notes	769,521	774,998	775,114	775,114	775,114	774,922	(0.02%)
General Capital Improvements	2,963,166	450,004	200,000	5,410,518	5,410,510	200,000	0.00%
Total Transfers Out	4,667,414	4,513,070	4,263,338	9,473,856	9,395,877	4,111,147	(3.57%)
<b>Total Appropriations</b>	<b>4,667,414</b>	<b>4,513,070</b>	<b>4,263,338</b>	<b>9,473,856</b>	<b>9,395,877</b>	<b>4,111,147</b>	<b>(3.57%)</b>
<b>Increase/(Decrease) in Fund Balance</b>	<b>3,461,857</b>	<b>4,374,927</b>	<b>5,656,494</b>	<b>445,976</b>	<b>591,478</b>	<b>7,043,923</b>	
Beginning Balance	1,537,193	4,999,051	9,373,977	9,373,978	9,373,978	9,965,456	
Adjustments	1	0	0	0	0	0	
Ending Balance	4,999,051	9,373,978	15,030,471	9,819,954	9,965,456	17,009,379	

Notes:

During FY13, the transfers to the CIP were for the Pier project and Plaza Parkway. The transfers to the CIP in years FY14-FY16 are for Plaza Parkway.



# Bayboro Harbor Tax Increment District (I106)

The Community Redevelopment Agency (CRA) was established under Florida Law to act as the Redevelopment Agency for all Redevelopment Districts. The CRA was established in 1988 (the base year). The value of property in the base year was \$28.050 million. Property taxes generated by any value above this base go into this fund. The St. Petersburg City Council is the governing body of the CRA and conducts business as the CRA in sessions that are separate from the regular Council meetings. State regulations require the inclusion of all dependent districts in local government budgets. The fund balance is the amount available for improvements in the Bayboro Harbor District. This fund receives the city and county tax increment financing (TIF) payments for the Bayboro Harbor District that is an established tax management district. The boundaries run along 4th Street south from 5th Avenue South to around 18th Avenue South.

Revenue Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Intergovernmental Revenue							
County - Tax Increment Bayboro	13,520	13,624	19,498	19,498	19,361	32,215	65.22%
Total Intergovernmental Revenue	13,520	13,624	19,498	19,498	19,361	32,215	65.22%
Misc Revenues							
Interest Earnings	2,771	3,750	4,000	4,000	4,412	4,000	0.00%
Total Misc Revenues	2,771	3,750	4,000	4,000	4,412	4,000	0.00%
Transfer In							
General Fund	18,055	17,209	24,730	24,730	24,481	45,666	84.66%
General Capital Improvements	0	0	0	284,797	284,797	0	0.00%
Total Transfer In	18,055	17,209	24,730	309,527	309,278	45,666	84.66%
<b>Total Revenue Summary</b>	<b>34,346</b>	<b>34,583</b>	<b>48,228</b>	<b>333,025</b>	<b>333,051</b>	<b>81,881</b>	<b>69.78%</b>
Increase/(Decrease) in Fund Balance	34,346	34,583	48,228	333,025	333,051	81,881	
Beginning Balance	258,755	293,101	327,683	327,684	327,684	660,735	
Adjustments	0	0	0	0	0	0	
Ending Balance	293,101	327,684	375,911	660,709	660,735	742,616	

## Intown West Tax Increment District (I107)

The Community Redevelopment Agency (CRA) was established under Florida Law to act as the Redevelopment Agency for all Redevelopment Districts. The CRA was established in 1990 (the base year). The value of property in the base year was \$24.529 million. Property taxes generated by any value above this base go into this fund. The St. Petersburg City Council is the governing body of the CRA and conducts business as the CRA in sessions that are separate from the regular Council meetings. State regulations require the inclusion of all dependent districts in local government budgets. The fund balance is the amount available for improvements in the Intown West District. This fund receives the city and county tax increment financing (TIF) payments for the Intown District that is an established tax management district. The boundaries run to the north and west of the Downtown District from Dr. MLK N to 18th Street.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Intergovernmental Revenue</b>							
County - Tax Increment Intown West	104,042	296,622	326,580	326,580	515,412	361,461	10.68%
Total Intergovernmental Revenue	104,042	296,622	326,580	326,580	515,412	361,461	10.68%
<b>Misc Revenues</b>							
Interest Earnings	10,161	22,311	21,000	21,000	35,524	31,000	47.62%
Total Misc Revenues	10,161	22,311	21,000	21,000	35,524	31,000	47.62%
<b>Transfer In</b>							
General Fund	391,455	376,217	414,213	414,213	410,818	458,454	10.68%
Total Transfer In	391,455	376,217	414,213	414,213	410,818	458,454	10.68%
<b>Total Revenue Summary</b>	<b>505,658</b>	<b>695,150</b>	<b>761,793</b>	<b>761,793</b>	<b>961,754</b>	<b>850,915</b>	<b>11.70%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Transfers Out</b>							
General Capital Improvements	0	0	0	150,000	0	0	0.00%
Total Transfers Out	0	0	0	150,000	0	0	0.00%
<b>Total Appropriations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

Increase/(Decrease) in Fund Balance	505,658	695,150	761,793	611,793	961,754	850,915	
Beginning Balance	1,059,013	1,564,670	2,259,819	2,260,828	2,260,828	3,222,582	
Adjustments	(1)	1,008	0	0	0	0	
Ending Balance	1,564,670	2,260,828	3,021,612	2,872,621	3,222,582	4,073,497	

## Assessments Revenue (1108)

The Assessments Revenue Fund accounts for revenue from collection of principal and interest on special assessments for capital improvements. Revenue is transferred to the General Capital Improvement Fund after collection expenses are paid to provide funding for capital projects.

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Misc Revenues							
Interest Earnings	35,012	19,134	12,000	12,000	20,693	19,000	58.33%
Special Assessment	85,503	57,871	50,000	50,000	0	50,000	0.00%
Misc Revenue	0	0	0	0	0	0	0.00%
Total Misc Revenues	120,515	77,005	62,000	62,000	20,693	69,000	11.29%
<b>Total Revenue Summary</b>	<b>120,515</b>	<b>77,005</b>	<b>62,000</b>	<b>62,000</b>	<b>20,693</b>	<b>69,000</b>	<b>11.29%</b>

<b>Appropriations</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Services and Commodities	5,592	6,756	41,196	41,196	41,196	14,304	(65.28%)
<b>Total Appropriations</b>	<b>5,592</b>	<b>6,756</b>	<b>41,196</b>	<b>41,196</b>	<b>41,196</b>	<b>14,304</b>	<b>(65.28%)</b>
Increase/(Decrease) in Fund Balance	114,923	70,249	20,804	20,804	(20,503)	54,696	
Beginning Balance	34,237	173,160	243,408	250,409	250,409	229,906	
Adjustments	24,000	7,000	0	0	0	0	
Ending Balance	173,160	250,409	264,212	271,213	229,906	284,602	

## Community Development Block Grant (I I I I)

This fund accounts for annual entitlement grant funds from the U.S. Department of Housing and Urban Development (HUD) that provide community block grants to expand economic opportunities, and provide decent housing and a suitable living environment principally for low- and moderate-income earning persons.

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>Intergovernmental Revenue</b>							
Federal Grants	1,477,465	1,577,226	1,590,819	2,233,462	1,221,775	1,586,081	(0.30%)
Total Intergovernmental Revenue	1,477,465	1,577,226	1,590,819	2,233,462	1,221,775	1,586,081	(0.30%)
<b>Misc Revenues</b>							
Interest Earnings	6,162	11,507	13,000	13,000	9,217	11,000	(15.38%)
Rents and Royalties	29,204	63,745	0	0	52,341	40,000	0.00%
Misc Revenue	44,131	124,064	47,000	47,000	(1,045)	47,000	0.00%
Total Misc Revenues	79,497	199,316	60,000	60,000	60,513	98,000	63.33%
<b>Total Revenue Summary</b>	<b>1,556,962</b>	<b>1,776,542</b>	<b>1,650,819</b>	<b>2,293,462</b>	<b>1,282,288</b>	<b>1,684,081</b>	<b>2.01%</b>

<b>Appropriations</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>Wages and Benefits</b>	550,742	543,728	627,455	627,455	754,376	643,817	2.61%
<b>Services and Commodities</b>	469,034	554,696	710,338	1,432,061	423,909	736,166	3.64%
<b>Transfers Out</b>							
General Fund	391,313	403,326	0	0	0	0	0.00%
JP Morgan Chase Revenue Notes	47,030	113,585	110,892	110,892	110,896	108,339	(2.30%)
Banc of America Notes Debt Service Fund	195,147	193,762	192,134	192,134	192,134	195,259	1.63%
Total Transfers Out	633,490	710,673	303,026	303,026	303,030	303,598	0.19%
<b>Total Appropriations</b>	<b>1,653,266</b>	<b>1,809,097</b>	<b>1,640,819</b>	<b>2,362,542</b>	<b>1,481,315</b>	<b>1,683,581</b>	<b>2.61%</b>

Increase/(Decrease) in Fund Balance	(96,304)	(32,555)	10,000	(69,080)	(199,027)	500	
Beginning Balance	(19,827)	796,559	864,006	851,870	851,870	731,922	
Adjustments	912,690	87,866	0	0	79,079	0	
Ending Balance	796,559	851,870	874,006	782,790	731,922	732,422	

Notes:

Funding for the Community Development Block Grant (CDBG) will be \$4,738 less than what the city budgeted in FY15. Program income from billboard rental and rental of Manhattan Casino is expected to increase \$40,000 in FY16. Interest earnings are anticipated to decrease \$2,000 in FY16.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Emergency Shelter Grant Fund (1112)

This fund accounts for grant revenue from the U. S. Department of Housing and Urban Development to provide homeless persons with basic shelter and essential supportive services by assisting with the operational costs of the shelter facilities.

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Intergovernmental Revenue							
Federal Grants	197,960	116,234	131,063	176,739	177,346	141,800	8.19%
Total Intergovernmental Revenue	197,960	116,234	131,063	176,739	177,346	141,800	8.19%
<b>Total Revenue Summary</b>	<b>197,960</b>	<b>116,234</b>	<b>131,063</b>	<b>176,739</b>	<b>177,346</b>	<b>141,800</b>	<b>8.19%</b>

<b>Appropriations</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	11,612	13,890	9,830	9,830	17,874	10,607	7.90%
Services and Commodities	236,118	109,767	121,233	174,332	166,287	131,165	8.19%
<b>Total Appropriations</b>	<b>247,730</b>	<b>123,657</b>	<b>131,063</b>	<b>184,162</b>	<b>184,161</b>	<b>141,772</b>	<b>8.17%</b>

Increase/(Decrease) in Fund Balance	(49,770)	(7,423)	0	(7,423)	(6,815)	28	
Beginning Balance	0	(49,770)	0	(7,423)	(7,423)	(6,815)	
Adjustments	0	49,770	0	0	7,423	0	
Ending Balance	(49,770)	(7,423)	0	(14,846)	(6,815)	(6,787)	

Notes:

Federal funds for the Emergency Shelter Grant Program are anticipated to increase \$10,737 or 8.19% as compared to the revenue amount budgeted in the FY15 Adopted Budget and will be awarded to subrecipients for additional emergency shelter and homelessness services in FY16.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Home Program (1113)

This fund accounts for grant revenue from the U.S. Department of Housing and Urban Development that provides resources to fulfill the city's Consolidated Plan initiatives that assist low- and moderate-income earning persons in meeting their affordable housing needs.

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>Intergovernmental Revenue</b>							
Federal Grants	1,770,647	824,734	707,675	2,414,713	768,566	634,961	(10.28%)
Total Intergovernmental Revenue	1,770,647	824,734	707,675	2,414,713	768,566	634,961	(10.28%)
<b>Misc Revenues</b>							
Interest Earnings	47,802	46,440	105,000	105,000	46,220	111,000	5.71%
Misc Revenue	574,035	322,254	220,000	220,000	415,971	180,000	(18.18%)
Total Misc Revenues	621,837	368,694	325,000	325,000	462,191	291,000	(10.46%)
<b>Total Revenue Summary</b>	<b>2,392,484</b>	<b>1,193,428</b>	<b>1,032,675</b>	<b>2,739,713</b>	<b>1,230,757</b>	<b>925,961</b>	<b>(10.33%)</b>

<b>Appropriations</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	99,441	109,069	106,177	131,177	265,789	105,208	(0.91%)
Services and Commodities	2,501,639	1,197,871	816,498	2,795,065	917,532	816,965	0.06%
Capital	10,800	0	0	0	0	0	0.00%
Grants and Aid	0	0	10,000	10,000	0	0	(100.00%)
<b>Total Appropriations</b>	<b>2,611,880</b>	<b>1,306,940</b>	<b>932,675</b>	<b>2,936,242</b>	<b>1,183,321</b>	<b>922,173</b>	<b>(1.13%)</b>
 Increase/(Decrease) in Fund Balance	 (219,396)	 (113,512)	 100,000	 (196,529)	 47,436	 3,788	
Beginning Balance	(318,201)	(425,286)	119,645	(297,895)	(297,895)	46,070	
Adjustments	112,311	240,903	0	0	296,529	0	
Ending Balance	(425,286)	(297,895)	219,645	(494,424)	46,070	49,858	

Notes:

Funding for the HOME Program will be \$106,714 or 10.33% less than what the city budgeted in FY15.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Neighborhood Stabilization Program (1114)

This fund is used to account for funds received from the U.S. Department of Housing and Urban Development to assist local governments to address the effects of abandoned and foreclosed properties. The uses of these funds are to establish financing mechanisms, purchase and rehabilitate abandoned and foreclosed homes, establish land banks for homes that have been foreclosed, demolish blighted structures, and redevelop demolished or vacant properties.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Intergovernmental Revenue</b>							
Federal Grants	1,956,180	1,804,825	0	1,334,574	0	0	0.00%
Total Intergovernmental Revenue	1,956,180	1,804,825	0	1,334,574	0	0	0.00%
<b>Misc Revenues</b>							
Interest Earnings	471	0	0	0	2,975	2,000	0.00%
Sale of Fixed Assets	435,660	526,873	300,000	300,000	672,061	347,000	15.67%
Misc Revenue	3,200	5,913	3,000	3,000	9,391	3,000	0.00%
Total Misc Revenues	439,331	532,786	303,000	303,000	684,427	352,000	16.17%
<b>Total Revenue Summary</b>	<b>2,395,511</b>	<b>2,337,611</b>	<b>303,000</b>	<b>1,637,574</b>	<b>684,427</b>	<b>352,000</b>	<b>16.17%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	253,610	240,190	74,014	224,014	0	92,804	25.39%
Services and Commodities	2,311,994	2,182,927	228,986	1,454,384	234,198	257,196	12.32%
Capital	346,017	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>2,911,621</b>	<b>2,423,117</b>	<b>303,000</b>	<b>1,678,398</b>	<b>234,198</b>	<b>350,000</b>	<b>15.51%</b>
 Increase/(Decrease) in Fund Balance	 (516,110)	 (85,506)	 0	 (40,824)	 450,229	 2,000	
Beginning Balance	(180,554)	(512,766)	46,673	137,828	137,828	628,881	
Adjustments	183,898	736,100	0	0	40,824	0	
Ending Balance	(512,766)	137,828	46,673	97,004	628,881	630,881	

Notes:

The \$352,000 in funding for the Neighborhood Stabilization Program (NSP) is anticipated from the sale of homes in FY16. Revenue from the sale of homes will be used to build additional homes on the NSP acquired lots.

The adjustment in the FY15 estimated column is the prior year encumbrance.



## Miscellaneous Donation Funds (1115)

This fund is an aggregate of 62 diverse donation funds. Proceeds from each fund can only be used for the specific purpose of the fund.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Miscellaneous Revenue							
Miscellaneous Revenue	844,245	1,164,198	1,000,000	1,000,000	1,000,000	1,000,000	0%
Total Miscellaneous Revenue	844,245	1,164,198	1,000,000	1,000,000	1,000,000	1,000,000	0%
<b>Total Revenue Summary</b>	<b>844,245</b>	<b>1,164,198</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Services and Commodities	844,245	1,164,198	1,000,000	1,000,000	1,000,000	1,000,000	0%
<b>Total Appropriations</b>	<b>844,245</b>	<b>1,164,198</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0%</b>

Increase/(Decrease) in Fund Balance	-	-	-	-	-	-	-
Beginning Balance	-	-	-	-	-	-	-
Adjustments	-	-	-	-	-	-	-
Ending Balance	-	-	-	-	-	-	-

## Community Housing Donation (1117)

This fund was established in FY07 (Pinellas County Ordinance 06-28) with grant funding from Pinellas County. The purpose is to fund multi-family housing for low- to moderate-income earning persons and permanent rental housing for those with special needs.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Misc Revenues							
Interest Earnings	(7,637)	825	1,000	1,000	1,295	1,000	0.00%
Misc Revenue	61,618	46,100	0	0	46,100	0	0.00%
Total Misc Revenues	53,981	46,925	1,000	1,000	47,395	1,000	0.00%
<b>Total Revenue Summary</b>	<b>53,981</b>	<b>46,925</b>	<b>1,000</b>	<b>1,000</b>	<b>47,395</b>	<b>1,000</b>	<b>0.00%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	20,310	4,640	0	910	0	0	0.00%
Services and Commodities	258,000	12,000	0	104,000	675	0	0.00%
<b>Total Appropriations</b>	<b>278,310</b>	<b>16,640</b>	<b>0</b>	<b>104,910</b>	<b>675</b>	<b>0</b>	<b>0.00%</b>

Increase/(Decrease) in Fund Balance	(224,329)	30,285	1,000	(103,910)	46,720	1,000	
Beginning Balance	179,080	74,751	105,036	105,036	105,036	151,756	
Adjustments	120,000	0	0	0	0	0	
Ending Balance	74,751	105,036	106,036	1,126	151,756	152,756	

Notes:

There are no grant allocations or expenses anticipated for the Community Housing Donation Fund in FY16.

## Building Permit Special Revenue (1151)

This fund was established in FY08 to account for the building permit revenues and expenses in accordance with the Florida building code (F.S. 553.80).

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>License and Permits</b>							
Contractors Permits	4,353,082	4,470,615	3,492,000	3,492,000	5,355,220	4,034,300	15.53%
Total License and Permits	4,353,082	4,470,615	3,492,000	3,492,000	5,355,220	4,034,300	15.53%
<b>Charges For Services</b>							
General Government	781,314	808,214	731,000	731,000	890,374	831,000	13.68%
Total Charges for Services	781,314	808,214	731,000	731,000	890,374	831,000	13.68%
<b>Misc Revenues</b>							
Interest Earnings	18,527	46,245	46,000	46,000	66,863	62,000	34.78%
Sale of Fixed Assets	0	740	10,000	10,000	8,627	10,000	0.00%
Misc Revenue	21,536	30	(5,000)	(5,000)	35	(5,000)	0.00%
Total Misc Revenues	40,063	47,015	51,000	51,000	75,525	67,000	31.37%
<b>Internal Charges</b>							
Other Charges	0	(131)	0	0	0	0	0.00%
Total Internal Charges	0	(131)	0	0	0	0	0.00%
<b>Total Revenue Summary</b>	<b>5,174,459</b>	<b>5,325,713</b>	<b>4,274,000</b>	<b>4,274,000</b>	<b>6,321,119</b>	<b>4,932,300</b>	<b>15.40%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Wages and Benefits</b>	2,801,765	3,036,774	3,203,728	3,389,228	3,166,698	3,700,019	15.49%
<b>Services and Commodities</b>	600,489	972,358	1,015,550	1,021,878	1,158,444	932,409	(8.19%)
<b>Capital</b>	5,630	0	0	0	5,220	45,000	0.00%
<b>Total Appropriations</b>	<b>3,407,884</b>	<b>4,009,132</b>	<b>4,219,278</b>	<b>4,411,106</b>	<b>4,330,362</b>	<b>4,677,428</b>	<b>10.86%</b>
 Increase/(Decrease) in Fund Balance	1,766,575	1,316,581	54,722	(137,106)	1,990,757	254,872	
Beginning Balance	1,320,682	3,134,120	4,457,353	4,453,595	4,453,595	6,450,680	
Adjustments	46,863	2,894	0	0	6,328	0	
Ending Balance	3,134,120	4,453,595	4,512,075	4,316,489	6,450,680	6,705,552	

#### Notes:

The budget for the Building Permit Special Revenue Fund increased 10.86% in FY16 as compared to the FY15 Adopted Budget. This increase is primarily due to personnel changes made during FY15. Positions added include three full-time Code and Permit Tech I positions (\$126,729), one full-time Inspection Supervisor (\$65,755), one full-time Administrative Assistant (\$42,995), one full-time Plans Review Coordinator (\$87,423) and two Building Inspectors (\$184,308) in addition to two inspection vehicles (\$45,000). Reduced positions include two full-time Code and Permit Tech II positions (\$118,484), two part-time Building Inspectors (\$89,900) and two part-time Plans Examiners (\$67,964). Increased revenue is anticipated to cover the cost of the additional positions.

Employee salary and benefits and internal service charges increased \$150,288 as compared to the FY15 Adopted Budget.

Miscellaneous increases of \$32,000 are also included in the FY16 budget.

## Mahaffey Theater Operating (1201)

This fund accounts for the operation of the Mahaffey Theater at the Duke Energy Center for the Arts and is subsidized by the General Fund.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Charges for Services</b>							
Transportation Charges	251,397	275,315	227,150	227,150	471,036	473,150	108.30%
Culture and Recreation Charges	2,769,744	2,512,193	3,206,542	3,206,542	3,199,605	2,359,385	(26.42%)
<b>Total Charges for Services</b>	<b>3,021,141</b>	<b>2,787,508</b>	<b>3,433,692</b>	<b>3,433,692</b>	<b>3,670,641</b>	<b>2,832,535</b>	<b>(17.51%)</b>
<b>Misc Revenues</b>							
Interest Earnings	3,845	3,764	3,000	3,000	4,101	3,000	0.00%
Contributions and Donations	32,201	0	425,000	425,000	0	245,000	(42.35%)
Misc Revenue	318,712	265,648	298,849	298,849	324,709	306,675	2.62%
<b>Total Misc Revenues</b>	<b>354,758</b>	<b>269,412</b>	<b>726,849</b>	<b>726,849</b>	<b>328,810</b>	<b>554,675</b>	<b>(23.69%)</b>
<b>Transfer In</b>							
General Fund	508,520	632,000	489,000	489,000	489,000	439,587	(10.10%)
<b>Total Transfer In</b>	<b>508,520</b>	<b>632,000</b>	<b>489,000</b>	<b>489,000</b>	<b>489,000</b>	<b>439,587</b>	<b>(10.10%)</b>
<b>Total Revenue Summary</b>	<b>3,884,419</b>	<b>3,688,920</b>	<b>4,649,541</b>	<b>4,649,541</b>	<b>4,488,451</b>	<b>3,826,797</b>	<b>(17.70%)</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Wages and Benefits</b>	1,150,224	1,138,195	1,258,846	1,258,846	1,119,976	1,174,576	(6.69%)
<b>Services and Commodities</b>	2,778,819	2,618,919	3,387,125	3,387,223	3,367,105	2,636,966	(22.15%)
<b>Total Appropriations</b>	<b>3,929,043</b>	<b>3,757,114</b>	<b>4,645,971</b>	<b>4,646,069</b>	<b>4,487,081</b>	<b>3,811,542</b>	<b>(17.96%)</b>
<b>Increase/(Decrease) in Fund Balance</b>							
Beginning Balance	(44,624)	(68,194)	3,570	3,472	1,370	15,255	
Adjustments	140,607	70,208	2,054	21,228	21,228	22,696	
Ending Balance	(25,775)	19,214	0	0	98	0	
	70,208	21,228	5,624	24,700	22,696	37,951	

Notes:

The reduction of 17.96% in expense as compared to the adopted FY15 budget is associated with a proportionate reduction in revenue of 17.70%. These changes are the result of modifications in programming and the types of events anticipated.

This fund is subsidized by the General Fund. The FY16 subsidy is projected to decrease by \$49,413 as compared to the adopted FY15 budget to \$439,587.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Pier Operating (1203)

The Pier Operating Fund accounts for the operation of the downtown waterfront retail/restaurant complex and is subsidized by the General Fund.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Charges for Services</b>							
Culture and Recreation Charges	64,673	0	0	0	0	0	0.00%
Total Charges for Services	64,673	0	0	0	0	0	0.00%
<b>Misc Revenues</b>							
Interest Earnings	0	24	0	0	6	0	0.00%
Rents and Royalties	498,701	0	0	0	0	0	0.00%
Sale of Fixed Assets	14,368	0	0	0	0	0	0.00%
Misc Revenue	101,062	1,030	0	0	0	0	0.00%
Total Misc Revenues	614,131	1,054	0	0	6	0	0.00%
<b>Transfer In</b>							
General Fund	1,179,000	420,000	380,000	380,000	325,000	0	(100.00%)
Total Transfer In	1,179,000	420,000	380,000	380,000	325,000	0	(100.00%)
<b>Total Revenue Summary</b>	<b>1,857,804</b>	<b>421,054</b>	<b>380,000</b>	<b>380,000</b>	<b>325,006</b>	<b>0</b>	<b>(100.00%)</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	477,690	49,111	42,087	42,087	52,191	0	(100.00%)
Services and Commodities	1,407,015	395,119	380,313	385,555	309,121	0	(100.00%)
<b>Total Appropriations</b>	<b>1,884,705</b>	<b>444,230</b>	<b>422,400</b>	<b>427,642</b>	<b>361,312</b>	<b>0</b>	<b>(100.00%)</b>
 Increase/(Decrease) in Fund Balance	 (26,901)	 (23,176)	 (42,400)	 (47,642)	 (36,306)	 0	
Beginning Balance	9,731	48,880	43,605	37,727	37,727	6,663	
Adjustments	66,050	12,023	0	0	5,242	0	
Ending Balance	48,880	37,727	1,205	(9,915)	6,663	6,663	

Notes:

Because the demolition of the Pier began during FY15, the anticipated subsidy (\$435,000) and appropriation (\$433,682) for FY16 is no longer needed.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Coliseum Operating (1205)

The Coliseum Operating Fund accounts for the operation of the historic ballroom/exhibit hall and is subsidized by the General Fund.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Charges for Services</b>							
Culture and Recreation Charges	493,247	576,352	517,800	517,800	568,692	545,007	5.25%
<b>Total Charges for Services</b>	<b>493,247</b>	<b>576,352</b>	<b>517,800</b>	<b>517,800</b>	<b>568,692</b>	<b>545,007</b>	<b>5.25%</b>
<b>Misc Revenues</b>							
Interest Earnings	276	396	0	0	769	1,000	0.00%
Misc Revenue	476	110	0	0	78	0	0.00%
<b>Total Misc Revenues</b>	<b>752</b>	<b>506</b>	<b>0</b>	<b>0</b>	<b>847</b>	<b>1,000</b>	<b>0.00%</b>
<b>Transfer In</b>							
General Fund	246,500	185,000	267,500	267,500	208,000	253,500	(5.23%)
<b>Total Transfer In</b>	<b>246,500</b>	<b>185,000</b>	<b>267,500</b>	<b>267,500</b>	<b>208,000</b>	<b>253,500</b>	<b>(5.23%)</b>
<b>Internal Charges</b>							
Other Charges	32	21	0	0	(11)	0	0.00%
<b>Total Internal Charges</b>	<b>32</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>(11)</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenue Summary</b>	<b>740,531</b>	<b>761,879</b>	<b>785,300</b>	<b>785,300</b>	<b>777,528</b>	<b>799,507</b>	<b>1.81%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Wages and Benefits</b>	466,877	459,582	497,101	497,101	460,868	495,301	(0.36%)
<b>Services and Commodities</b>	281,574	304,567	287,821	288,102	296,131	302,592	5.13%
<b>Capital</b>	0	0	0	0	9,129	0	0.00%
<b>Total Appropriations</b>	<b>748,451</b>	<b>764,149</b>	<b>784,922</b>	<b>785,203</b>	<b>766,128</b>	<b>797,893</b>	<b>1.65%</b>
<b>Increase/(Decrease) in Fund Balance</b>	<b>(7,920)</b>	<b>(2,270)</b>	<b>378</b>	<b>97</b>	<b>11,400</b>	<b>1,614</b>	
Beginning Balance	8,179	10,350	12,745	6,507	6,507	18,187	
Adjustments	10,091	(1,573)	0	0	280	0	
<b>Ending Balance</b>	<b>10,350</b>	<b>6,507</b>	<b>13,123</b>	<b>6,604</b>	<b>18,187</b>	<b>19,801</b>	

Notes:

The Coliseum's FY16 expense budget increased 1.65% as compared to the FY15 Adopted Budget primarily in janitorial services.

Revenue is projected to increase \$14,207 primarily due to facility rentals.

The facility is subsidized by the General Fund. The FY16 subsidy is projected to decrease by \$14,000 as compared to the adopted FY15 budget to \$253,500.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Sunken Gardens (1207)

The Sunken Gardens Fund accounts for the operation of the historic botanical gardens and is subsidized by the General Fund.

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>Charges for Services</b>							
Transportation Charges	150	500	0	0	0	0	0.00%
Culture and Recreation Charges	796,634	883,894	802,271	802,271	922,154	896,783	11.78%
<b>Total Charges for Services</b>	<b>796,784</b>	<b>884,394</b>	<b>802,271</b>	<b>802,271</b>	<b>922,154</b>	<b>896,783</b>	<b>11.78%</b>
<b>Misc Revenues</b>							
Interest Earnings	954	850	1,000	1,000	2,229	1,000	0.00%
Rents and Royalties	13,076	9,690	0	0	19,740	13,600	0.00%
Contributions and Donations	892	1,412	1,000	1,000	(131)	1,000	0.00%
Misc Revenue	0	(203)	3,600	3,600	0	3,600	0.00%
<b>Total Misc Revenues</b>	<b>14,922</b>	<b>11,749</b>	<b>5,600</b>	<b>5,600</b>	<b>21,838</b>	<b>19,200</b>	<b>242.86%</b>
<b>Transfer In</b>							
General Fund	184,000	167,000	213,000	213,000	58,000	170,000	(20.19%)
<b>Total Transfer In</b>	<b>184,000</b>	<b>167,000</b>	<b>213,000</b>	<b>213,000</b>	<b>58,000</b>	<b>170,000</b>	<b>(20.19%)</b>
<b>Internal Charges</b>							
Other Charges	3	(17)	0	0	14	0	0.00%
<b>Total Internal Charges</b>	<b>3</b>	<b>(17)</b>	<b>0</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenue Summary</b>	<b>995,709</b>	<b>1,063,126</b>	<b>1,020,871</b>	<b>1,020,871</b>	<b>1,002,006</b>	<b>1,085,983</b>	<b>6.38%</b>

<b>Appropriations</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	532,829	588,814	630,846	630,846	561,737	633,873	0.48%
Services and Commodities	483,797	459,104	388,635	405,988	432,007	449,641	15.70%
<b>Total Appropriations</b>	<b>1,016,626</b>	<b>1,047,918</b>	<b>1,019,481</b>	<b>1,036,834</b>	<b>993,744</b>	<b>1,083,514</b>	<b>6.28%</b>
<b>Increase/(Decrease) in Fund Balance</b>							
Beginning Balance	(20,917)	15,208	1,390	(15,963)	8,262	2,469	
Adjustments	(21,264)	(20,685)	1,063	2,922	2,922	28,537	
Ending Balance	21,496	8,399	0	0	17,353	0	
	(20,685)	2,922	2,453	(13,041)	28,537	31,006	

Notes:

The FY16 expense budget is expected to increase 6.28% as compared to the FY15 Adopted Budget primarily due to the increased cost of commodities for resale which should be offset by the \$108,000 increase in FY16 revenue.

Sunken Gardens is subsidized by the General Fund. The FY16 subsidy is projected to decrease by \$43,000 as compared to the adopted FY15 budget to \$170,000.

The adjustment in the FY15 estimated column is the prior year encumbrance.



## Tropicana Field (1208)

The Tropicana Field Fund accounts for the operation of the domed baseball stadium and is subsidized by the General Fund.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Charges for Services							
Culture and Recreation Charges	1,006,356	930,589	1,061,145	1,061,145	804,151	954,298	(10.07%)
Total Charges for Services	1,006,356	930,589	1,061,145	1,061,145	804,151	954,298	(10.07%)
Misc Revenues							
Interest Earnings	0	0	0	0	114	0	0.00%
Total Misc Revenues	0	0	0	0	114	0	0.00%
Transfer In							
General Fund	1,387,000	1,139,000	1,300,000	1,569,000	1,569,000	1,400,000	7.69%
Total Transfer In	1,387,000	1,139,000	1,300,000	1,569,000	1,569,000	1,400,000	7.69%
<b>Total Revenue Summary</b>	<b>2,393,356</b>	<b>2,069,589</b>	<b>2,361,145</b>	<b>2,630,145</b>	<b>2,373,265</b>	<b>2,354,298</b>	<b>(0.29%)</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	778,671	811,866	773,600	787,600	786,273	777,000	0.44%
Services and Commodities	1,650,281	1,557,226	1,585,680	1,585,800	1,585,986	1,573,896	(0.74%)
<b>Total Appropriations</b>	<b>2,428,952</b>	<b>2,369,092</b>	<b>2,359,280</b>	<b>2,373,400</b>	<b>2,372,259</b>	<b>2,350,896</b>	<b>(0.36%)</b>
Increase/(Decrease) in Fund Balance	(35,596)	(299,503)	1,865	256,745	1,006	3,402	
Beginning Balance	35,778	182	1,648	680	680	1,806	
Adjustments	0	300,001	0	0	120	0	
Ending Balance	182	680	3,513	257,425	1,806	5,208	

Notes:

The facility is subsidized by the General Fund. The FY16 subsidy is projected to increase by \$100,000 as compared to the adopted FY15 budget for a total of \$1,400,000 due to a projected revenue shortfall associated with lower baseball attendance as seen in recent trends (revenue is assessed based on actual attendance).

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Community Redevelopment District (1301)

The Community Redevelopment Agency (CRA) was established under Florida Law to act as the redevelopment agency for all redevelopment districts. The St. Petersburg City Council is the governing body of the CRA and conducts business as the CRA in sessions that are separate from the regular Council meetings. State regulations require the inclusion of all dependent districts in local government budgets.

Prior to FY10, this fund received the city and county tax increment financing (TIF) payments for all redevelopment districts that are established tax management districts (Downtown, Bayboro, and Intown West). The Downtown District monies were then transferred to the Redevelopment Special Revenue Fund; where they were further transferred to the Public Improvement Debt Service Fund to pay principal and interest on TIF bond issues. Beginning in FY10, this fund only received the Downtown District monies. Separate funds were established to receive the TIF payments for the other districts.

This fund was closed in FY14. The Downtown District is now accounted for in the Downtown Redevelopment District Fund.

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Misc Revenues							
Interest Earnings	1,008	0	0	0	0	0	0.00%
Total Misc Revenues	1,008	0	0	0	0	0	0.00%
<b>Total Revenue Summary</b>	<b>1,008</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
Increase/(Decrease) in Fund Balance	1,008	0	0	0	0	0	
Beginning Balance	0	1,008	0	0	0	0	
Adjustments	0	(1,008)	0	0	0	0	
Ending Balance	1,008	0	0	0	0	0	

Notes:

This fund is included for historical purposes. It was closed in FY14.

## Police Grant Fund (1702)

This fund was established in FY10 to receive funds through the Edward Byrne Memorial Justice Assistance Grant Program (JAG). JAG funding is required to be accounted for in a separate trust fund account. JAG funds support a range of program areas including law enforcement, prosecution and court, prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, technology improvement, and crime victim and witness initiatives.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Intergovernmental Revenue</b>							
Federal Grants	218,349	194,266	0	509,644	122,712	0	0.00%
Total Intergovernmental Revenue	218,349	194,266	0	509,644	122,712	0	0.00%
<b>Misc Revenues</b>							
Interest Earnings	0	479	0	0	355	1,000	0.00%
Total Misc Revenues	0	479	0	0	355	1,000	0.00%
<b>Total Revenue Summary</b>	<b>218,349</b>	<b>194,745</b>	<b>0</b>	<b>509,644</b>	<b>123,067</b>	<b>1,000</b>	<b>0.00%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	113,966	(6,835)	0	189,347	68,356	0	0.00%
Services and Commodities	91,432	47,559	0	278,764	46,003	0	0.00%
Capital	0	103,883	0	0	0	0	0.00%
Grants and Aid	15,426	16,222	0	42,917	11,684	0	0.00%
<b>Total Appropriations</b>	<b>220,824</b>	<b>160,829</b>	<b>0</b>	<b>511,028</b>	<b>126,043</b>	<b>0</b>	<b>0.00%</b>
 Increase/(Decrease) in Fund Balance	(2,475)	33,916	0	(1,384)	(2,976)	1,000	
Beginning Balance	(20,293)	(22,107)	5,243	5,596	5,596	4,004	
Adjustments	661	(6,213)	0	0	1,384	0	
Ending Balance	(22,107)	5,596	5,243	4,212	4,004	5,004	

Notes:

Grant funding for FY16 is unknown.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Federal Operating Grant (1720)

This fund was created in FY13 to account for operating grants that require the use of a separate fund for accounting purposes.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Intergovernmental Revenue</b>							
Federal Grants	0	0	0	110,434	0	0	0.00%
Total Intergovernmental Revenue	0	0	0	110,434	0	0	0.00%
<b>Transfer In</b>							
American Recovery & Reinvestment Act	0	23	0	0	0	0	0.00%
Total Transfer In	0	23	0	0	0	0	0.00%
<b>Total Revenue Summary</b>	<b>0</b>	<b>23</b>	<b>0</b>	<b>110,434</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	0	6,648	0	110,434	0	0	0.00%
Services and Commodities	0	1,410	0	20,416	0	0	0.00%
Capital	105,552	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>105,552</b>	<b>8,058</b>	<b>0</b>	<b>130,850</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
 Increase/(Decrease) in Fund Balance	(105,552)	(8,035)	0	(20,416)	0	0	
Beginning Balance	0	(105,552)	0	(21,802)	(21,802)	(1,386)	
Adjustments	0	91,785	0	0	20,416	0	
Ending Balance	(105,552)	(21,802)	0	(42,218)	(1,386)	(1,386)	

Notes:

The supplemental appropriation in FY15 was for a grant that will be moved to the General Fund at the end of FY15 since the grant is not required to be kept in a separate fund.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Arts in Public Places (1901)

The Arts in Public Places Fund is used to account for transfers from capital improvement projects for public art. Certain capital improvement construction projects within the city are required by ordinance to make transfers to the Arts in Public Places Fund. Section 5-56 of the St. Petersburg City Code was amended and section 5-59 was added on November 1, 2012 with Ordinance 54-H, changing the amount to be transferred for public art. It is capped at \$500,000 for any single project. For public works projects with construction costs between \$100,000 and \$2,500,000, two percent (2%) is set aside for the acquisition of works of art. For public works with construction costs between \$2,500,001 and \$10,000,000, one percent (1%) is set aside for the acquisition of works of art. For public works projects with construction costs exceeding \$10,000,001, three-quarters of one percent (0.75%) is set aside for the acquisition of works of art.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Misc Revenues</b>							
Interest Earnings	2,489	3,146	3,000	3,000	3,994	4,000	33.33%
Total Misc Revenues	2,489	3,146	3,000	3,000	3,994	4,000	33.33%
<b>Transfer In</b>							
General Capital Improvements	0	0	0	87,400	1,900	0	0.00%
Recreation & Culture Capital	22,950	18,650	0	46,400	131,900	0	0.00%
Weeki Wachee Capital Improvements	0	16,570	0	0	0	0	0.00%
Water Resource Capital Projects	0	0	0	0	0	319,000	0.00%
Total Transfer In	22,950	35,220	0	133,800	133,800	319,000	0.00%
<b>Total Revenue Summary</b>	<b>25,439</b>	<b>38,366</b>	<b>3,000</b>	<b>136,800</b>	<b>137,794</b>	<b>323,000</b>	<b>10666.67%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Services and Commodities</b>	24,123	9,025	35,000	35,000	8,077	35,000	0.00%
<b>Total Appropriations</b>	<b>24,123</b>	<b>9,025</b>	<b>35,000</b>	<b>35,000</b>	<b>8,077</b>	<b>35,000</b>	<b>0.00%</b>
 Increase/(Decrease) in Fund Balance	1,316	29,341	(32,000)	101,800	129,717	288,000	
Beginning Balance	256,261	257,812	287,153	283,329	283,329	413,046	
Adjustments	235	(3,824)	0	0	0	0	
Ending Balance	257,812	283,329	255,153	385,129	413,046	701,046	

Notes:

Each year, transfers are made into this fund from arts-eligible projects as outlined above.

Appropriations in the Arts in Public Places fund in FY16 include the insurance policy (\$10,000), as well as funds for repairs and maintenance of city owned Public Arts (\$25,000).

## Water Resources (4001)

The Water Resources Operating Fund, like all other Enterprise Funds, is used to account for costs that are funded substantially by external [customer] user fees and charges. The fund is required to cover all expenses of the operation (salaries, benefits, services, commodities, and capital outlay) and allocation of general and administrative costs, payment-in-lieu-of-taxes, as well as any transfers to capital project funds, debt service funds, or return on investment/equity. Its use is governed by City Code Article 1, Section 27-1 and by bond covenants.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Intergovernmental Revenue</b>							
Federal Grants	0	0	0	0	0	271,430	0.00%
Grants From Other Local Units	93,451	64,148	75,000	163,237	50,534	50,000	(33.33%)
<b>Total Intergovernmental Revenue</b>	<b>93,451</b>	<b>64,148</b>	<b>75,000</b>	<b>163,237</b>	<b>50,534</b>	<b>321,430</b>	<b>328.57%</b>
<b>Charges for Services</b>							
User Charges	101,844,712	106,536,684	111,406,762	111,406,762	111,095,291	116,237,036	4.34%
Other Charges for Services	3,112	2,919	50,000	50,000	80	50,000	0.00%
<b>Total Charges for Services</b>	<b>101,847,824</b>	<b>106,539,603</b>	<b>111,456,762</b>	<b>111,456,762</b>	<b>111,095,371</b>	<b>116,287,036</b>	<b>4.33%</b>
<b>Misc Revenues</b>							
Interest Earnings	337,135	231,185	128,178	128,178	(109,351)	242,000	88.80%
Rents and Royalties	59,874	51,999	10,000	10,000	13,421	10,000	0.00%
Sale of Fixed Assets	121,799	94,799	52,000	52,000	136,217	52,000	0.00%
Sale of Surplus Material	57,839	53,011	55,000	55,000	39,295	55,000	0.00%
Misc Revenue	341,799	(277,336)	(470,000)	(470,000)	(229,453)	(320,000)	(31.91%)
<b>Total Misc Revenues</b>	<b>918,446</b>	<b>153,658</b>	<b>(224,822)</b>	<b>(224,822)</b>	<b>(149,871)</b>	<b>39,000</b>	<b>(117.35%)</b>
<b>Transfer In</b>							
Water Cost Stabilization	1,158,086	1,217,456	1,215,810	1,571,810	1,567,145	1,292,000	6.27%
Water Resource Capital Projects	12,069,000	0	0	0	0	0	0.00%
<b>Total Transfer In</b>	<b>13,227,086</b>	<b>1,217,456</b>	<b>1,215,810</b>	<b>1,571,810</b>	<b>1,567,145</b>	<b>1,292,000</b>	<b>6.27%</b>
<b>Total Revenue Summary</b>	<b>116,086,807</b>	<b>107,974,865</b>	<b>112,522,750</b>	<b>112,966,987</b>	<b>112,563,179</b>	<b>117,939,466</b>	<b>4.81%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Wages and Benefits</b>	22,584,665	22,771,666	22,783,464	22,783,464	21,221,799	24,278,332	6.56%
<b>Services and Commodities</b>	63,324,341	62,807,869	65,091,557	66,021,673	63,489,537	64,558,392	(0.82%)
<b>Capital</b>	225,533	319,016	186,981	249,261	603,213	541,580	189.64%
<b>Debt</b>	0	0	0	0	3,718,302	0	0.00%
<b>Transfers Out</b>							
Water Resources Debt	18,317,327	20,683,274	22,088,007	22,088,007	21,534,012	23,607,561	6.88%
Water Resource Capital Projects	15,069,000	3,000,000	4,000,000	4,000,000	3,999,996	5,000,000	25.00%
<b>Total Transfers Out</b>	<b>33,386,327</b>	<b>23,683,274</b>	<b>26,088,007</b>	<b>26,088,007</b>	<b>25,534,008</b>	<b>28,607,561</b>	<b>9.66%</b>
<b>Total Appropriations</b>	<b>119,520,866</b>	<b>109,581,825</b>	<b>114,150,009</b>	<b>115,142,405</b>	<b>114,566,859</b>	<b>117,985,865</b>	<b>3.36%</b>

Increase/(Decrease) in Fund Balance	(3,434,059)	(1,606,960)	(1,627,259)	(2,175,418)	(2,003,680)	(46,399)	
Beginning Balance	18,607,422	15,524,656	15,553,704	13,367,449	13,367,449	13,133,749	
Adjustments	351,293	(550,247)	0	0	1,769,980	0	
Ending Balance	15,524,656	13,367,449	13,926,445	11,192,031	13,133,749	13,087,350	

Notes:

The Water Resources Department budget increased by 3.36% in FY16 as compared to the FY15 Adopted Budget.

Salaries, benefits and internal service charges increased \$1,234,288 and the transfer out to Water Resources capital projects increased \$1,000,000.

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Water Resources (4001) Notes (*cont.*):

Additional enhancements include: a \$354,599 increase in capital equipment, a \$291,084 increase to payment in lieu of taxes, a \$174,000 increase in polymer and lime chemical expense, a \$109,274 increase in water treatment chemical, an \$83,920 increase in facility repairs and renovation for required preventative maintenance at Oberly and Washington Terrace, an increase of \$1,519,554 in the transfer out for Water Resources debt, a \$50,029 increase in telephone expense, increased engineering costs (\$32,800) associated with the biosolids project, a \$22,000 increase in road materials, an \$11,048 increase in small tools and equipment, a \$505,108 increase for the purchase of water from Tampa Bay Water, and \$85,067 in various miscellaneous line items.

A full-time Information Specialist II position was also added (\$38,553). This position is shared with the Marketing department and will assist in the public relations issues/efforts needed by the department.

Reductions include \$650,206 in reduced general and administrative charge expense, \$613,456 savings due to efficiencies related to the decommissioning of the Albert Whitted Water Reclamation Facility, the elimination of \$270,461 for a one-time Water Company of America consulting contract, \$65,000 in equipment usage project credits, savings in legal and fiscal due to the settlement with Treasure Island (\$31,125), decreased repairs and maintenance of equipment (\$14,250) and \$30,970 reduction in various line items.

A 3.75% rate increase, as recommended in the FY15 Rate Study, is included to account for increased revenues in the amount of \$5,416,716.

The adjustment in the FY15 estimated column is the prior year encumbrance.



## Water Cost Stabilization (4005)

This fund was established in FY98 from the sale of the well fields to Tampa Bay Water in order to build a fund that could be drawn against to help limit rate increases. On April 8, 1999, the City Council approved the annual transfer of interest earnings from this fund to the Water Resources Operating Fund to partially offset the cost of buying water.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Misc Revenues							
Interest Earnings	812,093	1,077,658	1,101,000	1,101,000	1,454,160	1,292,000	17.35%
Misc Revenue	1,651,756	0	0	0	0	0	0.00%
Total Misc Revenues	2,463,849	1,077,658	1,101,000	1,101,000	1,454,160	1,292,000	17.35%
Transfer In							
Stadium Debt Service	106,457	139,797	55,000	55,000	112,985	8,995,565	16255.57%
Total Transfer In	106,457	139,797	55,000	55,000	112,985	8,995,565	16255.57%
<b>Total Revenue Summary</b>	<b>2,570,306</b>	<b>1,217,455</b>	<b>1,156,000</b>	<b>1,156,000</b>	<b>1,567,145</b>	<b>10,287,565</b>	<b>789.93%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Services and Commodities	0	0	0	0	2,185	25,000	0.00%
Transfers Out							
Water Resources	1,158,086	1,217,456	1,215,810	1,569,410	1,567,145	1,292,000	6.27%
Total Transfers Out	1,158,086	1,217,456	1,215,810	1,569,410	1,567,145	1,292,000	6.27%
<b>Total Appropriations</b>	<b>1,158,086</b>	<b>1,217,456</b>	<b>1,215,810</b>	<b>1,569,410</b>	<b>1,569,330</b>	<b>1,317,000</b>	<b>8.32%</b>

Increase/(Decrease) in Fund Balance	1,412,220	(1)	(59,810)	(413,410)	(2,185)	8,970,565	
Beginning Balance	78,974,979	80,387,199	80,387,198	80,387,198	80,387,198	80,385,013	
Adjustments	0	0	0	0	0	0	
Ending Balance	80,387,199	80,387,198	80,327,388	79,973,788	80,385,013	89,355,578	

#### Notes:

The city executed the purchase of Index Funds for the Water Cost Stabilization fund during February 2015. Each of the five funds purchased has an annual expense ranging from five to twenty basis points. Included in the FY16 budget are management fees (\$25,000) necessary to cover the annual expense.

The loan of \$8.996 million to the Stadium Debt Service Fund is scheduled to be re-paid in its entirety in FY 2016.

## Stormwater Utility Operating (4011)

The Stormwater Utility Operating Fund, like all other Enterprise Funds, is used to account for costs that are funded substantially by external (customer) user fees and charges. The fund is required to cover all the expenses of the operation (salaries, benefits, services, commodities, and capital outlay) and allocation of general and administrative costs, payment-in-lieu-of-taxes, as well as any transfers to capital project funds, debt service funds, or return on investment/equity.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Charges for Services</b>							
User Charges	11,555,658	11,492,740	11,769,885	11,769,885	11,758,504	11,769,885	0.00%
Other Charges for Services	357,115	321,522	300,000	300,000	270,851	300,000	0.00%
<b>Total Charges for Services</b>	<b>11,912,773</b>	<b>11,814,262</b>	<b>12,069,885</b>	<b>12,069,885</b>	<b>12,029,355</b>	<b>12,069,885</b>	<b>0.00%</b>
<b>Misc Revenues</b>							
Interest Earnings	61,388	59,885	68,000	68,000	70,295	69,000	1.47%
Sale of Fixed Assets	3,419	1,176	7,000	7,000	1,357	7,000	0.00%
Sale of Surplus Material	6,885	5,691	5,000	5,000	8,295	5,000	0.00%
Misc Revenue	(61,907)	3,873	(36,000)	(36,000)	(41,286)	(26,000)	(27.78%)
<b>Total Misc Revenues</b>	<b>9,785</b>	<b>70,625</b>	<b>44,000</b>	<b>44,000</b>	<b>38,661</b>	<b>55,000</b>	<b>25.00%</b>
<b>Total Revenue Summary</b>	<b>11,922,558</b>	<b>11,884,887</b>	<b>12,113,885</b>	<b>12,113,885</b>	<b>12,068,016</b>	<b>12,124,885</b>	<b>0.09%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Wages and Benefits</b>	4,208,363	4,443,999	4,299,886	4,511,886	4,294,665	4,529,112	5.33%
<b>Services and Commodities</b>	5,135,395	5,364,745	5,763,715	5,847,696	5,742,578	5,655,640	(1.88%)
<b>Capital</b>	0	0	780	780	0	780	0.00%
<b>Debt</b>	0	0	0	0	(171,638)	0	0.00%
<b>Transfers Out</b>							
Stormwater Debt Service	1,054,213	1,055,813	1,056,970	1,056,970	1,057,193	1,055,930	(0.10%)
Stormwater Drainage Capital	2,799,996	800,004	800,000	800,000	799,992	1,000,000	25.00%
<b>Total Transfers Out</b>	<b>3,854,209</b>	<b>1,855,817</b>	<b>1,856,970</b>	<b>1,856,970</b>	<b>1,857,185</b>	<b>2,055,930</b>	<b>10.71%</b>
<b>Total Appropriations</b>	<b>13,197,967</b>	<b>11,664,561</b>	<b>11,921,351</b>	<b>12,217,332</b>	<b>11,722,790</b>	<b>12,241,462</b>	<b>2.69%</b>

Increase/(Decrease) in Fund Balance	(1,275,409)	220,326	192,534	(103,447)	345,226	(116,577)	
Beginning Balance	6,293,714	5,017,896	5,105,740	5,275,292	5,275,292	5,638,127	
Adjustments	(409)	37,070	0	0	17,609	0	
Ending Balance	5,017,896	5,275,292	5,298,274	5,171,845	5,638,127	5,521,550	

#### Notes:

The Stormwater Utility Operating Fund increased by 2.69% in FY16 as compared to the FY15 Adopted Budget. This increase includes an additional transfer of \$200,000 to the capital improvement fund, \$10,000 for an interlocal agreement with Pinellas County to provide maintenance of regulatory zone signage and time extensions, increases in vehicle replacement charges (\$153,949), and increases in salary and benefits (\$229,226). These increases were offset by a reduction in general & administrative charges (\$194,616), and net reductions of \$78,448 in many line items such as fuel and billing & collection charges.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Sanitation Operating (4021)

The Sanitation Operating Fund, like all other Enterprise Funds, is used to account for costs that are funded substantially by external (customer) user fees and charges. The fund is required to cover all the expenses of the operation (salaries, benefits, services, commodities and capital outlay) and allocation of general and administrative costs, payment-in-lieu-of-taxes, as well as any transfers to capital project funds, debt service funds, or return on investment/equity. The Sanitation Operating Fund supports both Sanitation operations and part of the Codes Compliance Department (Sanitation/Codes Compliance Demolition division) and Neighborhood Affairs Administration (Neighborhood Team).

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Intergovernmental Revenue</b>							
Grants From Other Local Units	190,470	190,891	190,398	190,398	108,681	190,398	0.00%
Shared Local Revenue	0	0	0	0	19,513	0	0.00%
<b>Total Intergovernmental Revenue</b>	<b>190,470</b>	<b>190,891</b>	<b>190,398</b>	<b>190,398</b>	<b>128,194</b>	<b>190,398</b>	<b>0.00%</b>
<b>Charges for Services</b>							
General Government	315	875	0	0	805	0	0.00%
User Charges	39,669,001	39,782,755	39,406,000	39,406,000	40,346,522	39,506,000	0.25%
Other Charges for Services	251	0	0	0	0	2,690,400	0.00%
<b>Total Charges for Services</b>	<b>39,669,567</b>	<b>39,783,630</b>	<b>39,406,000</b>	<b>39,406,000</b>	<b>40,347,327</b>	<b>42,196,400</b>	<b>7.08%</b>
<b>Fines and Forfeitures</b>							
Violation of Local Ordinances	0	142	0	0	0	0	0.00%
<b>Total Fines and Forfeitures</b>	<b>0</b>	<b>142</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Misc Revenues</b>							
Interest Earnings	155,126	172,575	202,000	202,000	250,949	190,000	(5.94%)
Special Assessment	540,769	851,205	350,000	350,000	0	350,000	0.00%
Sale of Fixed Assets	53,486	196,420	108,000	107,363	103,593	108,000	0.00%
Sale of Surplus Material	334,662	225,494	304,000	304,000	147,937	304,000	0.00%
Misc Revenue	(38,371)	(9,627)	(117,000)	(117,000)	(39,254)	(117,000)	0.00%
<b>Total Misc Revenues</b>	<b>1,045,672</b>	<b>1,436,067</b>	<b>847,000</b>	<b>846,363</b>	<b>463,225</b>	<b>835,000</b>	<b>(1.42%)</b>
<b>Transfer In</b>							
Housing Capital Improvements	0	0	0	150,000	150,000	0	0.00%
General Capital Improvements	0	0	0	60,000	60,000	0	0.00%
<b>Total Transfer In</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>210,000</b>	<b>210,000</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenue Summary</b>	<b>40,905,709</b>	<b>41,410,730</b>	<b>40,443,398</b>	<b>40,652,761</b>	<b>41,148,746</b>	<b>43,221,798</b>	<b>6.87%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Wages and Benefits</b>	13,063,248	13,634,965	15,070,307	15,470,307	15,552,300	16,988,382	12.73%
<b>Services and Commodities</b>	24,027,308	24,587,891	23,780,009	24,386,355	24,285,703	23,946,064	0.70%
<b>Capital</b>	0	13,648	0	448	28,301	35,000	0.00%
<b>Transfers Out</b>							
General Fund	455,076	455,076	380,076	380,076	380,076	390,843	2.83%
Sanitation Debt Service	0	0	0	1,281,024	1,281,024	1,300,272	0.00%
Sanitation Equipment Replacement	4,500,000	4,500,000	2,700,000	2,700,000	2,700,000	2,700,000	0.00%
<b>Total Transfers Out</b>	<b>4,955,076</b>	<b>4,955,076</b>	<b>3,080,076</b>	<b>4,361,100</b>	<b>4,361,100</b>	<b>4,391,115</b>	<b>42.57%</b>
<b>Total Appropriations</b>	<b>42,045,632</b>	<b>43,191,580</b>	<b>41,930,392</b>	<b>44,218,210</b>	<b>44,227,404</b>	<b>45,360,561</b>	<b>8.18%</b>
<b>Increase/(Decrease) in Fund Balance</b>	<b>(1,139,923)</b>	<b>(1,780,850)</b>	<b>(1,486,994)</b>	<b>(3,565,449)</b>	<b>(3,078,658)</b>	<b>(2,138,763)</b>	
Beginning Balance	12,622,726	11,740,779	11,605,091	10,261,820	10,261,820	7,302,153	
Adjustments	257,976	301,891	0	0	118,991	0	
<b>Ending Balance</b>	<b>11,740,779</b>	<b>10,261,820</b>	<b>10,118,097</b>	<b>6,696,371</b>	<b>7,302,153</b>	<b>5,163,390</b>	

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**Sanitation Operating (4021) Notes:**

In FY16, the Sanitation Operating Fund budget increased by 8.18% as compared to the FY15 Adopted Budget. This increase is primarily due to the addition of \$1,296,372 for a new Residential Curbside Recycling Program, including \$800,872 for sixteen full-time employees added during FY15. These positions include four full-time Sanitation Servicemen, six full-time Sanitation Specialists, one full-time Stormwater Collection Supervisor, one full-time Stormwater Equipment Mechanic I, one full-time Sanitation Inspector II, one full-time Management Methods Analyst I and two full-time customer Service Representatives. Also associated with the Residential Curbside Recycling Program is an increase of \$1,300,272 in debt service payments for vehicles and containers purchased during FY15. This expense is offset with revenue (\$2,690,400) from a \$2.95/month fee for service.

For FY16, a full-time auditor position (\$60,699) was added. Other increases include \$500,000 for demolition and securing of structures for the Codes Department. Employee salary and benefits and internal service charges increased by \$1,273,232 as compared to FY15 Adopted Budget.

Partially offsetting these increases are reductions in general and administrative charges (\$908,384) and miscellaneous reductions of \$97,250.

The Sanitation Department will continue to fund the N-Team program (\$536,015), administered by the Neighborhood Affairs Department, which provides assistance to residents to correct code compliance violations. Also included in the Sanitation budget is \$134,254 for an Environmental Officer, \$70,000 for three Public Service Representatives, and \$73,887 for Graffiti Tax Increment and Snipe Sign Removal.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Sanitation Recycling Equipment (4023)

This fund was established in FY15 to provide funding to purchase the initial vehicles and containers necessary to start the city's curbside recycling program. Financing was provided through a non-ad valorem revenue note in the principal amount of not to exceed \$6,500,000.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Misc Revenues							
Interest Earnings	0	0	0	0	2,022	0	0.00%
Total Misc Revenues	0	0	0	0	2,022	0	0.00%
Debt & Loan Proceeds							
Debt Proceeds	0	0	0	6,075,000	6,075,000	0	0.00%
Total Debt & Loan Proceeds	0	0	0	6,075,000	6,075,000	0	0.00%
<b>Total Revenue Summary</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,075,000</b>	<b>6,077,022</b>	<b>0</b>	<b>0.00%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Services and Commodities	0	0	0	4,100,000	4,100,800	0	0.00%
Capital	0	0	0	2,050,000	2,049,275	0	0.00%
Debt	0	0	0	36,000	35,893	0	0.00%
<b>Total Appropriations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,186,000</b>	<b>6,185,968</b>	<b>0</b>	<b>0.00%</b>

Increase/(Decrease) in Fund Balance	0	0	0	(111,000)	(108,946)	0	
Beginning Balance	0	0	0	0	0	(108,946)	
Adjustments	0	0	0	0	0	0	
Ending Balance	0	0	0	(111,000)	(108,946)	(108,946)	

Notes:

The Sanitation Recycling Program was implemented in FY15 with the equipment purchased during FY15 in this fund.

## Sanitation Equipment Replacement (4027)

This fund was established to provide a funded reserve for the replacement of Sanitation equipment including residential, commercial, and brush vehicles and receptacles. It also funds any capital projects related to Sanitation facilities.

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>Intergovernmental Revenue</b>							
Shared Local Revenue	0	112,294	0	0	111,123	0	0.00%
Total Intergovernmental Revenue	0	112,294	0	0	111,123	0	0.00%
<b>Misc Revenues</b>							
Interest Earnings	101,068	136,156	143,000	143,000	158,341	147,000	2.80%
Total Misc Revenues	101,068	136,156	143,000	143,000	158,341	147,000	2.80%
<b>Transfer In</b>							
Sanitation Operating	4,500,000	4,500,000	2,700,000	2,700,000	2,700,000	2,700,000	0.00%
Total Transfer In	4,500,000	4,500,000	2,700,000	2,700,000	2,700,000	2,700,000	0.00%
<b>Total Revenue Summary</b>	<b>4,601,068</b>	<b>4,748,450</b>	<b>2,843,000</b>	<b>2,843,000</b>	<b>2,969,464</b>	<b>2,847,000</b>	<b>0.14%</b>

<b>Appropriations</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	3,740	11,824	0	0	669	0	0.00%
Services and Commodities	662,218	998,509	824,600	1,009,174	917,508	1,173,600	42.32%
Capital	3,146,750	4,707,058	1,893,200	2,568,740	539,423	2,601,400	37.41%
<b>Total Appropriations</b>	<b>3,812,708</b>	<b>5,717,391</b>	<b>2,717,800</b>	<b>3,577,914</b>	<b>1,457,600</b>	<b>3,775,000</b>	<b>38.90%</b>
 Increase/(Decrease) in Fund Balance	 788,360	 (968,941)	 125,200	 (734,914)	 1,511,864	 (928,000)	
Beginning Balance	7,526,775	8,620,239	10,565,496	10,565,442	10,565,442	12,799,006	
Adjustments	305,104	2,914,144	0	0	721,700	0	
Ending Balance	8,620,239	10,565,442	10,690,696	9,830,528	12,799,006	11,871,006	

Notes:

The FY16 Sanitation Equipment Replacement Fund budget increased by 38.90% as compared to the FY15 Adopted Budget.

The FY16 budget includes the purchase of various pieces of equipment and capital totaling \$3,775,000. Planned purchases include the acquisition of vehicles and heavy equipment (\$2,601,400), solid waste containers and miscellaneous equipment (\$407,000), a Compressed Natural Gas (CNG) fueling station (\$360,000), storage containers and air compressors (\$356,600), and (\$50,000) for facility repairs and renovations.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Airport Operating (4031)

The Airport Operating Fund, like all other Enterprise Funds, is used to account for costs that are funded substantially by external (non-city) user fees and charges. The fund is required to cover all expenses of the operation (salaries, benefits, services, commodities, and capital outlay) and allocation of general and administrative costs, as well as any transfers to capital project funds, debt service funds, or return on investment/equity.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Charges for Services</b>							
Transportation Charges	985,266	1,152,543	1,113,800	1,113,800	1,120,068	1,136,400	2.03%
Other Charges for Services	1,641	179	0	0	0	0	0.00%
<b>Total Charges for Services</b>	<b>986,907</b>	<b>1,152,722</b>	<b>1,113,800</b>	<b>1,113,800</b>	<b>1,120,068</b>	<b>1,136,400</b>	<b>2.03%</b>
<b>Misc Revenues</b>							
Interest Earnings	419	582	0	0	472	1,000	0.00%
Misc Revenue	(108,797)	(145)	0	0	(285)	0	0.00%
<b>Total Misc Revenues</b>	<b>(108,378)</b>	<b>437</b>	<b>0</b>	<b>0</b>	<b>187</b>	<b>1,000</b>	<b>0.00%</b>
<b>Transfer In</b>							
General Fund	63,000	0	0	33,000	3,300	0	0.00%
<b>Total Transfer In</b>	<b>63,000</b>	<b>0</b>	<b>0</b>	<b>33,000</b>	<b>3,300</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenue Summary</b>	<b>941,529</b>	<b>1,153,159</b>	<b>1,113,800</b>	<b>1,146,800</b>	<b>1,123,555</b>	<b>1,137,400</b>	<b>2.12%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Wages and Benefits</b>	<b>367,554</b>	<b>386,648</b>	<b>382,653</b>	<b>382,653</b>	<b>349,491</b>	<b>414,437</b>	<b>8.31%</b>
<b>Services and Commodities</b>	<b>629,902</b>	<b>631,275</b>	<b>484,928</b>	<b>566,944</b>	<b>561,852</b>	<b>408,558</b>	<b>(15.75%)</b>
<b>Capital</b>	<b>0</b>	<b>28,782</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Transfers Out</b>							
General Fund	0	70,210	220,400	220,400	220,392	220,620	0.10%
Airport Capital Projects	79,996	44,000	0	0	0	102,000	0.00%
<b>Total Transfers Out</b>	<b>79,996</b>	<b>114,210</b>	<b>220,400</b>	<b>220,400</b>	<b>220,392</b>	<b>322,620</b>	<b>46.38%</b>
<b>Total Appropriations</b>	<b>1,077,452</b>	<b>1,160,915</b>	<b>1,087,981</b>	<b>1,169,997</b>	<b>1,131,735</b>	<b>1,145,615</b>	<b>5.30%</b>
<b>Increase/(Decrease) in Fund Balance</b>	<b>(135,923)</b>	<b>(7,756)</b>	<b>25,819</b>	<b>(23,197)</b>	<b>(8,180)</b>	<b>(8,215)</b>	
Beginning Balance	136,843	10,026	18,930	18,239	18,239	26,074	
Adjustments	9,106	15,969	0	0	16,015	0	
<b>Ending Balance</b>	<b>10,026</b>	<b>18,239</b>	<b>44,749</b>	<b>(4,958)</b>	<b>26,074</b>	<b>17,859</b>	

Notes:

FY16 budgeted expenses increased 5.30% as compared to the adopted FY15 budget primarily due to a transfer of \$102,000 to the Airport CIP fund. The transfer to the CIP was offset by a decrease of \$99,684 in the FY16 general and administrative charges. A full-time Maintenance Worker I was added and a part-time Maintenance Worker I was deleted resulting in a net increase of \$24,835. The overhead allocations from the Downtown Enterprises Facilities Administration were revised which resulted in decreased expenses for salaries and benefits. Additional increases include facility repairs and renovations \$25,295 and other miscellaneous line items \$5,188.

Revenue is anticipated to increase 2.03% because of increases in T-Hanger rentals.

The Airport is an enterprise fund and as such any advances from the General Fund or Economic Stability Fund are considered a loan and are intended to be repaid. During FY15 City Council formally approved a loan agreement between the Airport and the General Fund. The agreement included all advances since FY06 from the General Fund and the Economic Stability Fund to the Airport. The total of the loan is \$2,899,853 and is made up of debt repayments in the amount of \$1,582,493 and operating support of \$1,317,414. In FY09, resources from the Economic Stability Fund (\$1,009,594) and the General Fund (\$466,000) were loaned to the Airport to pay off a then outstanding loan. Additionally, in FY06 to FY10 and in FY13, the Airport required advances from the General Fund for operations. The total advances for operations were \$1,317,414. In FY11, FY12 and FY14 the Airport made payments on this loan to the General Fund in the amount of \$170,218 and the Airport made a loan payment of \$220,400 in FY15. The FY16 budget includes a loan payment of \$220,620. At the end of FY16 the projected outstanding loan amount should be \$2,288,835.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Marina Operating (4041)

The Marina Operating Fund, like all other Enterprise Funds, is used to account for costs that are funded substantially by external (non-city department) user fees and charges. The fund is required to cover all expenses of the operation (salaries, benefits, services, commodities, and capital outlay) an allocation of general and administrative costs and payment-in-lieu-of-taxes, as well as, any transfers to capital project funds, debt service funds, or return on investment/equity.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Charges for Services</b>							
Culture and Recreation Charges	3,453,205	3,767,287	3,569,707	3,569,707	3,806,692	3,960,151	10.94%
Other Charges for Services	2,069	0	0	0	0	0	0.00%
<b>Total Charges for Services</b>	<b>3,455,274</b>	<b>3,767,287</b>	<b>3,569,707</b>	<b>3,569,707</b>	<b>3,806,692</b>	<b>3,960,151</b>	<b>10.94%</b>
<b>Fines and Forfeitures</b>							
Traffic and Parking	100	80	0	0	140	0	0.00%
<b>Total Fines and Forfeitures</b>	<b>100</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>140</b>	<b>0</b>	<b>0.00%</b>
<b>Misc Revenues</b>							
Interest Earnings	2,796	4,445	3,000	3,000	9,864	8,000	166.67%
Contributions and Donations	300	0	0	0	0	0	0.00%
Misc Revenue	(21,460)	(13,331)	1,500	1,500	(37,025)	1,500	0.00%
<b>Total Misc Revenues</b>	<b>(18,364)</b>	<b>(8,886)</b>	<b>4,500</b>	<b>4,500</b>	<b>(27,161)</b>	<b>9,500</b>	<b>111.11%</b>
<b>Internal Charges</b>							
Other Charges	76	(1)	0	0	(558)	0	0.00%
<b>Total Internal Charges</b>	<b>76</b>	<b>(1)</b>	<b>0</b>	<b>0</b>	<b>(558)</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenue Summary</b>	<b>3,437,086</b>	<b>3,758,480</b>	<b>3,574,207</b>	<b>3,574,207</b>	<b>3,779,113</b>	<b>3,969,651</b>	<b>11.06%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Wages and Benefits</b>	965,185	921,966	1,025,982	1,027,982	1,007,213	1,116,048	8.78%
<b>Services and Commodities</b>	1,448,305	1,734,716	1,438,861	1,630,945	1,598,337	1,378,862	(4.17%)
<b>Capital</b>	0	0	0	0	6,100	0	0.00%
<b>Debt</b>	674,460	671,426	673,881	673,881	673,419	670,506	(0.50%)
<b>Transfers Out</b>							
General Fund	310,000	309,996	310,000	310,000	309,996	310,000	0.00%
Marina Capital Improvement	0	75,000	80,000	80,000	79,992	440,000	450.00%
<b>Total Transfers Out</b>	<b>310,000</b>	<b>384,996</b>	<b>390,000</b>	<b>390,000</b>	<b>389,988</b>	<b>750,000</b>	<b>92.31%</b>
<b>Total Appropriations</b>	<b>3,397,950</b>	<b>3,713,104</b>	<b>3,528,724</b>	<b>3,722,808</b>	<b>3,675,057</b>	<b>3,915,416</b>	<b>10.96%</b>

Increase/(Decrease) in Fund Balance	39,136	45,376	45,483	(148,601)	104,056	54,235	
Beginning Balance	24,737	109,369	341,700	206,954	206,954	503,095	
Adjustments	45,496	52,209	0	0	192,085	0	
Ending Balance	109,369	206,954	387,183	58,353	503,095	557,330	

#### Notes:

The Marina's FY16 budget increased 10.96% primarily due to an additional \$360,000 in transfers to the Marina Capital Projects Fund for planned projects. The total FY16 transfer to CIP is \$440,000.

The Marina is experiencing an occupancy rate of approximately 92%. The last slip rental rate increase was in FY09. A review of the Marina's operating expenses (excluding Marina Store cost-of-goods-sold), shows an increase in expenses of 7% to 10% and a review of prevailing economic conditions resulted in the Marina budgeting a 3% rate increase for slip rentals in FY16.

The debt service payment associated with the construction of the fifth pier and the renovations at the Marina is \$670,506 in FY16. This debt should be paid off in 2022.



## Golf Course Operating (4061)

The Golf Courses Operating Fund, like all other Enterprise Funds, is used to account for costs that are funded substantially by external (non-city department) user fees and charges. The fund is required to cover all expenses of the operation (salaries, benefits, services, commodities, and capital outlay), allocation of general and administrative costs, and payment-in-lieu-of-taxes, as well as any transfers to capital project funds, debt service funds, or return on investment/equity.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Charges for Services</b>							
Culture and Recreation Charges	3,533,208	3,426,147	3,617,020	3,617,020	3,320,474	3,693,850	2.12%
Other Charges for Services	4,345	1,915	0	0	6,229	0	0.00%
<b>Total Charges for Services</b>	<b>3,537,553</b>	<b>3,428,062</b>	<b>3,617,020</b>	<b>3,617,020</b>	<b>3,326,703</b>	<b>3,693,850</b>	<b>2.12%</b>
<b>Misc Revenues</b>							
Interest Earnings	2,925	698	1,000	1,000	1,160	1,000	0.00%
Sale of Fixed Assets	0	0	0	0	6,110	0	0.00%
Contributions and Donations	2,201	65,000	0	0	0	0	0.00%
Misc Revenue	0	0	0	0	(3,492)	0	0.00%
<b>Total Misc Revenues</b>	<b>5,126</b>	<b>65,698</b>	<b>1,000</b>	<b>1,000</b>	<b>3,778</b>	<b>1,000</b>	<b>0.00%</b>
<b>Transfer In</b>							
General Fund	120,000	0	0	82,000	82,000	0	0.00%
<b>Total Transfer In</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>82,000</b>	<b>82,000</b>	<b>0</b>	<b>0.00%</b>
<b>Internal Charges</b>							
Other Charges	109	(194)	0	0	7,090	0	0.00%
<b>Total Internal Charges</b>	<b>109</b>	<b>(194)</b>	<b>0</b>	<b>0</b>	<b>7,090</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenue Summary</b>	<b>3,662,788</b>	<b>3,493,566</b>	<b>3,618,020</b>	<b>3,700,020</b>	<b>3,419,571</b>	<b>3,694,850</b>	<b>2.12%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	2,109,308	2,127,016	2,072,702	2,072,702	2,144,422	2,228,367	7.51%
Services and Commodities	1,444,081	1,552,715	1,441,329	1,444,054	1,403,941	1,394,146	(3.27%)
Capital	64,832	65,000	35,000	35,000	15,441	100,000	185.71%
Debt	49,420	49,420	49,500	49,500	119	0	(100.00%)
<b>Total Appropriations</b>	<b>3,667,641</b>	<b>3,794,151</b>	<b>3,598,531</b>	<b>3,601,256</b>	<b>3,563,923</b>	<b>3,722,513</b>	<b>3.45%</b>
<b>Increase/(Decrease) in Fund Balance</b>	<b>(4,853)</b>	<b>(300,585)</b>	<b>19,489</b>	<b>98,764</b>	<b>(144,352)</b>	<b>(27,663)</b>	
Beginning Balance	5,877	131,625	1,855	174,476	174,476	32,849	
Adjustments	130,601	343,436	0	0	2,725	0	
<b>Ending Balance</b>	<b>131,625</b>	<b>174,476</b>	<b>21,344</b>	<b>273,240</b>	<b>32,849</b>	<b>5,186</b>	

Notes:

In FY16, the Golf Course Department budget increased 3.45% as compared to the FY15 Adopted budget. This increase is primarily due to the re-opening of Twin Brooks Golf Course after renovation (\$42,430), the replacement of the point of sale system (\$25,000), and the planned replacement of turf equipment at Mangrove Bay Golf Course (\$60,000).

Reductions include the elimination of a one-time FY15 expense for replacement of equipment and fencing (\$35,000) that had surpassed its useful life and miscellaneous line item reductions in the amount of \$7,552.

Increases in salaries and benefits expense (\$155,665) is partially offset by a reduction in general and administrative expense (\$116,561).

Revenue is expected to increase \$76,830 in FY16 as compared to the FY15 Adopted Budget, due mainly to the re-opening of Twin Brooks after renovation, in addition to a projected increase in greens fees (\$1.00) at Cypress Links Golf Course in the winter months.

A full-time Greenskeeper position is eliminated in FY16 and replaced with a full-time Assistant Golf Course Superintendent position at Twin Brooks.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Jamestown Complex (4081)

This fund was established to provide accounting for the Jamestown Housing Complex which provides affordable apartment units to low- and moderate-income earning families.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Charges for Services</b>							
Housing Services	481,564	507,864	515,157	515,157	486,465	513,157	(0.39%)
Total Charges for Services	481,564	507,864	515,157	515,157	486,465	513,157	(0.39%)
<b>Misc Revenues</b>							
Rents and Royalties	1,637	1,878	1,400	1,400	1,940	1,400	0.00%
Misc Revenue	(21,740)	(22,800)	0	0	(23,232)	0	0.00%
Total Misc Revenues	(20,103)	(20,922)	1,400	1,400	(21,292)	1,400	0.00%
<b>Transfer In</b>							
General Fund	175,000	23,600	60,000	60,000	0	64,500	7.50%
Total Transfer In	175,000	23,600	60,000	60,000	0	64,500	7.50%
<b>Internal Charges</b>							
Other Charges	10	0	0	0	0	0	0.00%
Total Internal Charges	10	0	0	0	0	0	0.00%
<b>Total Revenue Summary</b>	<b>636,471</b>	<b>510,542</b>	<b>576,557</b>	<b>576,557</b>	<b>465,173</b>	<b>579,057</b>	<b>0.43%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Wages and Benefits</b>	281,246	311,055	319,135	319,135	304,344	326,307	2.25%
<b>Services and Commodities</b>	367,345	326,361	257,452	331,485	332,844	251,854	(2.17%)
<b>Capital</b>	5,724	5,476	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>654,315</b>	<b>642,892</b>	<b>576,587</b>	<b>650,620</b>	<b>637,188</b>	<b>578,161</b>	<b>0.27%</b>
<b>Increase/(Decrease) in Fund Balance</b>	(17,844)	(132,350)	(30)	(74,063)	(172,015)	896	
Beginning Balance	20,641	27,647	27,540	297,835	297,835	131,853	
Adjustments	24,850	402,538	0	0	6,033	0	
Ending Balance	27,647	297,835	27,510	223,772	131,853	132,749	

Notes:

The FY16 budget is 0.27% higher than the FY15 Adopted Budget because of salary and wages increases of \$7,172. The increase is partially offset by a reduction of \$5,598 in various services and commodities.

The FY16 advance amount is \$64,500 compared to the FY15 budgeted advance of \$60,000.

Jamestown received \$70,000 from the General Fund in FY10, \$175,000 in FY13, and \$23,600 in FY14. The balance due to the General Fund at the end of FY15 is estimated to be \$268,600.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Port Operating (4091)

The Port Operating Fund accounts for the operations of the Port and is subsidized by the General Fund.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Charges for Services							
Transportation Charges	57,875	105,162	131,599	131,599	43,928	131,599	0.00%
Total Charges for Services	57,875	105,162	131,599	131,599	43,928	131,599	0.00%
Misc Revenues							
Interest Earnings	0	0	0	0	95	0	0.00%
Misc Revenue	0	0	1,500	1,500	0	1,500	0.00%
Total Misc Revenues	0	0	1,500	1,500	95	1,500	0.00%
Transfer In							
General Fund	277,500	262,500	222,500	304,500	304,500	222,500	0.00%
Total Transfer In	277,500	262,500	222,500	304,500	304,500	222,500	0.00%
<b>Total Revenue Summary</b>	<b>335,375</b>	<b>367,662</b>	<b>355,599</b>	<b>437,599</b>	<b>348,523</b>	<b>355,599</b>	<b>0.00%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	258,585	219,110	252,744	252,744	225,590	248,907	(1.52%)
Services and Commodities	81,925	153,832	103,236	119,864	114,845	101,175	(2.00%)
<b>Total Appropriations</b>	<b>340,510</b>	<b>372,942</b>	<b>355,980</b>	<b>372,608</b>	<b>340,435</b>	<b>350,082</b>	<b>(1.66%)</b>
Increase/(Decrease) in Fund Balance	(5,135)	(5,280)	(381)	64,991	8,088	5,517	
Beginning Balance	7,586	4,521	10,912	(8,006)	(8,006)	16,350	
Adjustments	2,070	(7,247)	0	0	16,268	0	
Ending Balance	4,521	(8,006)	10,531	56,985	16,350	21,867	

Notes:

The FY16 budget is 1.66% lower than the FY15 adopted budget primarily due to miscellaneous projected reductions in expense for water, electric and stormwater.

The facility is subsidized by the General Fund. The budgeted subsidy in FY16 is \$222,500; the same as last year.

## Fleet Management (5001)

This fund is an Internal Service Fund that accounts for all fleet services. The primary users are the Police, Fire, Parks, Stormwater, Sanitation, and Water Resources departments.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Misc Revenues</b>							
Interest Earnings	42,034	52,934	98,000	98,000	49,753	54,000	(44.90%)
Sale of Fixed Assets	0	0	12,000	12,000	5,843	12,000	0.00%
Sale of Surplus Material	18,805	19,871	21,500	21,500	14,448	25,000	16.28%
Misc Revenue	8,584	1,896	0	0	(656)	0	0.00%
<b>Total Misc Revenues</b>	<b>69,423</b>	<b>74,701</b>	<b>131,500</b>	<b>131,500</b>	<b>69,388</b>	<b>91,000</b>	<b>(30.80%)</b>
<b>Transfer In</b>							
General Capital Improvements	0	0	0	300,000	300,000	0	0.00%
<b>Total Transfer In</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>300,000</b>	<b>0</b>	<b>0.00%</b>
<b>Internal Charges</b>							
Department Charges	16,579,481	16,287,232	16,668,095	16,668,095	15,757,611	16,104,138	(3.38%)
<b>Total Internal Charges</b>	<b>16,579,481</b>	<b>16,287,232</b>	<b>16,668,095</b>	<b>16,668,095</b>	<b>15,757,611</b>	<b>16,104,138</b>	<b>(3.38%)</b>
<b>Total Revenue Summary</b>	<b>16,648,904</b>	<b>16,361,933</b>	<b>16,799,595</b>	<b>17,099,595</b>	<b>16,126,999</b>	<b>16,195,138</b>	<b>(3.60%)</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Wages and Benefits</b>	<b>4,472,076</b>	<b>4,462,254</b>	<b>4,672,973</b>	<b>4,672,973</b>	<b>4,758,407</b>	<b>5,286,865</b>	<b>13.14%</b>
<b>Services and Commodities</b>	<b>12,296,115</b>	<b>12,099,357</b>	<b>11,972,962</b>	<b>12,013,357</b>	<b>11,078,363</b>	<b>10,782,820</b>	<b>(9.94%)</b>
<b>Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,500</b>	<b>0</b>	<b>0.00%</b>
<b>Transfers Out</b>							
General Capital Improvements	0	0	800,000	800,000	799,992	0	(100.00%)
<b>Total Transfers Out</b>	<b>0</b>	<b>0</b>	<b>800,000</b>	<b>800,000</b>	<b>799,992</b>	<b>0</b>	<b>(100.00%)</b>
<b>Total Appropriations</b>	<b>16,768,191</b>	<b>16,561,611</b>	<b>17,445,935</b>	<b>17,486,330</b>	<b>16,644,262</b>	<b>16,069,685</b>	<b>(7.89%)</b>

Increase/(Decrease) in Fund Balance	(119,287)	(199,678)	(646,340)	(386,735)	(517,263)	125,453
Beginning Balance	2,508,380	2,060,595	2,941,607	3,006,720	3,006,720	2,529,852
Adjustments	(328,498)	1,145,803	0	0	40,395	0
Ending Balance	2,060,595	3,006,720	2,295,267	2,619,985	2,529,852	2,655,305

Notes:

In FY16, the Fleet Management Fund budget decreased by 7.89% as compared to the FY15 Adopted Budget. The majority of this decrease is attributable to a reduction in fuel (\$706,519), lower general & administrative charges (\$216,348) as a result of the cost allocation plan being completed in FY15, and no transfer to the General Capital Improvement Fund in FY16 (\$800,000).

The Fleet Management Department will discontinue the contract with NAPA and re-establish a parts division. There is a total salary increase of \$613,892 including the six positions in the parts division; two full-time Automotive Parts Supervisors (\$76,190), a full-time Automotive Parts Technician (\$54,918), a full-time Equipment Serviceman II (\$39,514) and three Automotive Parts Clerks (\$156,023). These positions are partially offset by the reduction of \$310,000 for a 10% parts markup from NAPA which will no longer be necessary. There was a net increase of \$42,725 in several other line items such as electric, repairs and maintenance, and office supplies.

Revenue was reduced \$604,457 mainly due to an anticipated reduction in fuel prices.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Equipment Replacement (5002)

The Equipment Replacement Fund is an Internal Service Fund that accounts for the normal replacement of city vehicles and equipment that is used by city departments. The primary users are the Police, Fire, Parks, Stormwater, Sanitation, and Water Resources departments.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Misc Revenues</b>							
Interest Earnings	153,212	217,764	243,000	243,000	205,111	206,000	(15.23%)
Sale of Fixed Assets	1,377,090	763,222	0	0	805,303	0	0.00%
Sale of Surplus Material	91	0	0	0	0	0	0.00%
Misc Revenue	215,193	0	0	0	0	0	0.00%
<b>Total Misc Revenues</b>	<b>1,745,586</b>	<b>980,986</b>	<b>243,000</b>	<b>243,000</b>	<b>1,010,414</b>	<b>206,000</b>	<b>(15.23%)</b>
<b>Transfer In</b>							
General Capital Improvements	240,898	0	0	0	0	0	0.00%
<b>Total Transfer In</b>	<b>240,898</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Internal Charges</b>							
Department Charges	4,529,608	4,717,231	6,314,086	6,314,086	5,661,610	6,944,838	9.99%
<b>Total Internal Charges</b>	<b>4,529,608</b>	<b>4,717,231</b>	<b>6,314,086</b>	<b>6,314,086</b>	<b>5,661,610</b>	<b>6,944,838</b>	<b>9.99%</b>
<b>Total Revenue Summary</b>	<b>6,516,092</b>	<b>5,698,217</b>	<b>6,557,086</b>	<b>6,557,086</b>	<b>6,672,024</b>	<b>7,150,838</b>	<b>9.06%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	169,296	169,704	169,700	169,700	169,692	169,700	0.00%
Services and Commodities	32,840	38,098	36,399	36,399	40,986	44,227	21.51%
Capital	9,027,537	12,343,152	8,033,000	11,826,264	5,334,859	6,704,300	(16.54%)
<b>Total Appropriations</b>	<b>9,229,673</b>	<b>12,550,954</b>	<b>8,239,099</b>	<b>12,032,363</b>	<b>5,545,537</b>	<b>6,918,227</b>	<b>(16.03%)</b>
<b>Increase/(Decrease) in Fund Balance</b>	<b>(2,713,581)</b>	<b>(6,852,737)</b>	<b>(1,682,013)</b>	<b>(5,475,277)</b>	<b>1,126,487</b>	<b>232,611</b>	
Beginning Balance	14,332,099	12,230,950	10,487,238	10,489,085	10,489,085	15,408,836	
Adjustments	612,432	5,110,872	0	0	3,793,264	0	
<b>Ending Balance</b>	<b>12,230,950</b>	<b>10,489,085</b>	<b>8,805,225</b>	<b>5,013,808</b>	<b>15,408,836</b>	<b>15,641,447</b>	

Notes:

In FY16, the Fleet Management Equipment Replacement Fund budget reflects city-wide vehicle and equipment replacement requirements in the amount of \$6,918,227 which decreased \$1,320,872 as compared to the FY15 Adopted Budget.

In FY16, there is a revenue increase in charges to departments of \$630,752 as compared to the FY15 Adopted Budget. The increased departmental charges reflects the second of a five year effort to restore the Equipment Replacement Fund fund balance and will add an estimated \$232,611 to the fund balance at the end of FY16.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Municipal Office Buildings (5005)

This is an Internal Service Fund used to account for rents charged to city departments in City Hall, the City Annex, and the Municipal Services Center (MSC) to cover the cost of maintenance, repairs, and security for these facilities. The primary users include General Government, Community Development and Neighborhood Affairs agencies.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Misc Revenues							
Interest Earnings	26,732	39,736	40,000	40,000	50,546	49,000	22.50%
Rents and Royalties	2,685,768	2,685,768	2,806,812	2,806,812	2,806,812	2,806,809	(0.00%)
Misc Revenue	24,889	60	0	0	150	0	0.00%
Total Misc Revenues	2,737,389	2,725,564	2,846,812	2,846,812	2,857,508	2,855,809	0.32%
<b>Total Revenue Summary</b>	<b>2,737,389</b>	<b>2,725,564</b>	<b>2,846,812</b>	<b>2,846,812</b>	<b>2,857,508</b>	<b>2,855,809</b>	<b>0.32%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	1,009,353	1,014,364	945,628	955,628	853,508	996,842	5.42%
Services and Commodities	1,196,183	1,259,988	1,331,141	1,459,870	1,313,017	1,315,978	(1.14%)
Capital	0	0	0	0	4,975	0	0.00%
Transfers Out							
General Capital Improvements	0	300,000	400,000	400,000	399,996	740,000	85.00%
Total Transfers Out	0	300,000	400,000	400,000	399,996	740,000	85.00%
<b>Total Appropriations</b>	<b>2,205,536</b>	<b>2,574,352</b>	<b>2,676,769</b>	<b>2,815,498</b>	<b>2,571,496</b>	<b>3,052,820</b>	<b>14.05%</b>

Increase/(Decrease) in Fund Balance	531,853	151,212	170,043	31,314	286,012	(197,011)	
Beginning Balance	1,971,305	2,462,033	2,655,575	2,629,953	2,629,953	2,961,194	
Adjustments	(41,125)	16,708	0	0	45,229	0	
Ending Balance	2,462,033	2,629,953	2,825,618	2,661,267	2,961,194	2,764,183	

Notes:

The Municipal Office Building Fund budget increased 14.05% in FY16 as compared to the FY15 Adopted Budget. The increase is due primarily to a transfer of \$340,000 to the General Capital Improvement Fund for planned improvements to the Municipal Services Center during FY16. The total FY16 transfer to the General Capital Improvement Fund is \$740,000. Additionally, the net change in salary, benefits and internal service charges result in an increase of \$29,031 and other miscellaneous line items increased by \$7,020 as compared to the FY15 Adopted Budget.

## Technology Services (5011)

The Technology Services Fund is an Internal Service Fund that accounts for the technical infrastructure and an employee base which assists city departments in determining and implementing their information/communication and technology requirements. All city agencies are users of the technology services and equipment.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Charges for Services</b>							
Transportation Charges	0	0	0	0	0	0	0.00%
Other Charges for Services	688	404	0	0	312	0	0.00%
Total Charges for Services	688	404	0	0	312	0	0.00%
<b>Misc Revenues</b>							
Interest Earnings	23,529	37,947	45,016	45,016	40,764	44,000	(2.26%)
Misc Revenue	25	7	0	0	29	0	0.00%
Total Misc Revenues	23,554	37,954	45,016	45,016	40,793	44,000	(2.26%)
<b>Internal Charges</b>							
Department Charges	10,488,153	10,273,247	9,989,605	9,989,605	10,029,451	10,686,977	6.98%
Total Internal Charges	10,488,153	10,273,247	9,989,605	9,989,605	10,029,451	10,686,977	6.98%
<b>Total Revenue Summary</b>	<b>10,512,395</b>	<b>10,311,605</b>	<b>10,034,621</b>	<b>10,034,621</b>	<b>10,070,556</b>	<b>10,730,977</b>	<b>6.94%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Wages and Benefits</b>	5,848,967	6,084,015	6,264,884	6,264,884	6,398,283	6,562,138	4.74%
<b>Services and Commodities</b>	3,643,299	4,016,871	4,030,310	4,663,811	4,166,500	4,015,128	(0.38%)
<b>Capital</b>	101,184	119,056	184,900	457,794	408,238	115,000	(37.80%)
<b>Transfers Out</b>							
General Fund	99,996	0	0	0	0	0	0.00%
Total Transfers Out	99,996	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>9,693,446</b>	<b>10,219,942</b>	<b>10,480,094</b>	<b>11,386,489</b>	<b>10,973,021</b>	<b>10,692,266</b>	<b>2.02%</b>

Increase/(Decrease) in Fund Balance	818,949	91,663	(445,473)	(1,351,868)	(902,465)	38,711	
Beginning Balance	1,699,161	2,772,393	3,023,005	3,013,703	3,013,703	2,352,068	
Adjustments	254,283	149,647	0	0	240,830	0	
Ending Balance	2,772,393	3,013,703	2,577,532	1,661,835	2,352,068	2,390,779	

Notes:

In FY16 the Technology Services Fund's budget increased by 2.02% as compared to the FY15 Adopted Budget due to maintenance for computer systems (\$399,471), retirement payouts (\$66,169), two student intern positions (\$18,844), computer replacement (\$45,000), training (\$30,000), and other salary and benefit increases (\$223,791). This budget also includes \$115,000 in operating capital requests for replacement equipment.

These increases were offset by reductions in general and administrative charges (\$244,572) as a result of the cost allocation plan being completed in FY15, a reorganization that transferred the Print Shop operations to the Marketing department during FY15 (\$423,703), and other miscellaneous line items (\$17,828).

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Technology & Infrastructure Fund (5019)

The Technology and Infrastructure Fund is an Internal Service Fund that was established in FY 2010 to centrally locate all technology/infrastructure resources. The fund balances of the former PC and Radio Replacement Funds, and the amount above the target fund balance of the Technology Services Fund were transferred here. In addition, reserves for television equipment contributed by the Marketing and Communications Department were transferred to this fund from the Equipment Replacement Fund.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Misc Revenues							
Interest Earnings	90,976	96,289	104,000	104,000	85,044	87,000	(16.35%)
Misc Revenue	0	0	0	0	28,361	0	0.00%
Total Misc Revenues	90,976	96,289	104,000	104,000	113,405	87,000	(16.35%)
Transfer In							
General Fund	0	0	0	347,500	347,500	0	0.00%
Total Transfer In	0	0	0	347,500	347,500	0	0.00%
Internal Charges							
Department Charges	978,072	1,033,164	1,014,419	1,014,419	976,175	1,685,409	66.15%
Total Internal Charges	978,072	1,033,164	1,014,419	1,014,419	976,175	1,685,409	66.15%
<b>Total Revenue Summary</b>	<b>1,069,048</b>	<b>1,129,453</b>	<b>1,118,419</b>	<b>1,465,919</b>	<b>1,437,080</b>	<b>1,772,409</b>	<b>58.47%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	14,004	14,004	14,000	14,000	13,992	14,000	0.00%
Services and Commodities	481,875	1,606,378	107,860	923,869	1,805,627	340,260	215.46%
Capital	478,755	443,489	3,506,184	4,535,477	603,059	1,390,218	(60.35%)
Transfers Out							
General Fund	26,388	0	0	0	0	0	0.00%
General Capital Improvements	1,020,000	0	0	0	0	0	0.00%
Total Transfers Out	1,046,388	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>2,021,022</b>	<b>2,063,871</b>	<b>3,628,044</b>	<b>5,473,346</b>	<b>2,422,678</b>	<b>1,744,478</b>	<b>(51.92%)</b>
Increase/(Decrease) in Fund Balance	(951,974)	(934,418)	(2,509,625)	(4,007,427)	(985,598)	27,931	
Beginning Balance	7,979,265	7,137,753	6,223,993	6,224,464	6,224,464	5,710,645	
Adjustments	110,462	21,129	0	0	471,779	0	
Ending Balance	7,137,753	6,224,464	3,714,368	2,217,037	5,710,645	5,738,576	

Notes:

The Technology & Infrastructure Fund's budget includes a total decrease of \$1,883,566. Purchases in this fund fluctuate based on the current needs of the city. The FY16 budget reflects the cyclical nature of technology needs and replacements. Items to be purchased in FY16 include thin clients, edge-switch refresh and servers, and radios totaling \$558,544, Oracle services (\$150,000), maintenance support for hardware and software (\$29,900), and the purchase of a new budget software application (\$52,500).

The revenue increase in the Technology & Infrastructure Fund is due to instituting a charge to departments for future technology replacement (\$740,520). This revenue increase was offset by reductions in PC replacement charges (\$62,822), interest earnings (\$17,000), and radio replacement charges (\$6,708).

The adjustment in the FY15 estimated column is the prior year encumbrance.



## Supply Management (5031)

The Materials Management Fund is an Internal Service Fund that accounts for the storage and handling of identified materials for distribution to user agencies. The primary users of the Consolidated Warehouse are Parks, Water Resources, and Stormwater, Pavement & Traffic Operations.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Charges for Services</b>							
Culture and Recreation Charges	308	473	0	0	437	0	0.00%
Total Charges for Services	308	473	0	0	437	0	0.00%
<b>Fines and Forfeitures</b>							
Violation of Local Ordinances	0	(130)	0	0	0	0	0.00%
Total Fines and Forfeitures	0	(130)	0	0	0	0	0.00%
<b>Misc Revenues</b>							
Interest Earnings	5,287	7,077	7,000	7,000	11,455	10,000	42.86%
Sale of Fixed Assets	18,362	28,030	15,000	15,000	25,996	15,000	0.00%
Sale of Surplus Material	1,045	0	0	0	68	0	0.00%
Misc Revenue	38	0	0	0	0	0	0.00%
Total Misc Revenues	24,732	35,107	22,000	22,000	37,519	25,000	13.64%
<b>Internal Charges</b>							
Department Charges	559,112	589,225	510,000	510,000	513,834	510,000	0.00%
Total Internal Charges	559,112	589,225	510,000	510,000	513,834	510,000	0.00%
<b>Total Revenue Summary</b>	<b>584,152</b>	<b>624,675</b>	<b>532,000</b>	<b>532,000</b>	<b>551,790</b>	<b>535,000</b>	<b>0.56%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	371,751	336,798	351,766	351,766	355,730	392,238	11.51%
Services and Commodities	91,272	102,487	85,926	194,625	131,203	99,187	15.43%
Capital	0	10,300	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>463,023</b>	<b>449,585</b>	<b>437,692</b>	<b>546,391</b>	<b>486,933</b>	<b>491,425</b>	<b>12.28%</b>
<b>Increase/(Decrease) in Fund Balance</b>	<b>121,129</b>	<b>175,090</b>	<b>94,308</b>	<b>(14,391)</b>	<b>64,857</b>	<b>43,575</b>	
Beginning Balance	126,401	206,465	382,449	394,042	394,042	472,598	
Adjustments	(41,065)	12,487	0	0	13,699	0	
Ending Balance	206,465	394,042	476,757	379,651	472,598	516,173	

Notes:

In FY16, the Supply Management Fund budget increased 12.28% as compared to the FY15 Adopted Budget due to employee salaries and benefits and internal service charges increasing by \$49,723.

Additional increases include security services (\$1,360), tuition reimbursement (\$1,000), and other miscellaneous line items totaling \$1,650.

The overhead rate charged to user departments for supplies is reduced from 14% in FY15 to 13.75% in FY16.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Health Insurance (5121)

This fund is an Internal Service Fund that accounts for health and dental insurance costs for current and retired city employees.

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Misc Revenues							
Interest Earnings	193,318	240,802	246,000	246,000	280,171	240,000	(2.44%)
Insurance Premiums	36,713,974	38,859,901	42,118,945	42,118,945	43,337,315	45,793,195	8.72%
Misc Revenue	334,312	308,141	2,283,645	2,283,645	354,630	250,000	(89.05%)
Total Misc Revenues	37,241,604	39,408,844	44,648,590	44,648,590	43,972,116	46,283,195	3.66%
<b>Total Revenue Summary</b>	<b>37,241,604</b>	<b>39,408,844</b>	<b>44,648,590</b>	<b>44,648,590</b>	<b>43,972,116</b>	<b>46,283,195</b>	<b>3.66%</b>

<b>Appropriations</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	325,696	387,385	369,628	369,628	348,478	370,656	0.28%
Services and Commodities	36,704,186	41,229,613	43,694,774	44,677,875	43,804,457	45,746,104	4.69%
<b>Total Appropriations</b>	<b>37,029,882</b>	<b>41,616,998</b>	<b>44,064,402</b>	<b>45,047,503</b>	<b>44,152,935</b>	<b>46,116,760</b>	<b>4.66%</b>
Increase/(Decrease) in Fund Balance	211,722	(2,208,154)	584,188	(398,913)	(180,819)	166,435	
Beginning Balance	16,269,050	16,480,771	14,375,160	14,297,538	14,297,538	15,054,820	
Adjustments	(1)	24,921	0	0	938,101	0	
Ending Balance	16,480,771	14,297,538	14,959,348	13,898,625	15,054,820	15,221,255	

Notes:

FY16 budgeted expenses are projected to increase 4.66% as compared to the FY15 Adopted Budget. FY16 changes are based on the anticipated number of employees and retirees enrolling in the medical plans offered and to account for the increase in total health plan costs as estimated by the plan actuary.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Life Insurance (5123)

This is an Internal Service Fund that accounts for life and disability insurance costs for current and retired city employees.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Misc Revenues</b>							
Interest Earnings	618	72	0	0	207	0	0.00%
Insurance Premiums	726,100	796,146	901,918	901,918	852,550	854,577	(5.25%)
Total Misc Revenues	726,718	796,218	901,918	901,918	852,757	854,577	(5.25%)
<b>Transfer In</b>							
General Fund	0	0	0	9,000	9,000	0	0.00%
Total Transfer In	0	0	0	9,000	9,000	0	0.00%
<b>Total Revenue Summary</b>	<b>726,718</b>	<b>796,218</b>	<b>901,918</b>	<b>910,918</b>	<b>861,757</b>	<b>854,577</b>	<b>(5.25%)</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	39,756	46,063	41,637	41,637	43,363	43,384	4.20%
Services and Commodities	750,816	975,272	803,566	1,011,382	823,295	747,327	(7.00%)
<b>Total Appropriations</b>	<b>790,572</b>	<b>1,021,335</b>	<b>845,203</b>	<b>1,053,019</b>	<b>866,658</b>	<b>790,711</b>	<b>(6.45%)</b>
<b>Increase/(Decrease) in Fund Balance</b>	<b>(63,854)</b>	<b>(225,117)</b>	<b>56,715</b>	<b>(142,101)</b>	<b>(4,901)</b>	<b>63,866</b>	
Beginning Balance	86,772	22,918	56,715	5,617	5,617	716	
Adjustments	0	207,816	0	0	0	0	
Ending Balance	22,918	5,617	113,430	(136,484)	716	64,582	

Notes:

FY16 budgeted expenses are projected to decrease by 6.45% as compared to the FY15 Adopted Budget. FY16 changes are based on changes in overall enrollment and levels of coverage.

## General Liabilities Claims (5125)

The General Liabilities Claims Fund is an Internal Service Fund that accounts for the cost of self-insuring and self-administrating city claims.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Charges for Services							
General Government	6,553	19,291	5,500	5,500	5,767	5,500	0.00%
Total Charges for Services	6,553	19,291	5,500	5,500	5,767	5,500	0.00%
Misc Revenues							
Interest Earnings	28,622	88,120	85,000	85,000	107,232	103,000	21.18%
Sale of Fixed Assets	50	0	0	0	0	0	0.00%
Insurance Premiums	2,015,988	2,009,004	2,060,244	2,060,244	2,060,244	3,418,200	65.91%
Misc Revenue	262,311	1,668	0	0	6,925	2,000	0.00%
Total Misc Revenues	2,306,971	2,098,792	2,145,244	2,145,244	2,174,401	3,523,200	64.23%
<b>Total Revenue Summary</b>	<b>2,313,524</b>	<b>2,118,083</b>	<b>2,150,744</b>	<b>2,150,744</b>	<b>2,180,168</b>	<b>3,528,700</b>	<b>64.07%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	355,275	380,746	372,771	372,771	374,258	385,000	3.28%
Services and Commodities	530,063	305,552	1,704,770	1,704,770	1,154,147	3,087,424	81.11%
<b>Total Appropriations</b>	<b>885,338</b>	<b>686,298</b>	<b>2,077,541</b>	<b>2,077,541</b>	<b>1,528,405</b>	<b>3,472,424</b>	<b>67.14%</b>
Increase/(Decrease) in Fund Balance	1,428,186	1,431,785	73,203	73,203	651,763	56,276	
Beginning Balance	3,992,052	5,184,238	6,167,024	6,216,023	6,216,023	6,867,786	
Adjustments	(236,000)	(400,000)	0	0	0	0	
Ending Balance	5,184,238	6,216,023	6,240,227	6,289,226	6,867,786	6,924,062	

Notes:

FY16 budgeted expenses are projected to increase 67.14% as compared to the FY15 Adopted Budget. In FY16 an increase is included to account for an increase in current and prior year claims costs in the amount of \$1,380,000. There were additional increases in salaries and benefits and miscellaneous line items totaling \$14,883.

## Commercial Insurance (5127)

This is an Internal Service Fund that accounts for the cost of commercial insurance for the city.

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Misc Revenues							
Interest Earnings	28,113	35,624	37,000	37,000	48,660	49,000	32.43%
Insurance Premiums	4,852,290	4,913,105	4,935,924	4,935,924	4,986,886	5,115,180	3.63%
Misc Revenue	41,088	10,157	0	0	9,524	0	0.00%
Total Misc Revenues	4,921,491	4,958,886	4,972,924	4,972,924	5,045,070	5,164,180	3.85%
<b>Total Revenue Summary</b>	<b>4,921,491</b>	<b>4,958,886</b>	<b>4,972,924</b>	<b>4,972,924</b>	<b>5,045,070</b>	<b>5,164,180</b>	<b>3.85%</b>

<b>Appropriations</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	76,692	102,038	103,230	103,230	88,745	92,494	(10.40%)
Services and Commodities	4,555,118	4,686,811	4,937,541	4,937,541	4,304,120	5,051,179	2.30%
<b>Total Appropriations</b>	<b>4,631,810</b>	<b>4,788,849</b>	<b>5,040,771</b>	<b>5,040,771</b>	<b>4,392,865</b>	<b>5,143,673</b>	<b>2.04%</b>
Increase/(Decrease) in Fund Balance	289,681	170,037	(67,847)	(67,847)	652,205	20,507	
Beginning Balance	3,540,906	3,651,810	3,821,847	3,955,799	3,955,799	4,608,004	
Adjustments	(178,777)	133,952	0	0	0	0	
Ending Balance	3,651,810	3,955,799	3,754,000	3,887,952	4,608,004	4,628,511	

Notes:

FY16 budgeted expenses are projected to increase 2.04% as compared to the FY15 Adopted Budget. The Commercial Insurance Fund includes an increase in the amount of \$102,902 which reflects a 2% increase in insurance charges.

## Workers' Compensation (5129)

The Workers' Compensation Fund is an Internal Service Fund that accounts for the cost of self-insuring the city for the cost of work-related injuries.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Charges for Services							
Other Charges for Services	125,288	67,787	10,000	10,000	131,099	10,000	0.00%
Total Charges for Services	125,288	67,787	10,000	10,000	131,099	10,000	0.00%
Misc Revenues							
Interest Earnings	262,254	301,833	332,568	332,568	328,241	306,000	(7.99%)
Insurance Premiums	7,020,276	6,730,164	9,824,397	9,824,397	9,821,868	10,924,832	11.20%
Misc Revenue	268,098	111,772	6,000	6,000	89,691	26,200	336.67%
Total Misc Revenues	7,550,628	7,143,769	10,162,965	10,162,965	10,239,800	11,257,032	10.77%
<b>Total Revenue Summary</b>	<b>7,675,916</b>	<b>7,211,556</b>	<b>10,172,965</b>	<b>10,172,965</b>	<b>10,370,899</b>	<b>11,267,032</b>	<b>10.75%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	597,056	621,614	671,466	671,466	659,818	674,609	0.47%
Services and Commodities	7,173,877	16,832,959	9,530,631	9,530,631	6,085,287	10,484,523	10.01%
<b>Total Appropriations</b>	<b>7,770,933</b>	<b>17,454,573</b>	<b>10,202,097</b>	<b>10,202,097</b>	<b>6,745,105</b>	<b>11,159,132</b>	<b>9.38%</b>
Increase/(Decrease) in Fund Balance	(95,017)	(10,243,017)	(29,132)	(29,132)	3,625,794	107,900	
Beginning Balance	18,075,499	18,279,483	17,484,466	15,846,466	15,846,466	19,472,260	
Adjustments	299,001	7,810,000	0	0	0	0	
Ending Balance	18,279,483	15,846,466	17,455,334	15,817,334	19,472,260	19,580,160	

Notes:

FY16 expenses are expected to increase 9.38% as compared to the FY15 Adopted Budget. FY16 includes an increase in the amount of \$957,035 which is primarily due to a \$350,000 investment in workers' compensation outsourcing and an increase of \$600,000 in workers' compensation payments.

## Billing & Collections (5201)

The Billing & Collections Fund is an Internal Service Fund that accounts for the cost of providing billing and customer services to the city enterprise operations which provide water, wastewater, reclaimed water, stormwater management, refuse collection, and disposal services. It also accounts for the collection of all revenue for the city, including utility charges, special assessments, business taxes, property taxes, past due accounts, and other revenue due to the city.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>License and Permits</b>							
Other License and Permits	0	0	0	0	22,797	0	0.00%
Total License and Permits	0	0	0	0	22,797	0	0.00%
<b>Charges for Services</b>							
General Government	379,353	454,325	380,000	379,900	520,163	380,000	0.00%
Other Charges for Services	392,447	455,376	325,000	325,000	437,670	321,750	(1.00%)
Total Charges for Services	771,800	909,701	705,000	704,900	957,833	701,750	(0.46%)
<b>Fines and Forfeitures</b>							
Violation of Local Ordinances	1,164,853	1,160,708	1,145,000	1,145,000	1,048,766	1,070,000	(6.55%)
Total Fines and Forfeitures	1,164,853	1,160,708	1,145,000	1,145,000	1,048,766	1,070,000	(6.55%)
<b>Misc Revenues</b>							
Interest Earnings	129,900	188,748	197,000	197,000	222,304	209,000	6.09%
Sale of Fixed Assets	0	0	0	0	797	0	0.00%
Contributions and Donations	0	20,000	0	0	0	0	0.00%
Misc Revenue	25,576	(53,813)	(129,000)	(129,000)	(37,083)	(125,000)	(3.10%)
Total Misc Revenues	155,476	154,935	68,000	68,000	186,018	84,000	23.53%
<b>Internal Charges</b>							
Other Charges	6,931,281	6,882,601	6,837,580	6,837,580	7,163,101	5,410,480	(20.87%)
Total Internal Charges	6,931,281	6,882,601	6,837,580	6,837,580	7,163,101	5,410,480	(20.87%)
<b>Total Revenue Summary</b>	<b>9,023,410</b>	<b>9,107,945</b>	<b>8,755,580</b>	<b>8,755,480</b>	<b>9,378,515</b>	<b>7,266,230</b>	<b>(17.01%)</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Wages and Benefits</b>	5,320,231	5,534,357	5,674,366	5,674,482	5,236,720	5,455,808	(3.85%)
<b>Services and Commodities</b>	2,801,494	2,940,506	2,972,198	3,005,000	2,965,500	2,813,778	(5.33%)
<b>Capital</b>	0	79	0	79	0	0	0.00%
<b>Grants and Aid</b>	0	3,643	0	0	10,455	0	0.00%
<b>Total Appropriations</b>	<b>8,121,725</b>	<b>8,478,585</b>	<b>8,646,564</b>	<b>8,679,561</b>	<b>8,212,675</b>	<b>8,269,586</b>	<b>(4.36%)</b>
<b>Increase/(Decrease) in Fund Balance</b>	901,685	629,360	109,016	75,919	1,165,840	(1,003,356)	
Beginning Balance	1,535,973	2,460,131	3,107,324	3,067,054	3,067,054	4,253,892	
Adjustments	22,473	(22,437)	0	0	20,998	0	
Ending Balance	2,460,131	3,067,054	3,216,340	3,142,973	4,253,892	3,250,536	

Notes:

In FY16, the Billing and Collections Department's budget decreased 4.36% as compared to the FY15 Adopted Budget due to reductions in several line items including pension (\$209,954), rent (\$33,493), general & administrative charges (\$142,212), and partially offsetting increases in several miscellaneous line items (\$8,681).

Charges to departments have been reduced by \$1,427,100 in the Adopted FY16 Budget as compared to the Adopted FY15 Budget in an effort to better align their fund balance with their fund balance target.

The adjustment in the FY15 estimated column is the prior year encumbrance.

# DEBT SERVICE





## Debt Service Overview

The debt service funds of the city account for principal and interest payments on debt issues undertaken to finance various capital activities of the city including water & sewer infrastructure improvements, Tropicana Field improvements, Albert Whitted Field Airport improvements, and other major capital projects.

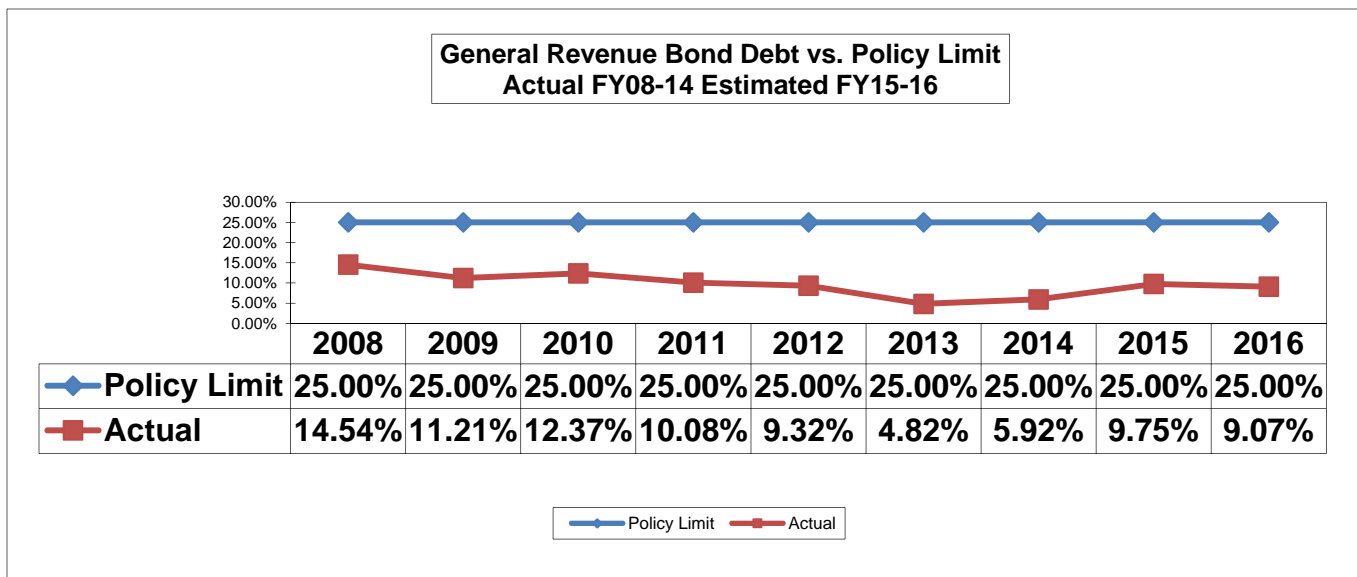
The following schedules detail the budgeted activity for each of the debt service funds as well as a summary, by fiscal year, comparing Governmental Debt with Enterprise Fund Debt.

Debt issuance is not used to fund all capital projects of the city. The majority of general capital improvement projects, such as roadway improvements are funded with the “Penny for Pinellas” local option sales surtax one cent sales tax. On March 13, 2007 the voters approved the third round of this 10-year program.

The fiscal policies of the city detail a number of requirements with regard to capital expenditures and debt financing. They state that total net General Revenue Debt Service shall not exceed 25% of net revenue available for this purpose.

The calculations from FY08 through FY10 were re-stated so that they are consistent with the anti-dilution calculation that is required for the city’s debt covenants and for the rating agencies.

## Debt Service Forecast



**COMBINED TOTAL DEBT REQUIREMENTS (PRINCIPAL AND INTEREST)- BY FISCAL YEAR  
ESTIMATED AS OF SEPTEMBER 30, 2015**

2016 GOVERNMENTAL DEBT			ENTERPRISE DEBT			Total By Fiscal Year
<u>Year</u>	<u>Revenue Bonds</u>	<u>Notes</u>	<u>Revenue Bonds</u>	<u>Notes</u>	<u>Capitalized Lease</u>	
2014-15	\$ 8,637,494.67	\$ 6,976,311.67	\$ 19,385,468.22	\$ 2,981,487.82	\$ 20,591.55	\$ 38,001,353.93
2015-16	8,358,117.00	8,843,777.31	20,214,119.11	2,312,251.44	0.00	39,728,264.86
2016-17	1,905,082.75	3,596,253.81	19,348,897.54	2,978,220.23	0.00	27,828,454.33
2017-18	1,900,304.00	3,498,530.42	19,342,547.54	2,977,220.24	0.00	27,718,602.20
2018-19	1,904,473.25	3,326,853.44	19,342,892.67	2,980,420.20	0.00	27,554,639.56
2019-20	1,902,524.75	3,166,791.01	19,838,068.55	2,977,620.18	0.00	27,885,004.49
2020-21	1,899,524.25	426,067.05	19,832,415.55	2,051,552.80	0.00	24,209,559.65
2021-22	1,905,340.25	0.00	19,824,673.80	2,051,184.04	0.00	23,781,198.09
2022-23	1,899,972.75	0.00	19,796,561.42	1,261,540.91	0.00	22,958,075.08
2023-24	1,898,487.50	0.00	19,797,244.04	564,231.96	0.00	22,259,963.50
2024-25	1,900,753.00	0.00	19,778,380.54	414,690.58	0.00	22,093,824.12
2025-26	1,408,278.50	0.00	19,778,633.41	414,690.58	0.00	21,601,602.49
2026-27	0.00	0.00	19,774,596.78	414,690.58	0.00	20,189,287.36
2027-28	0.00	0.00	19,761,384.28	414,690.58	0.00	20,176,074.86
2028-29	0.00	0.00	19,751,727.40	414,690.58	0.00	20,166,417.98
2029-30	0.00	0.00	19,755,273.64	414,690.58	0.00	20,169,964.22
2030-31	0.00	0.00	19,736,096.14	414,690.58	0.00	20,150,786.72
2031-32	0.00	0.00	19,748,366.14	414,690.58	0.00	20,163,056.72
2032-33	0.00	0.00	19,737,767.70	207,345.26	0.00	19,945,112.96
2033-34	0.00	0.00	19,724,991.76	0.00	0.00	19,724,991.76
2034-35	0.00	0.00	19,733,618.94	0.00	0.00	19,733,618.94
2035-36	0.00	0.00	19,705,201.75	0.00	0.00	19,705,201.75
2036-37	0.00	0.00	19,711,258.00	0.00	0.00	19,711,258.00
2037-38	0.00	0.00	19,683,592.00	0.00	0.00	19,683,592.00
2038-39	0.00	0.00	19,838,450.25	0.00	0.00	19,838,450.25
2039-40	0.00	0.00	19,827,051.00	0.00	0.00	19,827,051.00
2040-41	0.00	0.00	19,898,991.25	0.00	0.00	19,898,991.25
2041-42	0.00	0.00	9,401,990.00	0.00	0.00	9,401,990.00
2042-43	0.00	0.00	9,413,000.00	0.00	0.00	9,413,000.00
2043-44	0.00	0.00	5,115,000.00	0.00	0.00	5,115,000.00
Total	\$ 35,520,352.67	\$ 29,834,584.71	\$ 556,598,259.42	\$ 26,660,599.72	\$20,591.55	\$648,634,388.07

## JP Morgan Chase Revenue Notes (2010)

The JP Morgan Chase Revenue Notes Fund was established in December 2011 in resolution 2011-496 and is used to record debt service to refund the city's outstanding non-ad valorem revenue note, series 2008A which was for the Florida International Museum and the Mahaffey Theater. Debt service payments extend to February 2020.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Transfer In							
Downtown Redevelopment District	934,727	3,288,068	3,288,224	3,288,224	3,210,253	3,136,226	(4.62%)
Community Development Block Grant	47,030	113,585	113,590	113,590	110,896	108,339	(4.62%)
Total Transfer In	981,757	3,401,653	3,401,814	3,401,814	3,321,149	3,244,565	(4.62%)
<b>Total Revenue Summary</b>	<b>981,757</b>	<b>3,401,653</b>	<b>3,401,814</b>	<b>3,401,814</b>	<b>3,321,149</b>	<b>3,244,565</b>	<b>(4.62%)</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Debt	1,228,753	3,401,653	3,401,814	3,401,814	3,321,149	3,244,565	(4.62%)
<b>Total Appropriations</b>	<b>1,228,753</b>	<b>3,401,653</b>	<b>3,401,814</b>	<b>3,401,814</b>	<b>3,321,149</b>	<b>3,244,565</b>	<b>(4.62%)</b>

Increase/(Decrease) in Fund Balance	(246,996)	0	0	0	0	0	
Beginning Balance	246,996	0	0	0	0	0	
Adjustments	0	0	0	0	0	0	
Ending Balance	0	0	0	0	0	0	

## FFGFC Loan (2011)

The FFGFC Loan Fund was established in Series 1987A, B and C Bonds. Bond debt in this fund has supported improvements for General Government, the Bayfront Center, Pier, and Tropicana Field. In FY96, additional funding was added to pay \$26.350 million in notes issued (along with Pro Sports Sales Tax Bonds) which were used to make Tropicana Field baseball ready. In FY97, \$6.350 million was added to replace the air-conditioning system at Tropicana Field. In FY98, \$2.815 million was added for a city-wide telephone switch, \$1.770 million for a new parking meter system, and \$8 million of previous FFGFC notes were refinanced. In FY01, the callable portions of the 1996 and 1997 bonds were refinanced using \$17.840 million in commission notes, significantly lowering the debt requirements.

In FY 2009, the final payment was made on the original unrefunded portion of the 1996 FFGFC Note. Beginning in FY10, debt service payments are for the 2001 Refunding Notes.

In April 2007, \$7.43 million in notes were issued for the Marina, repaying the \$3.775 million balance of a 2006 SSGFC Marina Improvement Loan and adding \$3.5 million for the construction of a new marina pier. These notes and the associated debt service are reflected and budgeted in the Marina Operating Fund.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Intergovernmental Revenue</b>							
Shared State Revenue Sharing	0	1,292,143	1,128,813	1,128,813	1,127,000	2,623,988	132.46%
Total Intergovernmental Revenue	0	1,292,143	1,128,813	1,128,813	1,127,000	2,623,988	132.46%
<b>Misc Revenues</b>							
Interest Earnings	9	8	0	0	10	0	0.00%
Total Misc Revenues	9	8	0	0	10	0	0.00%
<b>Transfer In</b>							
General Fund	2,624,039	1,066,863	0	0	0	0	0.00%
Pro Sports Facility	73,146	332,954	1,570,262	1,570,262	1,568,712	75,262	(95.21%)
Total Transfer In	2,697,185	1,399,817	1,570,262	1,570,262	1,568,712	75,262	(95.21%)
<b>Total Revenue Summary</b>	<b>2,697,194</b>	<b>2,691,968</b>	<b>2,699,075</b>	<b>2,699,075</b>	<b>2,695,722</b>	<b>2,699,250</b>	<b>0.01%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Debt</b>	2,697,194	2,691,969	2,699,075	2,699,075	2,695,722	2,699,250	0.01%
<b>Total Appropriations</b>	<b>2,697,194</b>	<b>2,691,969</b>	<b>2,699,075</b>	<b>2,699,075</b>	<b>2,695,722</b>	<b>2,699,250</b>	<b>0.01%</b>
<b>Increase/(Decrease) in Fund Balance</b>	0	(1)	0	0	0	0	
Beginning Balance	0	0	0	0	0	0	
Adjustments	0	1	0	0	0	0	
Ending Balance	0	0	0	0	0	0	

## Banc of America Notes Debt Service Fund (2013)

The Banc of America Notes Debt Fund, created in Resolution 2008-100, to refinance the Sunshine State Governmental Financing Commission Notes, was used to record debt service payments for the Florida International Museum and the Mahaffey Theater through FY12. Currently, the fund records debt services payments for the repayment of Section 108 debt requirements.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Transfer In							
Community Development Block Grant	195,147	193,762	192,134	192,134	192,134	195,259	1.63%
Total Transfer In	195,147	193,762	192,134	192,134	192,134	195,259	1.63%
<b>Total Revenue Summary</b>	<b>195,147</b>	<b>193,762</b>	<b>192,134</b>	<b>192,134</b>	<b>192,134</b>	<b>195,259</b>	<b>1.63%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Debt	195,147	193,762	192,134	192,134	192,134	195,259	1.63%
<b>Total Appropriations</b>	<b>195,147</b>	<b>193,762</b>	<b>192,134</b>	<b>192,134</b>	<b>192,134</b>	<b>195,259</b>	<b>1.63%</b>
Increase/(Decrease) in Fund Balance	0	0	0	0	0	0	
Beginning Balance	0	0	0	0	0	0	
Adjustments	0	0	0	0	0	0	
Ending Balance	0	0	0	0	0	0	

Notes:

The Florida International Museum and Mahaffey Theater debt secured by these notes was paid in full in FY12. The FY 2014 transfer from the CDBG fund, and the debt payment, is for the repayment of Section 108 debt requirements. This remaining debt will be paid off in 2021. The outstanding principal at the end of FY16 will be \$875,000.

## BB&T Notes (2014)

The BB&T Notes Fund was created in December 2010 and is used to record debt service payments for on-going projects at the Duke Energy Center for the Arts, the Pier, and the Salvador Dali Museum. It is scheduled to be paid in 2020.

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Transfer In							
Downtown Redevelopment District	769,521	774,998	775,114	775,114	775,114	774,922	(0.02%)
Total Transfer In	769,521	774,998	775,114	775,114	775,114	774,922	(0.02%)
<b>Total Revenue Summary</b>	<b>769,521</b>	<b>774,998</b>	<b>775,114</b>	<b>775,114</b>	<b>775,114</b>	<b>774,922</b>	<b>(0.02%)</b>

<b>Appropriations</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Debt	769,521	774,998	775,114	775,114	775,114	774,922	(0.02%)
<b>Total Appropriations</b>	<b>769,521</b>	<b>774,998</b>	<b>775,114</b>	<b>775,114</b>	<b>775,114</b>	<b>774,922</b>	<b>(0.02%)</b>

Increase/(Decrease) in Fund Balance	0	0	0	0	0	0	
Beginning Balance	0	0	0	0	0	0	
Adjustments	0	0	0	0	0	0	
Ending Balance	0	0	0	0	0	0	

## Stadium Debt Service (2025)

The Stadium Debt Service Fund was established in the Series 1984 Bonds. Excise Tax Secured Revenue Bonds (\$85 million) were issued in 1987 to construct a multi-purpose domed stadium (Tropicana Field) in St. Petersburg. \$114 million of refunding excise tax bonds were issued in October 1993 to refund the remaining outstanding 1984 Excise Tax Secured Revenue Bonds and the 1989B Public Improvement Revenue Bond issue. The 1993 refunding Excise Tax Bonds are secured by a pledge of the city's guaranteed entitlement of Municipal Revenue Sharing, the city's Half-Cent Sales Tax, and Pinellas County Tourist Development Taxes. This debt was restructured in 2003 to yield a net savings to the city of \$3.544 million in FY04. Debt Service requirements run through FY16.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Intergovernmental Revenue</b>							
Shared State Revenue Sharing	2,824,198	1,428,857	1,777,300	1,777,300	389,678	0	(100.00%)
Tourist Development	5,932,587	6,853,977	6,300,000	6,300,000	7,782,800	0	(100.00%)
Total Intergovernmental Revenue	8,756,785	8,282,834	8,077,300	8,077,300	8,172,478	0	(100.00%)
<b>Misc Revenues</b>							
Interest Earnings	132,489	139,797	100,000	100,000	122,586	550	(99.45%)
Total Misc Revenues	132,489	139,797	100,000	100,000	122,586	550	(99.45%)
<b>Total Revenue Summary</b>	<b>8,889,274</b>	<b>8,422,631</b>	<b>8,177,300</b>	<b>8,177,300</b>	<b>8,295,064</b>	<b>550</b>	<b>(99.99%)</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Debt</b>	8,367,408	8,356,143	8,351,550	8,351,550	8,351,600	7,928,925	(5.06%)
<b>Transfers Out</b>							
Water Cost Stabilization	106,457	139,797	55,000	113,100	112,985	8,995,565	16255.57%
Total Transfers Out	106,457	139,797	55,000	113,100	112,985	8,995,565	16255.57%
<b>Total Appropriations</b>	<b>8,473,865</b>	<b>8,495,940</b>	<b>8,406,550</b>	<b>8,464,650</b>	<b>8,464,585</b>	<b>16,924,490</b>	<b>101.33%</b>
<b>Increase/(Decrease) in Fund Balance</b>	415,409	(73,309)	(229,250)	(287,350)	(169,521)	(16,923,940)	
Beginning Balance	16,728,729	17,144,138	17,070,829	17,070,829	17,070,829	17,339,719	
Adjustments	0	0	0	0	438,411	0	
Ending Balance	17,144,138	17,070,829	16,841,579	16,783,479	17,339,719	415,779	

Notes:

In FY08, \$8,995,565 was transferred into this fund from the Water Cost Stabilization Fund as a reserve for the Excise Tax Debt. This transfer was necessary after the downgrade of the surety bond. The interest on these funds is transferred back into the Water Cost Stabilization Fund for eventual transfer to Water Resources operations. In FY16 this debt will be paid off and the \$8.996 million reserve will be transferred back to the Water Cost Stabilization Fund.

The adjustment in the FY15 estimated column is the prior year encumbrance.

## Sports Facility Sales Tax Debt (2027)

The Sports Facility Sales Tax Debt Fund was established in 1995 with the Series 1995 Bonds to record principal and interest payments on the \$28.730 million Professional Sports Facility Sales Tax Revenue Bonds used for modifications to Tropicana Field. It is supported by State Sales Tax revenues earmarked for sports facilities under Florida Statutes Chapter 166, Section 212.20(6)(g) 5.A and Section 228.1162. In 2003, the 1995 bond issue was refinanced using the \$27.185 million Professional Sports Facility Sales Tax refinancing revenue bonds. In 2014, the debt was refunded. Debt service requirements extend to October 2025.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Misc Revenues							
Interest Earnings	232	138	0	0	0	0	0.00%
Total Misc Revenues	232	138	0	0	0	0	0.00%
Transfer In							
Pro Sports Facility	1,926,858	1,667,050	429,742	429,742	431,026	1,924,742	347.88%
Total Transfer In	1,926,858	1,667,050	429,742	429,742	431,026	1,924,742	347.88%
Debt & Loan Proceeds							
Debt Proceeds	0	16,340,000	0	0	0	0	0.00%
Total Debt & Loan Proceeds	0	16,340,000	0	0	0	0	0.00%
<b>Total Revenue Summary</b>	<b>1,927,090</b>	<b>18,007,188</b>	<b>429,742</b>	<b>429,742</b>	<b>431,026</b>	<b>1,924,742</b>	<b>347.88%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Debt	1,911,078	19,458,840	286,495	287,795	287,779	429,742	50.00%
<b>Total Appropriations</b>	<b>1,911,078</b>	<b>19,458,840</b>	<b>286,495</b>	<b>287,795</b>	<b>287,779</b>	<b>429,742</b>	<b>50.00%</b>
Increase/(Decrease) in Fund Balance	16,012	(1,451,652)	143,247	141,947	143,247	1,495,000	
Beginning Balance	1,507,263	1,523,275	1,523,043	71,623	71,623	214,870	
Adjustments	0	0	0	0	0	0	
Ending Balance	1,523,275	71,623	1,666,290	213,570	214,870	1,709,870	



## Water Resources Debt (4002)

The Water Resources Debt Fund was created by Resolution 91-549 to record principal and interest payments on various series of Water Resources Bonds. Outstanding Water Resources debt is in Series 2005 (\$825,000), Series 2006 (\$50.32 million), 2009A (\$50.275 million) and 2009B (11.565 million), 2010A (\$28.55 million) and 2010B (\$19.695 million), 2013A (\$41.365 million), 2013B (\$43.095 million), 2013C (24.995 million). Two new debt issues were done in 2014, 2014A (\$34.245 million) and 2014B (\$43.23 million). Each debt issue has a different maturity date. The series 2005 debt will be paid in FY 2015. All other debt requirements are scheduled to be paid between 2018 and 2044.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Intergovernmental Revenue</b>							
Federal Grants	1,135,183	1,098,891	1,186,809	1,186,809	1,094,584	1,176,856	(0.84%)
Total Intergovernmental Revenue	1,135,183	1,098,891	1,186,809	1,186,809	1,094,584	1,176,856	(0.84%)
<b>Misc Revenues</b>							
Interest Earnings	172,209	132,429	104,000	104,000	84,484	68,000	(34.62%)
Total Misc Revenues	172,209	132,429	104,000	104,000	84,484	68,000	(34.62%)
<b>Transfer In</b>							
Water Resources	18,317,327	20,683,274	23,083,336	23,083,336	21,534,012	23,607,561	2.27%
Total Transfer In	18,317,327	20,683,274	23,083,336	23,083,336	21,534,012	23,607,561	2.27%
<b>Debt &amp; Loan Proceeds</b>							
Debt Proceeds	46,720,457	2,067,977	0	45,200,000	45,134,571	0	0.00%
Total Debt & Loan Proceeds	46,720,457	2,067,977	0	45,200,000	45,134,571	0	0.00%
<b>Total Revenue Summary</b>	<b>66,345,176</b>	<b>23,982,571</b>	<b>24,374,145</b>	<b>69,574,145</b>	<b>67,847,651</b>	<b>24,852,417</b>	<b>1.96%</b>

### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Debt</b>	62,306,638	20,518,277	24,374,145	70,474,145	65,334,136	24,113,550	(1.07%)
<b>Total Appropriations</b>	<b>62,306,638</b>	<b>20,518,277</b>	<b>24,374,145</b>	<b>70,474,145</b>	<b>65,334,136</b>	<b>24,113,550</b>	<b>(1.07%)</b>
<b>Increase/(Decrease) in Fund Balance</b>	4,038,538	3,464,294	0	(900,000)	2,513,515	738,867	
Beginning Balance	21,063,136	25,101,674	28,565,967	28,565,968	28,565,968	31,079,483	
Adjustments	0	0	0	0	0	0	
Ending Balance	25,101,674	28,565,968	28,565,967	27,665,968	31,079,483	31,818,350	

## Stormwater Debt Service (4012)

The Stormwater Debt Service Fund was created to record principal and interest payments for bonds issued in May 1999 (Resolution 99-287). The series 1999 bonds allowed for the acceleration of approximately 20 stormwater projects.

<b>Revenue Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Transfer In							
Stormwater Utility Operating	1,054,213	1,055,813	1,056,970	1,056,970	1,057,193	1,055,930	(0.10%)
Total Transfer In	1,054,213	1,055,813	1,056,970	1,056,970	1,057,193	1,055,930	(0.10%)
<b>Total Revenue Summary</b>	<b>1,054,213</b>	<b>1,055,813</b>	<b>1,056,970</b>	<b>1,056,970</b>	<b>1,057,193</b>	<b>1,055,930</b>	<b>(0.10%)</b>

<b>Appropriations</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Debt	1,055,373	1,051,013	1,055,680	1,055,680	1,052,553	1,055,930	0.02%
<b>Total Appropriations</b>	<b>1,055,373</b>	<b>1,051,013</b>	<b>1,055,680</b>	<b>1,055,680</b>	<b>1,052,553</b>	<b>1,055,930</b>	<b>0.02%</b>

Increase/(Decrease) in Fund Balance	(1,160)	4,800	1,290	1,290	4,640	0	
Beginning Balance	608,166	607,006	611,806	611,806	611,806	616,446	
Adjustments	0	0	0	0	0	0	
Ending Balance	607,006	611,806	613,096	613,096	616,446	616,446	

## Sanitation Debt Service (4022)

The Sanitation Debt Service Fund was created in December 2014 and is used to finance the acquisition of containers and trucks for implementation of the city's curbside recycling program. The series 2014 notes in the amount \$6.5 million will be repaid from a curbside recycling fee charged to users.

### Revenue Summary

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Misc Revenues							
Interest Earnings	0	0	0	0	5,500	0	0.00%
Total Misc Revenues	0	0	0	0	5,500	0	0.00%
Transfer In							
Sanitation Operating	0	0	0	1,281,024	1,281,024	1,300,272	0.00%
Total Transfer In	0	0	0	1,281,024	1,281,024	1,300,272	0.00%
<b>Total Revenue Summary</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,281,024</b>	<b>1,286,524</b>	<b>1,300,272</b>	<b>0.00%</b>

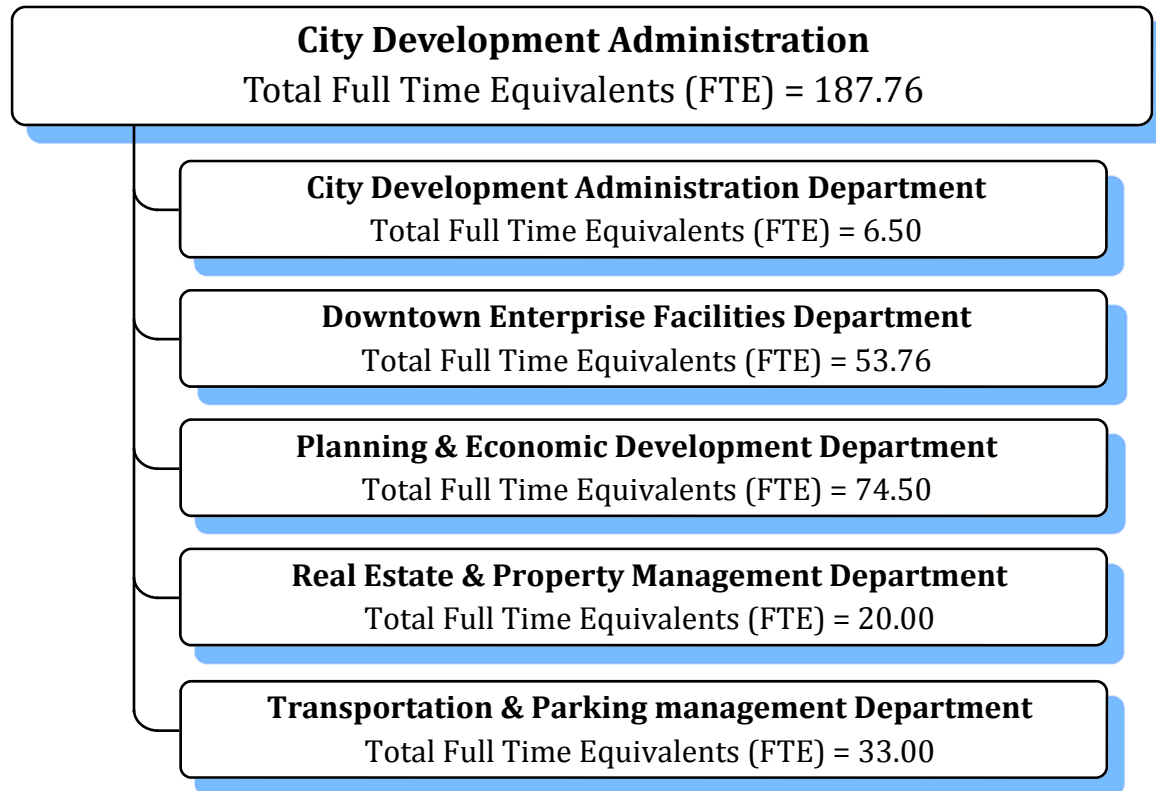
### Appropriations

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Debt	0	0	0	42,282	40,338	1,274,024	0.00%
<b>Total Appropriations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>42,282</b>	<b>40,338</b>	<b>1,274,024</b>	<b>0.00%</b>
Increase/(Decrease) in Fund Balance	0	0	0	1,238,742	1,246,186	26,248	
Beginning Balance	0	0	0	0	0	1,246,186	
Adjustments	0	0	0	0	0	0	
Ending Balance	0	0	0	1,238,742	1,246,186	1,272,434	



# CITY DEVELOPMENT ADMINISTRATION

## City Development Administration



## City Development Administration

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	14,734,274	14,199,677	15,559,608	15,865,850	14,800,913	15,936,715	2.42%
Services and Commodities	14,768,751	17,194,853	14,525,248	15,510,982	16,497,696	13,852,782	(4.63%)
Capital	26,274	41,299	0	0	20,449	209,000	0.00%
Debt	674,460	671,426	673,881	673,881	674,756	670,506	(0.50%)
Grants and Aid	335,213	347,429	745,950	2,831,488	323,062	1,620,950	117.30%
Transfers Out	389,996	499,206	1,860,400	1,860,400	1,860,360	2,737,620	47.15%
<b>Total Budget</b>	<b>30,928,968</b>	<b>32,953,892</b>	<b>33,365,087</b>	<b>36,742,601</b>	<b>34,177,236</b>	<b>35,027,573</b>	<b>4.98%</b>
<b>Appropriations By Fund/Department</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
City Development Administration Dept	821,074	908,419	896,858	914,401	980,280	993,303	10.75%
Downtown Enterprise Facilities Dept	669,950	620,496	538,429	572,630	719,237	551,552	2.44%
Planning & Economic Development Dept	2,957,760	5,432,082	3,410,272	5,965,907	4,007,742	4,343,084	27.35%
Real Estate & Property Mgmt Dept	647,051	684,706	770,807	782,434	742,815	863,963	12.09%
Transportation & Parking Mgmt Dept	669,120	584,623	642,466	658,744	852,674	605,593	(5.74%)
<b>Total General Operating Fund</b>	<b>5,764,955</b>	<b>8,230,326</b>	<b>6,258,832</b>	<b>8,894,117</b>	<b>7,302,748</b>	<b>7,357,495</b>	<b>17.55%</b>
<b>Non-General Funds</b>							
Airport Operating	1,077,451	1,160,914	1,087,981	1,169,997	1,113,483	1,145,615	5.30%
Billing & Collections	45	64	0	0	0	0	0.00%
Building Permit Special Revenue	3,407,884	4,009,132	4,219,278	4,411,106	4,330,362	4,677,428	10.86%
Coliseum Operating	748,451	764,149	784,922	785,203	766,128	797,893	1.65%
Jamestown Complex	654,315	621,054	576,587	650,620	636,042	578,161	0.27%
Mahaffey Theater Operating	3,929,042	3,757,114	4,645,971	4,646,069	4,487,081	3,811,542	(17.96%)
Marina Operating	3,397,950	3,696,725	3,528,724	3,722,809	3,674,488	3,915,416	10.96%
Municipal Office Buildings	1,855,787	1,933,477	2,341,910	2,480,639	2,280,133	2,724,151	16.32%
Neighborhood Stabilization Program	16,564	8,852	0	0	0	0	0.00%
Parking Revenue	4,409,211	4,538,212	5,763,741	5,771,556	5,519,753	6,235,380	8.18%
Pier Operating	1,884,704	444,230	422,400	427,642	361,312	0	(100.00%)
Port Operating	340,510	372,942	355,980	372,608	340,435	350,082	(1.66%)
Stormwater Utility Operating	900	1,011	0	0	496	0	0.00%
Sunken Gardens	1,016,625	1,047,917	1,019,481	1,036,834	993,744	1,083,514	6.28%
Tropicana Field	2,424,573	2,367,773	2,359,280	2,373,400	2,371,031	2,350,896	(0.36%)
<b>Total Non-General Funds</b>	<b>25,164,013</b>	<b>24,723,565</b>	<b>27,106,255</b>	<b>27,848,483</b>	<b>26,874,488</b>	<b>27,670,078</b>	<b>2.08%</b>
<b>Total Budget</b>	<b>30,928,968</b>	<b>32,953,892</b>	<b>33,365,087</b>	<b>36,742,601</b>	<b>34,177,236</b>	<b>35,027,573</b>	<b>4.98%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Contractors Permits	4,405,452	4,527,097	3,552,000	3,552,000	5,429,403	4,086,300	15.04%
Other License and Permits	28,315	33,095	48,000	48,000	43,815	48,000	0.00%
Federal Grants	0	49,451	0	1,520,257	0	0	0.00%
General Government	959,895	1,014,828	902,500	902,500	1,109,747	1,057,500	17.17%
Transportation Charges	5,822,918	5,835,443	5,918,895	5,913,025	6,730,173	6,355,963	7.38%
Housing Services	481,564	507,864	515,157	515,157	486,465	513,157	(0.39%)
Culture and Recreation Charges	8,593,870	8,692,370	9,264,215	9,264,215	9,307,760	8,722,374	(5.85%)
Other Charges for Services	62,327	70,196	35,000	35,000	97,460	35,000	0.00%
Traffic and Parking	2,092,729	2,403,623	1,995,791	1,995,791	2,486,433	2,245,791	12.53%
Violation of Local Ordinances	140	0	441	441	50	0	(100.00%)
Interest Earnings	92,906	84,381	137,000	137,000	85,073	177,000	29.20%
Rents and Royalties	3,688,215	3,185,551	3,291,331	3,291,331	3,422,209	3,338,165	1.42%
Sale of Fixed Assets	296,288	377,405	15,000	15,000	74,577	15,000	0.00%
Contributions and Donations	48,393	1,412	428,000	428,000	(131)	248,000	(42.06%)

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Misc Revenue	370,569	225,308	1,449	1,449	263,997	9,275	540.10%
General & Administration Economic Dev.	295,344	295,344	295,344	295,344	295,344	211,200	(28.49%)
Other Charges	153	(419)	12	12	(546)	12	0.00%
Transfer from General Fund	3,771,520	2,805,500	2,932,000	3,316,000	2,956,800	2,550,087	(13.03%)
Transfer from General Capital Impr.	0	0	0	160,000	60,000	0	0.00%
Sunken Gardens	21,870	(14,358)	(1,390)	15,963	(6,033)	(2,469)	77.63%
General Fund	4,507,809	6,832,718	5,240,119	6,195,147	6,102,536	6,488,689	23.83%
Parking Revenue	(2,077,593)	(1,897,045)	(311,849)	(298,164)	(1,879,173)	(296,237)	(5.01%)
Building Permit Special Revenue	(1,727,508)	(1,270,336)	(54,722)	137,106	(1,923,894)	(254,872)	365.76%
Preservation Reserve	0	0	0	0	(25,020)	(16,000)	0.00%
Pier Operating	26,900	23,176	42,400	47,642	36,306	0	(100.00%)
Marina Operating	(39,136)	(61,755)	(45,483)	148,602	(104,625)	(54,235)	19.24%
Municipal Office Buildings	(889,383)	(820,429)	(504,902)	(366,173)	(539,100)	(131,658)	(73.92%)
Mahaffey Theater Operating	44,623	68,194	(3,570)	(3,472)	(1,370)	(15,255)	327.31%
Airport Operating	135,921	7,755	(25,819)	23,197	(10,072)	8,215	(131.82%)
Port Operating	75,135	5,281	381	(64,991)	(8,088)	(5,517)	(1548.03%)
Jamestown Complex	17,844	134,111	30	74,063	170,869	(896)	(3086.67%)
Coliseum Operating	35,919	2,270	(378)	(97)	(11,400)	(1,614)	326.98%
Billing & Collections	55	64	0	0	0	0	0.00%
Tropicana Field	182,217	298,184	(1,865)	(256,745)	(2,120)	(3,402)	82.41%
Stormwater Utility Operating	900	1,011	0	0	496	0	0.00%
School Crossing Guard	(413,796)	(472,251)	(300,000)	(300,000)	(470,705)	(300,000)	0.00%
General Liabilities Claims	29	0	0	0	0	0	0.00%
Neighborhood Stabilization Program	16,564	8,852	0	0	0	0	0.00%

**Total Revenue**

<b>30,928,968</b>	<b>32,953,892</b>	<b>33,365,087</b>	<b>36,742,601</b>	<b>34,177,236</b>	<b>35,027,573</b>	<b>4.98%</b>
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**Position Summary By Department**

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
City Development Administration Department	7.00	7.00	6.95	6.00	(13.67%)
Downtown Enterprise Facilities Department	34.00	34.00	34.00	36.00	5.88%
Planning & Economic Development Department	66.05	65.05	66.05	74.00	12.04%
Real Estate & Property Management Department	11.50	12.50	12.50	13.00	4.00%
Transportation & Parking Management Department	31.45	31.45	31.50	33.00	4.76%
<b>Total Full-Time FTE</b>	<b>150.00</b>	<b>150.00</b>	<b>151.00</b>	<b>162.00</b>	<b>7.28%</b>
City Development Administration Department	0.00	0.00	0.00	0.50	0.00%
Downtown Enterprise Facilities Department	15.65	23.06	19.56	17.76	(9.16%)
Planning & Economic Development Department	0.50	2.50	2.50	0.50	(80.00%)
Real Estate & Property Management Department	7.00	7.00	7.00	7.00	0.00%
Transportation & Parking Management Department	0.00	0.00	0.50	0.00	(100.00%)
<b>Total Part-Time FTE</b>	<b>23.15</b>	<b>32.56</b>	<b>29.56</b>	<b>25.76</b>	<b>(12.83%)</b>
<b>Total FTE</b>	<b>173.15</b>	<b>182.56</b>	<b>180.56</b>	<b>187.76</b>	<b>3.99%</b>

## City Development Administration Department

### Department Mission Statement

The mission of the City Development Administration Department (CDA) is to provide team leadership and management guidance to all departments and activities within the City Development Administration.

### Services Provided

City Development Administration (CDA) provides management and administrative services to all CDA departments: Planning & Economic Development, Real Estate & Property Management, Transportation & Parking Management, and Downtown Enterprise Facilities (Airport, Port, Marina, Jamestown, Dwight Jones Center, Mahaffey Theater, Pier, Coliseum, Sunken Gardens, and Tropicana Field).

This department also plays a lead role in major downtown events (e.g. Firestone Grand Prix of St. Petersburg), sports franchise negotiations and coordination, development projects, and other special programs.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	755,574	751,456	747,468	762,184	814,862	775,745	3.78%
Services and Commodities	65,500	156,963	149,390	152,217	165,418	167,558	12.16%
Grants and Aid	0	0	0		0	50,000	0.00%
Total Budget	821,074	908,419	896,858	914,401	980,280	993,303	10.75%
Appropriations By Fund/Program	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
General Operating Fund							
City Development Administration Program	637,398	711,684	715,484	730,174	791,022	742,272	3.74%
Event Recruitment & Management Prog.	183,677	196,735	181,374	184,227	189,258	251,031	38.41%
Totals for General Operating Fund	821,074	908,419	896,858	914,401	980,280	993,303	10.75%
Total Budget	821,074	908,419	896,858	914,401	980,280	993,303	10.75%
Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Other Charges for Services	46	0	0	0	0	0	0.00%
Contributions and Donations	15,000	0	0	0	0	0	0.00%
Misc Revenue	16,782	0	0	0	0	0	0.00%
General & Administration Economic Development	295,344	295,344	295,344	295,344	295,344	211,200	(28.49%)
General Fund	493,902	613,075	601,514	619,057	684,936	782,103	30.02%
Total Revenue	821,074	908,419	896,858	914,401	980,280	993,303	10.75%
Position Summary			FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
City Development Administration Program			5.00	5.00	4.95	4.00	(19.19%)
Event Recruitment & Management Program			2.00	2.00	2.00	2.00	0.00%
Total Full-Time FTE			7.00	7.00	6.95	6.00	(13.67%)
City Development Administration Program			0.00	0.00	0.00	0.50	0.00%
Total Part-Time FTE			0.00	0.00	0.00	0.50	0.00%
Total FTE			7.00	7.00	6.95	6.50	(6.47%)



**Notes**

- In FY16, the department's budget will increase 10.75% as compared to the FY15 Adopted Budget. The increase is primarily due to a \$50,000 allowance for city support of special events, \$10,000 for city signage as part of the Grand Prix agreement, and \$2,000 for travel to attract new events to St. Petersburg. Partially offsetting these enhancements is the replacement of one full-time Development Assistant position with a part-time Administrative Assistant position (a net savings of approximately \$35,000).
- Employee salary and benefits and internal service charges increased \$69,445 as compared to the FY15 Adopted Budget.

## Downtown Enterprise Facilities Department

### Department Mission Statement

The mission of the Downtown Enterprise Facilities (DEF) Department is to oversee the management and operation of its assigned facilities, ensuring safe and enjoyable access to residents and visitors, while taking measures to operate those facilities efficiently and economically, and stabilizing and reducing subsidies where possible.

### Services Provided

The Downtown Enterprise Facilities Department provides the following service:

- Oversight of the management, operation, and/or contract management for the following city facilities and their related business: the Port, the Marina, Albert Whitted Airport, Jamestown, Dwight Jones Center, Sunken Gardens, the Coliseum, Mahaffey Theater at the Duke Energy Center for the Arts, Tropicana Field, and Duke Energy Park.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	5,337,994	4,912,451	5,235,368	5,262,771	5,034,533	5,226,124	(0.18%)
Services and Commodities	9,586,931	8,697,972	8,452,106	8,862,760	9,090,083	7,267,421	(14.02%)
Capital	5,724	34,258	0	0	15,229	0	0.00%
Debt	674,460	671,426	673,881	673,881	674,756	670,506	(0.50%)
Grants and Aid	148,467	38,000	348,000	348,000	38,000	348,000	0.00%
Transfers Out	389,996	499,206	610,400	610,400	610,380	1,072,620	75.72%
<b>Total Budget</b>	<b>16,143,572</b>	<b>14,853,314</b>	<b>15,319,755</b>	<b>15,757,812</b>	<b>15,462,981</b>	<b>14,584,671</b>	<b>(4.80%)</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Downtown Enterprise Facilities Program	195,549	554,915	447,455	479,111	641,961	434,551	(2.88%)
Dwight Jones Center Program	74,685	65,581	90,974	93,519	77,276	117,001	28.61%
Non-Departmental/Arts/Social Services	399,716	0	0	0	0	0	0.00%
<b>Totals for General Operating Fund</b>	<b>669,950</b>	<b>620,496</b>	<b>538,429</b>	<b>572,630</b>	<b>719,237</b>	<b>551,552</b>	<b>2.44%</b>
<b>Mahaffey Theater Operating</b>							
Mahaffey Theater Program	3,929,042	3,757,114	4,645,971	4,646,069	4,487,081	3,811,542	(17.96%)
<b>Pier Operating</b>							
Pier Program	1,884,704	444,230	422,400	427,642	361,312	0	(100.00%)
<b>Coliseum Operating</b>							
Coliseum Program	748,451	764,309	784,922	785,203	766,128	797,893	1.65%
Mahaffey Maintenance	0	(161)	0	0	0	0	0.00%
<b>Totals for Coliseum Operating</b>	<b>748,451</b>	<b>764,149</b>	<b>784,922</b>	<b>785,203</b>	<b>766,128</b>	<b>797,893</b>	<b>1.65%</b>
<b>Sunken Gardens</b>							
Sunken Gardens Program	1,016,625	1,047,917	1,019,481	1,036,834	993,744	1,083,514	6.28%
<b>Tropicana Field</b>							
Tropicana Field Program	2,424,573	2,367,773	2,359,280	2,373,400	2,371,031	2,350,896	(0.36%)
<b>Airport Operating</b>							
Airport Program	1,077,451	1,160,914	1,087,981	1,169,997	1,113,483	1,145,615	5.30%
<b>Marina Operating</b>							
Marina Program	3,397,950	3,696,725	3,528,724	3,722,809	3,674,488	3,915,416	10.96%
<b>Jamestown Complex</b>							
Jamestown Complex Program	654,315	621,054	576,587	650,620	636,042	578,161	0.27%
<b>Port Operating</b>							
Port Program	340,510	372,942	355,980	372,608	340,435	350,082	(1.66%)
<b>Total Budget</b>	<b>16,143,572</b>	<b>14,853,314</b>	<b>15,319,755</b>	<b>15,757,812</b>	<b>15,462,981</b>	<b>14,584,671</b>	<b>(4.80%)</b>

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Transportation Charges	1,297,492	1,533,754	1,472,549	1,472,549	1,635,032	1,741,149	18.24%
Housing Services	481,564	507,864	515,157	515,157	486,465	513,157	(0.39%)
Culture and Recreation Charges	8,593,870	8,692,370	9,264,215	9,264,215	9,307,760	8,722,374	(5.85%)
Other Charges for Services	9,634	179	0	0	0	0	0.00%
Traffic and Parking	100	80	0	0	140	0	0.00%
Interest Earnings	7,336	9,211	7,000	7,000	15,307	14,000	100.00%
Rents and Royalties	516,551	14,185	3,400	3,400	23,880	17,000	400.00%
Sale of Fixed Assets	14,368	0	0	0	0	0	0.00%
Contributions and Donations	33,393	1,412	426,000	426,000	(131)	246,000	(42.25%)
Misc Revenue	269,861	230,209	305,449	305,449	264,245	313,275	2.56%
Other Charges	153	3	0	0	(555)	0	0.00%
Transfer from General Fund	3,771,520	2,805,500	2,932,000	3,316,000	2,956,800	2,550,087	(13.03%)
Sunken Gardens	21,870	(14,358)	(1,390)	15,963	(6,033)	(2,469)	77.63%
Mahaffey Theater Operating	44,623	68,194	(3,570)	(3,472)	(1,370)	(15,255)	327.31%
Pier Operating	26,900	23,176	42,400	47,642	36,306	0	(100.00%)
Airport Operating	135,921	7,755	(25,819)	23,197	(10,072)	8,215	(131.82%)
Port Operating	75,135	5,281	381	(64,991)	(8,088)	(5,517)	(1548.03%)
Marina Operating	(39,136)	(61,755)	(45,483)	148,602	(104,625)	(54,235)	19.24%
General Fund	646,437	595,689	429,679	463,880	710,571	542,802	26.33%
Jamestown Complex	17,844	134,111	30	74,063	170,869	(896)	(3086.67%)
Coliseum Operating	35,919	2,270	(378)	(97)	(11,400)	(1,614)	326.98%
Tropicana Field	182,217	298,184	(1,865)	(256,745)	(2,120)	(3,402)	82.41%
<b>Total Revenue</b>	<b>16,143,572</b>	<b>14,853,314</b>	<b>15,319,755</b>	<b>15,757,812</b>	<b>15,462,981</b>	<b>14,584,671</b>	<b>(4.80%)</b>

Position Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Airport Program	3.00	3.00	3.00	4.00	33.33%
Coliseum Program	5.00	5.00	5.00	5.00	0.00%
Downtown Enterprise Facilities Program	6.00	6.00	6.00	6.00	0.00%
Jamestown Complex Program	4.00	4.00	4.00	4.00	0.00%
Marina Program	11.00	11.00	11.00	12.00	9.09%
Port Program	1.00	1.00	1.00	1.00	0.00%
Sunken Gardens Program	4.00	4.00	4.00	4.00	0.00%
<b>Total Full-Time FTE</b>	<b>34.00</b>	<b>34.00</b>	<b>34.00</b>	<b>36.00</b>	<b>5.88%</b>
Airport Program	0.60	0.60	0.60	0.00	(100.00%)
Coliseum Program	0.30	0.30	0.30	0.30	0.00%
Dwight Jones Center Program	0.50	0.50	0.80	0.80	0.00%
Marina Program	6.60	8.80	8.00	7.00	(12.50%)
Port Program	3.40	3.40	3.40	3.20	(5.88%)
Sunken Gardens Program	4.25	9.46	6.46	6.46	0.12%
<b>Total Part-Time FTE</b>	<b>15.65</b>	<b>23.06</b>	<b>19.56</b>	<b>17.76</b>	<b>(9.16%)</b>
<b>Total FTE</b>	<b>49.65</b>	<b>57.06</b>	<b>53.56</b>	<b>53.76</b>	<b>0.39%</b>

**Notes**

- The department's General Fund budget will decrease by 2.44% in FY16 as compared to the FY15 Adopted Budget. Staffing changes within the department account for a reduction of \$12,904 and are partially offset by increases of \$26,027 in Dwight Jones Center programming including \$25,000 for three cameras to monitor the open areas at Dwight Jones Center.
- The FY16 budget includes \$348,000 for non-departmental costs, which include \$38,000 for the Florida Orchestra, and \$310,000 for maintenance and sports activities at Walter Fuller Complex.
- All costs required for the administration of this department (DEF), except for Dwight Jones, the Duke Energy Park charges and insurance charges, are allocated to the facilities managed by DEF according to the estimated amount of time spent directing and assisting each operation.
- The six full-time positions in the Downtown Enterprise Facilities program are currently staffed at different locations but provide administrative and accounting services through the Downtown Enterprise Facilities Department, with salaries and benefit costs allocated to each facility.
- There are various changes at each of the facilities to reflect anticipated events, attendance and revenue. During FY15, the Airport replaced three part-time positions; a Maintenance Worker II at the Marina (0.2 FTE), a Maintenance Worker II at the Port (0.2 FTE) and a Maintenance Worker I at the Airport (0.6 FTE) with one full-time Maintenance Worker I (\$19,031). This position will be shared with the Marina, Port and Airport.
- The last slip rental rate increase was in FY09. A review of the Marina's operating expenses (excluding Marina Store cost-of-goods-sold), shows an increase in expenses of 7% to 10% and a review of prevailing economic conditions resulted in the Marina budgeting a 3% rate increase for slip rentals in FY16.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Airport - Aircraft Operations, Based Aircraft &amp; Lease Value</b>						
The objective of the Airport, as a city enterprise, is to maintain the Airport as a functional and safe, public use general aviation airport within the FAA's National Plan of Integrated Airport Systems.						
This objective fulfills the city values of Accountable Servant Leadership, Responsiveness, Empowerment, and Transparent Access to information.						
Airport - Airport Operations	#	92,710	97,691	97,600	97,000	97,000
Airport - Based Aircraft	#	185	185	185	185	185
Airport - Total Lease Value	\$	878,530	1,144,118	1,115,600	1,113,800	1,136,400

**Coliseum**

The objective of the Coliseum is to help reduce reliance on General Fund subsidy by maintaining/increasing operating revenues through public utilization of the building, which is partially measured by the number of events held and attendance.

This objective fulfills the city values of Accountable Servant Leadership, Diversity, Empowerment, and Responsiveness.

Coliseum Performances	#	142	160	152	154	158
Coliseum Total Attendance	#	77,816	79,505	80,000	80,000	82,000
Subsidy for the Coliseum	\$	218,500	185,000	267,500	267,500	255,000

**Jamestown**

The objective of the Jamestown apartments is to provide residents with affordable rental housing.

This objective fulfills the city values of Accountable Servant Leadership and Diversity.

Jamestown Occupancy	%	74	76	80	79	80
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**Mahaffey Performances & Attendance**

The objective of the Mahaffey Theater is to help reduce reliance on General Fund subsidy by maintaining/increasing operating revenues through public utilization of the building, which is partially measured by the number of events held and attendance.

This objective fulfills the city values of Responsiveness, Diversity, and Empowerment.

Mahaffey Performances	#	393	247	265	242	247
Mahaffey Total Attendance	#	249,000	179,930	207,248	207,248	210,852
Subsidy for Mahaffey Theater	\$	508,520	700,016	489,000	488,430	433,046

**Marina Objectives Occupancy Rate and Transient Docks**

The objectives of the Municipal Marina are to achieve a 95% occupancy rate in filling all slips and achieve 470 visits to the Transient Dock.

This objective fulfills the city values of Responsiveness and Accountable Servant Leadership.

Marina Transient Boats Docked	#	465	645	470	555	600
Marina Occupancy Rate	%	93	93	95	94	94

**Pier**

The Pier closed on May 31, 2013.

Pier Visitors (Estimated)	#	600,000	0	0	0	0
Pier Special Events	#	100	0	0	0	0
Subsidy for the Pier (continued beyond closure for ongoing security & maintenance costs)	\$	1,179,000	420,000	380,000	430,000	0

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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Port Objectives - Leases, Ship Days, and Visiting Ships

The objective of the Port is to maintain or increase the number of leases, ship days, and visiting vessels per year.

This objective fulfills the city values of Responsiveness, Accountable Servant Leadership, Diversity, and Inclusive Practices.

Port Leases	#	1	1	2	2	3
Port Ship Days Per Year	#	142	447	400	440	550
Port Visiting Ships	#	32	23	35	28	40
Subsidy for the Port	\$	267,500	262,500	222,500	262,500	228,487

Sunken Gardens

The objective of Sunken Gardens is to help reduce reliance on General Fund subsidy by maintaining/increasing operating revenues through public utilization of the building, which can be measured by total revenue and attendance.

This objective fulfills the city values of Responsiveness and Accountable Servant Leadership.

Subsidy for Sunken Gardens	\$	184,000	167,000	213,000	213,000	176,000
Sunken Gardens Total Attendance	#	83,298	96,677	85,000	90,000	95,000

## Planning & Economic Development Department

### Department Mission Statement

The mission of the Planning and Economic Development Department is to promote and facilitate the physical and economic growth and development of the city in partnership with community businesses and neighborhoods, developers, builders and private investors. The department will deliver services to its customers with efficiency, respect and appreciation.

The growth of the city and development will be guided by progressive plans and implementation tools that ensure a sustainable, seamless, safe and enduring place that welcomes investment, innovation and opportunity while respecting its heritage.

### Services Provided

Planning and Economic Development provides the following services:

#### Development Review Services

- Plan Reviews and Application Processing.
- Land Development Regulation Maintenance.
- Land Development Regulations General Inquiries and Public Records Requests (Zoning Counter).
- Site Plan Development Inspection Services.

#### Urban Planning and Historic Preservation.

- Comprehensive Plan Administration.
- Future Land Use Plan Amendments and Rezonings
- Planning Projects and Studies.
- Pinellas Planning Council (PPC) and Tampa Bay Regional Planning Council (TBRPC) Engagement.
- Historic Resource Protection and Development

#### Economic Development.

- Business Retention.
- Business Recruitment and Attraction.
- Target Area Programs. (Main Streets, Corridor Revitalization and Community Redevelopment Areas)
- Small Business Enterprise Program (SBE).
- Entrepreneurship and Economic Gardening (St. Petersburg Greenhouse).

#### Construction Services and Permitting

- Permitting Building Construction.
- Flood Plain Management.
- Inspection Services.
- Public Records Management.
- Required Reporting.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	5,106,767	5,201,014	5,562,108	5,789,144	5,482,792	6,226,724	11.95%
Services and Commodities	1,086,502	3,943,954	1,689,492	2,124,381	2,585,413	1,545,838	(8.50%)
Capital	5,630	7,042	0	0	5,220	45,000	0.00%
Grants and Aid	166,746	289,429	377,950	2,463,488	265,062	1,202,950	218.28%
<b>Total Budget</b>	<b>6,365,644</b>	<b>9,441,438</b>	<b>7,629,550</b>	<b>10,377,013</b>	<b>8,338,487</b>	<b>9,020,512</b>	<b>18.23%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Business Assistance Program	621,511	7,275	0	956	3,147	0	0.00%
Construction Services & Permitting Prog.	798,981	926,205	863,912	2,399,080	1,407,751	1,179,807	36.57%
Development Review Services Program	703,766	635,775	690,172	721,437	666,677	714,004	3.45%
Non-Departmental/Arts/Social Services	52,126	0	0	0	0	0	0.00%
Planning and Economic Development Prog	781,376	3,862,826	1,856,188	2,844,435	1,930,167	2,449,273	31.95%
<b>Totals for General Operating Fund</b>	<b>2,957,760</b>	<b>5,432,082</b>	<b>3,410,272</b>	<b>5,965,907</b>	<b>4,007,742</b>	<b>4,343,084</b>	<b>27.35%</b>
<b>Building Permit Special Revenue</b>							
Construction Services & Permitting Prog.	3,407,884	4,009,132	4,219,278	4,411,106	4,330,362	4,677,428	10.86%
<b>Municipal Office Buildings</b>							
Planning & Economic Development	0	225	0	0	383	0	0.00%
<b>Total Budget</b>	<b>6,365,644</b>	<b>9,441,438</b>	<b>7,629,550</b>	<b>10,377,013</b>	<b>8,338,487</b>	<b>9,020,512</b>	<b>18.23%</b>

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Contractors Permits	4,405,452	4,527,350	3,552,000	3,552,000	5,429,403	4,086,300	15.04%
Other License and Permits	23,630	27,010	41,000	41,000	36,645	41,000	0.00%
Federal Grants	0	49,451	0	1,520,257	0	0	0.00%
General Government	959,028	1,014,828	902,500	902,500	1,109,747	1,057,500	17.17%
Other Charges for Services	9,108	14,062	0	0	16,866	0	0.00%
Interest Earnings	0	0	46,000	46,000	0	62,000	34.78%
Sale of Fixed Assets	0	740	10,000	10,000	8,627	10,000	0.00%
Contributions and Donations	0	0	2,000	2,000	0	2,000	0.00%
Misc Revenue	1,020	30	(4,000)	(4,000)	(194)	(4,000)	0.00%
Other Charges	0	(133)	0	0	0	0	0.00%
Transfer from General Capital Impr.	0	0	0	160,000	60,000	0	0.00%
Building Permit Special Revenue	(1,727,508)	(1,270,336)	(54,722)	137,106	(1,923,894)	(254,872)	365.76%
General Fund	2,694,915	5,078,211	3,134,772	4,010,150	3,625,924	4,036,584	28.77%
Preservation Reserve	0	0	0	0	(25,020)	(16,000)	0.00%
Municipal Office Buildings	0	225	0	0	383	0	0.00%

<b>Total Revenue</b>	<b>6,365,644</b>	<b>9,441,438</b>	<b>7,629,550</b>	<b>10,377,013</b>	<b>8,338,487</b>	<b>9,020,512</b>	<b>18.23%</b>
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Position Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Business Assistance Program	5.00	0.00	0.00	0.00	0.00%
Construction Services & Permitting Program	48.05	47.05	47.05	54.00	14.77%
Development Review Services Program	8.00	8.00	8.00	9.00	12.50%
Planning and Economic Development Program	5.00	10.00	11.00	11.00	0.00%
<b>Total Full-Time FTE</b>	<b>66.05</b>	<b>65.05</b>	<b>66.05</b>	<b>74.00</b>	<b>12.04%</b>
Construction Services & Permitting Program	0.50	2.50	2.50	0.50	(80.00%)
<b>Total Part-Time FTE</b>	<b>0.50</b>	<b>2.50</b>	<b>2.50</b>	<b>0.50</b>	<b>(80.00%)</b>
<b>Total FTE</b>	<b>66.55</b>	<b>67.55</b>	<b>68.55</b>	<b>74.50</b>	<b>8.68%</b>

#### Notes

- The department's General Fund budget increased 27.35% in FY16 as compared to the FY15 Adopted Budget. Increases include initiatives such as the Grow Smarter Strategy, and a Neighborhood Commercial Loan Fund totaling \$350,000. An investment of \$250,000 for the Innovation District, \$200,000 for the Rebates for Residential Rehabilitation program, and \$25,000 for the Tampa Bay Black Business Incubator to provide micro-loans is also included in the FY16 budget.

- Also included in the FY16 budget is one full-time Economic Development Coordinator (\$81,119). A shared (Real Estate & Property Management) Administrative Secretary position was reduced and a shared (Parking Fund) Administrative Assistant was added full-time for a net increase of \$673. During FY15 one full-time Planner I was added (\$50,663).

- Employee salaries increased \$70,457 as compared to the FY15 Adopted Budget.

- Partially offsetting the cost of these enhancements are reductions in miscellaneous line items totaling \$95,100.

- The budget for the Building Permit Special Revenue Fund increased 10.86% in FY16 as compared to the FY15 Adopted Budget. This increase is primarily due to personnel changes made during FY15. Three full-time Code and Permit Tech I positions (\$126,729), one full-time Inspection Supervisor (\$65,755), one full-time Administrative Assistant (\$42,995), one full-time Plans Review Coordinator (\$87,423) and two Building Inspectors (\$184,308) were added in addition to two inspection vehicles (\$45,000). Positions reduced include two full-time Code and Permit Tech II positions (\$118,484), two part-time Building Inspectors (\$89,900), and two part-time Plans Examiners (\$67,964). Increased revenue is anticipated to cover the cost of the additional positions and vehicles.

- Employee salary and benefits and internal service charges increased \$150,228 as compared to the FY15 Adopted Budget.

- Miscellaneous increases of \$32,000 are also included in the FY16 budget.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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#### Construction Services and Permitting

The objective of the Construction Services and Permitting division is to protect the public safety through implementation of the Florida Building Code, improve responsiveness of plan review and construction inspection functions, improve community resiliency to flood events, maintain and improve the city's rating for the National Flood Insurance Program and improve access to public records.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access to Information, Diversity, Inclusive Practices, and Responsive Processes.

Number of customer survey reports	#	173	207	200	290	290
Maintain CRS rating	#	6	6	6	6	6
Inspections per month	#	3,696	4,023	4,000	4,023	4,000
Number of records types available on-line	#	8	11	12	11	12
Number of data reporting requirements that are fully automated	#	14	15	16	15	16

#### Development Review Services

The objective of the Development Review Services division is to administer the Land Development Regulations in a manner that implements the long term development and urban design objectives of the community.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access to Information, Diversity, Inclusive Practices, and Responsive Processes.

Number of zoning plan reviews and zoning applications processed	#	1,783	3,079	1,700	5,601	5,800
Number of applications processed	#	1,242	217	1,150	369	400
Number of inspections passed	#	165	295	300	139	150
Number of inspections failed	#	32	55	50	22	25

#### Economic Development

The objective of the Economic Development division is to expand economic activity through business retention and recruitment activities, implementation of projects and programs that are intended to improve business conditions and attract private investment, increase SBE business certifications, and increase activities and programs at the Greenhouse to improve the community's entrepreneurial skills sets.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access to Information, Diversity, Inclusive Practices, and Responsive Processes.

Number of small business assistance and counseling sessions	#	2,206	2,206	2,270	1690	1720
Number of leads processed with results	#	4	4	6	5	6
Number of plans and programs for target areas	#	0	0	1	2	1
SBE Certifications	#	503	503	560	520	570
Value of SBE contract awards	\$	11,776,000	11,776,000	8,000,000	9,500,000	9,000,000
Number of programs at the Greenhouse	#	171	171	242	190	205
Number of small business visits and problems addressed	#	58	58	79	75	79

#### Urban Planning and Historic Preservation

The objective of the Urban Planning and Historic Preservation division is to implement the community's vision for growth, development, urban design, and preservation of historic resources through the administration and updating of the Comprehensive Plan and Land Development Regulations.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access to Information, Diversity, Inclusive Practices, and Responsive Processes.

Rezoning and Future Land Use Map Amendments	#	3	3	5	10	5
LDR text amendments	#	4	4	4	8	4
Special projects	#	2	2	2	2	2
Historic designations	#	6	7	5	5	5
Certificates of appropriateness	#	47	47	50	45	50
Other historic resource applications	#	117	117	109	112	109



## Real Estate & Property Management Department

### Department Mission Statement

The mission of the Real Estate & Property Management Department is to broaden the economic base of the city and encourage business expansion and homeownership in St. Petersburg by providing technical and professional expertise in the negotiation of acquisitions for the city of St Petersburg and the capital and neighborhood improvement projects, the development of disposition and development agreements for city controlled real estate, and the leasing of various city owned properties while managing each in a manner to maximize contributions to the economic and revenue base for the city, in addition to overseeing renovation, capital improvements and maintenance of the city's municipal office buildings (City Hall, City Hall Annex, Municipal Services Center (MSC), and MSC Garage).

### Services Provided

The Real Estate & Property Management Department provides the following real estate services:

- Prepare and negotiate real estate contracts for Legal Department review, monitor and direct the appraisal, acquisition, disposition, and closing of real estate transactions for various city departments including dispositions of city owned real estate interests under Florida Statute 163. Draft council material, resolutions and ordinances related to acquisitions, dispositions, leasing, or licensing of use of city real estate interests for presentation to City Council.
- Prepare leases, monitor and manage commercial and non-profit leases for city owned properties including, but not limited to, tenant contact, rent collection, monitoring of deliverables, lease enforcement, and coordination and support to city departments related to leased city real property interests.
- Record and maintain the real estate records of the city and documentation. Provide real estate research, document review, support and information services for all city departments including, but not limited to, valuation information, property maps, ownership information, and official records, including appraisals, deeds, mortgages, title and environmental reports, and survey and legal descriptions.
- Provide documentation and title work for grants on city-owned real property. Review of plats and vacations of rights-of-way for accuracy of legal descriptions; preparation and processing of easements required for city use.
- Provide real estate support and information services related to city-owned real estate interests and city charter restrictions to citizens, brokers, developers, attorneys, and governmental authorities, over the telephone and in person. Coordinate information with Pinellas County Property Appraisers Office on city leases and taxes on city real estate property interests.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	1,225,994	1,256,108	1,255,493	1,276,653	1,135,319	1,388,532	10.60%
Services and Commodities	1,294,308	1,371,713	1,457,224	1,586,421	1,487,746	1,459,582	0.16%
Transfers Out	0	0	400,000	400,000	399,996	740,000	85.00%
<b>Total Budget</b>	<b>2,520,302</b>	<b>2,627,821</b>	<b>3,112,717</b>	<b>3,263,074</b>	<b>3,023,061</b>	<b>3,588,114</b>	<b>15.27%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Real Estate & Property Mgmt Admin Prog	647,051	684,706	770,807	782,434	742,815	863,963	12.09%
<b>Neighborhood Stabilization Program</b>							
Housing Trust Funds Program	16,564	8,852	0	0	0	0	0.00%
<b>Stormwater Utility Operating</b>							
Property Management & Realty Services	900	1,011	0	0	496	0	0.00%
<b>Municipal Office Buildings</b>							
Municipal Office Buildings Program	1,855,787	1,932,994	2,341,910	2,480,639	2,279,230	2,724,151	16.32%
Real Estate & Property Mgmt Admin Prog	0	257	0	0	520	0	0.00%
<b>Totals for Municipal Office Buildings</b>	<b>1,855,787</b>	<b>1,933,251</b>	<b>2,341,910</b>	<b>2,480,639</b>	<b>2,279,750</b>	<b>2,724,151</b>	<b>16.32%</b>
<b>Total Budget</b>	<b>2,520,302</b>	<b>2,627,821</b>	<b>3,112,717</b>	<b>3,263,074</b>	<b>3,023,061</b>	<b>3,588,114</b>	<b>15.27%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Other Charges for Services	0	1,478	0	0	0	0	0.00%
Interest Earnings	85,570	75,170	40,000	40,000	12,271	49,000	22.50%
Rents and Royalties	2,956,202	3,012,244	3,132,931	3,132,931	3,227,390	3,136,165	0.10%
Sale of Fixed Assets	277,876	376,000	0	0	62,619	0	0.00%
Misc Revenue	4,998	60	0	0	256	0	0.00%
Municipal Office Buildings	(889,383)	(820,655)	(504,902)	(366,173)	(539,483)	(131,658)	(73.92%)
General Fund	67,574	(26,339)	444,688	456,315	259,512	534,607	20.22%
Neighborhood Stabilization Program	16,564	8,852	0	0	0	0	0.00%
Stormwater Utility Operating	900	1,011	0	0	496	0	0.00%
<b>Total Revenue</b>	<b>2,520,302</b>	<b>2,627,821</b>	<b>3,112,717</b>	<b>3,263,074</b>	<b>3,023,061</b>	<b>3,588,114</b>	<b>15.27%</b>

<b>Position Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Municipal Office Buildings Program	6.00	6.00	6.00	6.00	0.00%
Real Estate & Property Mgmt Admin Program	5.50	6.50	6.50	7.00	7.69%
<b>Total Full-Time FTE</b>	<b>11.50</b>	<b>12.50</b>	<b>12.50</b>	<b>13.00</b>	<b>4.00%</b>
Municipal Office Buildings Program	7.00	7.00	7.00	7.00	0.00%
<b>Total Part-Time FTE</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00%</b>
<b>Total FTE</b>	<b>18.50</b>	<b>19.50</b>	<b>19.50</b>	<b>20.00</b>	<b>2.56%</b>

**Notes**

- In FY16, the department's General Fund budget increased by 12.09% as compared to the FY15 Adopted Budget. Increases include the addition of a full-time Administrative Assistant (\$32,967) position that was formerly shared with Planning & Economic Development department, property appraisals for the exploration of real estate for public/private partnerships (\$10,000), in addition to other miscellaneous line items totaling \$2,704.
- Employee salary and benefits and internal service charges increased \$49,245 as compared to the FY15 Adopted Budget.
- Reductions are included in telephone (\$1,060) and printing and binding (\$300) in FY16.
- The Municipal Office Building Fund budget increased 16.32% in FY16 as compared to the FY15 Adopted Budget. The increase is due primarily to a transfer of \$340,000 to the General Capital Improvement Fund for planned improvements to the Municipal Services Center during FY16. The total FY16 transfer to the General Capital Improvement Fund is \$740,000. Additionally, salary and benefits increased \$36,114 and other miscellaneous line items increased by \$35,692 as compared to the FY15 Adopted Budget.
- The FY16 budget includes reductions of \$26,565 in utility expenses (electric, sewer and refuse) and \$2,800 in other miscellaneous line items.

<b>Objective and Performance Measure</b>	<b>Unit of Measure</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Target</b>	<b>FY2015 Estimate</b>	<b>FY 2016 Adopted</b>
<b>Property Management</b>						
The objective of the Real Estate & Property Management Department is to manage city-owned property so that the value to the city is maximized.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent access to information, Diversity, Inclusive practices, and Responsive processes.						
Leases Monitored	#	150	156	156	164	164
Properties Acquired or Disposed	#	25	24	20	68	35
Properties Inventoried	#	1205	1192	1210	1198	1180

## Transportation & Parking Management Department

### Department Mission Statement

The mission of the Transportation & Parking Management Department is to provide superior transportation services to the citizens of St. Petersburg that maintain consistency with the city's Comprehensive Plan and support neighborhood cohesiveness, enhanced public safety, economic development, and improved quality of life as outlined in the city's Vision 20/20 Program.

### Services Provided

The Transportation & Parking Management Department provides the following services:

- Transportation Administration - Local Transportation Planning, Regional Transportation Planning, Bicycle Pedestrian Coordination, and Parking Management.
- Local Transportation Planning - Neighborhood Traffic Management Program, Traffic Studies, Traffic Counting Program, Street Signage Program, Truck Route System, Community Transportation Safety Team (CTST) Coordination, Traffic Safety Program, Pedestrian Safety Program, FDOT Project Coordination, Pinellas County Coordination Program, Pedestrian Crossing Safety Program, and Stop on Red Program Management.
- Regional Transportation Planning - Site Plan Reviews, Transportation Impact Fee Application, Concurrency Management Program, Metropolitan Planning Organization (MPO) Coordination, Technical Coordinating Committee (TCC) Participation, FDOT/County/City Project Prioritization/Transportation Improvement Program (TIP), Transit Planning, Intermodal Center Project, FDOT Study Coordination, MPO Special Study Coordination PSTA Coordination, Special Research Projects, Bus Rapid Transit (BRT) Project Support, and Tampa Bay Area Transit Authority (TBARTA) Support.
- Bicycle Pedestrian Coordinator - Bike/Ped Master Plan Maintenance, Mayor's Advisory Committee, FDOT Grant Manager, CIP Bike Project Review, Bike Rodeos, MPO Bike Advisory Committee, City Trails Education Program, City Trails Enforcement Program, Blueways Planning and Management, Bike/Ped Design Review, and Project Public Information.
- Parking Management - On-Street Parking Management, Garage/Lot Management, Residential Parking Permits (RPP), Central Business District Parking Permits (CBD), Parking Studies, Commercial Parking Permits, Special Events, Wayfinding Signage, Baseball Liaison, St. Pete Trolley Coordination, Downtown Business Liaison, Employee Parking Program, Valet Licenses, Parking Enforcement, Booting Program, Parking Ticket Amnesty Program, and Meter Collections.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	2,307,945	2,078,648	2,759,171	2,775,098	2,333,407	2,319,590	(15.93%)
Services and Commodities	2,735,511	3,024,251	2,777,036	2,785,202	3,169,036	3,412,383	22.88%
Capital	14,920	0	0	0	0	164,000	0.00%
Grants and Aid	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Transfers Out	0	0	850,000	850,000	849,984	925,000	8.82%
<b>Total Budget</b>	<b>5,078,376</b>	<b>5,122,900</b>	<b>6,406,207</b>	<b>6,430,300</b>	<b>6,372,427</b>	<b>6,840,973</b>	<b>6.79%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Transportation Planning Admin. Prog	11,141	7,169	5,364	5,364	4,609	0	(100.00%)
Transportation Program	657,979	577,454	637,102	653,380	848,065	605,593	(4.95%)
<b>Totals for General Operating Fund</b>	<b>669,120</b>	<b>584,623</b>	<b>642,466</b>	<b>658,744</b>	<b>852,674</b>	<b>605,593</b>	<b>(5.74%)</b>
<b>Parking Revenue</b>							
Engineering Parking Program	(40)	0	0	0	0	0	0.00%
Parking Enforcement Program	1,184,633	1,289,397	1,369,995	1,372,984	1,322,309	1,505,239	9.87%
Parking Revenue Program	3,224,618	3,248,815	4,393,746	4,398,572	4,197,444	4,730,141	7.66%
<b>Totals for Parking Revenue</b>	<b>4,409,211</b>	<b>4,538,212</b>	<b>5,763,741</b>	<b>5,771,556</b>	<b>5,519,753</b>	<b>6,235,380</b>	<b>8.18%</b>
<b>Billing &amp; Collections</b>							
Billing Program	45	64	0	0	0	0	0.00%
<b>Total Budget</b>	<b>5,078,376</b>	<b>5,122,900</b>	<b>6,406,207</b>	<b>6,430,300</b>	<b>6,372,427</b>	<b>6,840,973</b>	<b>6.79%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Contractors Permits	0	(253)	0	0	0	0	0.00%
Other License and Permits	4,685	6,085	7,000	7,000	7,170	7,000	0.00%
General Government	867	0	0	0	0	0	0.00%
Transportation Charges	4,525,427	4,301,690	4,446,346	4,440,476	5,095,141	4,614,814	3.79%
Other Charges for Services	43,539	54,478	35,000	35,000	80,594	35,000	0.00%
Traffic and Parking	2,092,629	2,403,543	1,995,791	1,995,791	2,486,293	2,245,791	12.53%
Violation of Local Ordinances	140	0	441	441	50	0	(100.00%)

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Interest Earnings	0	0	44,000	44,000	57,495	52,000	18.18%
Rents and Royalties	215,461	159,123	155,000	155,000	170,939	185,000	19.35%
Sale of Fixed Assets	4,044	665	5,000	5,000	3,331	5,000	0.00%
Misc Revenue	77,909	(4,991)	(300,000)	(300,000)	(310)	(300,000)	0.00%
Other Charges	0	(289)	12	12	9	12	0.00%
Parking Revenue	(2,077,593)	(1,897,045)	(311,849)	(298,164)	(1,879,173)	(296,237)	(5.01%)
General Fund	604,980	572,081	629,466	645,744	821,593	592,593	(5.86%)
Billing & Collections	55	64	0	0	0	0	0.00%
School Crossing Guard	(413,796)	(472,251)	(300,000)	(300,000)	(470,705)	(300,000)	0.00%
General Liabilities Claims	29	0	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>5,078,376</b>	<b>5,122,900</b>	<b>6,406,207</b>	<b>6,430,300</b>	<b>6,372,427</b>	<b>6,840,973</b>	<b>6.79%</b>

Position Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Parking Enforcement Program	18.00	18.00	18.00	18.00	0.00%
Parking Revenue Program	7.95	7.95	8.00	8.35	4.38%
Transportation Program	5.50	5.50	5.50	6.65	20.91%
<b>Total Full-Time FTE</b>	<b>31.45</b>	<b>31.45</b>	<b>31.50</b>	<b>33.00</b>	<b>4.76%</b>
Parking Revenue Program	0.00	0.00	0.50	0.00	(100.00%)
Transportation Program	0.00	0.00	0.00	0.00	0.00%
<b>Total Part-Time FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.50</b>	<b>0.00</b>	<b>(100.00%)</b>
<b>Total FTE</b>	<b>31.45</b>	<b>31.45</b>	<b>32.00</b>	<b>33.00</b>	<b>3.12%</b>

**Notes**

- In FY16, the department's General Fund budget decreased 5.74% as compared to the FY15 Adopted Budget. Reductions include \$36,216 in employee benefits and internal charges, \$35,000 in consulting services, and \$31,268 in rent charges. These reductions are partially offset by the addition of a full-time planner position (\$66,764).

- In FY16, the department's Parking Revenue Fund budget increased 8.18% as compared to the FY15 Adopted Budget primarily due to an increase in workers' compensation claims (\$147,276), a new trolley (\$164,000), general and administrative charges (\$70,432) and a \$75,000 increase in the transfer to the General Fund. Additionally, there is a net increase of \$461 to add one full-time Administrative Assistant in Transportation & Parking Management Department and reduce a shared part-time Administrative Assistant in Planning & Economic Development and one part-time Administrative Assistant in Transportation & Parking Management Department

- Employee salary and benefits and internal service charges increased \$16,470 as compared to the FY15 Adopted Budget

- Revenue in the Parking Fund is budgeted to increase a total of \$456,027 in FY16 reflecting rate adjustments of \$5 per month and \$1 per day at various facilities, as well as current and expected increases in parking volumes.

- In FY16 CAPI funding remains the same as in the FY15 at \$107,946.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>South Core Parking Garage</b>						
An objective of the Transportation & Parking Management Department is to provide superior parking to the city of St. Petersburg residents, workers, daily commuters, and visitors, as well as during special events.						
This objective fulfills the city values of Accountable Servant Leadership and Empowerment.						
South Core Parking Garage Expenses	\$	476,000	492,110	617,000	617,000	612,699
South Core Parking Garage Revenue	\$	680,000	549,080	728,000	680,000	686,880
South Core Parking Garage Number of Users	#	156,000	156,000	212,000	200,000	205,000

**SunDial Parking Garage**

An objective of the Transportation & Parking Management Department is to provide convenient, cost-effective parking to the public and visitors and to operate a fiscally healthy facility and parking revenue fund.

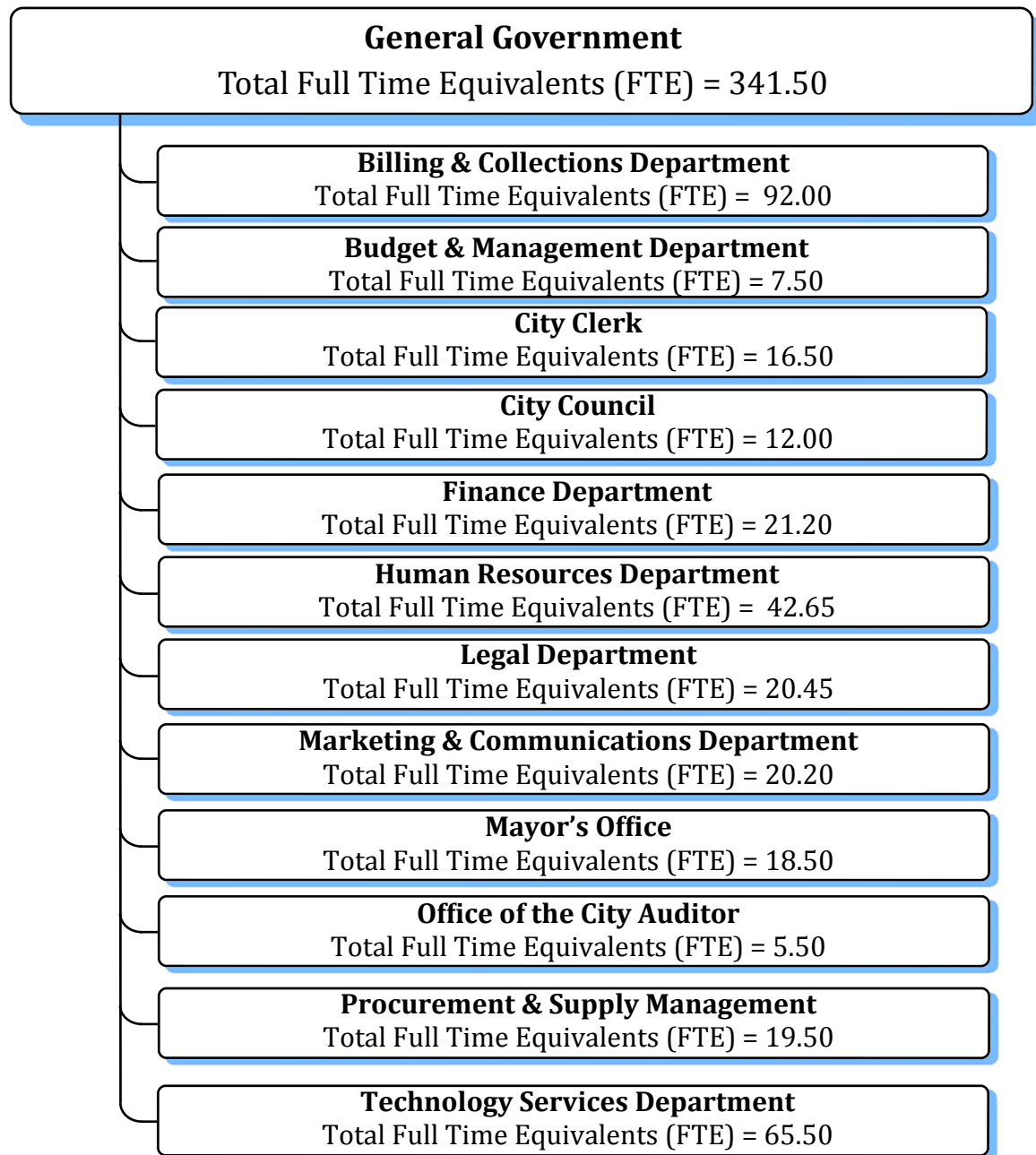
This objective fulfills the city values of Accountable Servant Leadership and Empowerment.

SunDial Parking Garage Expenses	\$	1,015,000	1,148,143	1,063,500	1,015,000	1,116,056
SunDial Parking Garage Revenues	\$	1,000,000	1,058,828	907,000	1,100,000	1,330,000
SunDial Parking Garage Number of Users	#	317,000	317,000	250,000	300,000	325,000

# GENERAL GOVERNMENT



## General Government



## General Government Administration

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	23,913,242	25,541,678	25,951,200	26,282,794	25,472,601	27,590,368	6.32%
Services and Commodities	63,963,405	78,835,365	73,763,690	77,033,734	74,174,017	79,007,468	7.11%
Capital	582,867	616,639	3,730,084	5,038,314	1,022,952	1,598,218	(57.15%)
Debt	78,531,111	56,446,653	41,136,007	87,279,589	85,595,852	40,442,143	(1.69%)
Grants and Aid	346,014	282,606	487,000	627,248	535,959	461,000	(5.34%)
Transfers Out	35,338,267	20,937,504	18,755,512	25,748,247	25,919,156	27,103,031	44.51%
Contingencies	0	0	3,392,616	684,258	0	369,000	(89.12%)
<b>Total Budget</b>	<b>202,674,906</b>	<b>182,660,446</b>	<b>167,216,109</b>	<b>222,694,185</b>	<b>212,720,537</b>	<b>176,571,228</b>	<b>5.59%</b>

<b>Appropriations By Fund/Department</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Billing & Collections Department	0	0	0	0	128	0	0.00%
Budget & Management Department	4,686,264	3,655,817	8,260,821	6,056,273	4,967,998	4,376,500	(47.02%)
City Clerk	1,215,558	1,243,020	1,211,837	1,508,981	953,766	1,236,213	2.01%
City Council	860,354	926,729	990,577	967,894	947,397	1,032,204	4.20%
Finance Department	10,690,837	9,605,814	10,156,401	10,534,654	10,423,811	10,456,526	2.96%
Human Resources Department	2,497,048	2,703,277	2,853,393	2,951,270	2,934,891	3,034,970	6.36%
Legal Department	3,198,238	2,538,002	2,652,002	2,826,564	3,884,095	2,802,031	5.66%
Marketing & Communications Dept	1,859,824	2,028,989	2,851,034	3,024,927	2,615,268	2,907,672	1.99%
Mayor's Office	1,160,195	1,779,820	1,733,931	1,807,106	2,220,792	2,916,901	68.22%
Office of The City Auditor	610,601	638,609	649,342	659,873	643,599	668,721	2.98%
Procurement & Supply Management	1,173,408	1,190,468	1,200,892	1,218,218	1,209,332	1,283,057	6.84%
Technology Services Department	297	0	0	0	0	0	0.00%
<b>Total General Operating Fund</b>	<b>27,952,626</b>	<b>26,310,545</b>	<b>32,560,230</b>	<b>31,555,760</b>	<b>30,801,077</b>	<b>30,714,795</b>	<b>(5.67%)</b>

### Non-General Funds

American Recovery & Reinvestment Act	0	23	0	0	0	0	0.00%
Arts & Cultural Programs	50,000	0	0	0	0	0	0.00%
Assessments Revenue	5,592	6,756	41,196	41,196	41,196	14,304	(65.28%)
Banc of America Notes Debt Serv. Fund	195,147	193,762	192,134	192,134	192,134	195,259	1.63%
BB&T Notes	769,520	774,998	775,114	775,114	775,114	774,922	(0.02%)
Billing & Collections	8,121,679	8,478,520	8,646,564	8,679,562	8,212,675	8,269,586	(4.36%)
Commercial Insurance	4,631,809	4,788,850	5,040,771	5,040,771	4,392,865	5,143,673	2.04%
Deferred Compensation - ICMA	98,546	93,688	51,014	46,431	82,356	48,000	(5.91%)
Downtown Redevelopment District	4,667,414	4,513,069	4,263,338	9,473,856	9,395,877	4,111,147	(3.57%)
Economic Stability	260,000	0	0	0	0	0	0.00%
Emergency Medical Services	80	0	0	0	0	0	0.00%
Federal Operating Grant	0	0	0	110,434	0	0	0.00%
FFGFC Loan	2,697,194	2,691,969	2,699,075	2,699,075	2,695,722	2,699,250	0.01%
General Liabilities Claims	885,337	686,273	2,077,541	2,077,541	1,528,430	3,472,424	67.14%
Health Facilities Authority	175	0	14,000	14,000	0	14,000	0.00%
Health Insurance	37,029,882	41,616,998	44,064,402	45,047,503	44,153,645	46,116,760	4.66%
Intown West Tax Increment District	0	0	0	150,000	0	0	0.00%
Jamestown Complex	0	619	0	0	0	0	0.00%
JP Morgan Chase Revenue Notes	1,228,753	3,401,653	3,401,814	3,401,814	3,321,149	3,244,565	(4.62%)
Life Insurance	790,571	1,021,335	845,203	1,053,019	866,658	790,711	(6.45%)
Marina Operating	0	0	0	0	(1,337)	0	0.00%
Municipal Office Buildings	349,750	640,875	334,859	334,859	291,363	328,669	(1.85%)
Neighborhood Stabilization Program	1,493	0	0	0	0	0	0.00%
Parking Revenue	1,082,880	1,140,357	107,946	107,946	34,964	107,146	(0.74%)
Pension - ERS	1,235,819	1,313,592	0	0	1,669,782	0	0.00%
Pension - Fire	640,601	79,320	0	(21,250)	104,184	0	0.00%
Pension - Police	308,883	105,415	0	0	113,295	0	0.00%
Police Grant Fund	0	0	0	0	6	0	0.00%
Pro Sports Facility	2,000,004	2,000,004	2,000,004	2,000,004	1,999,738	2,000,004	0.00%
Sanitation Debt Service	0	0	0	42,282	40,338	0	0.00%
Sanitation Equipment Replacement	0	1,088	0	0	0	0	0.00%
School Crossing Guard	272,013	349,917	300,000	473,000	473,000	300,000	0.00%
Sports Facility Sales Tax Debt	1,911,078	19,458,840	286,495	287,795	287,779	429,742	50.00%
Stadium Debt Service	8,473,865	8,495,940	8,406,550	8,464,650	8,464,585	16,924,490	101.33%



<b>Appropriations By Fund/Department</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Stormwater Debt Service	1,055,372	1,051,012	1,055,680	1,055,680	1,052,553	1,055,930	0.02%
Stormwater Utility Operating	278	136	0	0	(171,405)	0	0.00%
Supply Management	463,023	449,585	437,692	546,391	486,933	491,425	12.28%
Technology & Infrastructure Fund	1,894,509	2,063,871	3,628,044	5,473,346	2,422,678	1,744,478	(51.92%)
Technology Services	9,345,038	9,836,820	10,056,391	10,962,620	10,578,810	10,692,266	6.32%
Water Cost Stabilization	1,158,086	1,217,456	1,215,810	1,569,410	2,125,263	1,317,000	8.32%
Water Resources	12,386,330	14,985	0	0	3,914,911	0	0.00%
Water Resources Debt	62,306,638	20,518,277	24,374,145	70,474,145	65,334,136	24,113,550	(1.07%)
Weeki Wachee	633,987	1,889,325	138,000	363,000	294,958	298,000	115.94%
Workers' Compensation	7,770,932	17,454,573	10,202,097	10,202,097	6,745,105	11,159,132	9.38%
<b>Total Non-General Funds</b>	<b>174,722,280</b>	<b>156,349,900</b>	<b>134,655,879</b>	<b>191,138,425</b>	<b>181,919,460</b>	<b>145,856,433</b>	<b>8.32%</b>
<b>Total Budget</b>	<b>202,674,906</b>	<b>182,660,446</b>	<b>167,216,109</b>	<b>222,694,185</b>	<b>212,720,537</b>	<b>176,571,228</b>	<b>5.59%</b>

<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Taxes Property Current	78,779,223	81,910,562	88,261,680	88,261,680	88,387,819	95,574,690	8.29%
Taxes Property Delinquent	242,770	314,685	250,000	250,000	256,981	250,000	0.00%
Taxes Property Penalties & Interest	0	0	0	0	3,492	0	0.00%
Taxes Franchise Natural Gas	709,615	734,167	775,000	775,000	731,404	725,000	(6.45%)
Taxes Franchise Electricity	18,126,537	19,422,567	18,400,000	18,400,000	19,499,393	19,500,000	5.98%
Taxes Utility Penalties & Interest	0	1	0	0	0	0	0.00%
Taxes Utility Electricity	21,044,031	22,425,440	22,250,000	22,250,000	21,616,371	22,500,000	1.12%
Taxes Utility Natural Gas	492,533	579,280	520,000	520,000	618,271	600,000	15.38%
Taxes Utility Water	4,073,773	4,117,314	4,150,000	4,150,000	4,352,296	4,200,000	1.20%
Taxes Utility Propane	144,348	186,646	180,000	180,000	137,998	180,000	0.00%
Taxes Utility Fuel Oil	661	753	1,000	1,000	829	1,000	0.00%
Communications Services Tax	11,493,182	11,005,464	10,700,000	10,700,000	10,330,204	10,000,000	(6.54%)
Business Taxes	2,446,831	2,393,845	2,410,000	2,410,000	2,465,739	2,410,000	0.00%
Contractors Permits	3,560	3,810	0	0	3,720	0	0.00%
Other License and Permits	0	0	293,640	293,640	22,797	293,640	0.00%
Federal Grants	1,132,116	1,098,891	1,186,809	1,297,243	1,094,584	1,176,856	(0.84%)
Shared State Revenue Sharing	7,861,359	8,210,074	8,136,113	8,136,113	8,663,169	8,353,988	2.68%
Shared State Mobile Home	101,006	105,779	100,000	100,000	108,889	105,000	5.00%
Shared State Alcoholic Beverage	173,303	178,359	180,000	180,000	172,741	180,000	0.00%
Shared State Sales Tax - Half	15,408,015	16,553,518	16,800,004	16,800,004	16,949,529	17,800,004	5.95%
Local Option Fuel	3,215,565	3,382,161	3,285,000	3,285,000	3,367,077	3,750,000	14.16%
County - Tax Increment Bayboro	13,520	13,624	19,498	19,498	19,361	32,215	65.22%
County - Tax Increment Intown West	104,042	296,622	326,580	326,580	515,412	361,461	10.68%
County - Tax Increment Intown	3,458,022	3,892,929	4,343,311	4,343,311	4,344,920	4,566,631	5.14%
County - Tax Increment South St. Pete	0	0	0	0	0	201,596	0.00%
Tourist Development	5,932,587	6,853,977	6,300,000	6,300,000	7,782,800	0	(100.00%)
General Government	422,460	498,776	425,300	425,200	556,081	425,300	0.00%
Transportation Charges	(0)	(64)	0	0	(972)	0	0.00%
Culture and Recreation Charges	308	473	0	0	437	0	0.00%
Other Charges for Services	591,468	626,543	480,600	480,600	651,256	475,350	(1.09%)
Violation of Local Ordinances	1,165,053	1,161,078	1,145,000	1,145,000	1,050,516	1,070,000	(6.55%)
Interest Earnings	2,603,311	3,848,890	3,156,584	3,156,584	3,989,931	3,567,550	13.02%
Rents and Royalties	129,975	133,514	24,000	24,000	139,334	23,000	(4.17%)
Special Assessment	85,503	57,871	50,000	50,000	0	50,000	0.00%
Sale of Fixed Assets	18,412	28,037	25,000	25,000	26,793	25,000	0.00%
Sale of Surplus Material	1,045	0	2,000	2,000	68	2,000	0.00%
Contributions and Donations	(12)	38,920	8,000	8,000	0	0	(100.00%)
Insurance Premiums	51,328,628	53,308,321	59,841,428	59,841,428	61,058,863	66,105,984	10.47%
Misc Revenue	7,302,211	1,266,993	2,676,223	2,676,223	1,366,781	668,668	(75.01%)
General & Administration General Govt	8,738,532	8,845,272	8,817,155	8,817,155	8,817,156	6,508,726	(26.18%)
Payment In Lieu of Taxes	14,905,949	16,112,642	16,087,488	16,087,488	16,148,381	16,437,984	2.18%
Debt Proceeds	46,720,457	18,407,977	0	45,200,000	45,134,571	0	0.00%
Department Charges	11,735,673	11,577,921	11,090,060	11,090,060	11,331,703	12,882,386	16.16%
Other Charges	6,931,255	6,882,598	6,837,580	6,837,580	7,163,262	5,410,480	(20.87%)
Transfer from General Fund	7,898,668	6,419,851	6,946,464	7,302,964	7,301,361	7,763,332	11.76%
Transfer from Amer. Recovery & Reinv. Act	0	45	0	0	0	0	0.00%
Transfer from Parking Revenue	372,900	372,900	372,896	372,896	372,888	447,896	20.11%
Transfer from School Crossing Guard	272,013	349,917	300,000	473,000	473,000	300,000	0.00%
Transfer from Weeki Wachee	20,000	20,000	20,000	20,000	0	20,000	0.00%

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Transfer from Pro Sports Facility	2,000,004	2,000,004	2,000,004	2,000,004	1,999,738	2,000,004	0.00%
Transfer from Downtown Redev. District	1,704,248	4,063,065	4,063,338	4,063,338	3,985,367	3,911,148	(3.75%)
Transfer from Community Dev. Block Grant	633,490	710,673	305,724	305,724	303,030	303,598	(0.70%)
Transfer from Stadium Debt Service	106,457	139,797	55,000	55,000	112,985	8,995,565	16255.57%
Transfer from Housing Capital Improv.	0	0	0	100,000	100,000	0	0.00%
Transfer from General Capital Improv.	240,898	114,996	0	334,797	334,797	0	0.00%
Transfer from Weeki Wachee Cap. Improv.	0	0	0	111,110	111,110	0	0.00%
Transfer from Water Resources	18,317,327	20,683,274	23,083,336	23,083,336	21,534,012	23,607,561	2.27%
Transfer from Water Cost Stabilization	1,158,086	1,217,456	0	0	0	0	0.00%
Transfer from Stormwater Utility Operating	1,054,212	1,055,812	1,056,970	1,056,970	1,057,193	1,055,930	(0.10%)
Transfer from Sanitation Operating	455,076	455,076	380,076	380,076	380,076	390,843	2.83%
Transfer from Airport Operating	0	70,210	220,400	220,400	220,392	220,620	0.10%
Transfer from Marina Operating	310,000	309,996	310,000	310,000	309,996	310,000	0.00%
Transfer from Technology Services	99,996	0	0	0	0	0	0.00%
Transfer from Deferred Comp. - ICMA	0	0	0	0	0	48,000	0.00%
Transfer from Water Resource Capital Proj.	12,069,000	0	0	0	0	0	0.00%
General Fund	(160,877,358)	(168,656,230)	(166,547,083)	(167,874,553)	(171,445,887)	(176,752,472)	6.13%
Utility Tax Revenue	(83)	0	0	0	0	0	0.00%
Water Resources	(1,324,846)	(1,433,656)	0	0	4,024,262	0	0.00%
Preservation Reserve	(10,185)	(11,971)	(13,000)	(13,000)	(12,533)	(12,000)	(7.69%)
Billing & Collections	(901,791)	(634,037)	(109,016)	(75,918)	(1,165,840)	1,003,356	(1020.38%)
Supply Management	(121,129)	(175,090)	(94,308)	14,391	(64,857)	(43,575)	(53.80%)
Parking Revenue	1,082,897	1,140,357	107,946	107,946	34,964	107,146	(0.74%)
Technology Services	(877,692)	(157,070)	445,734	1,351,963	696,011	(38,711)	(108.68%)
Federal Operating Grant	0	(45)	0	0	0	0	0.00%
Stadium Debt Service	(415,409)	73,309	229,250	287,350	169,521	16,923,940	7282.31%
Pro Sports Facility	(8)	(40)	0	0	(777)	0	0.00%
Community Development Block Grant	(5,193)	(10,517)	0	0	(9,096)	0	0.00%
Bayboro Harbor Tax Increment District	(34,346)	(34,583)	(48,228)	(333,025)	(333,051)	(81,881)	69.78%
Downtown Redevelopment District	(3,424,288)	(4,315,822)	(5,587,494)	(376,976)	(458,605)	(6,928,923)	24.01%
South St. Petersburg Redevelopment District	0	0	0	0	0	(487,369)	0.00%
Intown West Tax Increment District	(505,658)	(695,149)	(761,793)	(611,793)	(961,754)	(850,915)	11.70%
Community Redevelopment District	(1,008)	0	0	0	0	0	0.00%
Health Facilities Authority	(3,796)	(4,115)	(1,000)	(1,000)	(5,826)	(1,000)	0.00%
General Liabilities Claims	(1,430,777)	(1,431,785)	(73,203)	(73,203)	(651,738)	(56,276)	(23.12%)
Weeki Wachee	443,239	1,330,787	(36,000)	77,890	(137,588)	22,000	(161.11%)
Marina Operating	0	0	0	0	(1,337)	0	0.00%
Workers' Compensation	95,016	10,243,017	29,132	29,132	(3,625,794)	(107,900)	(470.38%)
Stormwater Utility Operating	(59,722)	(58,296)	0	0	(181,862)	0	0.00%
Equipment Replacement	(262,518)	157,895	0	0	19,399	0	0.00%
Sanitation Equipment Replacement	0	1,088	0	0	0	0	0.00%
Municipal Office Buildings	357,530	669,218	334,859	334,859	253,088	328,669	(1.85%)
Pension - Police	308,883	91,698	0	0	94,099	0	0.00%
Assessments Revenue	(114,923)	(70,248)	(20,804)	(20,804)	20,503	(54,696)	162.91%
Community Housing Donation	(55,105)	(1,419)	0	0	(322)	0	0.00%
Technology & Infrastructure Fund	825,461	934,419	2,509,625	4,007,427	985,598	(27,931)	(101.11%)
Fleet Management	(42,034)	(52,934)	0	0	(49,753)	0	0.00%
Deferred Compensation - ICMA	(202,566)	(154,866)	(148,986)	(153,569)	(111,603)	(152,000)	2.02%
Pension - ERS	1,235,819	1,294,693	0	0	1,677,190	0	0.00%
Health Insurance	(211,721)	2,208,155	(584,188)	398,913	181,529	(166,435)	(71.51%)
Water Cost Stabilization	(1,412,220)	0	59,810	413,410	558,118	(8,970,565)	(15098.44%)
Building Permit Special Revenue	(39,066)	(46,245)	0	0	(66,863)	0	0.00%
Life Insurance	63,854	225,117	(56,715)	142,101	4,901	(63,866)	12.61%
Sanitation Operating	(44,711)	0	0	0	0	0	0.00%
Commercial Insurance	(289,681)	(170,037)	67,847	67,847	(652,205)	(20,507)	(130.23%)
School Crossing Guard	271,559	348,341	299,000	472,000	469,454	297,000	(0.67%)
Sunken Gardens	(954)	(850)	0	0	(2,229)	0	0.00%
Local Housing Assistance	(150,864)	(148,779)	0	0	(144,984)	0	0.00%
Police Grant Fund	0	(479)	0	0	(349)	(1,000)	0.00%
Arts & Cultural Programs	49,485	0	0	0	0	0	0.00%
Tropicana Field	(151,000)	0	0	0	(114)	0	0.00%
Water Resources Debt	(4,038,537)	(3,464,293)	0	900,000	(2,513,515)	(738,867)	0.00%
Gizella Kopsick Arboretum -Palms & Cycads Restricted	(4,379)	(4,210)	0	0	(6,124)	0	0.00%
Economic Stability	(170,789)	(287,393)	(1,290,000)	(1,290,000)	(1,336,031)	(848,000)	(34.26%)
Stormwater Debt Service	1,160	(4,800)	(1,290)	(1,290)	(4,640)	0	(100.00%)
Neighborhood Stabilization Program	1,493	0	0	0	0	0	0.00%
Jamestown Complex	0	(22,981)	0	0	0	0	0.00%
Emergency Medical Services	80	0	0	0	0	0	0.00%
Coliseum Operating	(28,000)	0	0	0	0	0	0.00%
Sports Facility Sales Tax Debt	(16,013)	1,451,651	(143,247)	(141,947)	(143,247)	(1,495,000)	943.65%
Port Operating	(70,000)	0	0	0	0	0	0.00%
American Recovery & Reinvestment Act	0	23	0	0	0	0	0.00%
JP Morgan Chase Revenue Notes	246,996	0	0	0	0	0	0.00%

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Sanitation Debt Service	0	0	0	42,282	40,338	0	0.00%
Pension - Fire	640,601	79,320	0	(21,250)	104,184	0	0.00%
<b>Total Revenue</b>	<b>202,674,906</b>	<b>182,660,446</b>	<b>167,216,109</b>	<b>222,694,185</b>	<b>212,720,537</b>	<b>176,571,228</b>	<b>5.59%</b>

Position Summary By Department	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Billing & Collections Department	91.00	92.00	92.00	92.00	0.00%
Budget & Management Department	7.50	7.50	7.50	7.50	0.00%
City Clerk	15.00	15.00	15.00	16.00	6.67%
City Council	11.50	12.00	12.00	12.00	0.00%
Finance Department	17.00	19.00	19.00	19.00	0.00%
Human Resources Department	42.15	41.15	41.15	42.15	2.43%
Legal Department	19.45	19.45	19.45	20.45	5.14%
Marketing & Communications Department	18.00	16.00	18.00	18.50	2.78%
Mayor's Office	9.50	14.00	14.00	18.00	28.57%
Office of the City Auditor	5.50	5.50	5.50	5.50	0.00%
Procurement & Supply Management	18.00	18.00	18.00	19.00	5.56%
Technology Services Department	66.00	65.00	65.00	63.00	(3.08%)
<b>Total Full-Time FTE</b>	<b>320.60</b>	<b>324.60</b>	<b>326.60</b>	<b>333.10</b>	<b>1.99%</b>
Billing & Collections Department	0.50	0.00	0.00	0.00	0.00%
City Clerk	1.00	1.00	1.00	0.50	(50.00%)
Finance Department	1.00	2.90	3.40	2.20	(35.29%)
Human Resources Department	0.50	0.50	0.50	0.50	0.00%
Legal Department	0.75	0.00	0.00	0.00	0.00%
Marketing & Communications Department	0.50	0.50	0.50	1.70	240.00%
Mayor's Office	0.00	0.00	0.00	0.50	0.00%
Procurement & Supply Management	0.50	0.50	0.50	0.50	0.00%
Technology Services Department	3.00	1.50	1.72	2.50	44.93%
<b>Total Part-Time FTE</b>	<b>7.75</b>	<b>6.90</b>	<b>7.62</b>	<b>8.40</b>	<b>10.16%</b>
<b>Total FTE</b>	<b>328.35</b>	<b>331.50</b>	<b>334.22</b>	<b>341.50</b>	<b>2.18%</b>

## Billing & Collections Department

### Department Mission Statement

The mission of the Billing & Collections Department is to accurately bill for the city's utility and other services, to maximize the city revenue collections, to use technology to collect and track revenues efficiently and provide every customer with an accurate, consistent response to every request in a prompt and timely manner, at all times serving with courtesy, honesty, and fairness.

### Services Provided

The Billing & Collections Department provides the following services: Utility Accounts (UA) Division:

Utility Accounts Administration, Meter Reading, Customer Contact, Customer Service, Adjustments, Utility Cashiers, Field Operations

- Bills and collects \$156 million annually to support the city's utilities (Water/Wastewater, Sanitation & Stormwater).
- Reads meters & bills 92,000+ accounts monthly; processes 90,000+ payments; receives 21,000+ customer calls; issues 22,500 late notices; locks off 1,500 non-payment accounts and provides 2,000 payment plans monthly.

City Collections (CC) Division:

Collections Administration, Special Assessments, Central Cashiers

- Collects \$10 million annually in accounts receivables for services provided to the public on a city-wide basis.
- Bills and collects \$500,000 annually for lien search requests.
- Bills and collects \$1 million annually for special assessment and utility liens.
- Provides for cash collection and/or reconciliation of all point of sale systems city-wide.

Business Tax & False Alarms

- Bills and collects \$2.75 million annually for business tax receipts.
- Bills and collects \$120,000 annually for public vehicle registrations.
- Bills and collects \$350,000 annually for false alarms fines.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	5,320,230	5,534,356	5,674,366	5,674,482	5,236,720	5,455,808	(3.85%)
Services and Commodities	2,801,449	2,940,442	2,972,198	3,005,000	2,965,628	2,813,778	(5.33%)
Capital	0	79	0	79	0	0	0.00%
Grants and Aid	0	3,642	0	0	10,455	0	0.00%
<b>Total Budget</b>	<b>8,121,679</b>	<b>8,478,520</b>	<b>8,646,564</b>	<b>8,679,562</b>	<b>8,212,803</b>	<b>8,269,586</b>	<b>(4.36%)</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Billing & Collections Finance	0	0	0	0	128	0	0.00%
<b>Billing &amp; Collections</b>							
Billing Program	2,060,023	2,190,931	2,160,847	2,159,740	1,719,853	1,954,930	(9.53%)
Business Tax & False Alarm Program	624,298	619,377	613,175	614,693	636,820	602,325	(1.77%)
City Invoices/Liens/Special Assess. Prog	1,982,152	2,074,260	2,059,253	2,074,845	2,124,929	2,027,962	(1.52%)
Customer Service Program	2,003,167	2,020,427	2,209,414	2,226,214	2,160,863	2,017,562	(8.68%)
Metering Reading/Field Operations Prog	1,452,039	1,573,525	1,603,875	1,604,070	1,570,210	1,666,807	3.92%
<b>Totals for Billing &amp; Collections</b>	<b>8,121,679</b>	<b>8,478,520</b>	<b>8,646,564</b>	<b>8,679,562</b>	<b>8,212,675</b>	<b>8,269,586</b>	<b>(4.36%)</b>
<b>Total Budget</b>	<b>8,121,679</b>	<b>8,478,520</b>	<b>8,646,564</b>	<b>8,679,562</b>	<b>8,212,803</b>	<b>8,269,586</b>	<b>(4.36%)</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Other License and Permits	0	0	0	0	22,797	0	0.00%
General Government	379,353	454,325	380,000	379,900	520,163	380,000	0.00%
Other Charges for Services	392,447	455,376	325,000	325,000	437,670	321,750	(1.00%)
Violation of Local Ordinances	1,164,853	1,160,708	1,145,000	1,145,000	1,048,766	1,070,000	(6.55%)
Interest Earnings	144,793	188,748	197,000	197,000	222,304	209,000	6.09%
Sale of Fixed Assets	0	0	0	0	797	0	0.00%
Contributions and Donations	0	20,000	0	0	0	0	0.00%
Misc Revenue	57,112	110,721	(129,000)	(129,000)	109,599	(125,000)	(3.10%)
Other Charges	6,933,451	6,882,601	6,837,580	6,837,580	7,163,101	5,410,480	(20.87%)
Billing & Collections	(817,513)	(645,181)	(109,016)	(75,918)	(1,167,538)	1,003,356	(1020.38%)
Parking Revenue	16	0	0	0	0	0	0.00%
General Fund	471	0	0	0	128	0	0.00%
Local Housing Assistance	(133,303)	(148,779)	0	0	(144,984)	0	0.00%
<b>Total Revenue</b>	<b>8,121,679</b>	<b>8,478,520</b>	<b>8,646,564</b>	<b>8,679,562</b>	<b>8,212,803</b>	<b>8,269,586</b>	<b>(4.36%)</b>

<b>Position Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Billing Program	26.00	30.00	27.00	25.00	(7.41%)
Business Tax & False Alarm Program	9.00	9.00	8.00	8.00	0.00%
City Invoices/Liens/Special Assessments Program	12.00	10.00	11.00	12.00	9.09%
Customer Service Program	22.00	22.00	24.00	22.00	(8.33%)
Metering Reading/Field Operations Program	22.00	21.00	22.00	25.00	13.64%
<b>Total Full-Time FTE</b>	<b>91.00</b>	<b>92.00</b>	<b>92.00</b>	<b>92.00</b>	<b>0.00%</b>
Billing Program	0.50	0.00	0.00	0.00	0.00%
<b>Total Part-Time FTE</b>	<b>0.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total FTE</b>	<b>91.50</b>	<b>92.00</b>	<b>92.00</b>	<b>92.00</b>	<b>0.00%</b>

**Notes**

- In FY16, the Billing and Collections Department's budget decreased 4.36% as compared to the FY15 Adopted Budget due to reductions in several line items including pension (\$209,954), rent (\$33,493), general & administrative charges (\$142,212), and partially offsetting increases in several miscellaneous line items (\$8,681).

- Charges to departments have been reduced by \$1,427,100 in the Adopted FY16 Budget as compared to the Adopted FY15 Budget in an effort to better align their fund balance with their fund balance target.

<b>Objective and Performance Measure</b>	<b>Unit of Measure</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Target</b>	<b>FY2015 Estimate</b>	<b>FY 2016 Adopted</b>
<b>Improving City Operations</b>						
An objective of the Billing and Collections Department is to minimize customer wait time and uncollectable write off.						
This objective fulfills the city value of Accountable Servant Leadership.						
<ul style="list-style-type: none"> <li>Calculation methodology changed for prior years</li> </ul>						
* Average Answer Speed - Average time a customer waits prior to their call being serviced by a Customer Service Representative.	Seconds	114	100	120	110	120
* Number of Utility Customer Calls	#	260,463	255,133	250,000	255,000	255,000
* Abandoned Calls Percentage - Customer disconnects the call prior to their call being served by a Customer Service Representative.	%	7.46	6.64	10.0	7.0	10.0
Uncollectable Write off Percentage for Utilities	%	0.36	0.33	0.50	0.35	0.50

**Promoting Economic Opportunity**

An objective of the Billing and Collections Department is to coordinate and collect all revenue for the city.

This objective fulfills the city value of Accountable Servant Leadership.

Number of Special Assessment & Utility Liens Recorded	#	2,804	2,776	2,800	2,775	2,800
Number of Special Assessment & Utility Liens Released	#	2,793	2,576	2,700	2,600	2,700
Number of Utility Payments Collected by Utility Cashiers	#	144,068	139,084	130,000	140,000	135,000
Total Utility Payments Collected	#	1,042,726	1,044,531	1,030,000	1,040,000	1,040,000
Number of Business Tax Notices Written	#	1,330	1,457	1,300	1,400	1,300
Number of Business Tax Certificates Issued	#	15,520	16,077	15,000	15,500	15,500
Number of Public Vehicle Certificates Issued	#	476	667	500	575	575
Number of Non-Utility Payments Collected by Central Cashiers	#	161,976	166,989	155,000	160,000	160,000

## Budget & Management Department

### Department Mission Statement

The mission of the Budget and Management Department is to facilitate the responsible planning and use of city resources which support community services and to provide on-going management and oversight of the use of city resources.

### Services Provided

The Budget and Management Department provides the following services:

- City-wide operating budget preparation.
- City-wide Capital Improvement Program (CIP) budget preparation.
- Budget monitoring.
- Departmental budget support.
- Position control.
- Budget analysis and planning.
- Grant Administration.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	589,644	714,772	734,388	858,700	728,330	758,195	3.24%
Services and Commodities	156,036	149,549	215,817	230,749	176,160	213,218	(1.20%)
Grants and Aid	63,069	0	0	0	0	0	0.00%
Transfers Out	3,891,520	2,805,500	3,932,000	4,407,000	4,077,500	3,050,087	(22.43%)
Contingencies	0	0	3,392,616	684,258	0	369,000	(89.12%)
Total Budget	4,700,268	3,669,821	8,274,821	6,180,707	4,981,990	4,390,500	(46.94%)
Appropriations By Fund/Program	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
General Operating Fund							
Budget & Management Support Program	408,323	446,698	484,386	493,534	460,531	483,564	(0.17%)
Budget Administration Program	323,352	403,619	451,819	471,481	429,967	473,849	4.88%
Subsidies & Contingency Program	3,954,589	2,805,500	7,324,616	5,091,258	4,077,500	3,419,087	(53.32%)
Totals for General Operating Fund	4,686,264	3,655,817	8,260,821	6,056,273	4,967,998	4,376,500	(47.02%)
Federal Operating Grant							
Budget Management Administration	0	0	0	110,434	0	0	0.00%
Technology & Infrastructure Fund							
Budget & Management Support Program	14,004	14,004	14,000	14,000	13,992	14,000	0.00%
Total Budget	4,700,268	3,669,821	8,274,821	6,180,707	4,981,990	4,390,500	(46.94%)
Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Federal Grants	0	0	0	110,434	0	0	0.00%
Interest Earnings	2,371	2,588	0	0	115,736	0	0.00%
General & Administration General Govt	447,492	447,492	430,709	430,709	430,704	307,992	(28.49%)
Transfer from Amer.Recovery & Reinv. Act	0	23	0	0	0	0	0.00%
General Fund	4,238,772	3,208,325	7,830,112	5,625,564	4,537,294	4,068,508	(48.04%)
Federal Operating Grant	0	(23)	0	0	0	0	0.00%
Technology & Infrastructure Fund	11,633	11,416	14,000	14,000	(101,744)	14,000	0.00%
Total Revenue	4,700,268	3,669,821	8,274,821	6,180,707	4,981,990	4,390,500	(46.94%)
Position Summary			FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Budget & Management Support Program			5.00	5.00	6.00	5.00	(16.67%)
Budget Administration Program			2.50	2.50	1.50	2.50	66.67%
Total Full-Time FTE			7.50	7.50	7.50	7.50	0.00%
Total FTE			7.50	7.50	7.50	7.50	0.00%

**Notes**

- The Budget & Management Department's General Fund budget decreased by 47.02% in FY16 as compared to the FY15 Adopted Budget primarily due to a decrease in contingency of \$3,023,616. The contingency line item has been decreased in the FY16 budget because salary increases have been built into departmental budgets; whereas in the FY15 budget, funding for raises was housed in contingency at the adoption of the budget.

- Reductions include \$500,000 in a reduced transfer to the Economic Stability Fund, a savings of \$380,000 in the Pier subsidy, and \$9,000 in consulting. In FY15, a cost allocation plan was completed so the funding that provided for that study was removed from the FY16 budget. These decreases were partially offset by increases in salary & benefits and internal service charges totaling \$28,295.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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**Budget Effectiveness**

The objective of Budget & Management Department is to develop a balanced annual budget and have established processes in place to effectively monitor and control the budget so that both revenues and expenditures are within +/- 2% at fiscal year end.

This objective fulfills the city value of Accountable Service Leadership.

Actual vs. Adopted Routine General Fund Expenditures	%	-1	-1.7	+/-2	1.59	+/-2
Actual vs. Adopted Routine General Fund Revenues	%	-0.01	-0.01	+/-2	0.94	+/-2

**Capital Improvement Expenditures**

The objective of the Budget & Management department is to ensure that the annual Capital Improvement Budget is allocated to maximize the investments in the city's infrastructure, and comply with internal policies and targets set for Penny Round 3 investment. The expenditures for expenses in each of the Penny funds have to be within specified ranges.

This objective fulfills the city values of Accountable Servant Leadership and Empowerment.

Percent of Penny Expenditures Meet the Targeted Ranges for each category	% Range	% Range	% Range	% Range	% Range	% Range
Public Safety	15.6-20.44%	25.02	27.51	25.66	24.75	25.66
Neighborhood Citywide Infrastructure	44.96-53.3%	45.99	46.03	46.06	40.92	46.06
Recreation & Cultural	20-34.66%	26.12	24.35	25.90	22.63	25.90
City Facilities	3.00-8.00%	2.87	2.10	2.38	3.38	2.30

**Capital Improvement Projects**

The objective of the Budget & Management Department is to work with departments to close capital improvement projects.

This objective fulfills the city values of Responsiveness, and Accountable Servant Leadership.

Number of Projects Completed/Closed	#	157	174	150	167	150
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**Grant Opportunities**

The objective of the Budget & Management Department is to evaluate grant opportunities and disseminate to subject matter experts in department and external organizations to respond to grant opportunities. Develop external organizations and partnerships to seek grant opportunities. Build our internal resource for grant searching, grant writing, grant management and capacity building.

This objective fulfills the city values of Accountable Servant Leadership, and Empowerment.

Amount from Grants Secured	\$	11,954,000	17,080,000	15,500,000	13,297,421	15,500,000
Number of Grants Applied for (new measure during FY14, no historical data available)	#	0	40	40	56	40
Number of Grants Secured	#	41	42	33	25	33



Internal & External Capacity Building

The objective of the Budget & Management Department is to conduct internal and external capacity building.

This objective fulfills the city values of Empowerment, Transparent Access, and Inclusiveness.

- New Measure during FY14, no historical data available at this time.

Amount from secured grants	\$	0	4,870,000	3,000,000	3,250,000	3,000,000
Number of external partnership grant applications	#	0	9	10	9	10
Number of grants secured	#	0	1	3	1	3

Transparency

The objective of the Budget & Management Department is to ensure transparent and diverse public input during the budget process.

This objective fulfills the city values of Empowerment, Transparent Access, Diversity, and Inclusiveness.

New measure for FY15, no data for FY12 through FY14.

Number of Participants at Budget Summit/Listening Tours	Summit #1	0	0	75	75	75
Number of Participants at Budget Summit/Listening Tours	Summit #2	0	0	80	80	80
Number of Participants at Budget Summit/Listening Tours	Summit #3	0	0	85	85	85



## City Clerk

### Department Mission Statement

The mission of the City Clerk's Office is to preserve the city's history through maintenance of its legal documents and proceedings of City Council, conduct city elections, and safeguard city staff, officials, residents, and property in the downtown city office facilities.

### Services Provided

The City Clerk's Office provides the following services:

- Recording/transcribing of Council, committee and workshop minutes; coordinating and responding to public records requests, conducting research for officials, administration and the public and processing City Code Supplements as needed, etc.
- Preparing candidate packets, contracting with the Supervisor of Elections regarding: polling locations, training of poll workers, rental of voting equipment and transporting same to polling locations, printing/mailling ballots, etc., placing required notices per state law and City Charter, assisting candidates with information requests and campaign reports, responding to queries from the public, uploading campaign reports to the website, scheduling Candidate and Newly Elected Officials Orientation, etc.
- Administering with assistance of departmental records coordinators, a records management program for the maintenance, retention, preservation and disposition of records per the Florida Department of State Division of Library & Archives of Florida, provides timely archival retrieval of records, etc.
- Providing for the efficient and timely sorting, delivery and pickup of mail for city facilities.
- Providing building security for City Hall and the Municipal Services Center.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	980,660	1,089,098	1,000,645	1,012,509	924,279	1,017,195	1.65%
Services and Commodities	584,648	494,798	521,051	806,331	320,850	547,687	5.11%
Capital	0	0	25,000	25,000	0	0	(100.00%)
<b>Total Budget</b>	<b>1,565,308</b>	<b>1,583,896</b>	<b>1,546,696</b>	<b>1,843,840</b>	<b>1,245,129</b>	<b>1,564,882</b>	<b>1.18%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Building Security Program	0	0	0	0	142	0	0.00%
City Clerk Administration Program	620,774	551,698	533,000	821,656	303,760	558,522	4.79%
City Clerk Program	221,667	259,944	242,231	245,340	254,606	253,383	4.60%
Local Administrative Hearing Program	6,061	52,770	25,756	26,720	2,366	0	(100.00%)
Mail Room Program	110,453	114,166	126,856	128,036	113,986	121,418	(4.29%)
Records Retention Program	256,603	264,442	283,994	287,229	278,906	302,890	6.65%
<b>Totals for General Operating Fund</b>	<b>1,215,558</b>	<b>1,243,020</b>	<b>1,211,837</b>	<b>1,508,981</b>	<b>953,766</b>	<b>1,236,213</b>	<b>2.01%</b>
<b>Municipal Office Buildings</b>							
Building Security Program	349,750	340,875	334,859	334,859	291,363	328,669	(1.85%)
<b>Total Budget</b>	<b>1,565,308</b>	<b>1,583,896</b>	<b>1,546,696</b>	<b>1,843,840</b>	<b>1,245,129</b>	<b>1,564,882</b>	<b>1.18%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
General Government	14,939	4,171	5,800	5,800	6,591	5,800	0.00%
Other Charges for Services	(7,335)	1,482	0	0	(2,532)	0	0.00%
Violation of Local Ordinances	200	500	0	0	750	0	0.00%
Misc Revenue	3,885	628	0	0	1,377	0	0.00%
General & Administration General Govt	459,468	459,468	459,468	459,468	459,468	328,560	(28.49%)
Other Charges	4	(3)	0	0	2	0	0.00%
General Fund	744,397	776,774	746,569	1,043,713	488,110	901,853	20.80%
Municipal Office Buildings	349,750	340,875	334,859	334,859	291,363	328,669	(1.85%)
<b>Total Revenue</b>	<b>1,565,308</b>	<b>1,583,896</b>	<b>1,546,696</b>	<b>1,843,840</b>	<b>1,245,129</b>	<b>1,564,882</b>	<b>1.18%</b>

<b>Position Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Building Security Program	6.00	6.00	6.00	6.00	0.00%
City Clerk Administration Program	2.00	2.00	2.00	3.00	50.00%
City Clerk Program	2.00	2.00	2.00	2.00	0.00%
Mail Room Program	2.00	2.00	2.00	2.00	0.00%
Records Retention Program	3.00	3.00	3.00	3.00	0.00%
<b>Total Full-Time FTE</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>16.00</b>	<b>6.67%</b>
City Clerk Administration Program	0.50	0.50	0.50	0.00	(100.00%)
Records Retention Program	0.50	0.50	0.50	0.50	0.00%
<b>Total Part-Time FTE</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.50</b>	<b>(50.00%)</b>
<b>Total FTE</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.50</b>	<b>3.12%</b>

**Notes**

- In FY16, the City Clerk's General Fund budget increased 2.01% as compared to the FY15 Adopted Budget.
- Enhancements include \$17,000 in small equipment expense for one-time purchases of the VR system for Candidate Financial Reporting and a new scanner to bring the department up to date with digital records storage in FY16, and increases in other miscellaneous line items \$1,511.
- Salaries, benefits and internal service charges increased \$20,377 as compared to the FY15 Adopted Budget.
- Reductions in the Clerk's department include the sun setting of the Red Light Camera Program during FY15, resulting in a reduction in the FY16 budget in the amount of \$25,756 and the elimination of \$25,000 in a one-time capital expense incurred in FY15.
- During FY15, a part-time office systems specialist was upgraded to a full-time position for an annual expense of \$36,244.

<b>Objective and Performance Measure</b>	<b>Unit of Measure</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Target</b>	<b>FY2015 Estimate</b>	<b>FY 2016 Adopted</b>
<b>City Council Support</b>						
The objective is to support City Council by recording meetings and transcribing minutes.						
This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, and Inclusiveness.						
# of Sets of Minutes	#	215	159	210	200	200

**Filming**

The objective is to film standard sized documents, timely issue of archival records and disposition of obsolete records by State law.

This objective fulfills the city values of Transparent Access and Accountable Servant Leadership.

Disposition of obsolete records by state law	Cubic Ft.	1437	1425	1500	1500	1500
Film standard sized documents	Pages	800,000	513,839	600,000	600,000	600,000
Timely issue of archival records	Days	5	5	5	5	5

**Placing Required Notices**

The objective is to place required notices.

This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, Inclusiveness, and Responsiveness.

Timely Notice	#	65	98	65	60	60
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Public Records Request

The objective is to coordinate and respond to public records requests.

This objective fulfills the city values of Transparent Access, Inclusiveness, and Accountable Servant Leadership.

# of Requests	#	1,442	2,246	1,450	2,250	2,250
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Upload Campaign Reports to City Website

The objective is to upload campaign reports to the city's website.

This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

- Based on election years

Within 48 Working Hours	Hours	48*	0	48*	48*	0
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## City Council

### Department Mission Statement

The mission of the City Council is to govern the city of St. Petersburg by performing legislative functions in the interest of its citizens.

### Services Provided

The City Council Office provides the following service:

- Serves as the governing body of the city with all legislative powers of the city vested therein.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	721,194	783,600	758,270	771,618	764,112	783,926	3.38%
Services and Commodities	139,160	143,129	232,307	196,276	183,285	248,278	6.87%
<b>Total Budget</b>	<b>860,354</b>	<b>926,729</b>	<b>990,577</b>	<b>967,894</b>	<b>947,397</b>	<b>1,032,204</b>	<b>4.20%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
City Council Program	860,354	926,729	990,577	967,894	947,397	1,032,204	4.20%
<b>Total Budget</b>	<b>860,354</b>	<b>926,729</b>	<b>990,577</b>	<b>967,894</b>	<b>947,397</b>	<b>1,032,204</b>	<b>4.20%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Misc Revenue	0	20	0	0	0	0	0.00%
General & Administration General Govt	393,648	393,648	393,648	393,648	393,648	281,484	(28.49%)
General Fund	466,706	533,061	596,929	574,246	553,749	750,720	25.76%
<b>Total Revenue</b>	<b>860,354</b>	<b>926,729</b>	<b>990,577</b>	<b>967,894</b>	<b>947,397</b>	<b>1,032,204</b>	<b>4.20%</b>
<b>Position Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>		
City Council Program	11.50	12.00	12.00	12.00	0.00%		
<b>Total Full-Time FTE</b>	<b>11.50</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>0.00%</b>		
<b>Total FTE</b>	<b>11.50</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>0.00%</b>		

### Notes

- In FY16, City Council's budget increased 4.20% over the FY15 Adopted Budget.
- Salaries and benefits expense increased \$25,656 and internal service charges increased \$1,571 in FY16.
- Enhancements include \$7,900 for training and conference travel, \$4,500 for food and ice expense, and \$2,000 for copy machine costs.

## Finance Department

### Department Mission Statement

The mission of the Finance Department is to maintain, at the highest level possible, the credibility of the financial information flowing from the Finance Department; to ensure that city employees, customers, vendors, contractors, and other firms follow the policies set forth by City Council and established procedures are all treated on an equal basis regarding the opportunities to provide services in the financial area and disbursements of funds; and to consistently review the methods used so as to have the most cost-effective means of accomplishing the mission of the Finance Department with a high level of performance by departmental staff.

### Services Provided

The Finance Department provides the following services:

- City and pension payroll preparation and reporting.
- Centralized city-wide accounts payable processing and payment and financial systems coordination.
- Financial reporting and external audit.
- Grants compliance and reporting.
- Debt management, administration, reporting, disclosures and bond rating.
- Investment of city-wide funds.

General Note:

- Annual amounts for the Finance Department fluctuate due to debt service payments and transfers of bond proceeds.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	1,275,599	1,513,625	1,583,462	1,610,655	1,503,075	1,633,495	3.16%
Services and Commodities	3,916,121	3,072,832	1,799,671	1,777,381	3,715,914	1,891,003	5.07%
Debt	78,531,111	56,446,653	41,136,007	87,279,589	85,595,852	40,442,143	(1.69%)
Transfers Out	31,297,467	18,109,108	14,800,616	21,318,351	21,818,760	23,982,048	62.03%
<b>Total Budget</b>	<b>115,020,298</b>	<b>79,142,218</b>	<b>59,319,756</b>	<b>111,985,976</b>	<b>112,633,601</b>	<b>67,948,689</b>	<b>14.55%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Debt, Reserves & CIP Transfers	7,898,679	6,725,751	6,946,464	7,293,982	7,342,361	7,263,332	4.56%
Disbursements, Cash & Debt Mgmt Prog	2,084,252	2,191,151	2,443,499	2,465,973	2,477,397	2,450,010	0.27%
General Accounting & Reporting Program	707,906	688,912	766,438	774,700	604,053	743,184	(3.03%)
<b>Totals for General Operating Fund</b>	<b>10,690,837</b>	<b>9,605,814</b>	<b>10,156,401</b>	<b>10,534,654</b>	<b>10,423,811</b>	<b>10,456,526</b>	<b>2.96%</b>
<b>Economic Stability</b>							
Debt, Reserves & CIP Transfers	260,000	0	0	0	0	0	0.00%
<b>Health Facilities Authority</b>							
Debt, Reserves & CIP Transfers	175	0	14,000	14,000	0	14,000	0.00%
<b>American Recovery &amp; Reinvestment Act</b>							
Finance Transfers	0	23	0	0	0	0	0.00%
<b>Parking Revenue</b>							
Parking Revenue Program	1,046,004	1,100,008	0	0	0	0	0.00%
<b>School Crossing Guard</b>							
School Crossing Guards Program	272,013	349,917	300,000	473,000	473,000	300,000	0.00%
<b>Weeki Wachee</b>							
Weeki Wachee Program	633,987	1,889,325	138,000	363,000	294,958	298,000	115.94%
<b>Pro Sports Facility</b>							
Debt, Reserves & CIP Transfers	2,000,004	2,000,004	2,000,004	2,000,004	1,999,738	2,000,004	0.00%
<b>Downtown Redevelopment District</b>							
Debt, Reserves & CIP Transfers	4,667,414	4,513,069	4,263,338	9,473,856	9,395,877	4,111,147	(3.57%)
<b>Intown West Tax Increment District</b>							
Subsidies & Contingency Program	0	0	0	150,000	0	0	0.00%
<b>Assessments Revenue</b>							
Debt, Reserves & CIP Transfers	5,592	6,756	41,196	41,196	41,196	14,304	(65.28%)
<b>Police Grant Fund</b>							
Uniform Services Program	0	0	0	0	6	0	0.00%
<b>JP Morgan Chase Revenue Notes</b>							
Debt, Reserves & CIP Transfers	1,228,753	3,401,653	3,401,814	3,401,814	3,321,149	3,244,565	(4.62%)
<b>FFGFC Loan</b>							

Appropriations By Fund/Program	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Debt, Reserves & CIP Transfers <b>Banc of America Notes Debt Service Fund</b>	2,697,194	2,691,969	2,699,075	2,699,075	2,695,722	2,699,250	0.01%
Debt, Reserves & CIP Transfers <b>BB&amp;T Notes</b>	195,147	193,762	192,134	192,134	192,134	195,259	1.63%
Subsidies & Contingency Program <b>Stadium Debt Service</b>	769,520	774,998	775,114	775,114	775,114	774,922	(0.02%)
Debt, Reserves & CIP Transfers <b>Sports Facility Sales Tax Debt</b>	8,473,865	8,495,940	8,406,550	8,464,650	8,464,585	16,924,490	101.33%
Debt, Reserves & CIP Transfers <b>Water Resources</b>	1,911,078	19,458,840	286,495	287,795	287,779	429,742	50.00%
Administrative Support Services <b>Water Resources Debt</b>	12,386,330	14,347	0	0	3,914,790	0	0.00%
Debt, Reserves & CIP Transfers <b>Water Cost Stabilization</b>	62,306,638	20,518,277	24,374,145	70,474,145	65,334,136	24,113,550	(1.07%)
Water Cost Stabilization Program <b>Stormwater Utility Operating</b>	1,158,086	1,217,456	1,215,810	1,569,410	2,125,263	1,317,000	8.32%
Stormwater Util. Coll. & Marine Infr. Prog <b>Stormwater Debt Service</b>	132	136	0	0	(171,405)	0	0.00%
Debt, Reserves & CIP Transfers <b>Sanitation Debt Service</b>	1,055,372	1,051,012	1,055,680	1,055,680	1,052,553	1,055,930	0.02%
Finance Transfers <b>Marina Operating</b>	0	0	0	42,282	40,338	0	0.00%
Subsidies & Contingency Program <b>Municipal Office Buildings</b>	0	0	0	0	(1,337)	0	0.00%
Subsidies & Contingency Program <b>Technology &amp; Infrastructure Fund</b>	0	300,000	0	0	0	0	0.00%
Subsidies & Contingency Program <b>Supply Management</b>	1,020,000	0	0	0	0	0	0.00%
Supply Management Program <b>General Liabilities Claims</b>	(2,250)	(6,560)	0	0	(1,589)	0	0.00%
Finance Administration <b>Pension - ERS</b>	0	0	0	0	24,860	0	0.00%
Debt/Transfers <b>Pension - Police</b>	1,235,819	1,313,592	0	0	1,669,782	0	0.00%
Debt/Transfers <b>Pension - Fire</b>	308,883	105,415	0	0	113,295	0	0.00%
Debt/Transfers <b>Deferred Compensation - ICMA</b>	640,601	79,320	0	(21,250)	104,184	0	0.00%
Pension Support Program	59,102	67,148	0	(4,583)	63,662	0	0.00%
<b>Total Budget</b>	<b>115,020,298</b>	<b>79,142,218</b>	<b>59,319,756</b>	<b>111,985,976</b>	<b>112,633,601</b>	<b>67,948,689</b>	<b>14.55%</b>
Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Taxes Property Current	78,779,223	81,910,562	88,261,680	88,261,680	88,387,819	95,574,690	8.29%
Taxes Property Penalties & Interest	0	0	0	0	3,492	0	0.00%
Taxes Property Delinquent	242,770	314,685	250,000	250,000	256,981	250,000	0.00%
Taxes Franchise Electricity	18,126,537	19,422,567	18,400,000	18,400,000	19,499,393	19,500,000	5.98%
Taxes Franchise Natural Gas	709,615	734,167	775,000	775,000	731,404	725,000	(6.45%)
Taxes Utility Fuel Oil	661	753	1,000	1,000	829	1,000	0.00%
Taxes Utility Water	4,073,773	4,117,314	4,150,000	4,150,000	4,352,296	4,200,000	1.20%
Taxes Utility Natural Gas	492,533	579,280	520,000	520,000	618,271	600,000	15.38%
Taxes Utility Electricity	21,044,031	22,425,440	22,250,000	22,250,000	21,616,371	22,500,000	1.12%
Taxes Utility Penalties & Interest	0	1	0	0	0	0	0.00%
Taxes Utility Propane	144,348	186,646	180,000	180,000	137,998	180,000	0.00%
Communications Services Tax	11,493,182	11,005,464	10,700,000	10,700,000	10,330,204	10,000,000	(6.54%)
Business Taxes	2,446,831	2,393,845	2,410,000	2,410,000	2,465,739	2,410,000	0.00%
Contractors Permits	3,560	3,810	0	0	3,720	0	0.00%
Other License and Permits	0	0	293,640	293,640	0	293,640	0.00%

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Shared State Revenue Sharing	7,861,359	8,210,074	8,136,113	8,136,113	8,663,169	8,353,988	2.68%
Shared State Mobile Home	101,006	105,779	100,000	100,000	108,889	105,000	5.00%
Shared State Alcoholic Beverage	173,303	178,359	180,000	180,000	172,741	180,000	0.00%
Shared State Sales Tax - Half	15,408,015	16,553,518	16,800,004	16,800,004	16,949,529	17,800,004	5.95%
Tourist Development	5,932,587	6,853,977	6,300,000	6,300,000	7,782,800	0	(100.00%)
County - Tax Increment South St. Pete	0	0	0	0	0	201,596	0.00%
Local Option Fuel	3,215,565	3,382,161	3,285,000	3,285,000	3,367,077	3,750,000	14.16%
County - Tax Increment Intown West	104,042	296,622	326,580	326,580	515,412	361,461	10.68%
County - Tax Increment Intown	3,458,022	3,892,929	4,343,311	4,343,311	4,344,920	4,566,631	5.14%
County - Tax Increment Bayboro	13,520	13,624	19,498	19,498	19,361	32,215	65.22%
General Government	21,247	20,145	34,000	34,000	23,026	34,000	0.00%
Other Charges for Services	0	0	48,600	48,600	0	48,600	0.00%
Interest Earnings	1,766,296	2,852,378	2,103,000	2,103,000	2,865,853	2,519,550	19.81%
Rents and Royalties	129,975	133,514	23,000	23,000	139,334	23,000	0.00%
Special Assessment	85,503	57,871	50,000	50,000	0	50,000	0.00%
Sale of Fixed Assets	0	7	10,000	10,000	0	10,000	0.00%
Contributions and Donations	(12)	18,899	0	0	0	0	0.00%
Misc Revenue	6,109,317	276,074	102,478	102,478	391,205	102,478	0.00%
General & Administration General Govt	1,461,792	1,497,372	1,486,042	1,486,042	1,486,068	1,062,636	(28.49%)
Payment In Lieu of Taxes	14,905,949	16,112,642	16,087,488	16,087,488	16,148,381	16,437,984	2.18%
Debt Proceeds	46,720,457	18,407,977	0	45,200,000	45,134,571	0	0.00%
Federal Grants	1,135,183	1,098,891	1,186,809	1,186,809	1,094,584	1,176,856	(0.84%)
Department Charges	566,179	589,225	0	0	513,834	0	0.00%
Other Charges	(2,200)	0	0	0	159	0	0.00%
Transfer from General Fund	7,898,668	6,419,851	6,946,464	7,293,964	7,292,361	7,763,332	11.76%
Transfer from Am. Recovery & Reinv. Act	0	23	0	0	0	0	0.00%
Transfer from Parking Revenue	350,004	350,004	350,000	350,000	349,992	425,000	21.43%
Transfer from School Crossing Guard	272,013	349,917	300,000	473,000	473,000	300,000	0.00%
Transfer from Weeki Wachee	20,000	20,000	20,000	20,000	0	20,000	0.00%
Transfer from Pro Sports Facility	2,000,004	2,000,004	2,000,004	2,000,004	1,999,738	2,000,004	0.00%
Transfer from Downtown Redev. District	1,704,248	4,063,065	4,063,338	4,063,338	3,985,367	3,911,148	(3.75%)
Transfer from Comm. Dev. Block Grant	633,490	710,673	305,724	305,724	303,030	303,598	(0.70%)
Transfer from Stadium Debt Service	106,457	139,797	55,000	55,000	112,985	8,995,565	16255.57%
Transfer from Housing Capital Impr.	0	0	0	100,000	100,000	0	0.00%
Transfer from General Capital Improv.	240,898	114,996	0	334,797	334,797	0	0.00%
Transfer from Weeki Wachee Cap.Improv.	0	0	0	111,110	111,110	0	0.00%
Transfer from Water Resources	18,317,327	20,683,274	23,083,336	23,083,336	21,534,012	23,607,561	2.27%
Transfer from Water Cost Stabilization	1,158,086	1,217,456	0	0	0	0	0.00%
Transfer from Stormwater Utility Oper.	1,054,212	1,055,812	1,056,970	1,056,970	1,057,193	1,055,930	(0.10%)
Transfer from Sanitation Operating	455,076	455,076	380,076	380,076	380,076	390,843	2.83%
Transfer from Airport Operating	0	70,210	220,400	220,400	220,392	220,620	0.10%
Transfer from Marina Operating	310,000	309,996	310,000	310,000	309,996	310,000	0.00%
Transfer from Technology Services	99,996	0	0	0	0	0	0.00%
Transfer from Water Res. Capital Projects	12,069,000	0	0	0	0	0	0.00%
General Fund	(170,420,501)	(177,681,268)	(181,270,003)	(181,214,750)	(184,161,133)	(191,177,965)	5.47%
Utility Tax Revenue	(83)	0	0	0	0	0	0.00%
Water Resources	(1,324,846)	(1,434,294)	0	0	4,024,141	0	0.00%
Preservation Reserve	(10,185)	(11,971)	(13,000)	(13,000)	(12,533)	(12,000)	(7.69%)
Stadium Debt Service	(415,409)	73,309	229,250	287,350	169,521	16,923,940	7282.31%
Billing & Collections	(84,278)	11,144	0	0	1,698	0	0.00%
Pro Sports Facility	(8)	(40)	0	0	(777)	0	0.00%
Intown West Tax Increment District	(505,658)	(695,149)	(761,793)	(611,793)	(961,754)	(850,915)	11.70%
South St. Petersburg Redev. District	0	0	0	0	0	(487,369)	0.00%
Bayboro Harbor Tax Increment District	(34,346)	(34,583)	(48,228)	(333,025)	(333,051)	(81,881)	69.78%
Downtown Redevelopment District	(3,424,288)	(4,315,822)	(5,587,494)	(376,976)	(458,605)	(6,928,923)	24.01%
Community Redevelopment District	(1,008)	0	0	0	0	0	0.00%
Health Facilities Authority	(3,796)	(4,115)	(1,000)	(1,000)	(5,826)	(1,000)	0.00%
Weeki Wachee	443,239	1,330,787	(36,000)	77,890	(137,588)	22,000	(161.11%)
Marina Operating	0	0	0	0	(1,337)	0	0.00%
Fleet Management	(42,034)	(52,934)	0	0	(49,753)	0	0.00%
Sanitation Operating	(44,711)	0	0	0	0	0	0.00%
Parking Revenue	1,046,004	1,100,008	0	0	0	0	0.00%
Pension - Police	308,883	91,698	0	0	94,099	0	0.00%
Workers' Compensation	(52,682)	0	0	0	0	0	0.00%
Sunken Gardens	(954)	(850)	0	0	(2,229)	0	0.00%
Arts & Cultural Programs	(515)	0	0	0	0	0	0.00%
Pension - ERS	1,235,819	1,294,693	0	0	1,677,190	0	0.00%
Municipal Office Buildings	7,780	328,342	0	0	(38,275)	0	0.00%
Stormwater Utility Operating	(59,867)	(58,296)	0	0	(181,862)	0	0.00%
Community Housing Donation	(55,105)	(1,419)	0	0	(322)	0	0.00%
Equipment Replacement	(262,518)	157,895	0	0	19,399	0	0.00%
Water Resources Debt	(4,038,537)	(3,464,293)	0	900,000	(2,513,515)	(738,867)	0.00%
Deferred Compensation - ICMA	61,546	67,148	0	(4,583)	63,662	0	0.00%
Technology Services	(7,067)	0	0	0	0	0	0.00%

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Technology & Infrastructure Fund	1,020,000	0	0	(347,500)	(375,861)	0	0.00%
Gizella Kopsick Arboretum –Palms & Cycads Restricted	(4,379)	(4,210)	0	0	(6,124)	0	0.00%
Tropicana Field	(151,000)	0	0	0	(114)	0	0.00%
Economic Stability	(170,789)	(287,393)	(1,290,000)	(1,290,000)	(1,336,031)	(848,000)	(34.26%)
General Liabilities Claims	(219,414)	(529)	0	0	18,123	0	0.00%
Police Grant Fund	0	(479)	0	0	(349)	(1,000)	0.00%
Community Development Block Grant	(5,193)	(10,517)	0	0	(9,096)	0	0.00%
Local Housing Assistance	(17,561)	0	0	0	0	0	0.00%
Commercial Insurance	(25,939)	0	0	0	0	0	0.00%
Health Insurance	(52,682)	0	0	0	0	0	0.00%
Water Cost Stabilization	(1,412,220)	0	59,810	413,410	558,118	(8,970,565)	(15098.44%)
Building Permit Special Revenue	(39,066)	(46,245)	0	0	(66,863)	0	0.00%
School Crossing Guard	271,559	348,341	299,000	472,000	469,454	297,000	(0.67%)
Assessments Revenue	(114,923)	(70,248)	(20,804)	(20,804)	20,503	(54,696)	162.91%
Stormwater Debt Service	1,160	(4,800)	(1,290)	(1,290)	(4,640)	0	(100.00%)
Sports Facility Sales Tax Debt	(16,013)	1,451,651	(143,247)	(141,947)	(143,247)	(1,495,000)	943.65%
Coliseum Operating	(28,000)	0	0	0	0	0	0.00%
Jamestown Complex	0	(23,600)	0	0	0	0	0.00%
Port Operating	(70,000)	0	0	0	0	0	0.00%
Supply Management	(561,362)	(595,785)	0	0	(515,423)	0	0.00%
Federal Operating Grant	0	(23)	0	0	0	0	0.00%
JP Morgan Chase Revenue Notes	246,996	0	0	0	0	0	0.00%
Sanitation Debt Service	0	0	0	42,282	40,338	0	0.00%
Pension - Fire	640,601	79,320	0	(21,250)	104,184	0	0.00%
American Recovery & Reinvestment Act	0	23	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>115,020,298</b>	<b>79,142,218</b>	<b>59,319,756</b>	<b>111,985,976</b>	<b>112,633,601</b>	<b>67,948,689</b>	<b>14.55%</b>

Position Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Disbursements, Cash & Debt Management Program	12.00	13.00	14.00	14.00	0.00%
General Accounting & Reporting Program	5.00	6.00	5.00	5.00	0.00%
<b>Total Full-Time FTE</b>	<b>17.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>0.00%</b>
Disbursements, Cash & Debt Management Program	1.00	1.90	3.40	1.20	(64.71%)
General Accounting & Reporting Program	0.00	1.00	0.00	1.00	0.00%
<b>Total Part-Time FTE</b>	<b>1.00</b>	<b>2.90</b>	<b>3.40</b>	<b>2.20</b>	<b>(35.29%)</b>
<b>Total FTE</b>	<b>18.00</b>	<b>21.90</b>	<b>22.40</b>	<b>21.20</b>	<b>(5.36%)</b>

**Notes**

- In FY16, the Finance Department's General Fund budget increased by 2.96% as compared to the FY15 Adopted Budget. Changes in the Finance Department include a reduction of \$1 million in transfer to the General Capital Improvement Fund, which is offset by an increase of \$1,316,868 in payments to the tax increment districts due to increases in the property value within the city's tax increment districts.

- FY16 enhancements amount to \$77,203, which are from an increase in banking service fees (\$37,500), the audit contract (\$30,000), and personnel changes (\$9,703). The contract for the banking service fee is up for renewal, and if the city changes banks we will have duplicative bank fees for a period of time during the conversion. Additionally, there were reductions in internal service charges of \$93,946.

- Property tax revenue in the city increased by 8.29%, generating \$7,313,010 in projected additional property tax revenue.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Accounts Payable Invoice Processing - Error Free Processing</b>						
The objective is to provide error free accounts payable invoice processing.						
The objective fulfills the city values of Accountable Servant Leadership and Transparent Access.						
Percentage of Error Free Processing	%	.93	1.0	1.0	1.0	1.0



Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Citywide GO Bond Rating from Moody's and Fitch</b>						
The objective is to maintain the citywide general obligation bond rating from Moody's and Fitch.						
This objective fulfills the city values of Accountable Servant Leadership and Transparent Access.						
Bond Rating Received from Rating Agencies	Rating	AA2	AA2	AA2	AA2	AA2
<b>Citywide Investment Rate of Return Compared To Benchmarks</b>						
The objective is to monitor citywide investment rate of return compared to benchmarks.						
This objective fulfills the city values of Accountable Servant Leadership and Transparent Access.						
Rate of Return On The city Managed Portfolio	%	1.25	1.25	1.35	1.25	1.25
<b>External Audit - Auditor Adjustments, Findings, Recommendations</b>						
The objective is to monitor audit adjustments, findings and recommendations.						
This objective fulfills the city values of Accountable Servant Leadership and Transparent Access.						
Audit Adjustments, Findings and Recommendations	#	0	0	0	0	0
<b>Payrolls - Efficient Processing</b>						
This objective is to provide efficient payroll processing.						
This objective fulfills the city values of Accountable Servant Leadership and Transparent Access.						
Percentage of Employees Paid Electronically	%	88	90	90	90	90
<b>Publication of Comprehensive Annual Financial Report</b>						
The objective is to publish the Comprehensive Annual Financial Report (CAFR).						
This objective fulfills the city values Accountable Servant Leadership and Transparent Access.						
GFOA Certificate of Achievement for Excellence in Financial Reporting	#	1	1	1	1	1

## Human Resources Department

### Department Mission Statement

The mission of the Human Resources Department is to serve as a positive resource to both employees and departments, whereby the needs of both are satisfied to the fullest extent possible given the city's financial and legal constraints. We must be accessible, responsive, and committed to presenting the city organization as a business-like, caring employer to the community.

### Services Provided

- Provides administration and support services for all aspects of human resources and risk management to all of the programs of the city.
- Recruits a qualified and diverse workforce and provides internal skills and leadership training.
- Maintains personnel rules and pay plans and negotiates union agreements.
- Coordinates all employee benefits to include maintaining the city's 401(a) Retirement and 457 Deferred Compensation Programs.
- Provides staff support to all Pension Boards and supports the city's Civilian Police Review Committee (CPRC), the Committee to Advocate for Persons with Impairments (CAPI), and the Civil Service Board.
- Manages the city's Health Insurance, Property Insurance, Self-Insurance, Liability, and Workers' Compensation programs.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	3,266,027	3,407,446	3,529,298	3,562,231	3,512,041	3,626,567	2.76%
Services and Commodities	50,387,789	64,907,266	61,690,173	62,946,034	57,115,331	66,175,353	7.27%
Grants and Aid	5,189	0	0	0	0	0	0.00%
Transfers Out	22,896	22,896	22,896	22,896	22,896	70,896	209.64%
<b>Total Budget</b>	<b>53,681,901</b>	<b>68,337,609</b>	<b>65,242,367</b>	<b>66,531,161</b>	<b>60,650,268</b>	<b>69,872,816</b>	<b>7.10%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Civilian Police Review Comm. Program	79,646	85,180	85,054	86,030	85,827	87,124	2.43%
Community Affairs Admin. Program	127,499	88,697	92,618	93,563	76,639	96,346	4.03%
Employee Development Program	184,914	184,527	231,901	234,174	278,817	227,348	(1.96%)
Employment Program	900,530	949,544	959,604	973,945	1,119,495	1,096,738	14.29%
Group Benefits Program	50,559	49,538	30,487	35,372	30,596	28,067	(7.94%)
Human Resources Program	422,826	497,867	469,722	472,920	377,202	410,485	(12.61%)
Labor Relations Program	296,542	226,101	322,167	333,202	246,521	259,541	(19.44%)
Pension Support Program	434,533	621,823	661,840	722,064	718,478	737,814	11.48%
Wage & Hour Compliance	0	0	0	0	1,316	91,507	0.00%
Totals for General Operating Fund	2,497,048	2,703,277	2,853,393	2,951,270	2,934,891	3,034,970	6.36%
<b>Parking Revenue</b>							
CAPI Program	36,701	39,761	107,946	107,946	34,840	107,146	(0.74%)
Community Affairs Admin. Program	175	0	0	0	0	0	0.00%
Totals for Parking Revenue	36,876	39,761	107,946	107,946	34,840	107,146	(0.74%)
<b>Health Insurance</b>							
Health Insurance Program	37,029,882	41,616,972	44,064,402	45,047,503	44,153,645	46,116,760	4.66%
Pension Management	0	26	0	0	0	0	0.00%
Totals for Health Insurance	37,029,882	41,616,998	44,064,402	45,047,503	44,153,645	46,116,760	4.66%
<b>Life Insurance</b>							
Life Insurance Program	790,571	1,021,335	845,203	1,053,019	866,658	790,711	(6.45%)
<b>General Liabilities Claims</b>							
Health Insurance Program	11,143	322	0	0	415	0	0.00%
Human Resources Administration	0	0	0	0	23,539	0	0.00%
Self Insurance Program	874,195	685,951	2,077,541	2,077,541	1,479,616	3,472,424	67.14%
Totals for General Liabilities Claims	885,337	686,273	2,077,541	2,077,541	1,503,570	3,472,424	67.14%
<b>Commercial Insurance</b>							
Commercial Insurance Program	4,631,809	4,788,850	5,040,771	5,040,771	4,392,865	5,143,673	2.04%
<b>Workers' Compensation</b>							
Workers' Compensation Program	7,770,932	17,454,573	10,202,097	10,202,097	6,745,105	11,159,132	9.38%
<b>Deferred Compensation - ICMA</b>							
Pension Support Program	39,443	26,541	51,014	51,014	18,694	48,000	(5.91%)
<b>Total Budget</b>	<b>53,681,901</b>	<b>68,337,609</b>	<b>65,242,367</b>	<b>66,531,161</b>	<b>60,650,268</b>	<b>69,872,816</b>	<b>7.10%</b>

	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>Revenue Sources</b>							
General Government	6,921	20,135	5,500	5,500	6,301	5,500	0.00%
Other Charges for Services	125,288	67,787	10,000	10,000	131,099	10,000	0.00%
Interest Earnings	572,429	666,451	700,568	700,568	764,511	698,000	(0.37%)
Sale of Fixed Assets	50	0	0	0	0	0	0.00%
Insurance Premiums	51,328,628	53,308,321	59,841,428	59,841,428	61,058,863	66,105,984	10.47%
Misc Revenue	801,644	680,464	2,490,645	2,490,645	648,064	479,200	(80.76%)
General & Administration General Govt	1,923,156	1,958,736	1,958,734	1,958,734	1,958,724	1,400,640	(28.49%)
Transfer from General Fund	0	0	0	9,000	9,000	0	0.00%
Transfer from Deferred Comp. - ICMA	0	0	0	0	0	48,000	0.00%
General Fund	573,611	742,972	893,659	991,536	975,561	1,585,330	77.40%
Parking Revenue	36,876	39,761	107,946	107,946	34,840	107,146	(0.74%)
General Liabilities Claims	(1,211,362)	(1,431,257)	(73,203)	(73,203)	(669,861)	(56,276)	(23.12%)
Workers' Compensation	147,699	10,243,017	29,132	29,132	(3,625,794)	(107,900)	(470.38%)
Life Insurance	63,854	225,117	(56,715)	142,101	4,901	(63,866)	12.61%
Commercial Insurance	(263,742)	(170,037)	67,847	67,847	(652,205)	(20,507)	(130.23%)
Health Insurance	(159,038)	2,208,155	(584,188)	398,913	181,529	(166,435)	(71.51%)
Deferred Compensation - ICMA	(264,112)	(222,014)	(148,986)	(148,986)	(175,265)	(152,000)	2.02%
<b>Total Revenue</b>	<b>53,681,901</b>	<b>68,337,609</b>	<b>65,242,367</b>	<b>66,531,161</b>	<b>60,650,268</b>	<b>69,872,816</b>	<b>7.10%</b>

<b>Position Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Civilian Police Review Committee Program	1.00	1.00	1.00	1.00	0.00%
Commercial Insurance Program	1.10	1.05	1.10	1.10	0.00%
Community Affairs Administration Program	1.00	1.00	1.00	1.00	0.00%
Employee Development Program	2.00	2.00	2.00	2.00	0.00%
Employment Program	10.00	10.00	10.00	10.00	0.00%
Group Benefits Program	2.00	0.00	0.00	0.00	0.00%
Health Insurance Program	4.15	4.00	4.15	4.15	0.00%
Human Resources Program	1.65	2.00	1.65	1.65	0.00%
Labor Relations Program	3.00	3.00	3.00	3.00	0.00%
Life Insurance Program	0.50	0.50	0.50	0.50	0.00%
Pension Support Program	4.50	5.50	5.50	5.50	0.00%
Self Insurance Program	4.45	4.40	4.45	4.45	0.00%
Wage & Hour Compliance	0.00	0.00	0.00	1.00	0.00%
Workers' Compensation Program	6.80	6.70	6.80	6.80	0.00%
<b>Total Full-Time FTE</b>	<b>42.15</b>	<b>41.15</b>	<b>41.15</b>	<b>42.15</b>	<b>2.43%</b>
Employment Program	0.50	0.50	0.50	0.50	0.00%
<b>Total Part-Time FTE</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.00%</b>
<b>Total FTE</b>	<b>42.65</b>	<b>41.65</b>	<b>41.65</b>	<b>42.65</b>	<b>2.40%</b>

**Notes**

- In FY16, the Human Resources' General Fund budget increased by 6.36% as compared to the FY15 Adopted Budget. Salaries and benefits increased \$140,212 and there was a reduction of \$37,075 to account for lower than expected unemployment compensation. Two positions were added in FY15, a Background Investigator and a Wage and Hour Compliance Coordinator; a Personnel Analyst I position was eliminated. Other changes in this department include adding \$43,000 for the increased costs of required medical examinations and pre-employment screenings, \$15,000 to retain outside tax counsel to provide assistance with the preparation and submission of required government forms, and \$11,000 for increased costs for background investigations. There were increases of \$9,440 in miscellaneous line items.

- The changes in the insurance funds are described on the respective fund summary pages.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Advocate for Program Access for Persons with Disabilities</b>						
An objective of the Human Resources Department is to distribute an accessibility checklist and application to each co-sponsored event planner, and to ensure that the applications are returned and approved prior to the event.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness and Responsiveness.						
Cosponsored Events Accessibility Checklist & App.	%	79	85	85	85	85
<b>Control of Insurance Costs</b>						
An objective of the Human Resources Department is to utilize loss control, risk retention, risk transfer, and loss prevention methods to minimize costs.						
This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, and Responsiveness.						
Property Insurance Costs per Insured Value	\$	525	478	488	550	555
<b>Control of Workers' Compensation Claims</b>						
An objective of the Human Resources Department is to reduce the frequency of Workers' Compensation claims and claim costs through loss control, safety, loss prevention, light duty programs, and the Drug Free Workplace program.						
This objective fulfills the city value of Accountable Servant Leadership.						
Workers' Compensation Claims per 100 FTE	#	14	14	16	14	14
<b>Employee Benefits - Health Insurance</b>						
An objective of the Human Resources Department is to provide a cost-effective funding mechanism for the health care, dental care, and vision coverage provided to city employees and retirees.						
This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, Inclusiveness and Responsiveness.						
Dental Insurance Coverage / Active Employees	#	1,941	1,950	1,850	1,850	1,923
Dental Insurance Coverage / Retirees	#	363	340	280	280	332
Flexible Spending Accounts / Active Employees	#	413	413	530	528	530
Health Care Coverage / Active employee	#	2,315	2,377	2,260	2,260	2,273
Health Care Coverage / Retirees	#	1,204	1,175	1,270	1,220	1,259
Routine Vision Coverage / Active Employees	#	1,701	1,699	1,730	1,730	1,734
Routine Vision Coverage / Retirees	#	177	177	340	185	184
<b>Employee Benefits - Life Insurance</b>						
An objective of the Human Resources Department is to provide a cost-effective funding mechanism for life insurance coverage, AD&D, PAI and Long Term Disability benefits to city employees and/or retirees.						
This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, Inclusiveness and Responsiveness.						
Life Insurance - Active Employees Dependents	#	295	288	310	310	289
Life Insurance - Active Employees' Spouses	#	355	351	280	360	338
Life Insurance Coverage - Active Employees	#	4,698	4,733	4,770	4,770	4,760
Life Insurance Coverage - Retirees	#	1,122	1,121	1,120	1,120	1,233
Long Term Disability Coverage - Active Employees	#	155	177	185	181	185

**Employee Development - Training Courses**

An objective of the Human Resources Department is to provide employees with needed training courses to help them and their departments be more effective and productive.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness and Responsiveness.

Training Courses Offered	#	62	87	84	90	92
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**Employment Division Candidate Processing**

An objective of the Human Resources Department is to provide a high quality pool of candidates made up of qualified, skilled and motivated individuals for consideration by hiring departments, and to facilitate the quick and efficient filling of vacancies.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness and Responsiveness.

Full Time Employees	#	2,610	2,638	2,640	2,640	2,640
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**Employment Division New Hire Processing**

An objective of the Human Resources Department is to conduct the necessary pre-employment and new hire processes quickly and efficiently while complying with all applicable regulations, statutes, laws and rules.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Number of New Hires	#	476	575	450	500	500
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**Labor Relations**

An objective of the Human Resources Department is to provide a structured process for interacting with certified employee groups and resolving employee grievances.

This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, Inclusiveness and Responsiveness.

Contracts/Agreements Negotiated	#	9	17	16	16	16
Hearings/Consultations Conducted & Facilitated	#	45	25	30	30	30

**Monitor Diversity of City Employees**

An objective of the Human Resources Department is to prepare reports on ethnic and gender makeup of employees.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Prepare Reports on ethnic and gender makeup of employees	#	4	4	4	4	4
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**Public Safety Recruitment Applications Logged and Managed**

An objective of the Human Resources Department is to process an adequate number of public safety candidates through the intricate pre-employment screening standards in order to provide a high quality candidate pool for consideration by the Fire and Police Department hiring managers.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness and Responsiveness.

Number of Public Safety Applications Processed	#	479	522	350	500	750
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**Responsiveness to Disability Service Inquires & Complaints**

An objective of the Human Resources Department is to provide prompt and effective responses to the concerns of persons with disabilities who live, work and visit the city of St. Petersburg, including city employees.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Timely Response to Disability Inquiries	#	41	41	50	50	50
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**Review of Internal Affairs Investigations - Informal (Bureau of Investigations)**

An objective of the Human Resources Department is to process the review of complaints against police officers in a timely fashion.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Civilian Police Review Internal Affairs Cases Reviewed	#	21	21	21	21	21
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**Review of Internal Affairs Investigations -Formal (Internal Affairs Investigations)**

An objective of the Human Resources Department is to process the review of complaints against police officers in a timely fashion.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Civilian Police Review Internal Affairs Cases Reviewed	#	21	19	21	13	13
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**Risk Management**

An objective of the Human Resources Department is to control claims frequency and severity by loss control, safety and loss prevention and minimize the number of claims filed.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Claims Filed - General/Automotive Liability	#	1,300	1,206	488	1,180	1,200
General/Auto Liability Costs Percentage	%	.18	0.28	0.38	0.38	0.38

**Training**

The Committee to Advocate for Persons with Impairments will strive to provide training and educational opportunities to city employees and/or persons who provide services in the community.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

CAPI-Training and Education Seminars	#	1	1	3	3	3
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## Legal Department

### Department Mission Statement

The Legal Department is committed to providing quality legal services in an efficient manner to City Council, the Mayor, all city departments, boards and commissions. These services ensure the legality of legislation, contracts, and programs, as well as the ethical and competent representation of legal actions filed for and against the city, its employees, and appointed and elected officials.

### Services Provided

The Legal Department provides the following services:

- Plan, organize, direct and review the operations and activities of the city's Legal Department. Prepare departmental budget; enforce departmental policies and procedures; and maintain the department's law library, records and reference facilities.
- Prepare and review all ordinances, resolutions, contracts, deeds, leases and other legal documents as required by Charter or as requested by City Council, the Mayor or the management staff. Provide legal guidance in establishing administrative policy and making top-level management decisions.
- Investigate complaints by or against the city; prepare cases for trial; try cases before county, state and federal courts.
- Research and prepare legal opinions upon request for elected city officials, administrative staff, employees and advisory boards.
- Attend all City Council meetings, workshops, committee meetings and upon request, administrative staff and advisory board meetings, to render advice on legal issues and questions of law.
- Prepare proposed bills and amendments for enactment by the State or U.S. Congress regarding matters of interest to the city. Upon request, attend legislative sessions to represent and promote the interests of the city before state or federal committees and elected representatives.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	2,097,905	2,110,277	2,159,110	2,200,343	1,901,104	2,291,268	6.12%
Services and Commodities	1,097,486	424,993	488,892	622,221	1,977,299	507,763	3.86%
Capital	2,928	2,733	4,000	4,000	5,692	3,000	(25.00%)
Total Budget	3,198,318	2,538,002	2,652,002	2,826,564	3,884,095	2,802,031	5.66%
Appropriations By Fund/Program	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
General Operating Fund							
General Counsel Program	3,193,238	2,528,002	2,652,002	2,826,564	3,884,095	2,802,031	5.66%
Tort Litigation Program	5,000	10,000	0	0	0	0	0.00%
Totals for General Operating Fund	3,198,238	2,538,002	2,652,002	2,826,564	3,884,095	2,802,031	5.66%
Emergency Medical Services							
Legal Administration	80	0	0	0	0	0	0.00%
Total Budget	3,198,318	2,538,002	2,652,002	2,826,564	3,884,095	2,802,031	5.66%
Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Other Charges for Services	0	0	2,000	2,000	100	0	(100.00%)
Violation of Local Ordinances	0	0	0	0	1,000	0	0.00%
Misc Revenue	1,877	0	0	0	0	0	0.00%
General & Admin. General Government	1,348,464	1,384,044	1,384,042	1,384,042	1,384,032	989,700	(28.49%)
General Fund	1,847,897	1,153,958	1,265,960	1,440,522	2,498,963	1,812,331	43.16%
Emergency Medical Services	80	0	0	0	0	0	0.00%
Total Revenue	3,198,318	2,538,002	2,652,002	2,826,564	3,884,095	2,802,031	5.66%
Position Summary			FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
General Counsel Program			19.45	19.45	19.45	20.45	5.14%
Total Full-Time FTE			19.45	19.45	19.45	20.45	5.14%
General Counsel Program			0.75	0.00	0.00	0.00	0.00%
Total Part-Time FTE			0.75	0.00	0.00	0.00	0.00%
Total FTE			20.20	19.45	19.45	20.45	5.14%

**Notes**

- In FY16, the Legal Department's budget increased 5.66% as compared to the FY15 Adopted Budget.
- Salaries, benefits and internal service charges increased \$97,648 as compared to the FY15 Adopted Budget.
- Other enhancements include the projected retirement payout of two long-time employees during FY16 (\$50,731) and anticipated increases in the cost of Westlaw online database subscription and Citylaw software maintenance fees (\$5,100), which are partially offset by the reduction of various line items in the amount of \$3,450.
- An Assistant City Attorney position was inadvertently left off the personnel table in the FY15 Adopted Budget. This was discovered during the reconciliation process and has been corrected in FY16.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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**Number of Assignment/non-Litigation files opened**

The objective is to monitor the number of assignment/non-litigation files opened as compared with previous years.

This objective fulfills the city values of Responsiveness.

Number of Assignment/Non-Litigation files opened as compared with previous years	#	939	949	1,000	1,063	1,063
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**Number of Litigation/lawsuit files opened**

The objective is to monitor the number of litigation/lawsuit files opened as compared with previous years.

This objective fulfills the city values of Responsiveness.

Number of litigation/lawsuit files opened as compared with the number of open cases in previous years	#	153	174	172	183	183
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**Total expenditures for inside/outside legal fees and costs**

The objective is to identify the amount of total expenditures for inside/outside legal fees and costs as compared with previous years.

This objective fulfills the city values of Responsiveness.

Total Expenditures for inside/outside legal fees and costs	\$	756,793	62,110	134,272	134,272	134,272
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## Marketing & Communications Department

### Department Mission Statement

The mission of the Marketing Department is to provide citizens, businesses and visitors information to enhance their lives, experiences and opportunities through the promotion of city services, programs, diverse communities, events and organizations.

### Services Provided

The Marketing & Communications Department provides the following services:

- Editorial and Promotion
- TV
- Administration
- Website
- Graphic Support and Departmental Communications
- Marketing Outreach
- Print Shop Services

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	1,251,514	1,243,560	1,330,965	1,355,418	1,306,127	1,519,290	14.15%
Services and Commodities	380,699	465,583	1,098,069	1,201,298	964,433	1,209,382	10.14%
Capital	0	40,983	210,000	268,063	102,844	110,000	(47.62%)
Grants and Aid	277,757	278,863	412,000	552,248	438,836	89,000	(78.40%)
<b>Total Budget</b>	<b>1,909,969</b>	<b>2,028,989</b>	<b>3,051,034</b>	<b>3,377,027</b>	<b>2,812,240</b>	<b>2,927,672</b>	<b>(4.04%)</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Arts & International Relations Program	104,186	163,203	209,562	211,720	77,867	0	(100.00%)
Marketing & Communications Program	1,083,742	1,374,895	2,153,535	2,312,890	2,046,583	1,919,767	(10.86%)
Non-Departmental/Arts/Social Services	277,757	0	0	0	0	0	0.00%
Print Shop	0	0	0	0	0	449,179	0.00%
Television Program	394,139	490,891	487,937	500,317	490,818	538,726	10.41%
Totals for General Operating Fund	1,859,824	2,028,989	2,851,034	3,024,927	2,615,268	2,907,672	1.99%
<b>Arts &amp; Cultural Programs</b>							
Arts & International Relations Program	50,000	0	0	0	0	0	0.00%
<b>Stormwater Utility Operating</b>							
Marketing & Communications	145	0	0	0	0	0	0.00%
<b>Technology &amp; Infrastructure Fund</b>							
Marketing & Communications	0	0	0	100,000	100,016	0	0.00%
Television Program	0	0	200,000	252,100	96,956	20,000	(90.00%)
Totals for Technology & Infrs. Fund	0	0	200,000	352,100	196,972	20,000	(90.00%)
<b>Total Budget</b>	<b>1,909,969</b>	<b>2,028,989</b>	<b>3,051,034</b>	<b>3,377,027</b>	<b>2,812,240</b>	<b>2,927,672</b>	<b>(4.04%)</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Other Charges for Services	22,023	26,494	20,000	20,000	28,357	20,000	0.00%
Contributions and Donations	0	0	5,000	5,000	0	0	(100.00%)
Misc Revenue	895	180	450	450	(943)	450	0.00%
General & Administration General Govt	946,368	946,368	946,368	946,368	946,368	880,498	(6.96%)
Transfer from Parking Revenue	22,896	22,896	22,896	22,896	22,896	22,896	0.00%
General Fund	867,642	1,033,051	1,856,320	2,030,213	1,618,590	1,983,828	6.87%
Technology & Infrastructure Fund	0	0	200,000	352,100	196,972	20,000	(90.00%)
Arts & Cultural Programs	50,000	0	0	0	0	0	0.00%
Stormwater Utility Operating	145	0	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>1,909,969</b>	<b>2,028,989</b>	<b>3,051,034</b>	<b>3,377,027</b>	<b>2,812,240</b>	<b>2,927,672</b>	<b>(4.04%)</b>

<b>Position Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Arts & International Relations Program	1.00	0.00	1.00	0.00	(100.00%)
Marketing & Communications Program	11.00	11.00	12.00	11.50	(4.17%)
Print Shop	0.00	0.00	0.00	2.00	0.00%
Television Program	6.00	5.00	5.00	5.00	0.00%
<b>Total Full-Time FTE</b>	<b>18.00</b>	<b>16.00</b>	<b>18.00</b>	<b>18.50</b>	<b>2.78%</b>
Marketing & Communications Program	0.50	0.50	0.50	0.50	0.00%
Print Shop	0.00	0.00	0.00	0.50	0.00%
Television Program	0.00	0.00	0.00	0.70	0.00%
<b>Total Part-Time FTE</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>1.70</b>	<b>240.00%</b>
<b>Total FTE</b>	<b>18.50</b>	<b>16.50</b>	<b>18.50</b>	<b>20.20</b>	<b>9.19%</b>

**Notes**

- In FY16, the department's General Fund budget will increase by 1.99% as compared to the FY15 Adopted Budget. Changes in this department during FY15 included a reorganization that moved the Print Shop with two full-time positions into the department from Technology Services (\$389,168) and a reorganization that moved the Office of Cultural Affairs with two full-time positions out of the department into the Mayor's Office (\$209,562).

- Enhancements in FY16 include \$44,998 to replace aging and outdated equipment and software, the addition of an Information Specialist II position shared with Water Resources (\$26,932), as well as the addition of a part-time Printer I position (\$15,013) in the Print Shop, \$28,363 for a planned promotion and the addition of a part-time video production specialist position in the Television division and miscellaneous line item increases totaling \$9,433.

- Reductions include the transfer of funding for Aid to Private Organizations from the Marketing department to the Office of Cultural Affairs \$273,000 and Community Services \$50,000, as well as the elimination of one-time FY15 small equipment and capital expenditures (\$30,000) and various miscellaneous line item reductions totaling \$29,000.

- Salaries, benefits and internal service charges increased \$134,293 over the FY15 Adopted Budget.

- Included in this budget is \$35,000 for the Martin Luther King Parade, \$25,000 for the Blue Ocean Film Festival, \$17,000 for the Martin Luther King Free Speech Event, and \$12,000 for the Museum of History.

<b>Objective and Performance Measure</b>	<b>Unit of Measure</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Target</b>	<b>FY2015 Estimate</b>	<b>FY 2016 Adopted</b>
<b>Citywide Printing Services</b>						
The objective is to provide citywide printing services.						
This objective fulfills the city values of Accountable Servant Leadership and Responsiveness.						
Number of B&W impressions printed	#	1,881,765	2,165,429	1,989,643	2,400,000	2,500,000
Number of Color impressions printed	#	2,687,432	3,116,104	3,250,000	3,500,000	3,700,000
Number of inserts	#	2,355,610	2,783,853	3,100,000	2,769,332	3,000,000
Number of work orders completed	#	749	1,018	875	800	900

**Number of Creative Services Projects Generated**

The Marketing Department assists all departments with marketing, advertising and public relation support. This performance measurement tracks the number of projects currently in shop and fulfills the city values of Transparent Access and Accountable Servant Leadership. (This new program measure was the result of the FY15 budget process).

Number of Creative Services Projects Generated	#	0	0	400	2,000	2,000
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#### Number of Events and Activities Serviced by Marketing Outreach

The objective is to monitor the number of events and activities serviced by marketing outreach. Serviced = the number of outreach activities marketing staff has assisted with or attended and filling of requests made by citizens, visitors and city staff with city information and/or promotional materials/goods. This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

(This new program measure was the result of the FY15 budget process).

Number of Events and Activities Serviced by Marketing Outreach	#	0	0	562	400	400
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#### Number of Hours of New Programming

The objective is to monitor the number of hours of new programming.

This objective fulfills the city values of Empowerment, Transparent Access, Diversity, and Responsiveness.

Number of Hours of New Programming	#	464.4	400	460	540	500
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#### Total Media Contacts

The Marketing Department is the city's official conduit to local, state, national and international media. This measurement tracks the total number of media contacts (press releases, media calls, etc.) and fulfills the city values of Accountable Servant Leadership, and Transparent Access.

(This new program measure was the result of the FY15 budget process).

Total number of Media Contacts	#	0	0	445	388	750
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#### Traffic Generated by City's Web Site, Mobile Site(s) and Apps

The objective is to monitor traffic generated by the city's web site, mobile site(s) and applications.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Number of Page Views	#	5,863,088	6,184,661	5,420,000	7,900,000	8,000,000
Number of Unique Visitors	#	1,264,845	1,515,882	1,210,000	1,400,000	1,500,000

## Mayor's Office

### Department Mission Statement

The mission of the Office of the Mayor is to provide executive leadership and direction and to administer all city business in the interest of its citizens and the corporate entity as a whole.

### Services Provided

The Mayor's Office provides the following services:

- Provides executive leadership, implementation, and oversight in delivering city services.
- Defines city initiatives and sets implementation priorities.
- Establishes organizational structure and staffing.
- Works with City Council, businesses, and residents to ensure the safety, health, and prosperity of the city.
- Responds to and tracks citizen and Council complaints and concerns through the Mayor's Action Center.
- Submits the annual mayor's budget recommendation to City Council and reports on the finances of the city.
- Confers with the school board, county, state, and local educational agencies to coordinate and enhance services within the city of St. Petersburg.
- Solicits private funding for college scholarships for economically disadvantaged youth.
- Lobbies for legislation & funding which meets the needs of the city and its citizens.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	940,808	1,423,850	1,306,849	1,336,826	1,534,251	2,006,566	53.54%
Services and Commodities	219,387	355,869	352,082	395,279	599,873	538,335	52.90%
Grants and Aid	0	100	75,000	75,000	86,668	372,000	396.00%
Total Budget	1,160,195	1,779,820	1,733,931	1,807,106	2,220,792	2,916,901	68.22%
Appropriations By Fund/Program	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
General Operating Fund							
Action Center Program	128,725	138,216	180,351	182,838	187,799	248,674	37.88%
Education & Government Services	393,800	260,463	335,700	343,650	309,263	496,449	47.88%
Mayor's Office Program	637,670	1,381,141	1,217,880	1,280,617	1,483,351	1,562,087	28.26%
Office of Cultural Affairs	0	0	0	0	240,379	609,691	0.00%
Totals for General Operating Fund	1,160,195	1,779,820	1,733,931	1,807,106	2,220,792	2,916,901	68.22%
Total Budget	1,160,195	1,779,820	1,733,931	1,807,106	2,220,792	2,916,901	68.22%
Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Transportation Charges	0	(64)	0	0	(972)	0	0.00%
Other Charges for Services	58,359	75,000	75,000	75,000	56,250	75,000	0.00%
Rents and Royalties	0	0	1,000	1,000	0	0	(100.00%)
Contributions and Donations	0	21	3,000	3,000	0	0	(100.00%)
Misc Revenue	958	754	650	650	263	540	(16.92%)
General & Administration General Government	769,584	769,584	769,584	769,584	769,584	550,308	(28.49%)
General Fund	331,295	934,525	884,697	957,872	1,395,667	2,291,053	158.96%
Total Revenue	1,160,195	1,779,820	1,733,931	1,807,106	2,220,792	2,916,901	68.22%
Position Summary			FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Action Center Program			2.50	3.00	3.00	3.00	0.00%
Education & Government Services			3.00	2.00	2.00	3.00	50.00%
Mayor's Office Program			4.00	9.00	9.00	10.00	11.11%
Office of Cultural Affairs			0.00	0.00	0.00	2.00	0.00%
Total Full-Time FTE			9.50	14.00	14.00	18.00	28.57%
Mayor's Office Program			0.00	0.00	0.00	0.50	0.00%
Total Part-Time FTE			0.00	0.00	0.00	0.50	0.00%
Total FTE			9.50	14.00	14.00	18.50	32.14%

**Notes**

- In FY16, the Mayor's Office budget increased 68.22% as compared to the FY15 Adopted Budget. This increase is due primarily to the FY15 reorganization that moved the Office of Cultural Affairs, two full time positions, to the Mayor's Office from the Marketing Department (\$219,516) and an increase in employee benefits (\$173,251) to correct the omission of retirement and medical insurance expenses for nine Mayor's office employees in the FY15 budget.
- Enhancements in the Office of Cultural Affairs include \$50,000 for Arts Alliance consulting, \$32,000 for the Dr. Carter G. Woodson African American Museum, \$30,000 for the Poynter Institute and a \$37,000 increase for arts grants in addition to the transfer of \$273,000 from the Marketing department of which \$213,000 is for arts grants, \$35,000 for the St. Petersburg Festival, and \$25,000 for First Night.
- Enhancements include the addition of a Director of Education and Community Engagement, a St. Pete Stat Coordinator (Management Method Analyst II), and a part-time Urban Affairs Assistant, an increase of \$145,800 in salaries and \$39,354 in benefits. Additionally, \$50,000 is added to increase lobbying services at both the state and federal level.
- Salaries, internal service charges and miscellaneous expenses increased \$180,924 as compared to the FY15 Adopted Budget.
- Reductions were made in travel city business, food and ice, memberships and training and conference travel (\$14,875), as well as the elimination of General Fund appropriations in the Office of Cultural Affairs for Public Arts insurance, repairs and maintenance as this is funded in the Arts in Public Places Fund (\$33,000).

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Citizen inquiries - Action Center</b>						
The objective is to monitor citizen inquiries through the Action Center.						
This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, and Responsiveness.						
<ul style="list-style-type: none"> <li>December, 2014 DOTS corrected the outbound caller ID system for the city. Prior to that date all out bound calls displayed the Mayor's Action Center phone number which acted to inflate the number calls to the Action Center.</li> <li>New measure for FY16. SeeClickFix implemented in June, 2014 and email inquiries not previously measured.</li> </ul>						
Number calls received*	#	111,182	109,109	114,500	55,000	56,500
SeeClickFix issues and emails received**	#	0	3,000	0	10,000	15,000

**Corporate partners with city public schools**

The objective is to monitor corporate partners with city public schools.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Inclusiveness, and Responsiveness.

Number of Partners	#	39	55	60	75	85
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**Funds raised for St. Petersburg schools**

The objective is to track the amount of funds raised for St. Petersburg schools.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, and Responsiveness.

Reflects value of Take Stock in Children Scholarships, Classroom Grants & traditional Scholarships awarded by the Pinellas Education Foundation.

Funds raised for St. Petersburg schools	\$	800,000	1,510,569	1,655,000	2,257,465	2,300,000
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**Initiatives Completed on Each Strategic Pathway**

The objective is to track initiatives completed on each strategic pathway.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

New measure for FY15; no data available at this time.

Increase in strategic measures	#	0	0	0	0	0
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Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Number of TSiC Scholarships Awarded</b>						
The objective is to track the number of Take Stock in Children (TSiC) scholarships awarded.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.						
Number of TSIC scholarships	#	100	100	110	144	150
<b>Number of Teachers Awarded Classroom Grants</b>						
The objective is to track the number of teachers awarded classroom grants.						
This objective fulfills the city values of Accountable Servant Leadership, and Empowerment.						
New measure in FY14. No data available for FY13 as not previously measured by St. Pete's Promise. Reflects grants awarded by the Pinellas Education Foundation.						
Number of Teachers Awarded Classroom Grants	#	0	62	65	78	85
<b>Number of Traditional Senior Scholarships Awarded</b>						
The objective is to track the number of traditional senior scholarships awarded and value of traditional senior scholarships awarded.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, and Responsiveness.						
<ul style="list-style-type: none"> <li>New measure for FY15. Not previously measured by St. Pete's Promise. Reflects scholarships awarded by the Pinellas Education Foundation.</li> </ul>						
Number of scholarships	#	0	0	50	61	70
<b>Number of mentors trained</b>						
The objective is to identify the number of mentors trained.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.						
Number trained	#	94	110	100	100	125
<b>StPeteStats (To be developed and refined)</b>						
The objective will be developed during FY15.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
New measure for FY15; no data available for prior years.						
StPeteStats (To be developed and refined)	Department Generated	0	0	0	0	0
<b>Value of Classroom Grants Awarded</b>						
The objective is to monitor the value of classroom grants awarded.						
This objective fulfills the city values of Accountable Servant Leadership and Empowerment.						
<ul style="list-style-type: none"> <li>New measure for FY15. No data available for FY13 or FY14 actual. Not previously measured by St. Pete's Promise. Reflects the value of grants awarded by the Pinellas Education Foundation.</li> </ul>						
Value of Classroom Grants Awarded	\$	0	0	65,000	122,665	140,000

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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**Value of TSIC Scholarships Awarded**

The objective is to monitor the value of Take Stock in Children (TSIC) scholarships.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.

- New measure for FY15. No data available for FY13 or FY 14 actual. Not previously measured by St. Pete's promise. Reflects the value of Take Stock in Children scholarships awarded by the Pinellas Education Foundation.

Value of TSiC Scholarships Awarded	\$	0	0	1,540,000	2,016,000	2,100,000
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**Value of Traditional Senior Scholarships Awarded**

The objective is to monitor the value of traditional senior scholarship awarded.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, and Responsiveness.

- New measure for FY15. No data available for FY13 or FY14 actual. Not previously measured by St. Pete's promise. Reflects the value of Take Stock in Children scholarships awarded by the Pinellas Education Foundation.

Value of Traditional Scholarship	\$	0	0	50,000	118,800	120,000
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**Work orders generated - Action Center**

The objective is to monitor work orders generated by the Mayor's Action Center.

This objective fulfills the city value of Accountable Servant Leadership, and Responsiveness.

- SeeClickFix application implemented in June, 2014 modifying work-flow procedures and reducing the number of work orders generated by the Mayor's Action Center.

Action Center Work Orders Generated	#	18,729	16,078*	20,300	18,500	20,000
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## Office of the City Auditor

### Department Mission Statement

The mission of the Office of the City Auditor Department is to provide an independent, objective assurance and consulting services function within the city, designed to add value and improve the organization's operations. The department's primary objective is to assist management in the effective discharge of duties. To this end, the Office of the City Auditor provides analysis, appraisals, recommendations, counsel and information concerning the activities and programs reviewed. The underlying basis for the department's objectives is to promote effective control at a reasonable cost.

### Services Provided

The Office of the City Auditor Department provides the following services:

- Audits

Audits are typically scheduled and assigned according to the city's risk based annual audit plan; however, some are at the request of management or are required on an annual basis. The annual audit plan is based on a city-wide risk analysis and is updated on an on-going basis (at least once each year) as priorities and risks change throughout the city operations. The scope of each audit assignment may vary depending on the entity or process audited and the primary focus of the audit. Audits can include performance (operational) audits, revenue audits, compliance audits, contract audits or any combination of these.

- External Audit Assistance

Projects may be assigned by the city's external audit firm to assist them with their annual audit of the city's books and records. The city's agreement with the external auditors requires the city to provide a maximum of 300 man hours in assistance annually.

- Investigations

Assignments are performed on an as needed basis and may include criminal investigations as well as violations of city policy or procedures. These assignments are typically at the request of management or through the city's fraud hotline (EthicsPoint, Inc.). All cases reported through the city fraud and abuse hotline are investigated.

- Follow-Up Reviews

Reviews are conducted to verify whether audit issues (findings) identified during the audit have been adequately addressed and recommendations implemented. These reviews are performed typically six to twelve months after the original audit is issued.

- Special Projects

Projects executed by staff which do not follow the established audit process and are typically requested by management are considered special projects. Special Projects also include internal departmental projects designed for greater efficiencies within the department. These projects are considered non-audit services projects.

- Consulting Projects

The Office of the City Auditor's professional advice and/or assistance is requested periodically by management. These projects typically include assistance in reviewing proposals from vendors for disaster cost recovery and researching sales tax and IRS issues for departments. Consulting projects are considered non-audit services projects.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	509,747	557,001	556,221	565,908	552,039	568,657	2.24%
Services and Commodities	100,854	81,608	93,121	93,965	91,560	100,064	7.46%
<b>Total Budget</b>	<b>610,601</b>	<b>638,609</b>	<b>649,342</b>	<b>659,873</b>	<b>643,599</b>	<b>668,721</b>	<b>2.98%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Audit Services Program	610,601	638,609	649,342	659,873	643,599	668,721	2.98%
<b>Total Budget</b>	<b>610,601</b>	<b>638,609</b>	<b>649,342</b>	<b>659,873</b>	<b>643,599</b>	<b>668,721</b>	<b>2.98%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Federal Grants	(3,067)	0	0	0	0	0	0.00%
General & Administration General Government	459,048	459,048	459,048	459,048	459,048	328,260	(28.49%)
General Fund	154,620	179,561	190,294	200,825	184,551	340,461	78.91%
<b>Total Revenue</b>	<b>610,601</b>	<b>638,609</b>	<b>649,342</b>	<b>659,873</b>	<b>643,599</b>	<b>668,721</b>	<b>2.98%</b>
<b>Position Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>		
Audit Services Program	5.50	5.50	5.50	5.50	0.00%		
<b>Total Full-Time FTE</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>0.00%</b>		
<b>Total FTE</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>0.00%</b>		



**Notes**

- The Office of the City Auditor Department budget increased by 2.98% in FY16 as compared to the FY15 Adopted Budget due, in part, to internal service charges and salary and benefits increases totaling \$14,404.

- The Office of the City Auditor Department budget includes other increases totaling \$4,975. These increases include training (\$3,100), memberships (\$700), office supplies (\$750), and other miscellaneous line items (\$425).

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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**Audit Recommendations Accepted by Management**

The objective of the Audit Services Department is audit recommendations accepted by management (Annually).

This objective fulfills the city's value of Accountable Servant Leadership, Empowerment, Transparent Access, Inclusiveness, and Responsiveness.

Audit Recommendations Accepted by Management	%	97	97	98	98	98
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**Major Audits & Investigations - Financial Impact**

The objective of the Audit Services department is to conduct major audits and investigations.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Inclusiveness, and Responsiveness.

- Audit Services does not know what to expect during audits, resulting in amounts for FY 2014 and FY 2015 not yet determined.

Major Audits & Investigations - Financial Impact	\$	46,641	0	0	18,424	0
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## Procurement & Supply Management

### Department Mission Statement

The mission of the Procurement & Supply Management Department is to procure supplies, services and construction services for its customers at the best value through supplier collaboration, innovative supply chain practices and technology.

### Services Provided

The Procurement & Supply Management Department provides the following services:

- Plans, directs, and supervises the procurement of supplies and services.
- Controls warehouse and inventory of supplies for internal distribution to requesting departments.
- Disposes of surplus property.
- Maintains procedures for the inspection of supplies and services and maintains the procurement and inventory applications in the Oracle E-Business Suite.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	1,261,821	1,242,596	1,250,767	1,267,245	1,264,398	1,367,263	9.31%
Services and Commodities	378,353	396,649	387,817	497,365	433,701	407,219	5.00%
Capital	0	10,300	0	0	0	0	0.00%
<b>Total Budget</b>	<b>1,640,174</b>	<b>1,649,545</b>	<b>1,638,584</b>	<b>1,764,610</b>	<b>1,698,099</b>	<b>1,774,482</b>	<b>8.29%</b>
Appropriations By Fund/Program	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>General Operating Fund</b>							
Procurement Program	1,173,408	1,191,217	1,200,892	1,218,218	1,208,663	1,283,057	6.84%
Supply Management Program	0	(749)	0	0	669	0	0.00%
Totals for General Operating Fund	1,173,408	1,190,468	1,200,892	1,218,218	1,209,332	1,283,057	6.84%
<b>Parking Revenue</b>							
Procurement & Supply Administration	0	588	0	0	124	0	0.00%
<b>Neighborhood Stabilization Program</b>							
Procurement Program	1,493	0	0	0	0	0	0.00%
<b>Water Resources</b>							
Procurement Program	0	638	0	0	121	0	0.00%
<b>Sanitation Equipment Replacement</b>							
Procurement & Supply Administration	0	1,088	0	0	0	0	0.00%
<b>Jamestown Complex</b>							
Procurement & Supply Administration	0	619	0	0	0	0	0.00%
<b>Supply Management</b>							
Supply Management Program	465,273	456,145	437,692	546,391	488,522	491,425	12.28%
<b>Total Budget</b>	<b>1,640,174</b>	<b>1,649,545</b>	<b>1,638,584</b>	<b>1,764,610</b>	<b>1,698,099</b>	<b>1,774,482</b>	<b>8.29%</b>
Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Culture and Recreation Charges	308	473	0	0	437	0	0.00%
Violation of Local Ordinances	0	(130)	0	0	0	0	0.00%
Interest Earnings	5,287	7,077	7,000	7,000	11,455	10,000	42.86%
Sale of Fixed Assets	18,362	28,030	15,000	15,000	25,996	15,000	0.00%
Sale of Surplus Material	1,045	0	2,000	2,000	68	2,000	0.00%
Misc Revenue	326,499	198,145	211,000	211,000	217,187	211,000	0.00%
General & Administration General Govt	529,512	529,512	529,512	529,512	529,512	378,648	(28.49%)
Department Charges	0	0	510,000	510,000	0	510,000	0.00%
General Fund	317,435	462,811	458,380	475,706	462,633	691,409	50.84%
Supply Management	440,233	420,695	(94,308)	14,391	450,566	(43,575)	(53.80%)
Parking Revenue	0	588	0	0	124	0	0.00%
Water Resources	0	638	0	0	121	0	0.00%
Jamestown Complex	0	619	0	0	0	0	0.00%
Neighborhood Stabilization Program	1,493	0	0	0	0	0	0.00%
Sanitation Equipment Replacement	0	1,088	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>1,640,174</b>	<b>1,649,545</b>	<b>1,638,584</b>	<b>1,764,610</b>	<b>1,698,099</b>	<b>1,774,482</b>	<b>8.29%</b>

Position Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Procurement Program	11.82	11.82	11.82	12.82	8.46%
Supply Management Program	6.18	6.18	6.18	6.18	0.00%
<b>Total Full-Time FTE</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>19.00</b>	<b>5.56%</b>
Supply Management Program	0.50	0.50	0.50	0.50	0.00%
<b>Total Part-Time FTE</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.00%</b>
<b>Total FTE</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>	<b>19.50</b>	<b>5.41%</b>

**Notes**

- In FY16, the department's General Fund budget increased 6.84% as compared to the FY15 Adopted Budget due to the addition of one full-time Procurement Analyst (\$64,499), one full-time Application Support Specialist (\$59,387), and the reduction of one full-time (\$47,446) Procurement Specialist
- In the General Fund, employee benefits increased \$5,725 as compared to the FY15 Adopted Budget
- Also in FY16, the Supply Management Fund budget increased 12.28% as compared to the FY15 Adopted Budget due to employee salaries and benefits and internal service charges increasing by \$49,723.
- Additional increases include security services (\$1,360), tuition reimbursement (\$1,000), and other miscellaneous line items totaling \$1,650.
- The overhead rate charged to user departments of the city's warehouse is reduced from 14% in FY15 to 13.75% in FY16.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Procurement</b>						
The objective is to procure supplies, services and construction services for our customer departments at the best value through supplier collaboration, innovative supply-chain practices and technology.						
This objective fulfills the city values of Responsiveness and Empowerment.						
Total Spend	\$	\$200,479,475	\$207,125,803	\$210,550,000	\$246,804,235	\$210,550,000
Requisitions	#	24,205	20,599	20,150	20,896	20,000
PO & Blanket Releases	#	11,267	9,160	11,500	8,223	11,500
Purchasing Administrative Lead Time	Days	4.65	2.67	3.00	2.47	2.50
Formal Solicitations	#	173	190	200	153	200
P-Card Transactions	#	30,570	30,918	39,620	32,144	30,918
P-Card Spend	\$	\$7,022,816	\$6,818,097	\$6,062,294	\$7,392,142	\$7,500,000
P-Card Avg spend	\$	\$219	\$220	\$220	\$229	\$220
P-Card Rebate	\$	\$189,229	\$189,246	\$200,000	\$189,200	\$200,000
SBE Spend	\$	\$11,776,136	\$11,130,536	\$12,940,000	\$14,708,759	\$12,940,000
SBE Transactions	#	1,747	1,957	1,950	1,912	1,950

**Supply Management**

The objective of Supply Management is to minimize inventory investment and operating costs while maintaining an adequate supply of inventory to meet the needs of customer departments.

This objective fulfills the city values of Accountable Servant Leadership and Responsiveness.

Inventory Value	\$	1,522,110	1,722,230	1,400,000	1,710,888	1,705,000
Line Items (SKU)	#	2,853	2,715	2,715	2,800	2,800
Dollar Variance (+/- Book vs Count Value)	\$	\$2,916	\$2,540	\$500	-\$8,488	\$1,000
Percent Variance	%	-0.42%	0.15%	0.10%	-0.50%	0.10%
Sales in Dollars	\$	\$4,041,113	\$4,140,374	\$4,140,000	\$4,059,549	\$4,140,374
Sales Transactions	#	32,179	34,103	31,677	35,626	34,103
Revenue (Mark up)	\$	\$527,102	\$540,049	\$540,049	\$478,215	\$540,049
Overhead (Markup)	%	16.50%	15.00%	14.00%	14.00%	13.75%
Line Items Received	#	4,388	4,637	4,186	2,766	4,637
Cycle Count Accuracy	%	93.00%	93.67%	93.67%	98%	93.67%
Inventory Turnover Rate	Ratio	2.2	2.34	2.0	2.3	2.34
Fill Rate	%	94.31%	93.33%	93.33%	93.14%	93.33%

## Technology Services Department

### Department Mission Statement

The mission of the Technology Services Department (TSD) is to pursue, implement and operate information systems and technologies that most effectively and efficiently support the city departments in accomplishing the goals and objectives of the city. All TSD employees will provide exceptional customer service to both internal customers and the public. TSD management values TSD team members as it's most important asset and will ensure good working conditions, fair compensation, the opportunity for growth, and employment security to create a working environment that fosters innovative solutions and cooperative problem-solving.

### Services Provided

The following services are provided by the Technology Services Department:

- City-wide Oracle E-Business Suite and Work Order Management (WAM) support.
- City-wide telephone system support.
- City-wide desktop computer support.
- City-wide Windows based server system support.
- City-wide Unix server system, Oracle and SQL support.
- City-wide network connectivity support.
- City-wide support of commercial and in-house developed systems.
- City-wide geographic information systems (GIS) support.
- City-wide e-Government & Enterprise Resource Planning (ERP) support.
- City-wide radio system support.
- City-wide e-mail server system support.
- City-wide intranet and internet support.
- City-wide document management support.
- City-wide iSeries server system support.
- City-wide storage server system support.
- Computer security services.
- Computer operations services.
- City-wide electronic infrastructure support.
- Help desk services.
- Emergency management support and development.
- Technology internship program.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	5,698,094	5,921,497	6,066,859	6,066,859	6,246,125	6,562,138	8.16%
Services and Commodities	3,801,423	5,402,646	3,912,492	5,261,836	5,629,983	4,355,388	11.32%
Capital	579,939	562,544	3,491,084	4,741,171	914,416	1,485,218	(57.46%)
Transfers Out	126,384	0	0	0	0	0	0.00%
<b>Total Budget</b>	<b>10,205,840</b>	<b>11,886,687</b>	<b>13,470,435</b>	<b>16,069,866</b>	<b>12,790,524</b>	<b>12,402,744</b>	<b>(7.93%)</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Finance Administration Program	197	0	0	0	0	0	0.00%
Technology Services Program	100	0	0	0	0	0	0.00%
<b>Totals for General Operating Fund</b>	<b>297</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Technology Services</b>							
Technology Services Program	9,345,038	9,836,820	10,056,391	10,962,620	10,578,810	10,692,266	6.32%
<b>Technology &amp; Infrastructure Fund</b>							
PC Replacement Program	269,075	822,404	3,008,184	3,008,184	858,800	1,193,818	(60.31%)
Radio Replacement Program	72,838	846,724	77,000	208,359	65,593	45,000	(41.56%)
Technology Services Program	518,591	380,739	328,860	1,890,703	1,287,321	471,660	43.42%
<b>Totals for Technology &amp; Infrastructure Fund</b>	<b>860,505</b>	<b>2,049,867</b>	<b>3,414,044</b>	<b>5,107,246</b>	<b>2,211,714</b>	<b>1,710,478</b>	<b>(49.90%)</b>
<b>Total Budget</b>	<b>10,205,840</b>	<b>11,886,687</b>	<b>13,470,435</b>	<b>16,069,866</b>	<b>12,790,524</b>	<b>12,402,744</b>	<b>(7.93%)</b>

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Other Charges for Services	688	404	0	0	312	0	0.00%
Interest Earnings	112,134	131,648	149,016	149,016	10,072	131,000	(12.09%)
Misc Revenue	25	7	0	0	29	0	0.00%
Department Charges	11,169,494	10,988,696	10,580,060	10,580,060	10,817,869	12,372,386	16.94%
Technology Services	(870,625)	(157,070)	445,734	1,351,963	696,011	(38,711)	(108.68%)
Technology & Infrastructure Fund	(206,172)	923,002	2,295,625	3,988,827	1,266,231	(61,931)	(102.70%)
General Fund	297	0	0	0	0	0	0.00%
Total Revenue	10,205,840	11,886,687	13,470,435	16,069,866	12,790,524	12,402,744	(7.93%)

Position Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Print Shop Program	3.00	2.00	3.00	0.00	(100.00%)
Technology Services Program	63.00	63.00	62.00	63.00	1.61%
Total Full-Time FTE	66.00	65.00	65.00	63.00	(3.08%)
Technology Services Program	3.00	1.50	1.72	2.50	44.93%
Total Part-Time FTE	3.00	1.50	1.72	2.50	44.93%
Total FTE	69.00	66.50	66.72	65.50	(1.84%)

**Notes**

- In FY16 the Technology Services Department Fund's budget increased by 6.32% as compared to the FY15 Adopted Budget due to maintenance for computer systems (\$399,471), retirement payouts (\$66,169), two student intern positions (\$18,844), computer replacement (\$45,000), training (\$30,000), and other salary and benefit increases (\$223,7911). This budget also includes \$115,000 in operating capital requests for replacement equipment.

- These increases were offset by reductions in general and administrative charges (\$244,572) as a result of the cost allocation plan completed in FY15, and other miscellaneous line items (\$17,828).

- The department's FY16 Adopted Budget in the Technology & Infrastructure Fund budget decreased by 49.90% as compared to the FY15 Adopted Budget. Purchases in this fund fluctuate based on the current needs of the city. The FY16 budget reflects the cyclical nature of technology needs and replacements.

- Items to be purchased in FY16 include thin clients, edge-switch refresh and servers, and radios totaling \$558,544, Oracle services (\$150,000), maintenance support for hardware and software (\$29,900), and the purchase of a new budget software application (\$52,500).

- The revenue increase in the Technology & Infrastructure Fund is due to instituting a charge to departments for future technology replacement (\$740,520). This revenue increase was offset by reductions in PC replacement charges (\$62,822), interest earnings (\$17,000), and radio replacement charges (\$6,708).

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Citywide Commercial and In-house Developed Systems Support</b>						
The objective is to provide citywide commercial and in-house developed systems support.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.						
New measure for FY15; data for prior years not available.						
Tickets closed within 3 working days	%	0	0	90	70	90
Tickets responded to within 4 business hours	%	0	0	90	95	90

**Citywide Desktop Computer Support**

This objective is to provide citywide desktop computer support.

This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, and Responsiveness.

New measure for FY15; data for prior years not available.

Tickets closed within 3 working days	%	0	0	90	76	90
Tickets responded to within 4 business hours	%	0	0	90	85	90

**Citywide Document Management Support**

The objective is to provide citywide document management support.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Inclusiveness, and Responsiveness.

New measure for FY15; data for prior years not available.

Tickets closed within 3 working days	%	0	0	90	85	90
Tickets responded to within 4 business hours	%	0	0	90	90	90

**Citywide E-mail Server System Support**

The objective is to provide citywide e-mail server system support.

The objective fulfills the city values of Transparent Access and Inclusiveness.

Less than 1% unscheduled downtime of the core	%	<1%	<1%	<1%	<1%	<1%
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**Citywide Electronic Infrastructure Support**

The objective is to provide for electronic equipment such as sewer truck video, cameras, and audio visual equipment at recreation centers and parks.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, and Responsiveness.

New measure for FY15; no data for prior years.

Tickets closed within 3 working days	%	0	0	90	90	90
Tickets responded to within 4 business hours	%	0	0	90	90	90

**Citywide Intranet & Internet Support**

The objective is to provide citywide intranet & internet support.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Inclusiveness, and Responsiveness.

New measure for FY15; no data for prior years.

Tickets closed within 3 working days	%	0	0	90	68	90
Tickets responded to within 4 business hours	%	0	0	90	85	90

**Citywide Network Connectivity Support**

The objective is to monitor and support citywide network connectivity.

This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, and Responsiveness.

Less than 1% downtime on the city core network	%	<1%	<1%	<1%	<1%	<1%
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**Citywide Oracle E-Business Suite and Work Order Management (WAM) Support**

This objective is to provide citywide oracle E-Business suite and work order management (WAM) support.

This objective fulfills the city values of Empowerment, Transparent Access, and Responsiveness.

New measure for FY15; no data for prior years.

Tickets closed within 3 working days	%	0	0	90	65	90
Tickets responded to within 4 business hours	%	0	0	90	100	90

**Citywide Radio System Support**

The objective is to provide citywide radio system support.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, and Responsiveness.

New measure for FY15; no data for prior years.

Less than <0.1% unscheduled downtime of the core Motorola 800 MHz trunking radio system backbone uptime permitting public safety and non-public safety radio communications service	%	0	0	<0.1	<0.01	<0.1
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**Citywide Storage Server System Support**

The objective is to provide citywide storage server system support.

The objective fulfills the city values of Accountable Servant Leadership, Responsiveness, and Inclusiveness.

New measure for FY15; no data for prior years.

Tickets closed within 3 working days	%	0	0	90	90	93
Tickets responded to within 4 business hours	%	0	0	90	90	90

**Citywide Telephone System Support**

This objective is to monitor & provide citywide telephone system support.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, and Responsiveness.

New measure for FY15; no data for prior years.

Less than <0.1% unscheduled downtime based upon the core Avaya Communications Manager PBX switches.	%	0	0	<0.1	<0.001	<0.001
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**Citywide Unix Server System, Oracle & SQL Support**

The objective is to monitor & support the citywide Unix Server System.

This objective fulfills the city values of Empowerment, Transparent Access, and Responsiveness.

New measure for FY15; no data for prior years.

Less than <0.1% unscheduled downtime of the city Unix, Oracle and SQL environment	%	0	0	<0.1	<0.1	<0.1
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**Citywide Windows based Server System Support**

The objective is to monitor & support citywide windows based server system support.

This objective fulfills the city values of Transparent Access, Empowerment, and Responsiveness.

New measure for FY15; no data for prior years.

Tickets closed within 3 working days	%	0	0	90	90	90
Tickets responded to within 4 business hours	%	0	0	90	90	90

**Citywide e-Government & Enterprise Resource Planning (ERP) Support**

The objective is to provide citywide e-government & enterprise resource planning (ERP) support.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Inclusiveness, and Responsiveness.

New measure for FY15; no data for prior years.

Tickets closed within 3 working days	%	0	0	90	90	90
Tickets responded to within 4 business hours	%	0	0	90	90	90

**Citywide iSeries Server System Support**

The objective is to provide citywide iSeries server system support.

This objective fulfills the city values of Transparent Access and Responsiveness.

New measure for FY15; no data for prior years.

Less than 0.1% unscheduled downtime of the city's iServer environment	%	0	0	<0.1	<0.1	<0.1
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**Geographic Information Systems (GIS) Support**

The objective is to provide geographic information systems (GIS) support.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Inclusiveness, and Responsiveness.

New measure for FY15; no data for prior years.

Tickets closed within 3 working days	%	0	0	90	80	90
Tickets responded to within 4 business hours	%	0	0	90	95	90

**Help Desk Services**

The objective is to provide help desk services:

The objective fulfills the city values of Transparent Access, Inclusiveness, and Responsiveness.

New measure for FY15; no data for prior years.

Less than 1% of phone calls dropped	%	0	0	<1	11.77	<1
Number of phone calls answered	#	0	0	22,000	27,047	27,000

**Security Services**

The objective is to track the number of unscheduled security incident response team meetings.

This objective fulfills the city values of Accountable Servant Leadership and Transparent Access.

Number of unscheduled Security Incident Response Team meetings	#	1	1	0	0	0
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Technology Internship Program

The objective is to track number of interns in the program.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness and Responsiveness.

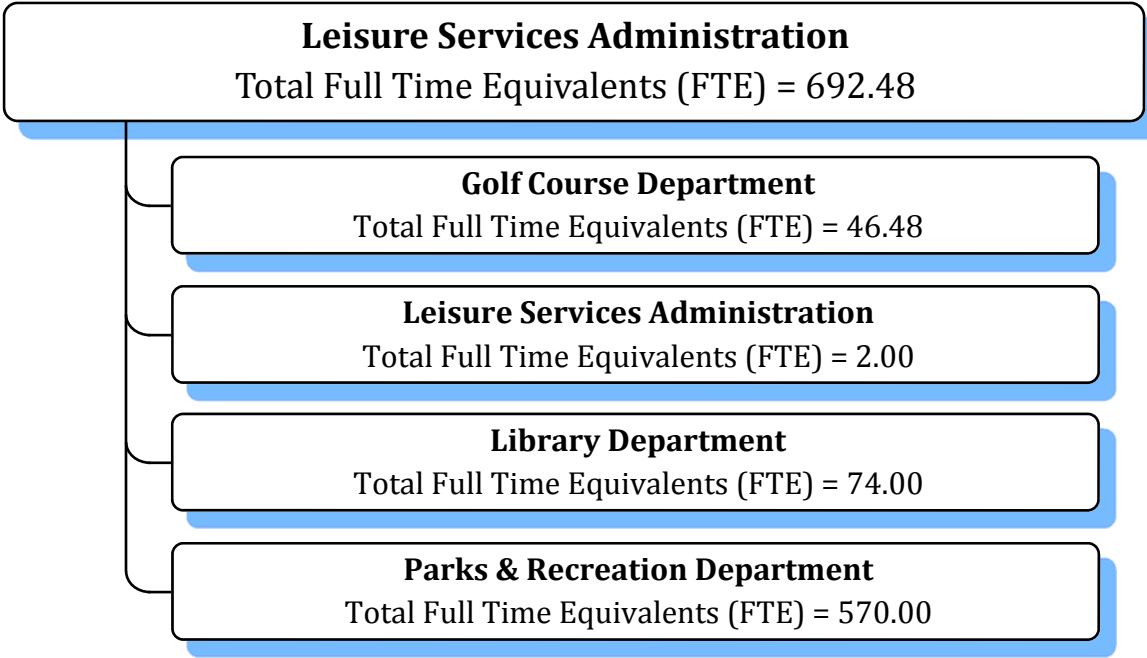
New measure for FY15; no data for prior years available.

Number of interns in the program	#	0	0	10	9	10
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# LEISURE SERVICES ADMINISTRATION



Leisure Services Administration



## Leisure Services Administration

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	26,846,211	27,563,387	28,116,058	28,563,375	27,040,081	30,158,799	7.27%
Services and Commodities	13,989,842	14,646,060	13,744,050	15,148,372	14,111,160	14,344,185	4.37%
Capital	671,089	574,581	599,753	639,463	556,895	760,153	26.74%
Debt	49,420	49,420	49,500	49,500	119	0	(100.00%)
<b>Total Budget</b>	<b>41,556,562</b>	<b>42,833,448</b>	<b>42,509,361</b>	<b>44,400,710</b>	<b>41,708,255</b>	<b>45,263,137</b>	<b>6.48%</b>
<b>Appropriations By Fund/Department</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Golf Course Department	28	267	0	0	260	0	0.00%
Leisure Services Administration Dept	295,312	383,059	305,112	310,213	283,091	309,672	1.49%
Library Department	5,701,812	5,981,031	6,141,559	6,228,209	5,485,691	6,623,216	7.84%
Parks & Recreation Department	31,891,754	32,674,477	32,464,159	34,261,032	32,375,290	34,607,736	6.60%
<b>Total General Operating Fund</b>	<b>37,888,907</b>	<b>39,038,834</b>	<b>38,910,830</b>	<b>40,799,454</b>	<b>38,144,332</b>	<b>41,540,624</b>	<b>6.76%</b>
<b>Non-General Funds</b>							
Golf Course Operating	3,667,641	3,794,151	3,598,531	3,601,256	3,563,923	3,722,513	3.45%
Sanitation Operating	14	464	0	0	0	0	0.00%
<b>Total Non-General Funds</b>	<b>3,667,655</b>	<b>3,794,614</b>	<b>3,598,531</b>	<b>3,601,256</b>	<b>3,563,923</b>	<b>3,722,513</b>	<b>3.45%</b>
<b>Total Budget</b>	<b>41,556,562</b>	<b>42,833,448</b>	<b>42,509,361</b>	<b>44,400,710</b>	<b>41,708,255</b>	<b>45,263,137</b>	<b>6.48%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Other License and Permits	0	0	0	0	(392)	0	0.00%
Federal Grants	694,339	681,327	178,227	761,821	655,374	178,227	0.00%
State Grants	5,964	0	0	0	0	0	0.00%
Grants from Other Local Units	1,559,612	1,565,072	1,668,671	1,762,312	1,688,838	1,786,039	7.03%
General Government	55,987	57,341	56,600	56,600	51,658	52,257	(7.67%)
Public Safety	285	0	0	0	0	0	0.00%
Transportation Charges	136,336	144,586	136,424	136,424	181,132	136,424	0.00%
Culture and Recreation Charges	9,510,430	8,853,314	9,688,533	9,688,533	8,977,343	9,214,870	(4.89%)
Other Charges for Services	323,210	314,233	319,541	319,541	331,193	319,541	0.00%
Library Fines	134,215	139,231	135,000	135,000	127,778	132,000	(2.22%)
Violation of Local Ordinances	(130)	0	0	0	0	0	0.00%
Interest Earnings	2,925	698	1,000	1,000	1,160	1,000	0.00%
Sale of Fixed Assets	2,411	(24)	0	0	6,574	0	0.00%
Contributions and Donations	49,302	152,979	10,900	10,900	89,881	20,810	90.92%
Misc Revenue	(51,077)	(29,045)	0	0	(37,205)	0	0.00%
General & Administration Leisure Services	144,772	144,720	144,720	144,720	144,720	103,488	(28.49%)
Other Charges	2,504	(769)	0	0	7,037	0	0.00%
Transfer from General Fund	120,000	0	0	82,000	82,000	0	0.00%
Transfer from Weeki Wachee General Fund	15,394	0	0	0	0	0	0.00%
General Fund	28,843,828	30,508,736	30,189,234	31,400,623	29,256,812	33,290,818	10.27%
Golf Course Operating	3,807	300,585	(19,489)	(98,764)	144,352	27,663	(241.94%)
General Liabilities Claims	1,635	0	0	0	0	0	0.00%
Parking Revenue	163	0	0	0	0	0	0.00%
Sanitation Operating	461	464	0	0	0	0	0.00%
Preservation Reserve	188	0	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>41,556,562</b>	<b>42,833,448</b>	<b>42,509,361</b>	<b>44,400,710</b>	<b>41,708,255</b>	<b>45,263,137</b>	<b>6.48%</b>

Position Summary By Department	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Golf Course Department	23.19	23.00	21.19	21.00	(0.90%)
Leisure Services Administration Department	2.00	2.00	2.00	2.00	0.00%
Library Department	64.00	64.00	64.00	65.00	1.56%
Parks & Recreation Department	252.81	251.81	254.81	265.00	4.00%
Total Full-Time FTE	342.00	340.81	342.00	353.00	3.22%
Golf Course Department	26.00	26.00	26.15	25.48	(2.58%)
Library Department	9.00	8.00	8.00	9.00	12.50%
Parks & Recreation Department	279.62	283.50	284.00	305.00	7.39%
Total Part-Time FTE	314.62	317.50	318.15	339.48	6.70%
Total FTE	656.62	658.32	660.15	692.48	4.90%

## Golf Course Department

### Department Mission Statement

The mission of the city of St. Petersburg's Golf Courses Department is to provide outstanding golf courses, programs, and practice facilities to the residents and visitors of St. Petersburg. The city's excellent golf courses, programs, and practice facilities are provided by a courteous and professional staff at a tremendous value that covers 100% of all operational and capital expenditures.

### Services Provided

- Golf Course Administration: Provides direction and leadership for the sound fiscal management and operation of three municipal golf course facilities including business operations, turf and facility maintenance; business operations to include pro shop retail sales and concessions; player development, marketing, First Tee youth programs support, and customer service to residents and visitors.
- Mangrove Bay Business: Sells greens fees, merchandise, books reservations for more than 70,000 residents and visitors annually, sells range balls to more than 40,000 golfing customers, and collects more than \$2,500,000 annually, while providing excellent customer services; offers pro shop merchandise for resale and administers events, tournaments, leagues and outings, while providing exceptional customer service. Maintains fleet of 82 operationally safe golf carts for rental. Provides support of First Tee programs.
- Mangrove Bay Concessions: Provides food and beverages for resale and customer service through the clubhouse, the starters' building and the on-course beverage cart service.
- Cypress Links Business: Sells greens fees, merchandise, books reservations and provides starting and course ranging services for more than 35,000 residents and visitors annually; collects more than \$400,000 annually; administers tournaments, leagues and outings, manages a fleet of 12 golf carts; provides excellent customer service. Provides support of First Tee programs.
- Twin Brooks Business: Sells greens fees, merchandise, books reservations for more than 20,000 residents and visitors annually, and collects more than \$450,000 annually; sells driving range balls to more than 24,000 customers annually; administers events, tournaments, leagues and outings; provides outstanding customer services. Provides support of First Tee programs.
- Golf Courses Maintenance: Promotes, manicures and maintains healthy turf grass on 180 acre, 18 hole championship Mangrove Bay Golf Course and driving range; 17 acre, 9 hole Cypress Links Golf Course; and 29 acre, 18 hole, par three Twin Brooks Golf Course and driving range by utilizing best management and cultural practices. Putting surfaces are mowed every day and the golf course is set-up for play every day but Christmas. Mowing of all turf areas on a daily basis, bunker maintenance, chemical and fertilizer management, water management, irrigation maintenance of more than 1,000 irrigation heads and one pump station at Mangrove Bay and Cypress Links, and 300 irrigation heads, one pump station at Twin Brooks, repairs and maintenance to bridges and course shelters/restrooms, general maintenance of all outside areas on the property, and tree and plant maintenance and management. Provides preventative, routine maintenance and repair of turf equipment utilized for three golf courses.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	2,109,308	2,127,016	2,072,702	2,072,702	2,144,422	2,228,367	7.51%
Services and Commodities	1,444,123	1,553,446	1,441,329	1,444,054	1,404,201	1,394,146	(3.27%)
Capital	64,832	65,000	35,000	35,000	15,441	100,000	185.71%
Debt	49,420	49,420	49,500	49,500	119	0	(100.00%)
<b>Total Budget</b>	<b>3,667,683</b>	<b>3,794,881</b>	<b>3,598,531</b>	<b>3,601,256</b>	<b>3,564,183</b>	<b>3,722,513</b>	<b>3.45%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Golf Courses Operations Program	28	267	0	0	260	0	0.00%
<b>Sanitation Operating</b>							
Golf Courses Administration	0	424	0	0	0	0	0.00%
Mangrove Bay Business	14	28	0	0	0	0	0.00%
Sanitation Administration Program	0	12	0	0	0	0	0.00%
<b>Totals for Sanitation Operating</b>	<b>14</b>	<b>464</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Golf Course Operating</b>							
Golf Courses Maintenance Program	1,312,454	1,260,625	1,333,918	1,334,663	1,298,228	1,450,807	8.76%
Golf Courses Operations Program	1,696,453	1,834,632	1,641,167	1,643,130	1,676,062	1,747,329	6.47%
Golf Courses Program	658,734	698,893	623,446	623,462	589,633	524,377	(15.89%)
<b>Totals for Golf Course Operating</b>	<b>3,667,641</b>	<b>3,794,151</b>	<b>3,598,531</b>	<b>3,601,256</b>	<b>3,563,923</b>	<b>3,722,513</b>	<b>3.45%</b>
<b>Total Budget</b>	<b>3,667,683</b>	<b>3,794,881</b>	<b>3,598,531</b>	<b>3,601,256</b>	<b>3,564,183</b>	<b>3,722,513</b>	<b>3.45%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Culture and Recreation Charges	3,533,208	3,426,147	3,617,020	3,617,020	3,320,474	3,693,850	2.12%
Other Charges for Services	4,345	1,915	0	0	6,229	0	0.00%

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Interest Earnings	2,925	698	1,000	1,000	1,160	1,000	0.00%
Sale of Fixed Assets	0	0	0	0	6,110	0	0.00%
Contributions and Donations	2,201	65,000	0	0	0	0	0.00%
Misc Revenue	0	0	0	0	(3,492)	0	0.00%
Other Charges	1,155	(194)	0	0	7,090	0	0.00%
Transfer from General Fund	120,000	0	0	82,000	82,000	0	0.00%
Golf Course Operating	3,807	300,585	(19,489)	(98,764)	144,352	27,663	(241.94%)
General Fund	28	267	0	0	260	0	0.00%
Sanitation Operating	14	464	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>3,667,683</b>	<b>3,794,881</b>	<b>3,598,531</b>	<b>3,601,256</b>	<b>3,564,183</b>	<b>3,722,513</b>	<b>3.45%</b>

Position Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Golf Courses Maintenance Program	12.00	12.00	12.00	12.00	0.00%
Golf Courses Operations Program	9.00	9.00	8.00	8.00	0.00%
Golf Courses Program	2.19	2.00	1.19	1.00	(15.97%)
<b>Total Full-Time FTE</b>	<b>23.19</b>	<b>23.00</b>	<b>21.19</b>	<b>21.00</b>	<b>(0.90%)</b>
Golf Courses Maintenance Program	6.00	6.00	6.00	5.80	(3.33%)
Golf Courses Operations Program	20.00	20.00	19.45	18.95	(2.57%)
Golf Courses Program	0.00	0.00	0.70	0.72	3.57%
<b>Total Part-Time FTE</b>	<b>26.00</b>	<b>26.00</b>	<b>26.15</b>	<b>25.48</b>	<b>(2.58%)</b>
<b>Total FTE</b>	<b>49.19</b>	<b>49.00</b>	<b>47.34</b>	<b>46.48</b>	<b>(1.83%)</b>

**Notes**

- In FY16, the Golf Course Department budget increased 3.45% as compared to the FY15 Adopted budget. This increase is primarily due to the re-opening of Twin Brooks Golf Course after renovation (\$42,430), the replacement of the point of sale system (\$25,000), and the planned replacement of turf equipment at Mangrove Bay Golf Course (\$60,000).

- Reductions include the elimination of a one-time FY15 expense for the replacement of equipment and fencing (\$35,000) that had surpassed its useful life and miscellaneous line item reductions in the amount of \$7,552.

- Increases in salaries and benefits expense (\$155,665) is partially offset by a reduction in general and administrative expense (\$116,561).

- Revenue is expected to increase \$76,830 in FY16 as compared to the FY15 Adopted Budget, due mainly to the re-opening of Twin Brooks after renovation, in addition to a projected increase in greens fees (\$1.00) at Cypress Links Golf Course in the winter months.

- A full-time Greenskeeper position is eliminated in FY16 and replaced with a full-time Assistant Golf Course Superintendent position at Twin Brooks.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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**Buckets of Range Balls Sold**

One objective of the Golf Courses Department is to maximize availability of range balls for sale to customers.

This objective fulfills the city values of Accountable Servant Leadership, Diversity and Responsiveness.

FY 2013 Actual performance measures have been adjusted to reflect the final amounts.

Mangrove Bay Buckets of Balls Sold	#	39,933	37,980	42,564	42,564	42,564
Twin Brooks Buckets of Balls Sold (Closed April 30th, 2015 for renovation)	#	25,565	23,792	26,570	17,101	25,155

**Golf Course Maintenance**

One objective of the Golf Courses Department is to maximize best management and cultural practices to maintain healthy turf conditions, irrigation heads and pump stations for all facilities at optimal levels.

This objective fulfills the city values of Empowerment and Responsiveness.

Golf Courses Acres Maintained - Cypress Links	#	17	17	17	17	17
Irrigation heads	#	1,300	1,300	1,300	1,300	1,300
Pump Stations	#	2	2	2	2	2
Golf Courses Acres Maintained - Mangrove Bay	#	180	180	180	180	180
Golf Courses Acres Maintained - Twin Brooks	#	29	29	29	29	29

**Point of Sale for Venues**

One objective of the Golf Courses Department is to provide food and beverages for resale through three point of sale venues at Mangrove Bay Golf Course.

This objective fulfills the city values of Accountable Servant Leadership, Diversity and Responsiveness.

Point of Sale Venues	\$	268,393	297,018	267,950	294,770	309,770
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**Rounds of Golf Played**

One objective of the Golf Courses Department is to provide all golfers with a quality golf experience.

This objective fulfills the city values of Accountable Servant Leadership, Diversity and Responsiveness.

FY 2013 Actual performance measures have been adjusted to reflect the final amounts.

Cypress Links Rounds of Golf Played	#	31,997	30,894	34,589	34,589	32,571
Mangrove Bay Rounds of Golf Played	#	67,357	66,930	70,674	70,674	67,900
Twin Brooks Rounds of Golf Played (Closed April 30, 2015 for renovation)	#	17,599	15,787	19,678	11,811	20,564

**The First Tee Youth Program**

One objective of the Golf Courses Department is to provide for player development and support for The First Tee Youth Program.

This objective fulfills the city values of Accountable Servant Leadership, Diversity, Inclusiveness, and Responsiveness.

The First Tee Youth Program	#	574	1,400	600	1,400	1,400
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## Leisure Services Administration Department

### Department Mission Statement

The mission of the Leisure Services Administration Department is to provide administrative, financial, and technical leadership to the Parks & Recreation, Golf Courses and Libraries Departments resulting in the effective delivery of high quality, innovative, inclusive, and responsive public service that provides a positive impact on the quality of life in our community.

### Services Provided

The Leisure Services Administration Department provides the following services:

- Serves as the Leisure Services liaison to citizens, professional organizations and non-profits, neighborhood associations, elected officials and other governmental organizations.
- Administrative oversight of the Parks & Recreation Department resulting in the effective delivery of high quality, innovative, inclusive, and responsive public service that provides a positive impact on quality of life in our community.
- Administrative oversight of the Golf Courses Department resulting in the effective delivery of high quality, innovative, inclusive, and responsive public service that provides a positive impact on quality of life in our community.
- Administrative oversight of the Libraries Department resulting in the effective delivery of high quality, innovative, inclusive, and responsive public service that provides a positive impact on quality of life in our community.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	259,842	345,972	264,520	269,050	255,211	264,413	(0.04%)
Services and Commodities	35,470	37,086	40,592	41,163	27,880	45,259	11.50%
<b>Total Budget</b>	<b>295,312</b>	<b>383,059</b>	<b>305,112</b>	<b>310,213</b>	<b>283,091</b>	<b>309,672</b>	<b>1.49%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Leisure & Comm. Services Admin. Prog.	295,312	383,059	305,112	310,213	283,091	309,672	1.49%
<b>Total Budget</b>	<b>295,312</b>	<b>383,059</b>	<b>305,112</b>	<b>310,213</b>	<b>283,091</b>	<b>309,672</b>	<b>1.49%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Other Charges for Services	(1,025)	0	0	0	0	0	0.00%
General & Admin. Leisure Services	144,772	144,720	144,720	144,720	144,720	103,488	(28.49%)
General Fund	151,565	238,339	160,392	165,493	138,371	206,184	28.55%
<b>Total Revenue</b>	<b>295,312</b>	<b>383,059</b>	<b>305,112</b>	<b>310,213</b>	<b>283,091</b>	<b>309,672</b>	<b>1.49%</b>
<b>Position Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>		
Leisure & Community Services Administration Program	2.00	2.00	2.00	2.00	0.00%		
<b>Total Full-Time FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00%</b>		
<b>Total FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00%</b>		

### Notes

- The Leisure Services Administration department budget increased 1.49% as compared to the FY15 Adopted Budget.
- There is a slight decrease in salary and benefits expense (\$107) and an increase in internal service charges (\$4,667) in FY16.

## Library Department

### Department Mission Statement

The mission of the St. Petersburg Library System is to provide library resources to meet the educational, recreational, cultural, intellectual, and social needs of the city's diverse community.

### Services Provided

The St. Petersburg Library System, consisting of a Main Library and six community libraries, provides the following services:

- Lending of Materials.
- Providing information on request.
- Public programs.
- Public space.
- Public access to the internet and personal computing applications.
- Leadership and support for community-centered library services and programs.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	3,928,421	4,106,840	4,268,216	4,332,803	3,643,532	4,544,552	6.47%
Services and Commodities	1,289,741	1,429,564	1,308,590	1,321,221	1,353,118	1,418,511	8.40%
Capital	483,651	444,626	564,753	574,185	489,041	660,153	16.89%
Total Budget	5,701,812	5,981,031	6,141,559	6,228,209	5,485,691	6,623,216	7.84%
Appropriations By Fund/Program	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
General Operating Fund							
Libraries Administration Program	1,844,658	2,086,468	2,104,090	2,128,788	1,949,715	2,339,710	11.20%
Library Branches Program	3,856,901	3,894,563	4,037,469	4,099,421	3,535,976	4,283,506	6.09%
Main Library	254	0	0	0	0	0	0.00%
Totals for General Operating Fund	5,701,812	5,981,031	6,141,559	6,228,209	5,485,691	6,623,216	7.84%
Total Budget	5,701,812	5,981,031	6,141,559	6,228,209	5,485,691	6,623,216	7.84%
Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
General Government	55,987	57,341	56,000	56,000	51,658	51,657	(7.76%)
Culture and Recreation Charges	776,589	706,043	664,551	664,551	713,819	714,058	7.45%
Other Charges for Services	254	0	0	0	0	0	0.00%
Library Fines	134,215	139,231	135,000	135,000	127,778	132,000	(2.22%)
Sale of Fixed Assets	0	0	0	0	(10)	0	0.00%
Contributions and Donations	2,581	5,474	900	900	663	810	(10.00%)
Misc Revenue	(14)	223	0	0	(254)	0	0.00%
Other Charges	(25)	(107)	0	0	(10)	0	0.00%
General Fund	4,732,225	5,072,826	5,285,108	5,371,758	4,592,047	5,724,691	8.32%
Total Revenue	5,701,812	5,981,031	6,141,559	6,228,209	5,485,691	6,623,216	7.84%
Position Summary			FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Libraries Administration Program			14.00	15.00	15.00	15.00	0.00%
Library Branches Program			50.00	49.00	49.00	50.00	2.04%
Total Full-Time FTE			64.00	64.00	64.00	65.00	1.56%
Libraries Administration Program			1.00	0.50	0.00	0.00	0.00%
Library Branches Program			8.00	7.50	8.00	9.00	12.50%
Total Part-Time FTE			9.00	8.00	8.00	9.00	12.50%
Total FTE			73.00	72.00	72.00	74.00	2.78%

**Notes**

- The Library Department's budget increased 7.84% as compared to the FY15 Adopted Budget.
- Enhancements include the addition of four part-time positions at the Main Library (\$82,564), increased investment in both library collections (\$156,000) and reference material subscriptions (\$87,500) in FY16, as well as establishing a special programs budget (\$14,500).
- Reductions include the elimination of a one-time FY15 expense (\$60,600) for the purchase of security and technology equipment, savings resulting from a new janitorial service contract (\$22,040), reductions in other specialized services (\$17,964) and various line item reductions totaling \$2,026.
- Salaries, benefits and internal service charges increased \$226,697 as compared to the FY15 Adopted Budget.
- Revenues are expected to increase \$42,074 in FY16 as compared to the FY15 Adopted Budget.
- During FY15, a full-time Library Assistant I position was added at the Main Library and two part-time positions were eliminated (\$17,026).

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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**Circulation**

The St. Petersburg Library System provides residents and visitors with a relevant and up-to-date physical and electronic library collection.

This objective fulfills the city's values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Library System Circulation	#	1,589,862	1,592,234	1,555,000	1,443,438	1,559,000
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**Facility Use**

The St. Petersburg Library System provides and promotes the use of seven facilities to all residents and visitors. Increased facility use may also increase circulation (lending of materials), internet/computer use, program attendance, and reference transactions/readers' advisory.

This objective fulfills the city's values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Library System Facility Use	#	1,319,022	1,277,377	1,315,000	1,161,508	1,320,000
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**Internet/Computer Use**

The St. Petersburg Library System provides residents and visitors with the means to access and use up-to-date technology.

This objective fulfills the city's values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Library System Internet/Computer Uses	#	362,963	333,112	361,000	289,824	361,000
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**Program Attendance**

The St. Petersburg Library System provides library activities and events, as well as literacy programs, in-house and via outreach and partnership services.

This objective fulfills the city's values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness and Responsiveness.

Program Attendance	#	47,406	53,330	46,000	62,007	65,500
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**Reference Transactions and Readers' Advisory**

The St. Petersburg Library System provides residents and visitors with useful and enriching information, both in person, via email and via phone.

This objective fulfills the city's values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness and Responsiveness.

Reference Transactions and Readers' Advisory	#	414,770	428,774	440,000	395,597	440,500
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## Parks & Recreation Department

### Department Mission Statement

The mission of the Parks and Recreation Department is to preserve, protect, maintain and enhance the city parklands and recreational facilities and engage people in leisure activities that contribute to their quality of life.

### Services Provided

The Parks & Recreation Department provides the following services:

- Parkland Maintenance - Maintenance of all parks for public use to include mowing, edging, trash removal, etc.
- Recreation Programs - Provision of a variety of recreation programs and activities for all ages and abilities through fee classes, playcamps, special events, sports leagues, etc.
- Aquatic Programs - Provision of aquatic programs for all ages and abilities to include swim lessons, competitive swim teams, fitness programs and recreational swim opportunities.
- Athletic Operations - Provision and coordination of a variety of athletic fields for use by youth and adult programs.
- Nature Preserves and Environmental Education - Provision of environmental education programs, promotion of conservation of natural resources, and the preservation and maintenance of designated natural preserve and historically significant park areas.
- Co-Sponsored Events - Coordination of all city services for city-wide co-sponsored special events.
- Facility Maintenance - Provide for the repair and maintenance of all recreation facilities and park amenities including playgrounds, tennis courts, basketball courts, skate parks, etc. to maintain in a safe and attractive condition for public use.
- Forestry - City-wide forestry services to include trimming, pruning, and removing of hazardous trees.
- Emergency Operations - Primary responsibility for debris clearance, employee family shelter and employee child care; staff support for search & rescue and evacuation, points of distribution (PODS) and sandbag operations for the city in the event of a hurricane or other disaster.
- Construction - Construction crews assist with park maintenance and capital improvement projects.
- Treasure Island Beach - Operation of St. Petersburg Municipal Beach at Treasure Island and concessions.
- FDOT Maintenance - Landscape maintenance of FDOT primary roads.
- Interstate Landscaping - Maintenance of interstate landscaping.
- Medians, Rights of Way and Circles - Maintenance of traffic calming medians, rights of way and circles.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	20,548,641	20,983,559	21,510,620	21,888,820	20,996,916	23,121,467	7.49%
Services and Commodities	11,220,507	11,625,963	10,953,539	12,341,933	11,325,961	11,486,269	4.86%
Capital	122,606	64,955	0	30,279	52,413	0	0.00%
<b>Total Budget</b>	<b>31,891,754</b>	<b>32,674,477</b>	<b>32,464,159</b>	<b>34,261,032</b>	<b>32,375,290</b>	<b>34,607,736</b>	<b>6.60%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Aquatics & Pools Program	2,581,140	2,644,832	2,574,067	2,689,384	2,673,436	2,679,621	4.10%
Athletics Operations	4,192,679	4,111,421	4,239,120	4,318,318	3,972,021	4,403,681	3.88%
Boyd Hill/Clam Bayou Nature Pres. Prog	1,141,854	1,105,151	1,086,220	1,116,092	943,618	1,077,918	(0.76%)
Engineering Capital Improv Program	2,733	0	0	0	0	0	0.00%
Facilities Maintenance	676,377	746,375	800,981	810,410	766,878	850,380	6.17%
Office on Aging Program	1,218,314	1,236,409	1,098,421	1,114,982	1,157,170	1,220,482	11.11%
Park Maint & Equipment Coord. Program	4,724,219	4,951,146	4,846,558	4,980,730	4,707,045	5,232,687	7.97%
Parks Administration/Support Program	0	110	0	0	0	0	0.00%
Parks Maint. & Horticulture Program	2,988,773	3,073,408	2,909,845	3,008,162	2,989,730	3,717,488	27.76%
Parks and Recreation Admin. & Grants	4,601,702	4,930,840	5,366,454	6,317,979	4,935,329	5,280,518	(1.60%)
Recreation Centers Program	7,793,034	7,913,840	7,800,426	8,096,162	8,144,651	8,094,060	3.76%
Special Prog. & Therapeutic Rec Program	1,970,930	1,960,945	1,742,067	1,808,813	2,085,412	2,050,901	17.73%
<b>Totals for General Operating Fund</b>	<b>31,891,754</b>	<b>32,674,477</b>	<b>32,464,159</b>	<b>34,261,032</b>	<b>32,375,290</b>	<b>34,607,736</b>	<b>6.60%</b>
<b>Total Budget</b>	<b>31,891,754</b>	<b>32,674,477</b>	<b>32,464,159</b>	<b>34,261,032</b>	<b>32,375,290</b>	<b>34,607,736</b>	<b>6.60%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Other License and Permits	0	0	0	0	(392)	0	0.00%
Federal Grants	694,339	681,327	178,227	761,821	655,374	178,227	0.00%
State Grants	5,964	0	0	0	0	0	0.00%
Grants from Other Local Units	1,559,612	1,565,072	1,668,671	1,762,312	1,688,838	1,786,039	7.03%
General Government	0	0	600	600	0	600	0.00%
Public Safety	285	0	0	0	0	0	0.00%
Transportation Charges	136,336	144,586	136,424	136,424	181,132	136,424	0.00%

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Culture and Recreation Charges	5,200,633	4,721,124	5,406,962	5,406,962	4,943,050	4,806,962	(11.10%)
Other Charges for Services	319,636	312,318	319,541	319,541	324,964	319,541	0.00%
Violation of Local Ordinances	(130)	0	0	0	0	0	0.00%
Sale of Fixed Assets	2,411	(24)	0	0	474	0	0.00%
Contributions and Donations	44,519	82,506	10,000	10,000	89,218	20,000	100.00%
Misc Revenue	(51,063)	(29,269)	0	0	(33,459)	0	0.00%
Other Charges	1,375	(467)	0	0	(43)	0	0.00%
Transfer from Weeki Wachee	15,394	0	0	0	0	0	0.00%
General Fund	23,960,010	25,197,304	24,743,734	25,863,372	24,526,134	27,359,943	10.57%
General Liabilities Claims	1,635	0	0	0	0	0	0.00%
Parking Revenue	163	0	0	0	0	0	0.00%
Sanitation Operating	447	0	0	0	0	0	0.00%
Preservation Reserve	188	0	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>31,891,754</b>	<b>32,674,477</b>	<b>32,464,159</b>	<b>34,261,032</b>	<b>32,375,290</b>	<b>34,607,736</b>	<b>6.60%</b>

Position Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Aquatics & Pools Program	8.00	8.00	8.00	8.00	0.00%
Athletics Operations	43.00	41.00	43.00	44.00	2.33%
Boyd Hill/Clam Bayou Nature Preserve Program	10.00	10.00	10.00	9.00	(10.00%)
Facilities Maintenance	9.00	9.00	9.00	9.00	0.00%
Office on Aging Program	10.00	10.00	10.00	9.00	(10.00%)
Park Maint & Equipment Coordination Program	52.00	53.00	52.00	53.00	1.92%
Parks Maintenance & Horticulture Program	34.00	34.81	35.00	44.00	25.71%
Parks and Recreation Administration and Grants	29.81	30.00	29.81	29.00	(2.72%)
Recreation Centers Program	48.00	47.00	49.00	49.00	0.00%
Special Programs & Therapeutic Rec Program	9.00	9.00	9.00	11.00	22.22%
<b>Total Full-Time FTE</b>	<b>252.81</b>	<b>251.81</b>	<b>254.81</b>	<b>265.00</b>	<b>4.00%</b>
Aquatics & Pools Program	82.62	82.00	82.00	82.00	0.00%
Athletics Operations	8.50	9.00	6.50	8.00	23.08%
Boyd Hill/Clam Bayou Nature Preserve Program	3.50	3.50	3.50	9.00	157.14%
Office on Aging Program	5.00	4.50	4.00	5.00	25.00%
Park Maint & Equipment Coordination Program	2.00	2.22	2.00	2.00	0.00%
Parks Maintenance & Horticulture Program	3.50	3.50	3.50	3.50	0.00%
Parks and Recreation Administration and Grants	9.00	10.00	11.00	13.00	18.18%
Recreation Centers Program	136.50	139.28	142.00	151.50	6.69%
Special Programs & Therapeutic Rec Program	29.00	29.50	29.50	31.00	5.08%
<b>Total Part-Time FTE</b>	<b>279.62</b>	<b>283.50</b>	<b>284.00</b>	<b>305.00</b>	<b>7.39%</b>
<b>Total FTE</b>	<b>532.44</b>	<b>535.32</b>	<b>538.81</b>	<b>570.00</b>	<b>5.79%</b>

**Notes**

- The Parks and Recreation department budget increased 6.60% as compared to the FY15 Adopted budget.
- Enhancements include \$635,000 for the creation of a streetscape maintenance division with nine full-time positions, an increase of \$130,000 in facilities repair and maintenance, \$50,000 to support the Healthy St. Pete Initiative, and \$25,000 to conduct the Shore Acres Recreation Center feasibility study in FY16.
- Salaries and benefits increased \$1,136,632 as compared to the FY15 Adopted Budget. Internal service charges increased \$346,377 in FY16 primarily due to increases in vehicle replacement charges (\$168,471) and technology replacement fees (\$62,236).
- The TASCO center-based teen program has expanded from ten to eleven recreation centers, the increased cost is offset by increased grant revenue from the Juvenile Welfare Board (\$117,368).
- Twenty five part-time education specialists, five part-time recreation specialists and six part-time youth development workers were added as Matched Partnership teachers and camp private instructors were converted from contractors to city employees during FY15. A reduction of \$296,800 was taken in other specialized services to offset the increase in salaries and benefits in FY16.
- Revenue budget was revised to more accurately reflect actual totals.
- During FY15, three part-time education specialists were added for the Second Chance Juvenile Diversion program, a reorganization of the Special Programs division resulted in the addition of one full-time position and the elimination of one part-time position for a net increase of 0.5 FTE, and four grant funded part-time recreation leaders were added as the result of accepting a Department of Health Partnership to Improve Community Health grant (3) and a National Recreation and Parks Association Out of School Time grant (1).

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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#### Before and After Schools Playcamp Patron Satisfaction Survey

The objective of the Before and After Schools Playcamp Program Patron Satisfaction Survey measure is to quantify the average combined score of 'Good' (4) and 'Excellent' (5) ratings.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Before and After Schools Playcamp Patron Satisfaction Survey	%	94.97	95.59	90	97.13	95
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#### Boyd Hill Nature Preserve

The objective of the Boyd Hill Nature Preserve measures are to quantify the attendance of patrons, as well as, the associated expenditures and revenues associated with utilizing the Boyd Hill Nature Preserve on an annual basis.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Boyd Hill Nature Preserve - Attendance	#	55,326	53,134	55,000	55,000	55,000
Boyd Hill Nature Preserve - Expenditure	\$	1,140,437	1,101,691	1,100,000	1,100,000	1,100,000
Boyd Hill Nature Preserve - Revenue	\$	302,030	309,165	250,000	300,000	305,000

#### Fee Class Programs Patron Satisfaction Survey

The objective of the Fee Class Programs Patron Satisfaction Survey measure is to quantify the combined score of 'Good' (4) and 'Excellent' (5) ratings.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Fee Class Programs Patron Satisfaction Survey	%	94.71	96.25	90	96.9	96
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#### Forestry Operations Requests

The objective of the Requests for Emergency Services measures are to quantify the number of emergency and non-emergency service requests received by Forestry Operations.

This objective fulfills the city values of Accountable Servant Leadership and Responsiveness.

Tree Removal/Trimming - Request for Service/Emergency	#	174	328	325	325	325
Tree Removal/Trimming - Non-Emergency	#	2,941	2,591	2,750	2,750	2,750

#### Gift Tree Program - Contributions

The objective of the Gift Tree Program - Contributions measure is to quantify the contributions received for the Gift Tree Program.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.

Gift Tree Program Contributions	\$	2,777	6,615	3,000	5,325	4,000
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#### Gift Tree Program - Trees

The objective of the Gift Tree Program - Trees measure is to quantify the number of trees purchased through the Gift Tree Program.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.

Gift Tree Program	#	9	18	11	15	14
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Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Man Hours Assigned To Work Orders Completed</b>						
The objective of the Man Hours Assigned To Work Orders measure is to quantify the man hours utilized for the services performed by the Facility Systems Division and the Construction Division.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.						
Facility Systems Total Work Order Staff Hours	#	18,013	17,578	19,500	18,000	19,000
Construction Division Total Work Order Staff Hours	#	6,904	6,874	6,100	6,400	6,800
<b>Nature Preserves and Wilderness Area Maintenance Cost Per Acres</b>						
The objective of the Nature Preserves and Wilderness Areas Maintenance Cost Per Acre measure is to quantify yearly cost per acre for maintenance operations in nature preserves and wilderness areas.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
Cost per Acre for Nature Preserves and Wilderness Areas	\$	334	313	400	330	335
<b>Parkland Maintenance Cost Per Acre</b>						
The objective of the Parkland Maintenance Cost Per Acre measure is to quantify yearly cost per acre of all parks maintenance districts and other parkland.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.						
Cost per Acre for Parkland	\$	4,844	5,034	4,882	5,000	5,000
<b>Parkland Mowing Man Hours</b>						
The objective of the Parkland Mowing Man Hours measure is to quantify the man hours utilized for large mowing operations.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.						
Parkland Mowing Man Hours	#	3,760	3,954	3,800	3,900	3,900
<b>Paving The Future Brick Program</b>						
The objective of the Paving The Future Brick Program measure is to quantify the number of bricks purchased through the Paving The Future Brick Program.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
Paving the Future Brick Program	#	28	55	30	40	40
<b>Summer Playcamp Patron Satisfaction Survey Results</b>						
The objective of the Summer Playcamp Program Patron Satisfaction Survey measure is to quantify the average combined score of 'Good' (4) and 'Excellent' (5) ratings.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
Summer Playcamp Patron Satisfaction Survey	%	97.32	89.92	90	90	90

Swim Lesson Patron Satisfaction Survey Results

The objective of the Swim Lesson Program Patron Satisfaction Survey measure is to quantify the combined score of 'Good' (4) and 'Excellent' (5) ratings.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Swim Lesson Patron Satisfaction Survey	%	94.00	95.32	90	95	95
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Teen Programs Patron Satisfaction Survey Results

The objective of Teen Programs Patron Satisfaction Survey measure is to quantify the average combined score of 'Good' (4) and 'Excellent' (5) ratings.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Teen Programs Patron Satisfaction Survey	%	84.88	88.34	85	83.55	85
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Therapeutic Recreation Patron Satisfaction Survey Results

The objective of the Therapeutic Recreation Program Patron Satisfaction Survey measure is to quantify the combined score of 'Good' (4) and 'Excellent' (5) ratings.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Therapeutic Recreation Patron Satisfaction Survey	%	96.46	97.02	90	96.73	97
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Work Order Completed

The objective of the Work Orders Completed measure is to quantify services provided by the Construction Division and the Facility Systems Division.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.

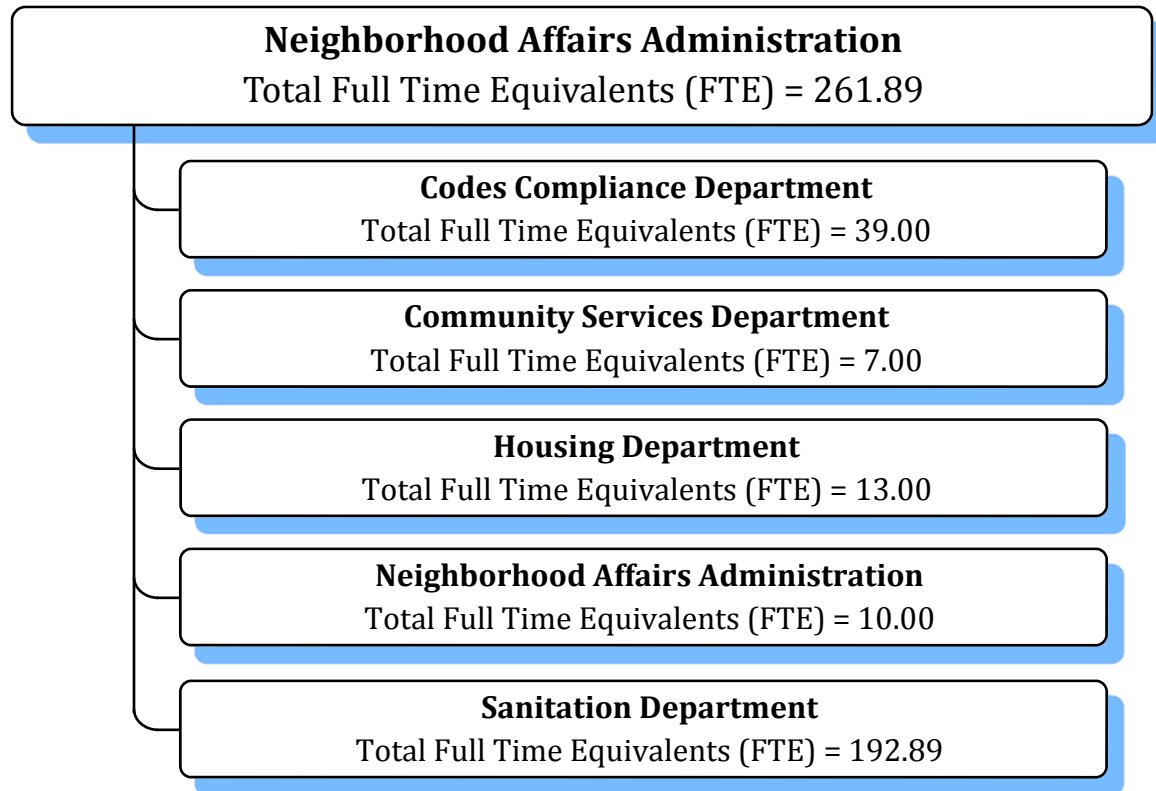
Construction Division Total Work Orders	#	243	279	260	240	270
Facility Systems Total Work Orders	#	2,003	2,034	2,010	1,800	2,000





# NEIGHBORHOOD AFFAIRS ADMINISTRATION

## Neighborhood Affairs Administration



## Neighborhood Affairs Administration

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	16,632,175	17,528,667	19,304,734	20,211,700	19,634,212	21,426,733	10.99%
Services and Commodities	32,084,940	31,776,972	27,821,317	35,478,749	29,213,326	28,524,363	2.53%
Capital	3,492,611	4,720,705	1,893,200	2,569,188	567,724	2,636,400	39.26%
Debt	0	0	0	0	0	1,274,024	0.00%
Grants and Aid	669,263	1,064,622	1,386,000	1,584,531	1,194,823	1,477,800	6.62%
Transfers Out	5,588,566	5,665,749	3,733,102	5,014,126	5,014,122	4,694,713	25.76%
<b>Total Budget</b>	<b>58,467,555</b>	<b>60,756,715</b>	<b>54,138,353</b>	<b>64,858,293</b>	<b>55,624,207</b>	<b>60,034,033</b>	<b>10.89%</b>
<b>Appropriations By Fund/Department</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Codes Compliance Department	2,689,211	3,055,086	3,177,242	3,217,636	3,087,533	3,265,799	2.79%
Community Services Department	749,971	914,822	971,273	1,184,097	863,820	1,124,234	15.75%
Housing Department	391,880	312,785	755,852	776,221	687,902	426,053	(43.63%)
Neighborhood Affairs Department	741,654	978,332	1,303,187	1,311,961	1,279,522	1,360,836	4.42%
Sanitation Department	41,533	37,379	0	0	42,470	0	0.00%
<b>Total General Operating Fund</b>	<b>4,614,249</b>	<b>5,298,404</b>	<b>6,207,554</b>	<b>6,489,914</b>	<b>5,961,247</b>	<b>6,176,922</b>	<b>(0.49%)</b>
<b>Non-General Funds</b>							
Community Development Block Grant	1,653,266	1,809,098	1,640,819	2,362,541	1,481,315	1,683,581	2.61%
Community Housing Donation	278,311	16,640	0	104,910	675	0	0.00%
Emergency Shelter Grant Fund	247,730	123,656	131,063	184,162	184,161	141,772	8.17%
Home Program	1,996,824	1,188,015	932,675	2,877,528	1,118,567	922,173	(1.13%)
Local Housing Assistance	1,003,658	1,033,220	275,050	3,366,457	959,955	350,000	27.25%
Neighborhood Stabilization Program	2,893,205	2,413,544	303,000	1,678,398	234,198	350,000	15.51%
Preservation Reserve	0	3	0	0	0	0	0.00%
Sanitation Debt Service	0	0	0	0	0	1,274,024	0.00%
Sanitation Equipment Replacement	3,734,505	5,700,645	2,717,800	3,577,915	1,456,685	3,775,000	38.90%
Sanitation Operating	42,045,618	43,173,491	41,930,392	44,216,468	44,227,404	45,360,561	8.18%
Water Resources	189	0	0	0	0	0	0.00%
<b>Total Non-General Funds</b>	<b>53,853,306</b>	<b>55,458,311</b>	<b>47,930,799</b>	<b>58,368,379</b>	<b>49,662,960</b>	<b>53,857,111</b>	<b>12.36%</b>
<b>Total Budget</b>	<b>58,467,555</b>	<b>60,756,715</b>	<b>54,138,353</b>	<b>64,858,293</b>	<b>55,624,207</b>	<b>60,034,033</b>	<b>10.89%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Federal Grants	5,402,252	4,323,019	2,429,557	6,159,488	2,167,687	2,362,842	(2.75%)
Shared State Housing Initiative	460,752	202,633	0	2,225,783	1,013,805	0	0.00%
Grants from Other Local Units	190,470	190,891	190,398	190,398	108,681	190,398	0.00%
Shared Local Revenue	0	112,294	0	0	130,636	0	0.00%
General Government	678	1,148	3,000	3,000	1,258	0	(100.00%)
Physical Environment Charges	39,669,001	39,782,755	39,406,000	39,406,000	40,346,522	39,506,000	0.25%
Culture and Recreation Charges	0	0	0	0	(175)	0	0.00%
Other Charges for Services	1,275	0	0	0	0	2,690,400	0.00%
Violation of Local Ordinances	935,467	1,329,634	1,023,000	1,023,000	2,133,856	1,500,000	46.63%
Interest Earnings	403,296	480,658	547,000	547,000	622,846	587,000	7.31%
Rents and Royalties	29,204	63,745	0	0	52,341	40,000	0.00%
Special Assessment	540,769	851,205	415,000	415,000	0	350,000	(15.66%)
Sale of Fixed Assets	490,006	726,041	411,000	410,362	775,654	458,000	11.44%
Sale of Surplus Material	334,662	225,494	304,000	304,000	147,937	304,000	0.00%
Contributions and Donations	3,000	17,022	0	0	1,357	1,800	0.00%
Misc Revenue	870,546	929,634	433,000	433,000	903,760	453,000	4.62%
Transfer from Housing Capital Improv.	64,236	68,004	0	150,000	150,000	0	0.00%
Transfer from General Capital Improvements	61,455	0	0	60,000	60,000	0	0.00%
Transfer from Sanitation Operating	4,500,000	4,500,000	2,700,000	3,981,024	3,981,024	4,000,272	48.16%
General Fund	3,551,272	3,877,220	5,093,554	5,375,914	3,826,575	4,672,122	(8.27%)

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Neighborhood Stabilization Program	497,693	75,933	0	40,824	(450,229)	(2,000)	0.00%
Home Program	(395,659)	(5,413)	(100,000)	137,815	(112,190)	(3,788)	(96.21%)
Community Development Block Grant	101,496	43,073	(10,000)	69,079	208,123	(500)	(95.00%)
Sanitation Operating	1,182,693	1,762,762	1,486,994	3,563,708	3,078,658	2,138,763	43.83%
Emergency Shelter Grant Fund	49,770	7,423	0	7,423	6,815	(28)	0.00%
Local Housing Assistance	178,989	370,344	1,050	866,674	(552,160)	0	(100.00%)
Sanitation Equipment Replacement	(866,562)	952,196	(125,200)	734,915	(1,512,779)	928,000	(841.21%)
Community Housing Donation	279,434	(28,866)	(1,000)	103,910	(46,398)	(1,000)	0.00%
Water Resources	189	0	0	0	0	0	0.00%
Sanitation Debt Service	0	0	0	(1,281,024)	(1,286,524)	(26,248)	0.00%
Parking Revenue	(31,294)	(43,031)	0	0	0	0	0.00%
Downtown Redevelopment District	(37,568)	(59,106)	(69,000)	(69,000)	(132,873)	(115,000)	66.67%
Preservation Reserve	31	3	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>58,467,555</b>	<b>60,756,715</b>	<b>54,138,353</b>	<b>64,858,293</b>	<b>55,624,207</b>	<b>60,034,033</b>	<b>10.89%</b>

Position Summary By Department	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Codes Compliance Department	40.00	40.00	39.00	39.00	0.00%
Community Services Department	7.00	7.00	7.00	7.00	0.00%
Housing Department	14.00	13.00	13.00	13.00	0.00%
Neighborhood Affairs Department	1.00	10.00	10.00	10.00	0.00%
Sanitation Department	171.19	170.13	171.19	188.19	9.93%
<b>Total Full-Time FTE</b>	<b>233.19</b>	<b>240.13</b>	<b>240.19</b>	<b>257.19</b>	<b>7.08%</b>
Sanitation Department	4.60	4.70	4.60	4.70	2.17%
<b>Total Part-Time FTE</b>	<b>4.60</b>	<b>4.70</b>	<b>4.60</b>	<b>4.70</b>	<b>2.17%</b>
<b>Total FTE</b>	<b>237.79</b>	<b>244.83</b>	<b>244.79</b>	<b>261.89</b>	<b>6.99%</b>

## Codes Compliance Department

### Department Mission Statement

The mission of the Codes Compliance Department is to educate property owners and enforce the municipal codes, including zoning issues and housing/vegetation maintenance standards, in order to maintain the quality and extend the life of the existing housing stock, stabilize neighborhoods, and protect the public.

### Services Provided

Support neighborhoods, city teams and city initiatives that improve the quality of life in St. Petersburg by:

- Encouraging voluntary compliance with the municipal codes through education and notification.
- Referring citizens in need of volunteer help, loan programs and other city services provided by Police, Fire, Planning & Economic Development and Sanitation.
- Supporting City Council to craft and administer ordinances which address community concerns.
- Providing administrative and clerical services, including a citizen telephone call center, in support of various education and enforcement programs.
- Encouraging code compliance through administration of legal processes such as the Code Enforcement Board, Special Magistrate, and municipal ordinance violation prosecution in county court.
- Addressing a variety of municipal code issues involving zoning and redevelopment regulations, vegetation maintenance, rental housing inspection, securing structures, inoperative motor vehicles, junk and rubbish, structure disrepair, and unsafe structures.
- Addressing blighting issues which include overgrown vegetation, junk and rubbish, inoperative motor vehicles and illegal parking on private property.
- Addressing unfit and unsafe structures through condemnation resulting in rehabilitation or demolition.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	2,724,937	2,993,506	2,828,351	2,868,079	2,529,198	3,041,757	7.55%
Services and Commodities	1,338,191	1,949,225	1,361,894	1,627,737	1,858,953	1,833,007	34.59%
<b>Total Budget</b>	<b>4,063,128</b>	<b>4,942,731</b>	<b>4,190,245</b>	<b>4,495,816</b>	<b>4,388,151</b>	<b>4,874,764</b>	<b>16.34%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Codes Compliance Assistance Program	2,689,211	3,055,086	3,177,242	3,217,636	3,087,533	3,265,799	2.79%
<b>Neighborhood Stabilization Program</b>							
Housing Trust Funds Program	8,847	2,640	0	0	0	0	0.00%
<b>Water Resources</b>							
Codes Compliance Assistance	189	0	0	0	0	0	0.00%
<b>Sanitation Operating</b>							
Sanitation & Codes Compliance Program	1,364,881	1,885,006	1,013,003	1,278,180	1,300,618	1,608,965	58.83%
<b>Total Budget</b>	<b>4,063,128</b>	<b>4,942,731</b>	<b>4,190,245</b>	<b>4,495,816</b>	<b>4,388,151</b>	<b>4,874,764</b>	<b>16.34%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
General Government	678	1,148	3,000	3,000	1,258	0	(100.00%)
Physical Environment Charges	146,781	258,059	0	0	0	0	0.00%
Violation of Local Ordinances	935,467	1,329,492	1,023,000	1,023,000	2,133,856	1,500,000	46.63%
Interest Earnings	35,064	60,775	0	0	94,042	0	0.00%
Special Assessment	209,645	(258,059)	65,000	65,000	0	0	(100.00%)
Sale of Fixed Assets	860	2,748	3,000	3,000	0	3,000	0.00%
Misc Revenue	0	0	0	0	(860)	0	0.00%
Transfer from Housing Capital Improv.	0	0	0	150,000	150,000	0	0.00%
Transfer from General Capital Improv.	0	0	0	60,000	60,000	0	0.00%
General Fund	1,752,520	1,722,572	2,083,242	2,123,636	954,084	1,762,799	(15.38%)
Sanitation Operating	973,076	1,823,356	1,013,003	1,068,180	995,771	1,608,965	58.83%
Neighborhood Stabilization Program	8,847	2,640	0	0	0	0	0.00%
Water Resources	189	0	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>4,063,128</b>	<b>4,942,731</b>	<b>4,190,245</b>	<b>4,495,816</b>	<b>4,388,151</b>	<b>4,874,764</b>	<b>16.34%</b>

Position Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Codes Compliance Assistance Program	29.00	33.00	33.00	32.00	(3.03%)
Sanitation & Codes Compliance Program	11.00	7.00	6.00	7.00	16.67%
<b>Total Full-Time FTE</b>	<b>40.00</b>	<b>40.00</b>	<b>39.00</b>	<b>39.00</b>	<b>0.00%</b>
<b>Total FTE</b>	<b>40.00</b>	<b>40.00</b>	<b>39.00</b>	<b>39.00</b>	<b>0.00%</b>

**Notes**

- In FY16, the Codes Compliance Department's General Fund budget increased by 2.79% as compared to the FY15 Adopted Budget.
- Salaries and benefits increased \$96,561 and internal service charges decreased \$10,208 from the FY15 Adopted Budget.
- Enhancements totaled \$8,204 in various line items and a reduction of \$6,000 is the result of moving electric expense to Neighborhood Affairs Administration for the N-team building.
- A net increase of \$409,000 in General Fund revenue is anticipated in FY16 based on revenue trends for services, fines, and assessments.
- The Codes Compliance Sanitation Fund budget increased 58.83% in FY16 as compared to the FY15 Adopted Budget, primarily due to an enhancement in the amount of \$500,000 for demolition and securing of structures.
- Codes Compliance Department salaries & benefits in the Sanitation Fund increased \$116,845 and reductions in various line items totaled \$20,883.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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**Codes Compliance Program Objective**

The department objective is to respond to every request to investigate reported violations; to competently communicate program requirements to all affected citizens; to provide consistent due process before assessing penalty fines and liens; to protect the public from nuisance property conditions such as unfit and unsafe structures, overgrowth, vacant and open structures, and other public health and safety nuisance conditions; to provide incentives to correct code violations; to provide deterrents to incipient code violations; and to responsibly administer all processes at the lowest possible cost with the highest possible output.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness and Responsiveness.

Number of Code Enforcement Board Cases	#	1,537	1,541	1,600	1,600	1,400
Number of Code Enforcement Liens	#	1,239	1,083	1,400	1,200	1,000
Number of Codes Compliance Cases Opened	#	23,817	25,634	25,000	26,000	27,000
Number of Codes Compliance Inspections	#	86,989	88,468	85,000	90,000	90,000
Number of Codes Compliance Notices and Letters	#	41,194	39,362	33,000	44,000	44,000
Number of County Court Cases	#	680	621	800	600	400
Number of Overgrowth Cases Opened	#	6,159	6,452	6,000	6,500	6,500
Number of Securing Cases Opened	#	1,151	909	1,300	800	700
Number of Special Magistrate Cases	#	2,232	2,099	2,000	2,000	800
Value of Code Enforcement Liens Certified	\$	3,560,000	3,129,800	3,100,000	3,100,000	2,500,000
Value of Code Enforcement Liens Collected	\$	461,864	602,461	300,000	400,000	400,000

**Condemnation Program Objective**

The city's Condemnation Program objective is to address unfit and unsafe structures through condemnation that results in rehabilitation or demolition; to coordinate demolition of city-acquired structures in support of city development projects; to provide assistance to codes investigators to order securing of vacant and open structures under compels conditions; and to assist the city's Legal Department to abate public nuisance property conditions and coordinate any abatements authorized by court order.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness and Responsiveness.

Number of Condemnation Appeals Received	#	8	22	10	15	10
Number of Condemned Structures Demolished by Private Owners	#	16	17	15	20	20
Number of Condemned Structures Repaired by Private Owners	#	15	18	15	20	20
Number of Structures Demolished by City Program	#	64	101	75	100	100

## Community Services Department

### Department Mission Statement

The mission of the Community Services Department is to be proactive and responsive to resident, business and neighborhood issues by coordinating city services and resources to ensure quality customer service, promote volunteerism, and encourage civic engagement and participation to enhance and sustain neighborhood and business corridor character.

### Services Provided

The Community Services Department provides the following services:

- Neighborhood Partnership Grants (non-capital projects and mini community building).
- Association Meeting Doorhangers (includes listing of meetings and major events for year).
- Mayor's Breakfast with the Neighborhoods.
- Annual Neighborhood Summit.
- Neighborhood Planning and Project Implementation.
- Neighborhood Organization/Reorganization Support.
- Volunteer Coordination (I CAN Program, Carefest).
- Community Outreach Events (Black History Month, Family Fun Day, Back to School, African American Health Forum, Edwards Gala).
- Coordination of Neighborhood Cleanups.
- Mayor's Action Line Follow-up Evaluations/Work Order Generation and Proactive Surveys of Rights of Way.
- Youth Employment and Skills Training Programs.
- Coordination of Points of Distribution (Mass Care); Disaster Preparedness.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	338,403	373,059	381,180	391,901	377,924	437,494	14.77%
Services and Commodities	411,568	191,029	100,093	103,877	109,367	96,740	(3.35%)
Grants and Aid	0	350,734	490,000	688,319	376,529	590,000	20.41%
Total Budget	749,971	914,822	971,273	1,184,097	863,820	1,124,234	15.75%
Appropriations By Fund/Program	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
General Operating Fund							
Community Service Rep. Program	65,020	54,458	46,822	50,183	33,158	81,914	74.95%
Community Services Admin. Program	434,289	860,316	924,451	1,133,865	830,662	1,042,320	12.75%
Neighborhood Partnership Program	662	49	0	49	0	0	0.00%
Non-Departmental/Arts/Social Services	250,000	0	0	0	0	0	0.00%
Totals for General Operating Fund	749,971	914,822	971,273	1,184,097	863,820	1,124,234	15.75%
Total Budget	749,971	914,822	971,273	1,184,097	863,820	1,124,234	15.75%
Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Culture and Recreation Charges	0	0	0	0	(175)	0	0.00%
Other Charges for Services	1,024	0	0	0	0	0	0.00%
Contributions and Donations	3,000	17,022	0	0	0	0	0.00%
Transfer from General Capital Improv.	61,455	0	0	0	0	0	0.00%
General Fund	684,492	897,800	971,273	1,184,097	863,995	1,124,234	15.75%
Total Revenue	749,971	914,822	971,273	1,184,097	863,820	1,124,234	15.75%
Position Summary			FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Community Service Representative Program			3.00	3.00	3.00	3.00	0.00%
Community Services Administration Program			4.00	4.00	4.00	4.00	0.00%
Total Full-Time FTE			7.00	7.00	7.00	7.00	0.00%
Total FTE			7.00	7.00	7.00	7.00	0.00%

**Notes**

- In FY16, the Community Services Department budget increased 15.75% as compared to the FY15 Adopted Budget due to \$50,000 moved from the Marketing department to fund the Early Childhood Certification Program, an additional \$50,000 to support youth employment programs, and \$37,000 for projected payouts due to the retirement of community service representatives in FY16.
- Salaries, benefits and internal service charges increased \$15,961.
- Included in this budget is \$300,000 for the Boley Center Summer Youth Intern Program, \$125,000 for the After School Workforce Program, \$50,000 for the Reads to Me Program, \$50,000 for the Early Childhood Certification Program, and \$35,000 for the Workforce Readiness Program totaling \$560,000, a \$100,000 increase over FY15 funding. \$30,000 is also included for the Neighborhood Partnership Grants Program (\$15,000) and the Mayor's mini grants (\$15,000).

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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**I CAN (Involved Citizens Active in Neighborhoods)**

An objective of the Community Services Department is to market and encourage citizen volunteer efforts through city collaborative partnerships with neighborhoods, non-profits, and public and private sector entities.

This objective fulfills the city values of Empowerment, Inclusiveness, and Responsiveness.

# of Volunteer Hours	Hours	113,972	113,972	115,000	157,000	160,000
# of Volunteers in City sponsored events/activities	#	5,206	7,500	7,500	4,600	8,000
Volunteer Service Value	\$	2,523,335	2,523,335	2,600,000	3,529,627	3,700,000

**Infrastructure - Citizen Reports & Staff Inspections**

An objective of the Customer Services Division is to help maintain the city's infrastructure through the development of work orders based on receipt of citizen reports and staff inspections.

This objective fulfills the city values of Accountable Servant Leadership, Inclusiveness, and Responsiveness.

Inspections & Citizen Reports	#	9,842	9,587	14,000	12,000	13,000
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**Mayor's Mini-Grants**

Small grant awards provided to neighborhood and business associations to encourage and increase resident involvement/engagement and community building through social activities and/or volunteer efforts.

New measure in FY15, no prior year data available.

Number of Grant Awards	#	0	0	0	47	60
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**Neighborhood Cleanups**

An objective of the Community Services Department is to encourage and increase the level of citizen involvement in the neighborhoods by partnering with neighborhood associations to plan and schedule an annual neighborhood cleanup.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment and Responsiveness.

# of Neighborhoods Participating	#	14	20	25	25	30
Tons of Debris Collected By Neighborhoods	#	46	48.5	90	50	60

**Neighborhood Partnership Grants**

An objective of the Community Services Department is to administer and implement annual Neighborhood Partnership Matching Grants Program to provide residents an opportunity to enhance the public rights-of-ways in their neighborhoods.

This objective fulfills the city values of Empowerment, Diversity, Inclusiveness, and Responsiveness.

# of Grants Awarded through Neighborhood Partnership Program	#	0	0	40	10	15
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## Housing Department

### Department Mission Statement

The mission of the Housing and Community Development Department is to utilize federal, state, and local funding to provide decent affordable housing, a suitable living environment, and to expand economic opportunities principally for persons with low and moderate incomes.

### Services Provided

- Implement the Consolidated Plan programs.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	1,148,823	1,092,718	1,128,199	1,577,057	1,181,349	1,131,365	0.28%
Services and Commodities	6,327,852	5,090,929	2,247,234	9,110,134	2,832,402	2,438,616	8.52%
Capital	345,862	0	0	0	0	0	0.00%
Grants and Aid	0	0	10,000	10,000	0	0	(100.00%)
Transfers Out	633,490	710,673	653,026	653,026	653,022	303,598	(53.51%)
<b>Total Budget</b>	<b>8,456,026</b>	<b>6,894,320</b>	<b>4,038,459</b>	<b>11,350,217</b>	<b>4,666,773</b>	<b>3,873,579</b>	<b>(4.08%)</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Housing Administration Program	182,683	171,241	573,962	594,331	553,644	224,714	(60.85%)
Housing Finance & Rehab. Program	118,885	113,103	129,804	129,804	104,660	131,532	1.33%
Housing Program	90,312	28,441	52,086	52,086	29,598	69,807	34.02%
Totals for General Operating Fund	391,880	312,785	755,852	776,221	687,902	426,053	(43.63%)
<b>Preservation Reserve</b>							
Housing Programs	0	3	0	0	0	0	0.00%
<b>Local Housing Assistance</b>							
Local Housing Assistance (SHIP) Program	1,003,658	1,033,220	275,050	3,366,457	959,955	350,000	27.25%
<b>Community Development Block Grant</b>							
Housing Trust Funds Program	1,653,266	1,809,098	1,640,819	2,362,541	1,481,315	1,683,581	2.61%
<b>Emergency Shelter Grant Fund</b>							
Housing Finance & Rehab. Program	885	0	0	0	0	0	0.00%
Housing Trust Funds Program	246,845	123,656	131,063	184,162	184,161	141,772	8.17%
Totals for Emergency Shelter Grant Fund	247,730	123,656	131,063	184,162	184,161	141,772	8.17%
<b>Home Program</b>							
Housing Trust Funds Program	1,996,824	1,188,015	932,675	2,877,528	1,118,567	922,173	(1.13%)
<b>Neighborhood Stabilization Program</b>							
Housing Trust Funds Program	2,884,357	2,410,904	303,000	1,678,398	234,198	350,000	15.51%
<b>Community Housing Donation</b>							
Housing Trust Funds Program	278,311	16,640	0	104,910	675	0	0.00%
<b>Total Budget</b>	<b>8,456,026</b>	<b>6,894,320</b>	<b>4,038,459</b>	<b>11,350,217</b>	<b>4,666,773</b>	<b>3,873,579</b>	<b>(4.08%)</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Federal Grants	5,402,252	4,323,019	2,429,557	6,159,488	2,167,687	2,362,842	(2.75%)
Shared State Housing Initiative	460,752	202,633	0	2,225,783	1,013,805	0	0.00%
Interest Earnings	139,518	171,927	202,000	202,000	208,056	250,000	23.76%
Rents and Royalties	29,204	63,745	0	0	52,341	40,000	0.00%
Sale of Fixed Assets	435,660	526,873	300,000	300,000	672,061	347,000	15.67%
Misc Revenue	962,799	939,015	530,000	530,000	943,833	570,000	7.55%
Transfer from Housing Capital Improv.	64,236	68,004	0	0	0	0	0.00%
Emergency Shelter Grant Fund	49,770	7,423	0	7,423	6,815	(28)	0.00%
Community Development Block Grant	101,496	43,073	(10,000)	69,079	208,123	(500)	(95.00%)
Neighborhood Stabilization Program	488,846	73,294	0	40,824	(450,229)	(2,000)	0.00%

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Home Program	(395,659)	(5,413)	(100,000)	137,815	(112,190)	(3,788)	(96.21%)
Local Housing Assistance	178,989	370,344	1,050	866,674	(552,160)	0	(100.00%)
Community Housing Donation	279,434	(28,866)	(1,000)	103,910	(46,398)	(1,000)	0.00%
General Fund	327,644	241,382	755,852	776,221	687,902	426,053	(43.63%)
Downtown Redevelopment District	(37,568)	(59,106)	(69,000)	(69,000)	(132,873)	(115,000)	66.67%
Parking Revenue	(31,348)	(43,031)	0	0	0	0	0.00%
Preservation Reserve	0	3	0	0	0	0	0.00%
Total Revenue	8,456,026	6,894,320	4,038,459	11,350,217	4,666,773	3,873,579	(4.08%)

Position Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Housing Administration Program	0.27	0.35	0.21	0.17	(19.05%)
Housing Finance & Rehabilitation Program	2.07	1.37	1.38	1.35	(2.17%)
Housing Program	0.49	0.02	0.02	0.06	200.00%
Housing Trust Funds Program	11.17	11.26	11.39	11.42	0.26%
Total Full-Time FTE	14.00	13.00	13.00	13.00	0.00%
Total FTE	14.00	13.00	13.00	13.00	0.00%

**Notes**

- The Housing & Community Development Department charges about 20% of its operating budget to the General Fund, with the remaining 80% coming from the department's grant resources.

- In FY16, the total General Fund budget is 43.63% less than the FY15 Adopted Budget. A transfer in the amount of \$350,000 from the General Fund to the Housing Capital Improvement Fund has been eliminated in FY16, salaries benefits and internal service charges increased \$21,492 and other miscellaneous reductions totaled \$1,291.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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**Community Development Block Grant**

The objective of this Community Development Block Grant program is to provide assistance of up to \$20,000 per unit of multi-family rental (minimum three units per development) with the rehabilitation of the property. When completed a minimum of 51% of the units must be rented to households at or below 80% of area median income.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Inclusiveness and Responsiveness.

New measure for FY15; no data available for prior years.

# of households rehabilitated	#	0	0	15	1	1
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**Emergency Shelter Grant**

The objective of this Emergency Shelter Grant program is to provide rental assistance of up to three (3) months to households who are at or below 30% of area median income.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Inclusiveness and Responsiveness.

# of households	#	66	58	14	50	50
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**HOME Program**

The objective of the HOME Program is to provide Housing Rehabilitation, Purchase Assistance, and Multi-family Development for persons who need affordable housing.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness and Responsiveness.

FY 2013 Actual performance measures have been adjusted to reflect the final amounts.

# of Households - Housing Rehabilitation	#	7	9	10	8	8
# of Households - Purchase Assistance	#	6	8	7	2	2
# of Units - MulTax Increment Family	#	18	8	8	26	10

**Local Housing Assistance Program**

The objective of the Local Housing Assistance Program is to provide housing assistance to eligible low and moderate income households whose homes are in need of repairs.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness and Responsiveness.

# of Households - Barrier Free	#	8	4	4	16	16
# of Households - Emergency Repair	#	22	28	24	33	30
# of Households - Purchase Assistance	#	22	12	33	16	20
# of Households - Housing Rehabilitation	#	3	4	4	2	3

**Neighborhood Stabilization Program**

The objective of the Neighborhood Stabilization Program performance measure is to determine the number of homes acquired, constructed and/or rehabilitated, maintained, and subsequently sold.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness and Responsiveness.

FY 2013 Actual performance measures have been adjusted to reflect the final amounts.

NSP Units Sold	#	6	8	11	10	6
NSP Housing Production/Maintenance by Amount	\$	1,412,578	1,469,631	1,170,000	900,000	675,000
NSP Housing Production by Unit	#	11	9	9	6	4

## Neighborhood Affairs Department

### Department Mission Statement

The mission of the Neighborhood Affairs Department is to provide administrative, policy, financial and technical leadership for the departments of Code Compliance; Housing; Community Services; and Homeless, Veterans, and Social Services to provide services that maintain and improve the physical conditions, leadership and participation of all neighborhoods throughout the city.

### Services Provided

- Serve as the city liaison to citizens, neighborhoods, organizations, non-profits, housing providers, elected officials, partner organizations, and others.
- Provide administrative oversight and leadership of housing services to provide cost effective and efficient affordable housing programs to create new housing, rehabilitation of existing housing, and removal of blighting influences.
- Provide administrative oversight and leadership of Codes Compliance and the N-Team to provide cost effective and efficient enforcement of municipal ordinances that prevent deteriorating property conditions and enhances the appearance, safety, and quality of life throughout the city.
- Provide administrative oversight and leadership for the provision of services to homeless, veterans, and citizens in need of social services.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	66,083	245,835	762,432	770,091	803,868	868,220	13.88%
Services and Commodities	6,308	28,030	87,859	88,762	97,622	147,553	67.94%
Grants and Aid	669,263	713,888	886,000	886,212	818,294	887,800	0.20%
Total Budget	741,654	987,753	1,736,291	1,745,065	1,719,784	1,903,573	9.63%
Appropriations By Fund/Program	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
General Operating Fund							
Neighborhood Services Admin. Program	0	111,160	282,261	287,708	308,932	312,872	10.84%
Veterans, Homeless, & Soc. Svs Program	741,654	867,171	1,020,926	1,024,253	970,590	1,047,964	2.65%
Totals for General Operating Fund	741,654	978,332	1,303,187	1,311,961	1,279,522	1,360,836	4.42%
Sanitation Operating							
Neighborhood Affairs N-Team Program	0	9,422	433,104	433,104	440,202	542,737	25.31%
Veteran Social & Homeless Services	0	0	0	0	60	0	0.00%
Totals for Sanitation Operating	0	9,422	433,104	433,104	440,262	542,737	25.31%
Total Budget	741,654	987,753	1,736,291	1,745,065	1,719,784	1,903,573	9.63%
Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Sale of Fixed Assets	0	0	0	0	2,070	0	0.00%
Contributions and Donations	0	0	0	0	1,357	1,800	0.00%
Misc Revenue	0	0	20,000	20,000	(166)	0	(100.00%)
General Fund	741,654	978,332	1,283,187	1,291,961	1,278,165	1,359,036	5.91%
Sanitation Operating	0	9,422	433,104	433,104	438,358	542,737	25.31%
Total Revenue	741,654	987,753	1,736,291	1,745,065	1,719,784	1,903,573	9.63%
Position Summary			FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Neighborhood Affairs N-Team Program			0.00	6.00	6.00	6.00	0.00%
Neighborhood Services Administration Program			0.00	2.00	3.00	2.00	(33.33%)
Veterans, Homeless, & Social Services Program			1.00	2.00	1.00	2.00	100.00%
Total Full-Time FTE			1.00	10.00	10.00	10.00	0.00%
Total FTE			1.00	10.00	10.00	10.00	0.00%

**Notes**

- The Neighborhood Affairs General Fund budget increased 4.42% in FY16 as compared to the FY15 Adopted Budget.
- Salaries, benefits and internal service charges increased \$50,349.
- Enhancements include increased mileage reimbursement (\$2,000), tuition reimbursement (\$1,000), training and conference travel (\$2,500).
- Revenue generated from the Power of Change Initiative in FY16 will be donated to the Street Outreach Team (\$1,800).
- The Neighborhood Affairs Sanitation Fund budget for the N-team increased 25.31% in FY16 as compared to the FY15 Adopted Budget.
- Salaries, benefits and internal services charges for the N-team increased \$97,854.
- Enhancements for the N-team include \$2,075 for janitorial service, \$2,400 for copy machine costs, \$6,000 in electric at the N-team building, as well as other miscellaneous line item increases totaling \$1,304.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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**Provide Assistance to Residents to Correct Violations**

Community Assistance provides assistance to homeowners physically or financially unable to correct minor code violations. The program fulfills four issues: increasing volunteers from the community, training inmates and reducing recidivism, dealing with an aging housing stock; and helping low income and elderly homeowners bring their properties up to minimum code.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness and Responsiveness.

FY 2013 Actual performance measures have been adjusted to reflect the final amounts.

Community Assistance Projects	#	150	161	100	160	100
Homes Completed	#	150	161	100	160	115
Volunteers	#	1,200	1,200	400	400	500

**Social Services**

The objective of the Veterans, Homeless, & Social Services program is to identify and prioritize human service needs, advocate for addressing these needs, and assist in strengthening communication with and involvement from local non-profit and faith based organizations.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Meet with social service agencies	#	42	42	35	42	35
Represent the city at policy, committee, and board meetings	#	20	20	22	45	32
Work with churches and other faith-based organizations	#	33	33	35	40	35
Work with other funding entities	#	24	24	24	24	24

## Sanitation Department

### Department Mission Statement

The mission of the Sanitation Department is to provide the most innovative, cost effective sanitation services to our community while operating at a level of excellence that surpasses the private industry. The department is committed to keeping the city clean so that it is a better place to live and visit. Working with the community, this department protects and enhances the quality of life in St. Petersburg.

### Services Provided

The Sanitation Department provides the following services:

- Collection of solid waste from residences and commercial establishments and taking it to the Pinellas County Resource Recovery Plant, a recycler or processing it into mulch.
- Graffiti Tax Increment eradication, snipe sign removal and clearing of overgrown lots.
- Community service administration and support of city homeless initiatives.
- Curbside Recycling Program.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	12,353,928	12,823,549	14,204,572	14,604,572	14,741,873	15,947,897	12.27%
Services and Commodities	24,001,021	24,517,759	24,024,237	24,548,239	24,314,982	24,008,447	(0.07%)
Capital	3,146,750	4,720,705	1,893,200	2,569,188	567,724	2,636,400	39.26%
Debt	0	0	0	0	0	1,274,024	0.00%
Transfers Out	4,955,076	4,955,076	3,080,076	4,361,100	4,361,100	4,391,115	42.57%
<b>Total Budget</b>	<b>44,456,775</b>	<b>47,017,088</b>	<b>43,202,085</b>	<b>46,083,099</b>	<b>43,985,679</b>	<b>48,257,883</b>	<b>11.70%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Finance Administration Program	533	866	0	0	441	0	0.00%
Parks and Rec. Administration & Grants	19,507	0	0	0	0	0	0.00%
Public Works Program	406	0	0	0	0	0	0.00%
Residential Curbside Recycling	0	0	0	0	498	0	0.00%
Sanitation Administration Program	20,560	35,672	0	0	40,531	0	0.00%
Stormwater, Pvmnt/Traffic Ops Admin Prog	56	842	0	0	973	0	0.00%
Washrack	0	0	0	0	27	0	0.00%
Wastewater Treatment & Reclamation	471	0	0	0	0	0	0.00%
<b>Totals for General Operating Fund</b>	<b>41,533</b>	<b>37,379</b>	<b>0</b>	<b>0</b>	<b>42,470</b>	<b>0</b>	<b>0.00%</b>
<b>Sanitation Operating</b>							
Community Appearance Program	539,753	585,118	546,978	546,978	572,086	625,897	14.43%
Residential Curbside Recycling	0	0	0	623,000	1,839,798	1,661,372	0.00%
Sanitation Administration Program	40,140,864	40,693,867	39,937,307	41,335,206	40,074,357	40,921,590	2.46%
Sanitation Maintenance Shop Program	120	78	0	0	283	0	0.00%
<b>Totals for Sanitation Operating</b>	<b>40,680,737</b>	<b>41,279,063</b>	<b>40,484,285</b>	<b>42,505,184</b>	<b>42,486,524</b>	<b>43,208,859</b>	<b>6.73%</b>
<b>Sanitation Debt Service</b>							
Sanitation Administration	0	0	0	0	0	1,274,024	0.00%
<b>Sanitation Equipment Replacement</b>							
Sanitation Administration Program	0	0	66,000	66,000	0	66,000	0.00%
Sanitation Equip. Replacement Program	3,734,505	5,700,645	2,651,800	3,511,915	1,456,685	3,709,000	39.87%
<b>Totals for Sanitation Equipment Replacement</b>	<b>3,734,505</b>	<b>5,700,645</b>	<b>2,717,800</b>	<b>3,577,915</b>	<b>1,456,685</b>	<b>3,775,000</b>	<b>38.90%</b>
<b>Total Budget</b>	<b>44,456,775</b>	<b>47,017,088</b>	<b>43,202,085</b>	<b>46,083,099</b>	<b>43,985,679</b>	<b>48,257,883</b>	<b>11.70%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Grants from Other Local Units	190,470	190,891	190,398	190,398	108,681	190,398	0.00%
Shared Local Revenue	0	112,294	0	0	130,636	0	0.00%
Physical Environment Charges	39,522,220	39,524,696	39,406,000	39,406,000	40,346,522	39,506,000	0.25%

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Other Charges for Services	251	0	0	0	0	2,690,400	0.00%
Violation of Local Ordinances	0	142	0	0	0	0	0.00%
Interest Earnings	228,713	247,956	345,000	345,000	320,748	337,000	(2.32%)
Special Assessment	331,124	1,109,263	350,000	350,000	0	350,000	0.00%
Sale of Fixed Assets	53,486	196,420	108,000	107,362	101,523	108,000	0.00%
Sale of Surplus Material	334,662	225,494	304,000	304,000	147,937	304,000	0.00%
Misc Revenue	(92,254)	(9,382)	(117,000)	(117,000)	(39,047)	(117,000)	0.00%
Transfer from Sanitation Operating	4,500,000	4,500,000	2,700,000	3,981,024	3,981,024	4,000,272	48.16%
Sanitation Operating	209,617	(70,015)	40,887	2,062,424	1,644,529	(12,939)	(131.65%)
Sanitation Equipment Replacement	(866,562)	952,196	(125,200)	734,915	(1,512,779)	928,000	(841.21%)
General Fund	44,962	37,134	0	0	42,429	0	0.00%
Sanitation Debt Service	0	0	0	(1,281,024)	(1,286,524)	(26,248)	0.00%
Parking Revenue	54	0	0	0	0	0	0.00%
Preservation Reserve	31	0	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>44,456,775</b>	<b>47,017,088</b>	<b>43,202,085</b>	<b>46,083,099</b>	<b>43,985,679</b>	<b>48,257,883</b>	<b>11.70%</b>

Position Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Community Appearance Program	4.00	4.00	4.00	4.00	0.00%
Residential Curbside Recycling	0.00	0.00	0.00	16.00	0.00%
Sanitation Administration Program	167.19	166.13	167.19	168.19	0.60%
<b>Total Full-Time FTE</b>	<b>171.19</b>	<b>170.13</b>	<b>171.19</b>	<b>188.19</b>	<b>9.93%</b>
Sanitation Administration Program	4.60	4.70	4.60	4.70	2.17%
<b>Total Part-Time FTE</b>	<b>4.60</b>	<b>4.70</b>	<b>4.60</b>	<b>4.70</b>	<b>2.17%</b>
<b>Total FTE</b>	<b>175.79</b>	<b>174.83</b>	<b>175.79</b>	<b>192.89</b>	<b>9.73%</b>

**Notes**

- In FY16, the Sanitation Operating Fund budget increased by 6.73% as compared to the FY15 Adopted Budget. This increase is primarily due to the addition of \$1,296,372 for a new Residential Curbside Recycling Program, including \$800,872 for sixteen full-time employees added during FY15. These positions include four full-time Sanitation Servicemen, six full-time Sanitation Specialists, one full-time Stormwater Collection Supervisor, one full-time Stormwater Equipment Mechanic I, one full-time Sanitation Inspector II, one full-time Management Methods Analyst I and two full-time customer Service Representatives.

- Also associated with the Residential Curbside Recycling Program is an increase of \$1,300,272 in debt service payments for vehicles and containers purchased during FY15. This expense is offset with revenue (\$2,690,400) from a \$2.95/month fee for service.

- For FY16, a full-time auditor position (\$60,699) was added. Employee salary and benefits and internal service charges increased by \$1,072,865 as compared to FY15 Adopted Budget.

- Partially offsetting these increases are reductions in general and administrative charges (\$908,384) and miscellaneous reductions of \$97,250.

- The FY16 Sanitation Equipment Replacement Fund Budget increased by 38.90% as compared to the FY15 Adopted Budget. Planned purchases totaling \$3,775,000 include the acquisition of vehicles and heavy equipment (\$2,601,400), solid waste containers and miscellaneous equipment (\$407,000), a Compressed Natural Gas (CNG) fueling station (\$360,000), storage containers and air compressors (\$356,600), and \$50,000 for facility repairs and renovations.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Accidents per 100,000 Miles</b>						
An objective of Sanitation is to minimize the number of vehicular accidents.						
This objective fulfills the city values of Inclusiveness and Responsiveness.						
Vehicular accidents per 100,000 miles	#	2	3	2	4	3

**Community service hours**

The objective is to track the number of hours worked by those sentenced to serve community service.

This objective fulfills the city values of Inclusiveness and Responsiveness.

# of Hours Worked	Hours	2,517	2,517	2,300	2,534	2,500
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**Excrement Removal**

The objective is to clean excrement from downtown sidewalks, building entrances and alleys and provide storage containers for personal belongings.

The objective fulfills the city values of Inclusiveness and Responsiveness.

Instances Per Week	#	3	3	3	3	3
Storage Containers	#	3	3	3	3	3

**Illegal Dumping**

The objective is to identify & stop illegal dumping.

This objective fulfills the city values of Inclusiveness and Responsiveness.

Illegal Dumping Instances	#	30	23	16	24	20
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**Lot cleaning, snipe sign removal and graffitiTax Increment eradication**

The objective is to monitor the efficiency with which lots are cleared, snipe signs are collected & graffitiTax Increment is eradicated.

This objective fulfills the city values of Inclusiveness and Responsiveness.

GraffitiTax Increment Eradicated	#	508	610	500	367	500
Lots Cleared	#	4,563	4,981	5,000	3,852	3,900
Snipe Signs Collected	#	4,769	2,652	3,200	551	1,000

**Neighborhood cleanups**

The objective is to encourage and participate in neighborhood cleanups.

This objective fulfills the city values of Inclusiveness and Responsiveness.

Cleanups	#	15	15	20	15	15
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**Tons collected per man day**

An objective of Sanitation is to optimize the number of tons of residential solid waste collected per man day.

This objective fulfills the city values of Inclusiveness and Responsiveness.

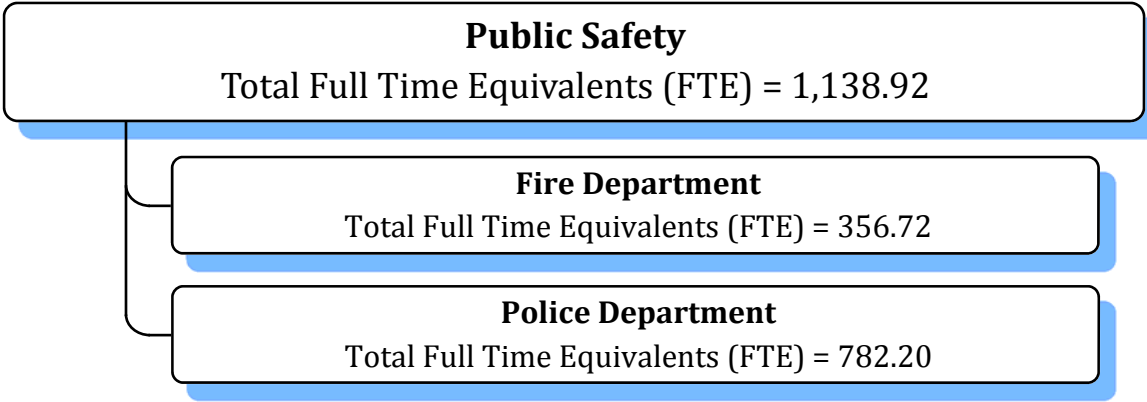
Residential productivity - tons collected/man day	# of tons	17.3	17.6	17	17.8	17
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# PUBLIC SAFETY



Public Safety



## Public Safety

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	115,569,264	116,514,077	115,668,827	117,492,308	116,283,284	118,117,924	2.12%
Services and Commodities	19,864,691	19,628,392	19,425,967	21,125,345	21,041,077	22,651,138	16.60%
Capital	544,263	559,960	478,175	886,127	763,581	587,850	22.94%
Grants and Aid	199,953	198,248	125,000	197,467	166,963	125,000	0.00%
Transfers Out	0	16,416	0	0	(16,416)	0	0.00%
<b>Total Budget</b>	<b>136,178,171</b>	<b>136,917,093</b>	<b>135,697,969</b>	<b>139,701,247</b>	<b>138,238,489</b>	<b>141,481,912</b>	<b>4.26%</b>
<b>Appropriations By Fund/Department</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Fire Department	31,923,915	32,479,292	31,193,199	31,708,194	31,226,368	31,681,378	1.57%
Police Department	90,715,851	91,282,768	91,236,875	93,556,100	93,362,634	96,902,769	6.21%
<b>Total General Operating Fund</b>	<b>122,639,766</b>	<b>123,762,060</b>	<b>122,430,074</b>	<b>125,264,294</b>	<b>124,589,002</b>	<b>128,584,147</b>	<b>5.03%</b>
<b>Non-General Funds</b>							
Emergency Medical Services	12,674,219	12,700,178	13,175,795	13,220,330	13,177,029	12,798,165	(2.87%)
Federal Operating Grant	105,552	8,058	0	20,416	0	0	0.00%
Law Enforcement Fund	411,279	287,983	92,100	685,178	346,421	99,600	8.14%
Police Grant Fund	220,824	158,813	0	511,028	126,037	0	0.00%
Stormwater Utility Operating	17	0	0	0	0	0	0.00%
Technology & Infrastructure Fund	126,514	0	0	0	0	0	0.00%
<b>Total Non-General Funds</b>	<b>13,538,405</b>	<b>13,155,032</b>	<b>13,267,895</b>	<b>14,436,953</b>	<b>13,649,487</b>	<b>12,897,765</b>	<b>(2.79%)</b>
<b>Total Budget</b>	<b>136,178,171</b>	<b>136,917,093</b>	<b>135,697,969</b>	<b>139,701,247</b>	<b>138,238,489</b>	<b>141,481,912</b>	<b>4.26%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Contractors Permits	0	971	0	0	0	0	0.00%
Other License and Permits	465,201	544,279	390,360	390,360	226,460	392,220	0.48%
Federal Grants	1,051,323	1,032,020	0	866,481	174,933	0	0.00%
Shared State Fire Fighters' Su	95,546	102,212	99,840	99,840	106,098	102,000	2.16%
General Government	174,574	183,964	150,000	150,000	185,770	195,000	30.00%
Public Safety	15,727,316	16,162,860	15,734,568	15,734,568	15,403,213	15,544,065	(1.21%)
Other Charges for Services	493,903	459,239	425,000	425,000	492,182	425,000	0.00%
Traffic and Parking	2,932,767	1,767,897	896,725	896,725	1,111,339	775,000	(13.57%)
Violation of Local Ordinances	7,800	7,053	7,000	7,000	357,958	7,000	0.00%
Interest Earnings	12,029	31,000	32,000	32,000	44,552	53,000	65.62%
Sale of Fixed Assets	286,409	104,377	161,000	161,000	79,208	75,000	(53.42%)
Sale of Surplus Material	10,489	0	0	0	0	0	0.00%
Contributions and Donations	0	6,164	0	0	10,200	0	0.00%
Misc Revenue	(69,548)	60,433	106,822	106,822	19,380	31,000	(70.98%)
Other Charges	(245)	11	0	0	(25)	0	0.00%
Transfer from Tech. & Infrastructure Fund	26,388	0	0	0	0	0	0.00%
Utility Tax Revenue	(134)	0	0	0	0	0	0.00%
General Fund	115,249,908	117,032,646	117,095,956	119,603,339	119,388,868	123,375,834	5.36%
Emergency Medical Services	(438,526)	(581,414)	526,598	541,133	607,599	426,193	(19.07%)
Police Grant Fund	2,475	(35,453)	0	1,384	3,325	0	0.00%
Federal Operating Grant	105,552	8,058	0	20,416	0	0	0.00%
Law Enforcement Fund	(82,541)	30,776	72,100	665,178	27,429	80,600	11.79%
Parking Revenue	541	0	0	0	0	0	0.00%
Sanitation Operating	1,451	0	0	0	0	0	0.00%
Preservation Reserve	(1,198)	0	0	0	0	0	0.00%
Billing & Collections	50	0	0	0	0	0	0.00%
Technology & Infrastructure Fund	126,514	0	0	0	0	0	0.00%
General Liabilities Claims	111	0	0	0	0	0	0.00%
Stormwater Utility Operating	17	0	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>136,178,171</b>	<b>136,917,093</b>	<b>135,697,969</b>	<b>139,701,247</b>	<b>138,238,489</b>	<b>141,481,912</b>	<b>4.26%</b>

<b>Position Summary By Department</b>		<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Fire Department		333.00	333.00	333.00	356.00	6.91%
Police Department		745.50	748.00	748.00	770.00	2.94%
<b>Total Full-Time FTE</b>		<b>1,078.50</b>	<b>1,081.00</b>	<b>1,081.00</b>	<b>1,126.00</b>	<b>4.16%</b>
Fire Department		0.50	0.50	0.80	0.72	(9.38%)
Police Department		12.20	7.50	4.83	12.20	152.59%
<b>Total Part-Time FTE</b>		<b>12.70</b>	<b>8.00</b>	<b>5.63</b>	<b>12.92</b>	<b>129.57%</b>
<b>Total FTE</b>		<b>1,091.20</b>	<b>1,089.00</b>	<b>1,086.63</b>	<b>1,138.92</b>	<b>4.81%</b>

## Fire Department

### Department Mission Statement

St. Petersburg Fire & Rescue is committed to serving the community and each other by protecting and improving health, safety, and quality of life through exceptional emergency service and education.

### Services Provided

St. Petersburg Fire & Rescue provides the following services:

- The Administration Division is responsible for the administration and coordination of departmental activities through the supervision of officers and review of their activities. Responsibilities include the establishment of department policies, procedures and regulations, personnel management, and fiscal operations.
- The Emergency Management Office develops, plans, and implements a comprehensive emergency management program that seeks to save lives, mitigate human suffering, protect property, and facilitate the recovery of St. Petersburg from natural and man-made disasters.
- The Computer Services Division provides administration and computer/communications support services for all divisions of the department.
- The Fire Prevention Division supports education, economic development, public safety, and neighborhoods through public education, arson investigation, cyclic inspection, and construction plans review.
- The Operations Division facilitates the administration and coordination of Emergency Response and Readiness within the city of St. Petersburg. Services provided include the planning, organizing, and directing of all fire operations including, but not limited to, fire suppression, Basic Life Support (BLS) emergency medical care, vehicle extrication and hazard mitigation, technical rescue, marine rescue, hazardous material mitigation, disaster response, civil unrest, and terrorism.
- The Safety & Training Division is responsible for planning, developing, organizing, supervising, and directing an employee training and development program for the department. Other services provided by this division include recruitment and hiring.
- The Rescue Division facilitates the administration and coordination of Emergency Medical Services (EMS) and Advanced Life Support (ALS) services within the city of St. Petersburg. Services provided include emergency medical care, rescue, first aid, infectious control, cardiopulmonary resuscitation and prompt paramedical attention for diagnosing, managing, and stabilizing the critically ill and injured.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	39,209,540	39,871,914	38,832,852	39,311,921	38,858,977	38,566,179	(0.69%)
Services and Commodities	5,122,155	5,075,024	5,176,142	5,256,602	5,201,178	5,630,364	8.78%
Capital	497,262	221,472	360,000	360,001	343,242	283,000	(21.39%)
Grants and Aid	0	11,060	0	0	0	0	0.00%
<b>Total Budget</b>	<b>44,828,958</b>	<b>45,179,470</b>	<b>44,368,994</b>	<b>44,928,524</b>	<b>44,403,397</b>	<b>44,479,543</b>	<b>0.25%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Emergency Medical Services Program	0	305	0	99	0	0	0.00%
Fire Admin, Fiscal & Emergency Mgt Prog	1,113,620	1,104,762	1,039,442	1,049,887	1,011,269	1,067,308	2.68%
Fire Computer Services Program	359,551	378,375	405,696	410,938	382,177	391,187	(3.58%)
Fire Operations Program	28,115,764	28,564,107	27,397,024	27,870,303	27,525,852	27,621,854	0.82%
Fire Prevention Program	1,682,503	1,784,672	1,725,583	1,744,267	1,700,185	2,005,804	16.24%
Fire Training Program	652,477	647,071	625,454	632,700	606,885	595,225	(4.83%)
<b>Totals for General Operating Fund</b>	<b>31,923,915</b>	<b>32,479,292</b>	<b>31,193,199</b>	<b>31,708,194</b>	<b>31,226,368</b>	<b>31,681,378</b>	<b>1.57%</b>
<b>Emergency Medical Services</b>							
Emergency Medical Services Program	12,674,024	12,700,178	13,175,795	13,220,330	13,176,982	12,798,165	(2.87%)
Fire Operations Program	194	0	0	0	47	0	0.00%
<b>Totals for Emergency Medical Services</b>	<b>12,674,219</b>	<b>12,700,178</b>	<b>13,175,795</b>	<b>13,220,330</b>	<b>13,177,029</b>	<b>12,798,165</b>	<b>(2.87%)</b>
<b>Federal Operating Grant</b>							
Fire Operations Program	105,552	0	0	0	0	0	0.00%
<b>Stormwater Utility Operating</b>							
EMS	17	0	0	0	0	0	0.00%
<b>Technology &amp; Infrastructure Fund</b>							
Fire Computer Service Program	125,254	0	0	0	0	0	0.00%
<b>Total Budget</b>	<b>44,828,958</b>	<b>45,179,470</b>	<b>44,368,994</b>	<b>44,928,524</b>	<b>44,403,397</b>	<b>44,479,543</b>	<b>0.25%</b>

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Contractors Permits	0	971	0	0	0	0	0.00%
Other License and Permits	11,500	11,300	10,290	10,290	14,950	11,150	8.36%
Federal Grants	719,611	551,759	0	30,000	7,619	0	0.00%
Shared State Fire Fighters' Su	95,546	102,212	99,840	99,840	106,098	102,000	2.16%
General Government	174,476	182,265	150,000	150,000	180,245	195,000	30.00%
Public Safety	13,614,688	14,103,956	13,512,309	13,512,309	13,389,456	13,195,924	(2.34%)
Other Charges for Services	163	192	0	0	0	0	0.00%
Violation of Local Ordinances	7,800	7,053	7,000	7,000	10,805	7,000	0.00%
Interest Earnings	1,588	13,520	12,000	12,000	25,359	34,000	183.33%
Sale of Fixed Assets	143,549	15,583	0	0	7,742	0	0.00%
Sale of Surplus Material	10,489	0	0	0	0	0	0.00%
Contributions and Donations	0	1,964	0	0	0	0	0.00%
Misc Revenue	(23,244)	(19,835)	1,000	1,000	(25,605)	1,000	0.00%
Other Charges	0	(10)	0	0	0	0	0.00%
Transfer from Tech. & Infrastructure Fund	26,388	0	0	0	0	0	0.00%
General Fund	30,246,857	30,782,449	30,049,957	30,564,952	30,071,163	30,507,276	1.52%
Emergency Medical Services	(431,193)	(573,909)	526,598	541,133	615,565	426,193	(19.07%)
Utility Tax Revenue	(134)	0	0	0	0	0	0.00%
Federal Operating Grant	105,552	0	0	0	0	0	0.00%
Technology & Infrastructure Fund	125,254	0	0	0	0	0	0.00%
Billing & Collections	50	0	0	0	0	0	0.00%
Stormwater Utility Operating	17	0	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>44,828,958</b>	<b>45,179,470</b>	<b>44,368,994</b>	<b>44,928,524</b>	<b>44,403,397</b>	<b>44,479,543</b>	<b>0.25%</b>

Position Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Emergency Medical Services Program	85.00	85.00	85.00	88.00	3.53%
Fire Admin, Fiscal & Emergency Mgt Program	6.00	6.00	6.00	6.00	0.00%
Fire Computer Services Program	2.00	2.00	2.00	2.00	0.00%
Fire Operations Program	222.00	222.00	222.00	240.00	8.11%
Fire Prevention Program	14.00	14.00	14.00	16.00	14.29%
Fire Training Program	4.00	4.00	4.00	4.00	0.00%
<b>Total Full-Time FTE</b>	<b>333.00</b>	<b>333.00</b>	<b>333.00</b>	<b>356.00</b>	<b>6.91%</b>
Fire Admin, Fiscal & Emergency Mgt Program	0.50	0.50	0.80	0.72	(9.38%)
<b>Total Part-Time FTE</b>	<b>0.50</b>	<b>0.50</b>	<b>0.80</b>	<b>0.72</b>	<b>(9.38%)</b>
<b>Total FTE</b>	<b>333.50</b>	<b>333.50</b>	<b>333.80</b>	<b>356.72</b>	<b>6.87%</b>

**Notes**

- In FY16, the Fire Department's General Fund budget increased 1.57% as compared to the FY15 Adopted Budget.

- The largest change in this budget is a reduction of \$2,190,793 for the annual required contribution to the pension fund. Offsetting this reduction is an increase of \$1,047,000 million in full-time salaries that provides the resources to hire 18 additional firefighters as provided for in the labor agreement, and an increase of \$1,207,847 in other salary and benefits.

- Additional increases includes \$250,000 for a Fire Cadet Program, \$60,000 for new protective helmets, \$63,504 for personal protective equipment for the 18 new hires (helmets, bunker gear, boots, gloves, and face pieces), replacement of dive equipment (\$42,180), replacement of personal computers (\$46,200), and replacement of the burn building used for training (\$10,500). There was a net decrease in miscellaneous line items of \$48,259.

- During FY15, two Senior Plans Examiner positions were added (\$195,046).

- In FY16, the department's Emergency Medical Services (EMS) Fund budget decreased 2.87% as compared to the FY15 Adopted Budget. There was a total decrease in salary and benefits of \$330,727. The reduction in FY16 is primarily due to a decrease in fire pension of \$1,057,178. The reduction is partially offset by an increase in overtime (\$323,010), the addition of three Rescue Lieutenant positions (\$223,653), and increases in other salary line items (\$179,788).

- Three rescue vehicles will be replaced in FY16. The three vehicles are a heavy duty ALS Rescue Truck (\$180,000) and two staff vehicles (\$80,000). These purchases are consistent with the Pinellas County EMS vehicle purchase program, and are a savings of \$100,000 as compared to the adopted FY15 budget.

- Additionally, there are increases in training (\$48,000) and miscellaneous line items (\$5,097).

- EMS revenue decreases include reductions to EMS charges of \$301,385 to balance reduced expenditures budgeted in FY16.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Arson Cases Closed</b>						
An objective of Fire Prevention is to provide quality and timely fire investigation services and strive for and improve the arson closure rate.						
This objective fulfills the city values of Accountable Servant Leadership.						
Arson Cases Closed	#	23	22	30	11	25

**Commercial Life Safety Inspection**

An objective of Fire Prevention is to provide a quality, courteous, and timely life safety inspection of all businesses in the city once every three years.

This objective fulfills the city values of Accountable Servant Leadership.

Commercial Life Safety Inspections	#	6,134	7,658	6,000	5,658	6,000
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**Emergency Management Public Education**

An objective of Emergency Management is to conduct monthly education programs to small businesses; conduct neighborhood and business-sponsored education whenever possible, and specifically, immediately preceding the start of hurricane season.

This objective fulfills the city values of Accountable Servant Leadership.

Hurricane Awareness Public Education Seminars Conducted	#	36	26	40	40	40
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**Emergency Medical Services - Care and Education**

An objective of Emergency Medical Services is to provide the highest quality comprehensive pre-hospital advanced life support and rescue service to all persons in our community; and to provide health, safety, and wellness education to the public. In FY15, the technology used to collect patient information was changed which allowed for better analysis of the data collected.

This objective fulfills the city values of Accountable Servant Leadership.

Average Response Time	#	4.49	4.49	4.45	4.29	4.60
CPR and First Aid Class Participants	#	1,468	2,272	2,640	1,906	2,500
CPR and First Aid Classes Delivered	#	160	253	220	211	278
Medical Emergency Calls	#	42,917	46,006	44,201	47,985	49,229
Patients Treated	#	34,728	38,213	38,581	60,288	62,028
Advanced Life Support Patients	#	13,891	14,903	15,431	51,903	53,167

**Fire Operations - Emergency Response**

The objective of Fire Operations is to provide an efficient, effective, and timely response to requests for emergency services.

This objective fulfills the city values of Accountable Servant Leadership.

Average Response Time	#	4.32	4.40	4.33	4.25	4.35
Emergency Response Instances	#	49,262	54,014	50,350	56,014	58,000
Fire Loss - Dollar Value	\$	2,956,522	10,709,468	4,000,000	5,320,122	5,000,000
Post - Investigation Cause Indeterminate	#	101	95	90	90	90

**Injury Decrease**

An objective of the Safety and Training Division is to measure and identify numbers and types of injuries to assist in the department's health and safety program. The Safety and Training Division seeks to decrease injuries by ten percent per year.

This objective fulfills the city value of Accountable Servant Leadership.

Decreases in Injuries (Incidents)	#	43	61	30	40	40
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Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Life Safety Education Programs Delivered</b>						
An objective of Fire Prevention is to provide quality, courteous, informative, and educational public education programs to all age groups and to targeted groups, i.e. children and seniors.						
This objective fulfills the city values of Accountable Servant Leadership.						
Fire/Life Safety Public Education Programs Presented	#	276	306	330	301	300
<b>Life Safety Educational Contacts</b>						
Provide quality, courteous, informative, and educational public education programs to all age groups and to targeted groups (children, elderly, etc.).						
This objective fulfills the city values of Accountable Servant Leadership.						
Life Safety Education Participants	#	81,000	71,108	80,000	81,339	80,000
<b>Plans Review</b>						
An objective of Fire Prevention is to provide timely plans review services to stay apace of the demands of local developers and contractors.						
This objective fulfills the city values of Accountable Servant Leadership.						
Building Plans Reviewed for Code Compliance	#	3,510	2,990	3,500	3,760	3,500
<b>Training Hours</b>						
An objective of the Safety and Training Division is to provide 192 hours of fire and emergency medical services training per employee per year, or 59,328 hours in total per year. Company officers and apparatus driver/operators will receive an additional 12 hours annually for a total of 204 hours for these personnel.						
This objective fulfills the city values of Accountable Servant Leadership.						
Training Hours	#	74,400	83,856	59,328	65,712	83,000



## Police Department

### Department Mission Statement

The mission of the St. Petersburg Police Department is to deliver professional police services, to protect and ensure the safety of the community, to enforce laws and preserve the peace, and to protect the rights of all citizens by policing with the tenets of respect, accountability, and integrity.

### Services Provided

The Police Department provides the following services:

#### Uniformed Patrol Services

- Provide a physical presence to maintain a sense of safety and stability throughout the community.
- Respond to citizen requests for police services, assistance and/or intervention.
- Conduct preliminary investigations at crime scenes and traffic crashes.

#### Enforce Laws

- Make physical arrests when appropriate through the establishment of probable cause, investigative outcomes or executing a warrant, and when an infraction does not require a physical arrest, issue Notices to Appear in Court.
- Monitor vehicle, bicycle and pedestrian traffic, and issue warnings or citations as appropriate to ensure compliance and public safety.
- Conduct geographic or problem specific patrols to address crime patterns.

#### Ensure a livable community

- Manage security, crowds and traffic for the Tampa Bay Rays major league baseball games, the Firestone Grand Prix, holiday parades and multiple city-sponsored and privately sponsored events and festivals.
- Employ proactive approaches to policing to include self-directed patrols, use of analytic tools to detect and deter emerging crime patterns, and work collaboratively with other city departments and county agencies to address social challenges.
- Engage in crime prevention strategies: dedicated Crime Prevention Officers who conduct free Crime Prevention Through Environmental Design (CPTED) evaluations for businesses and residential areas; educational work by School Resource Officers; intervention actions conducted by the Deterrence Response, Outreach & Prevention (DROP) Unit; community youth initiatives and programs offered through the Police Athletic League (PAL) and the Police Explorer Post.

#### Investigations

- Utilize undercover officers, conduct surveillance, search warrants and technology to monitor criminal activity.
- Conduct advanced, comprehensive investigations at crime scenes.
- Use the latest forensic and latent fingerprint assessment technology to identify and gather evidence to assist in solving criminal investigations.
- Apply best practices of investigative techniques and case management to solve crimes, and provide the State Attorney's Office with sufficient evidence and material support to successfully prosecute cases.

#### Community/Service Support

- Staff the Emergency Communications Center 24/7 with state certified professionals to answer and process calls for police services, dispatch officers and monitor their status, and facilitate inter-and intra-department communication.
- Carefully maintain and manage police records for law enforcement use and criminal prosecution, and ensure compliance with state record laws for the proper dissemination of public information, while complying with redaction requirements, as may be appropriate.
- Provide fingerprinting services, conduct background checks and support regulatory requirements and fee collection for entities or individuals requiring city licenses.
- Follow best practices in securing and managing chain of custody and the investigative/prosecutorial integrity for physical, criminal evidence as well as found or seized property.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	76,359,724	76,642,162	76,835,975	78,180,387	77,424,307	79,551,745	3.53%
Services and Commodities	14,742,536	14,553,368	14,249,825	15,868,742	15,839,899	17,020,774	19.45%
Capital	47,001	338,489	118,175	526,126	420,339	304,850	157.96%
Grants and Aid	199,953	187,188	125,000	197,467	166,963	125,000	0.00%
Transfers Out	0	16,416	0	0	(16,416)	0	0.00%
<b>Total Budget</b>	<b>91,349,214</b>	<b>91,737,623</b>	<b>91,328,975</b>	<b>94,772,722</b>	<b>93,835,092</b>	<b>97,002,369</b>	<b>6.21%</b>

<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
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#### **General Operating Fund**

Accreditation & Staff Inspections Program	599	0	0	0	35,031	166,821	0.00%
Administrative Services Program	771,322	573,052	516,709	523,119	693,353	759,390	46.97%
Communications Program	6,315,876	6,493,421	6,903,605	6,978,176	6,435,270	6,920,986	0.25%
Community Awareness & Public Info Prog	567,302	578,896	558,166	547,627	447,375	586,566	5.09%
Criminal Investigations Program	7,280,763	6,881,836	6,953,666	7,037,022	7,330,141	8,119,510	16.77%
Fiscal Services Program	1,499,405	1,708,785	1,827,458	1,835,851	1,780,517	3,227,245	76.60%
Information Technology Services Program	2,127,744	2,511,611	2,487,598	2,867,291	2,646,340	3,076,346	23.67%
Investigative Services Admin Support Prog	674,397	495,061	596,545	602,160	793,621	1,378,117	131.02%
K-9 Program	1,644,765	1,790,185	1,613,352	1,631,673	1,590,556	1,829,347	13.39%
Latent Identification Program	285,853	305,984	298,254	302,347	255,017	309,924	3.91%
Legal Advisor Program	401,042	402,514	406,835	411,948	343,737	417,079	2.52%
Maintenance Services Program	1,228,424	1,223,652	1,304,309	1,315,669	1,262,545	1,521,956	16.69%
Office of Professional Standards Programs	801,646	752,930	723,148	731,402	686,789	693,272	(4.13%)
Office of the Chief	798,802	790,291	796,197	894,201	528,602	659,964	(17.11%)
Patrol Districts Program	37,186,631	37,713,212	37,535,821	38,038,148	40,914,933	39,774,185	5.96%
Records & Identification Program	2,063,096	2,082,335	2,204,748	2,230,627	2,234,506	2,300,171	4.33%
Reserve Program	0	0	0	77,775	42,977	104,994	0.00%
Special Investigations Program	9,790,258	10,966,060	10,551,108	10,687,385	10,730,089	9,387,129	(11.03%)

	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
<b>Appropriations By Fund/Program</b>							
Special Operations Division	0	0	0	0	80,079	3,313,515	0.00%
Special Operations Program	3,896,807	3,397,604	3,392,961	3,457,380	1,861,061	0	(100.00%)
Traffic & Marine Program	4,380,605	4,332,761	2,828,414	3,483,410	2,804,528	2,616,300	(7.50%)
Training Program	1,458,605	1,370,044	1,419,986	1,435,105	1,306,140	1,797,031	26.55%
Uniform Services Admin Support Program	7,541,911	6,912,535	8,317,995	8,467,784	8,559,427	7,942,921	(4.51%)
Totals for General Operating Fund	90,715,851	91,282,768	91,236,875	93,556,100	93,362,634	96,902,769	6.21%
<b>Law Enforcement Fund</b>							
Administrative Services Program	411,279	287,983	92,100	685,178	346,421	99,600	8.14%
<b>Police Grant Fund</b>							
Communications Program	(4,189)	(4,644)	0	0	0	0	0.00%
Criminal Investigations Program	6,213	5,059	0	0	8,468	0	0.00%
Fiscal Services Program	60,428	173,740	0	511,028	56,792	0	0.00%
Information Technology Services Program	46,994	0	0	0	0	0	0.00%
Investigative Services Administration	0	134	0	0	0	0	0.00%
K-9 Program	0	0	0	0	791	0	0.00%
Office of the Chief	41	0	0	0	0	0	0.00%
Patrol Districts Program	31,582	(5,002)	0	0	14,028	0	0.00%
Police Training	1,573	(1,017)	0	0	5,254	0	0.00%
Records & Identification Program	0	(1,488)	0	0	0	0	0.00%
Special Investigations Program	52,833	(9,843)	0	0	17,797	0	0.00%
Special Operations Program	14,442	0	0	0	0	0	0.00%
Traffic & Marine Program	(1,510)	(8,556)	0	0	307	0	0.00%
Uniform Services Admin Support Program	12,418	10,431	0	0	22,600	0	0.00%
Totals for Police Grant Fund	220,824	158,813	0	511,028	126,037	0	0.00%
<b>Federal Operating Grant</b>							
Patrol Districts Program	0	6,648	0	0	0	0	0.00%
Police Computer Resources	0	1,410	0	20,416	0	0	0.00%
Totals for Federal Operating Grant	0	8,058	0	20,416	0	0	0.00%
<b>Technology &amp; Infrastructure Fund</b>							
Police Computer Resources	1,260	0	0	0	0	0	0.00%
<b>Total Budget</b>	<b>91,349,214</b>	<b>91,737,623</b>	<b>91,328,975</b>	<b>94,772,722</b>	<b>93,835,092</b>	<b>97,002,369</b>	<b>6.21%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Other License and Permits	453,701	532,979	380,070	380,070	211,510	381,070	0.26%
Federal Grants	331,712	480,261	0	836,481	167,314	0	0.00%
General Government	98	1,699	0	0	5,525	0	0.00%
Public Safety	2,112,628	2,058,905	2,222,259	2,222,259	2,013,757	2,348,141	5.66%
Other Charges for Services	493,740	459,047	425,000	425,000	492,182	425,000	0.00%
Traffic and Parking	2,932,767	1,767,897	896,725	896,725	1,111,339	775,000	(13.57%)
Violation of Local Ordinances	0	0	0	0	347,153	0	0.00%
Interest Earnings	10,441	17,480	20,000	20,000	19,193	19,000	(5.00%)
Sale of Fixed Assets	142,859	88,794	161,000	161,000	71,466	75,000	(53.42%)
Contributions and Donations	0	4,200	0	0	10,200	0	0.00%
Misc Revenue	(46,303)	80,268	105,822	105,822	44,985	30,000	(71.65%)
Other Charges	(245)	21	0	0	(25)	0	0.00%
General Fund	85,003,051	86,250,197	87,045,999	89,038,387	89,317,705	92,868,558	6.69%
Police Grant Fund	2,475	(35,453)	0	1,384	3,325	0	0.00%
Federal Operating Grant	0	8,058	0	20,416	0	0	0.00%
Law Enforcement Fund	(82,541)	30,776	72,100	665,178	27,429	80,600	11.79%
Parking Revenue	541	0	0	0	0	0	0.00%
Emergency Medical Services	(7,333)	(7,505)	0	0	(7,966)	0	0.00%
Sanitation Operating	1,451	0	0	0	0	0	0.00%
Preservation Reserve	(1,198)	0	0	0	0	0	0.00%
Technology & Infrastructure Fund	1,260	0	0	0	0	0	0.00%
General Liabilities Claims	111	0	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>91,349,214</b>	<b>91,737,623</b>	<b>91,328,975</b>	<b>94,772,722</b>	<b>93,835,092</b>	<b>97,002,369</b>	<b>6.21%</b>

<b>Position Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Accreditation & Staff Inspections Program	0.00	0.00	0.00	2.00	0.00%
Administrative Services Program	5.00	7.00	4.00	6.00	50.00%
Communications Program	77.00	86.00	78.00	80.00	2.56%
Community Awareness & Public Information Program	5.00	5.00	5.00	5.94	18.72%
Criminal Investigations Program	58.00	59.00	57.00	68.00	19.30%
Fiscal Services Program	6.00	6.00	6.00	6.00	0.00%
Information Technology Services Program	10.00	10.00	10.00	10.00	0.00%
Investigative Services Admin Support Program	4.00	3.00	3.00	15.00	400.00%
K-9 Program	14.00	15.00	14.00	16.00	14.29%
Latent Identification Program	3.00	3.00	3.00	3.00	0.00%
Legal Advisor Program	4.00	4.00	4.00	4.00	0.00%
Maintenance Services Program	8.50	10.00	10.00	10.00	0.00%
Office of Professional Standards Programs	6.00	8.00	6.00	6.00	0.00%
Office of the Chief	8.00	4.00	7.00	5.00	(28.57%)
Patrol Districts Program	328.00	339.00	334.00	335.00	0.30%
Records & Identification Program	33.00	32.00	33.00	33.00	0.00%
Special Investigations Program	90.00	76.00	90.00	77.00	(14.44%)
Special Operations Division	0.00	0.00	0.00	32.06	0.00%
Special Operations Program	27.00	27.00	27.00	0.00	(100.00%)
Traffic & Marine Program	24.00	21.00	24.00	22.00	(8.33%)
Training Program	11.00	9.00	11.00	12.00	9.09%
Uniform Services Admin Support Program	24.00	24.00	22.00	22.00	0.00%
<b>Total Full-Time FTE</b>	<b>745.50</b>	<b>748.00</b>	<b>748.00</b>	<b>770.00</b>	<b>2.94%</b>
Communications Program	1.00	0.00	0.00	0.00	0.00%
Community Awareness & Public Information Program	0.00	0.00	0.00	0.30	0.00%
Criminal Investigations Program	0.50	0.00	0.00	0.00	0.00%
Fiscal Services Program	0.50	0.00	0.00	0.00	0.00%
Investigative Services Admin Support Program	0.00	0.00	0.00	4.72	0.00%
Maintenance Services Program	0.80	0.37	0.80	0.80	0.00%
Records & Identification Program	2.00	1.18	1.00	0.68	(32.50%)
Reserve Program	0.00	0.00	0.00	3.00	0.00%
Special Operations Program	0.50	0.00	0.00	0.00	0.00%
Traffic & Marine Program	4.00	2.50	0.00	0.00	0.00%
Training Program	0.00	0.73	0.73	0.70	(4.11%)
Uniform Services Admin Support Program	2.90	2.72	2.30	2.00	(13.04%)
<b>Total Part-Time FTE</b>	<b>12.20</b>	<b>7.50</b>	<b>4.83</b>	<b>12.20</b>	<b>152.59%</b>
<b>Total FTE</b>	<b>757.70</b>	<b>755.50</b>	<b>752.83</b>	<b>782.20</b>	<b>3.90%</b>

**Notes**

- The Police Department's General Fund budget increased by 6.21% in FY16 as compared to the FY15 Adopted Budget.

- In FY16, twelve new Police Officers will be added for the newly created Downtown Deployment team (\$1,085,215). This increased budget will cover additional equipment and vehicle costs. Also, 10 additional part-time Reserve Officers positions (\$38,498) and one full-time Office Systems Specialist (\$29,332) position will be added.

- Other FY16 enhancements include: \$297,625 in overtime pay; \$322,539 to enhance the department's training efforts in diversity, safety, and impartial policing; funds for expected retirement payouts (\$176,725); funding for 18 reserve officer positions added during FY15 (\$159,000); equipment such as plate readers, cameras, tasers, and radios (\$459,907); and five new K-9s (\$50,000). There is also increased funding for medical services (\$33,596), special pay (\$133,124), repair and maintenance for facilities and equipment (\$105,508), and miscellaneous line items to support the new positions added in FY15 (\$192,348). These positions include six temporary Complaint Writer positions converted to regular full-time, one full-time Forensics Manager, and two full-time Background Investigator positions. Also during FY15, there were 18 part-time Reserve Officers and seven part-time Record Support Coordinators added. These increases were partially offset by reducing two full-time Information Clerk and one part-time Data Entry Operator positions.

- There were additional increases in salaries and benefits and internal service charges totaling \$2,582,477 resulting in a net increase of \$5,673,394 as compared to the FY15 Adopted Budget. The salary and benefits in the FY16 Adopted Budget reflect the PBA contract approved in September 2015.

- The prior year's performance measures have been adjusted to reflect the final amounts.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Calls for Service</b>						
The objective is to answer all inbound calls for police service in a timely manner; use technology to process low priority calls; provide prompt responses, (thereby maintaining physical officer availability to respond to higher priority calls); and ensure staffing levels are properly balanced to ensure calls are received and processed in a timely manner while limiting operational expenses/costs.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Inclusiveness, and Responsiveness.						
• Numbers are based on Calendar Year						
Emergency Calls	#	74,189	74,661	74,568	74,568	74,661
Total Calls for Service	#	314,328	316,992	167,448	316,500	316,992

**Citizen Responses**

The objective is to identify the queue times for calls for services; travel times for calls for service; total response times for calls for service; closed citizen initiated Bureau Investigations; closed Internal Affairs Investigations; crime prevention activities; 100% Community Service Officer (CS) calls returned within 24 hours; and the number of CSO community meetings attended. The prior years have been updated to reflect final amounts.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Inclusiveness, and Responsiveness.

CSO Calls	#	2,800	2,799	2,901	2,901	2,799
CSO community meetings attended	#	497	716	595	625	716
Closed citizen initiated Bureau Investigations	#	32	22	29	29	22
Closed Internal Affairs Investigations	#	34	22	29	20	22
Crime Prevention Activities	#	620	607	627	650	607
Officer travel times for P1 calls <5 minutes	Minutes	4.9	5.1	4.9	4.9	5.1
Officer travel times for P2 calls <7 minutes	Minutes	5.7	6.1	5.7	6.0	6.1
Officer travel times for P3 calls <9 minutes	Minutes	6.8	7.8	6.8	6.8	7.8
Queue times for dispatching P1 calls <1.5 minutes	Minutes	1.2	0.8	1.2	1.2	0.8
Queue times for dispatching P2 calls <3.0 minutes	Minutes	1.5	1.6	1.5	1.5	1.6
Queue times for dispatching P3 calls <10.0 minutes	Minutes	9.2	10.6	9.3	9.3	10.6
Total response times for P1 calls <7 minutes	Minutes	6.2	5.9	6.1	6.1	5.9
Total response times for P2 calls <12 minutes	Minutes	7.2	7.6	7.2	7.2	7.6
Total response times for P3 calls <20 minutes	Minutes	16.0	18.4	16.1	18.4	16.1

**Crimes**

The objective is to identify the number of UCR Part 1 crimes; directed patrols; drugs seized (Crack-Cocaine, Marijuana, Prescriptions, and Narcotics); latent print hits (number of latent comparisons, number of identifications made, and number of prosecutable cases; and forensic dispatches). The prior years have been adjusted to reflect final amounts.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Inclusiveness, and Responsiveness.

Directed Patrols >6,000 annually	#	6,927	6,570	6,534	6,530	6,570
Forensic dispatched	#	6,919	7,284	7,038	7,030	7,284
Latent print comparisons	#	70,937	58,195	69,054	60,050	58,195
Latent print identifications made	#	2,371	2,077	2,301	2,300	2,077
Ounces Crack/Cocaine seized	#	198.9	99.7	174.6	149.8	99.7
Pounds of Marijuana seized	#	457.3	318.5	444.9	331.7	318.5
Prescription Narcotics seized/recovered	#	3,969	2,499	3,769	2,000	2,499
Prosecutable cases	#	818	840	836	836	840
UCR Part 1 Crimes	#	18,231	18,984	18,395	18,300	18,984

**Patrol/Investigation/Arrests**

The objective is to quantify the total number of calls for services and officer response, cases assigned for investigative follow up (maintain # of cases closed), Part 1 crime arrests, Part 2 crime arrests, drug arrests, prostitution arrests, and citations issued (traffic crash and traffic). The prior years have been adjusted to reflect final amounts.

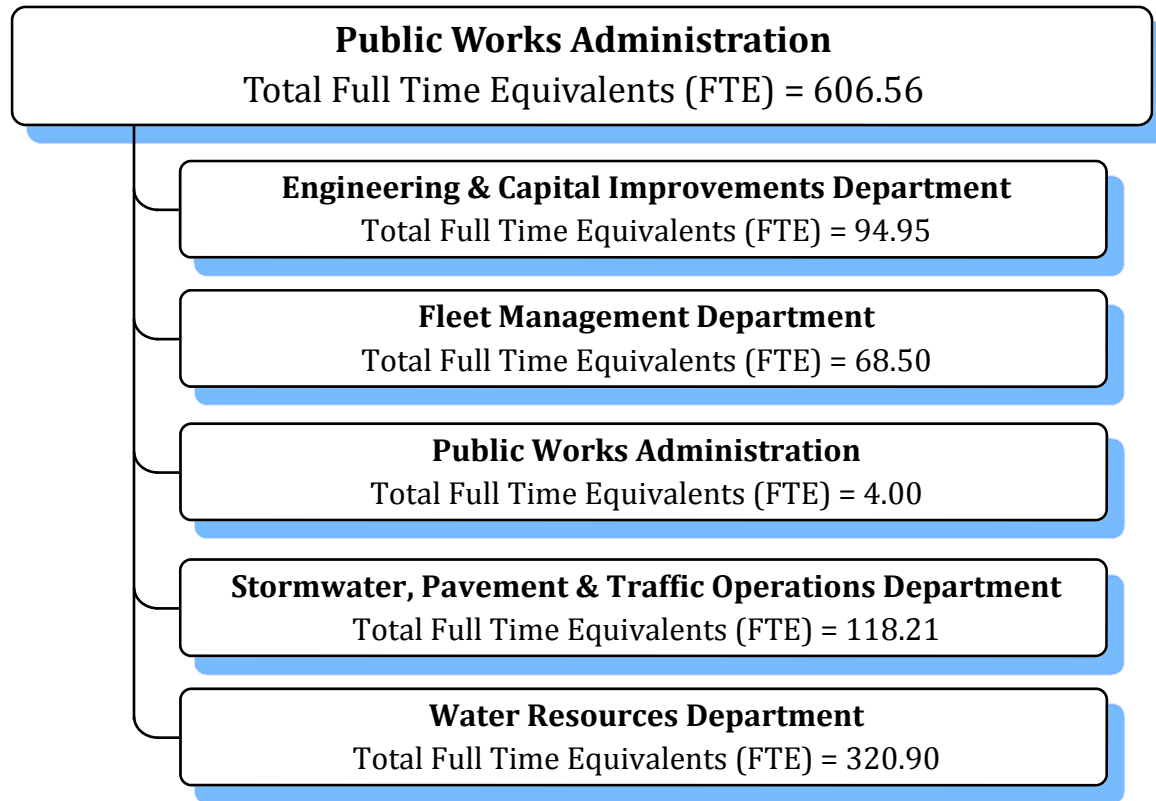
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Inclusiveness, and Responsiveness.

Calls for services responded to by officers	#	124,549	128,551	125,315	125,300	128,551
Cases assigned for investigative follow up	#	7,429	7,454	7,510	7,500	7,454
Citations issued traffic	#	30,831	28,441	30,428	25,000	28,441
Citations issued traffic crash	#	6,069	6,368	6,214	6,500	6,368
Drug Arrests	#	2,446	2,471	2,455	2,455	2,471
P1 Crime Arrests	#	3,064	3,243	3,120	3,137	3,243
P2 Crime Arrests	#	11,060	10,294	10,828	10,500	10,294
Prostitution Arrests	#	191	151	166	225	151

# PUBLIC WORKS ADMINISTRATION



## Public Works Administration



## Public Works Administration

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	35,200,328	35,353,648	35,351,106	35,653,110	36,775,043	37,806,619	6.95%
Services and Commodities	87,574,749	86,665,790	89,384,186	90,584,204	86,437,345	87,423,942	(2.19%)
Capital	9,264,025	12,662,173	8,220,761	12,076,305	5,954,267	7,246,660	(11.85%)
Transfers Out	24,854,073	25,524,607	28,744,977	28,744,977	27,438,531	30,663,491	6.67%
<b>Total Budget</b>	<b>156,893,175</b>	<b>160,206,219</b>	<b>161,701,030</b>	<b>167,058,596</b>	<b>156,605,186</b>	<b>163,140,712</b>	<b>0.89%</b>
<b>Appropriations By Fund/Department</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Engineering and Capital Improv. Dept	1,154,330	1,020,348	1,062,906	1,112,900	3,435,826	1,102,091	3.69%
Fleet Management Department	660	0	0	0	0	0	0.00%
Public Works Admin. Department	5,229,895	5,229,526	5,379,061	5,384,866	5,326,389	5,479,028	1.86%
Stormwater, Pavement/ Traffic Ops Dept	3,485,623	3,407,492	3,502,669	3,620,369	3,575,081	3,344,354	(4.52%)
Water Resources Department	156	0	0	0	(3,174)	0	0.00%
<b>Total General Operating Fund</b>	<b>9,870,664</b>	<b>9,657,365</b>	<b>9,944,636</b>	<b>10,118,134</b>	<b>12,334,122</b>	<b>9,925,473</b>	<b>(0.19%)</b>
<b>Non-General Funds</b>							
Airport Operating	0	0	0	0	18,252	0	0.00%
Equipment Replacement	9,229,672	12,550,954	8,239,099	12,032,363	5,545,537	6,918,227	(16.03%)
Fleet Management	16,768,190	16,561,612	17,445,935	17,486,330	16,644,262	16,069,685	(7.89%)
General Liabilities Claims	0	25	0	0	(25)	0	0.00%
Health Insurance	0	0	0	0	(710)	0	0.00%
Home Program	615,055	118,926	0	58,714	64,754	0	0.00%
Jamestown Complex	0	21,220	0	0	1,146	0	0.00%
Marina Operating	0	16,379	0	0	1,906	0	0.00%
Neighborhood Stabilization Program	358	721	0	0	0	0	0.00%
Parking Revenue	0	15,813	0	1,575	4,997	0	0.00%
Sanitation Equipment Replacement	78,202	15,657	0	0	915	0	0.00%
Sanitation Operating	0	17,626	0	1,741	0	0	0.00%
Stormwater Utility Operating	13,194,387	11,661,837	11,921,351	12,217,333	11,892,787	12,241,462	2.69%
Tropicana Field	4,379	1,319	0	0	1,228	0	0.00%
Water Cost Stabilization	0	0	0	0	(555,933)	0	0.00%
Water Resources	107,132,267	109,566,764	114,150,009	115,142,405	110,651,948	117,985,865	3.36%
<b>Total Non-General Funds</b>	<b>147,022,511</b>	<b>150,548,853</b>	<b>151,756,394</b>	<b>156,940,461</b>	<b>144,271,064</b>	<b>153,215,239</b>	<b>0.96%</b>
<b>Total Budget</b>	<b>156,893,175</b>	<b>160,206,219</b>	<b>161,701,030</b>	<b>167,058,596</b>	<b>156,605,186</b>	<b>163,140,712</b>	<b>0.89%</b>
<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Contractors Permits	35,637	43,312	40,000	40,000	37,954	40,000	0.00%
Other License and Permits	25,545	26,390	26,000	26,000	30,940	26,000	0.00%
Federal Grants	0	0	0	0	0	271,430	0.00%
State Shared Street Lighting	318,496	345,295	347,000	347,000	355,707	347,000	0.00%
Shared State Fuel Tax Rebates	209,847	209,621	215,000	215,000	150,671	215,000	0.00%
Grants from Other Local Units	93,451	64,148	75,000	163,237	50,534	50,000	(33.33%)
General Government	821	617	5,000	5,000	717	5,000	0.00%
Physical Environment Charges	113,400,370	118,029,399	123,176,647	123,176,647	122,853,795	128,006,921	3.92%
Other Charges for Services	564,849	544,121	548,000	548,000	501,014	568,348	3.71%
Traffic and Parking	0	(8)	0	0	0	0	0.00%
Interest Earnings	528,896	377,112	537,178	537,178	284,348	571,000	6.30%
Rents and Royalties	59,874	51,999	10,000	10,000	13,421	10,000	0.00%
Sale of Fixed Assets	1,546,838	921,460	121,000	121,000	1,013,433	121,000	0.00%
Sale of Surplus Material	84,782	81,745	84,500	84,500	65,637	88,000	4.14%
Misc Revenue	(46,990)	(258,283)	(501,000)	(501,000)	(287,082)	(341,000)	(31.94%)
General & Administration General Govt	127,416	127,416	127,416	127,416	127,416	91,116	(28.49%)
Department Charges	21,109,089	21,004,463	22,982,181	22,982,181	21,419,221	23,048,976	0.29%

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Transfer from General Capital Improvements	0	0	0	300,000	300,000	0	0.00%
Transfer from Water Cost Stabilization	0	0	1,215,810	1,571,810	1,567,145	1,292,000	6.27%
General Fund	8,909,444	8,606,323	8,928,220	9,101,718	11,348,009	8,925,009	(0.04%)
Water Resources	4,756,636	3,040,565	1,627,259	2,175,418	(2,020,582)	46,399	(97.15%)
Stormwater Utility Operating	1,331,829	(164,617)	(192,534)	103,448	(164,772)	116,577	(160.55%)
Fleet Management	161,320	252,614	646,340	386,735	567,016	(125,453)	(119.41%)
Equipment Replacement	2,976,098	6,694,842	1,682,013	5,475,277	(1,145,886)	(232,611)	(113.83%)
Parking Revenue	88	15,813	0	1,575	4,997	0	0.00%
Health Insurance	0	0	0	0	(710)	0	0.00%
Sanitation Operating	28	17,626	0	1,741	0	0	0.00%
Neighborhood Stabilization Program	358	721	0	0	0	0	0.00%
General Liabilities Claims	815	25	0	0	(25)	0	0.00%
Airport Operating	0	0	0	0	18,252	0	0.00%
Water Cost Stabilization	0	0	0	0	(555,933)	0	0.00%
Marina Operating	0	16,379	0	0	1,906	0	0.00%
Tropicana Field	4,379	1,319	0	0	1,228	0	0.00%
Jamestown Complex	0	21,220	0	0	1,146	0	0.00%
Sanitation Equipment Replacement	78,202	15,657	0	0	915	0	0.00%
Home Program	615,055	118,926	0	58,714	64,754	0	0.00%
<b>Total Revenue</b>	<b>156,893,175</b>	<b>160,206,219</b>	<b>161,701,030</b>	<b>167,058,596</b>	<b>156,605,186</b>	<b>163,140,712</b>	<b>0.89%</b>

Position Summary By Department	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Engineering and Capital Improvements Department	63.00	64.00	64.00	64.00	0.00%
Fleet Management Department	63.00	62.00	62.00	68.00	9.68%
Public Works Administration Department	2.00	2.00	2.00	4.00	100.00%
Stormwater, Pavement & Traffic Operations Department	115.21	117.21	117.21	118.21	0.85%
Water Resources Department	322.00	320.00	320.00	318.50	(0.47%)
<b>Total Full-Time FTE</b>	<b>565.21</b>	<b>565.21</b>	<b>565.21</b>	<b>572.71</b>	<b>1.33%</b>
Engineering and Capital Improvements Department	30.60	30.95	30.99	30.95	(0.13%)
Fleet Management Department	0.50	0.50	0.50	0.50	0.00%
Public Works Administration Department	0.50	0.50	0.40	0.00	(100.00%)
Stormwater, Pavement & Traffic Operations Department	3.20	0.00	0.00	0.00	0.00%
Water Resources Department	1.50	2.40	2.40	2.40	0.00%
<b>Total Part-Time FTE</b>	<b>36.30</b>	<b>34.35</b>	<b>34.29</b>	<b>33.85</b>	<b>(1.28%)</b>
<b>Total FTE</b>	<b>601.51</b>	<b>599.56</b>	<b>599.50</b>	<b>606.56</b>	<b>1.18%</b>



## Engineering and Capital Improvements Department

### Department Mission Statement

The mission of the Engineering and Capital Improvements Department is to provide proficient survey, mapping, engineering and architectural design, and construction inspection services for capital improvement and major maintenance projects; plan, design, and construct facilities and improvements of the highest quality in the most cost effective manner for the residents and visitors of St. Petersburg; and provide courteous and timely processing of permit applications.

### Services Provided

The Engineering and Capital Improvements Department provides the following services:

- Plans, designs, and manages construction projects for city roads, infrastructure, and facilities.
- Administers major maintenance programs for roadways, bridges, and sidewalks.
- Maintains and improves the transportation system for the safe and efficient movement of people, goods, and services.
- Issues permits for work within city rights-of-way.
- Regulates developments for stormwater runoff; administers the Stormwater Utility and city's National Pollutant Discharge Elimination System permits.
- Compiles and updates city infrastructure records using GIS computer systems.
- Administers the school crossing guard program.
- Develops and administers a comprehensive capital improvement program for selected city facilities.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	1,632,096	1,646,762	1,135,775	1,158,822	3,744,289	1,176,877	3.62%
Services and Commodities	964,667	487,266	146,351	237,628	441,051	144,434	(1.31%)
Capital	10,955	5	780	780	8,695	780	0.00%
<b>Total Budget</b>	<b>2,607,719</b>	<b>2,134,034</b>	<b>1,282,906</b>	<b>1,397,230</b>	<b>4,194,035</b>	<b>1,322,091</b>	<b>3.05%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Engineering Capital Improvements Prog	(106,597)	(96,383)	0	80	191,041	0	0.00%
Engineering Support Program	535,751	392,677	341,100	367,456	2,558,921	339,000	(0.62%)
School Crossing Guards Program	725,176	724,054	721,806	745,364	685,864	763,091	5.72%
<b>Totals for General Operating Fund</b>	<b>1,154,330</b>	<b>1,020,348</b>	<b>1,062,906</b>	<b>1,112,900</b>	<b>3,435,826</b>	<b>1,102,091</b>	<b>3.69%</b>
<b>Parking Revenue</b>							
Capital Improvements	0	3,202	0	1,575	663	0	0.00%
Construction Administration	0	7,290	0	0	0	0	0.00%
Engineering & Capital Improv. Admin	0	0	0	0	2,100	0	0.00%
Engineering Design	0	5,321	0	0	2,234	0	0.00%
<b>Totals for Parking Revenue</b>	<b>0</b>	<b>15,813</b>	<b>0</b>	<b>1,575</b>	<b>4,997</b>	<b>0</b>	<b>0.00%</b>
<b>Home Program</b>							
Construction Administration	0	3,610	0	0	2,800	0	0.00%
Engineering Capital Improvements Prog	615,055	115,316	0	58,714	61,658	0	0.00%
Housing Trust Funds Program	0	0	0	0	296	0	0.00%
<b>Totals for Home Program</b>	<b>615,055</b>	<b>118,926</b>	<b>0</b>	<b>58,714</b>	<b>64,754</b>	<b>0</b>	<b>0.00%</b>
<b>Tropicana Field</b>							
Tropicana Field Program	4,379	1,319	0	0	1,228	0	0.00%
<b>Water Resources</b>							
Administrative Support Services	232,792	224,714	0	2,299	138,081	0	0.00%
Engineering Support Program	227,680	270,722	0	0	170,155	0	0.00%
<b>Totals for Water Resources</b>	<b>460,472</b>	<b>495,436</b>	<b>0</b>	<b>2,299</b>	<b>308,236</b>	<b>0</b>	<b>0.00%</b>
<b>Stormwater Utility Operating</b>							
Stormwater Util.Coll./Marine Infrastr Prog	295,281	411,310	220,000	220,000	356,775	220,000	0.00%
<b>Sanitation Operating</b>							
Engineering & Capital Improv. Admin.	0	16,237	0	1,741	0	0	0.00%
Engineering Design	0	1,389	0	0	0	0	0.00%
<b>Totals for Sanitation Operating</b>	<b>0</b>	<b>17,626</b>	<b>0</b>	<b>1,741</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Sanitation Equipment Replacement</b>							
Engineering Survey	0	0	0	0	901	0	0.00%

<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Sanitation Equip. Replacement Program	78,202	15,657	0	0	14	0	0.00%
Totals for Sanitation Equipment Replacement	78,202	15,657	0	0	915	0	0.00%
<b>Airport Operating</b>							
Airport Program	0	0	0	0	18,252	0	0.00%
<b>Marina Operating</b>							
Marina Program	0	16,379	0	0	1,906	0	0.00%
<b>Jamestown Complex</b>							
Capital Improvements	0	19,842	0	0	1,146	0	0.00%
Engineering & Cap.Improvement Admin	0	542	0	0	0	0	0.00%
Engineering Design	0	836	0	0	0	0	0.00%
Totals for Jamestown Complex	0	21,220	0	0	1,146	0	0.00%
<b>Total Budget</b>	<b>2,607,719</b>	<b>2,134,034</b>	<b>1,282,906</b>	<b>1,397,230</b>	<b>4,194,035</b>	<b>1,322,091</b>	<b>3.05%</b>

<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Contractors Permits	35,637	43,312	40,000	40,000	37,954	40,000	0.00%
Other License and Permits	25,545	26,390	26,000	26,000	30,940	26,000	0.00%
General Government	821	617	5,000	5,000	717	5,000	0.00%
Other Charges for Services	7,323	15,657	20,000	20,000	11,369	20,000	0.00%
Traffic and Parking	0	(8)	0	0	0	0	0.00%
Sale of Fixed Assets	2,521	1,318	0	0	472	0	0.00%
Misc Revenue	(90)	0	0	0	(298)	0	0.00%
General Fund	1,082,488	933,063	971,906	1,021,900	3,354,672	1,011,091	4.03%
Water Resources	460,472	495,436	0	2,299	308,236	0	0.00%
Parking Revenue	80	15,813	0	1,575	4,997	0	0.00%
Stormwater Utility Operating	295,281	411,310	220,000	220,000	356,775	220,000	0.00%
Airport Operating	0	0	0	0	18,252	0	0.00%
Sanitation Operating	6	17,626	0	1,741	0	0	0.00%
Sanitation Equipment Replacement	78,202	15,657	0	0	915	0	0.00%
Home Program	615,055	118,926	0	58,714	64,754	0	0.00%
Marina Operating	0	16,379	0	0	1,906	0	0.00%
Tropicana Field	4,379	1,319	0	0	1,228	0	0.00%
Jamestown Complex	0	21,220	0	0	1,146	0	0.00%
<b>Total Revenue</b>	<b>2,607,719</b>	<b>2,134,034</b>	<b>1,282,906</b>	<b>1,397,230</b>	<b>4,194,035</b>	<b>1,322,091</b>	<b>3.05%</b>

<b>Position Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Engineering Capital Improvements Program	4.00	5.00	4.00	6.00	50.00%
Engineering Support Program	58.00	58.00	59.00	57.00	(3.39%)
School Crossing Guards Program	1.00	1.00	1.00	1.00	0.00%
<b>Total Full-Time FTE</b>	<b>63.00</b>	<b>64.00</b>	<b>64.00</b>	<b>64.00</b>	<b>0.00%</b>
School Crossing Guards Program	30.60	30.95	30.99	30.95	(0.13%)
<b>Total Part-Time FTE</b>	<b>30.60</b>	<b>30.95</b>	<b>30.99</b>	<b>30.95</b>	<b>(0.13%)</b>
<b>Total FTE</b>	<b>93.60</b>	<b>94.95</b>	<b>94.99</b>	<b>94.95</b>	<b>(0.04%)</b>

**Notes**

- In FY16, the Engineering & Capital Improvements Department's General Fund budget increased by 3.69% as compared to the FY15 Adopted Budget.

- This increase is due to salary and benefits changes of \$27,266 and other changes of \$11,919 for small equipment maintenance, postage, and replacement of equipment.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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**CID Active Projects vs. Closed Projects per Fiscal Year**

The objective of the Capital Improvements Division (CID) is to plan, design, and construct facilities and other improvements included in the multi-year Capital Improvement Program. (Note: The numbers for "CID Number of Projects Completed" and "CID Total Dollar Value of Completed Projects" is reported on completed and closed projects.)

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

CID Number of Active CIP Projects	#	99	94	144	124	95
CID Number of Projects Completed	#	20	25	77	43	25
CID Total Dollar Value of Active CIP Projects	\$	54,738,117	53,221,608	59,438,210	58,515,608	54,689,284
CID Total Dollar Value of Completed Projects	\$	7,725,440	8,792,232	37,386,041	13,626,379	9,218,463

**Complete Permit Reviews**

The objective of the Stormwater & Permits Division is to assist other departments and the general public in reviewing and issuing various types of permits.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Various Permit Reviews	#	1,299	1,276	1,200	1,284	1,290
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**Creation of New Work Orders/Projects**

The objective of the Administration Division is to plan and direct project implementation through the creation of new Engineering work orders.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Engineering Work Orders Initiated	#	141	142	140	140	140
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**Quality Construction Inspection Services**

The objective of the Construction Administration Division is to provide quality construction inspection services for major capital improvement projects.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Engineering Inspection Services	#	35	46	35	35	35
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**Quality Testing Services**

The objective of the Testing Division is to provide proficient and timely testing of soils, asphalt, and concrete to ensure the quality of city infrastructure.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Construction Material Testing Services	#	43	40	40	40	40
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**Safe School Crossing Zones**

The objective of the School Guards Division is to assist students safely across the streets.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

School Crossing Zones	#	58	59	59	61	61
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Safe Vehicular & Pedestrian Traffic Control

The objective of the Parking Revenue Meter & Lot Maintenance Division is to provide safe vehicular and pedestrian traffic control at construction sites and special events.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Traffic Control at Construction Sites	#	108	109	110	110	130
Traffic Control for Special Events	#	89	90	90	90	100

Survey Services

The objective of the Survey Division is to support the Design Division by providing survey services for active engineering projects.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Engineering Survey Services	#	69	90	90	90	100
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Update City Utility Maps

The objective of the Design Division is to update city utility maps by utilizing current and enhanced software on the city's Geographic Information System.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Utility Atlas Updating-number published	#	28	32	30	30	30
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## Fleet Management Department

### Department Mission Statement

The mission of the Fleet Management Department is to provide timely and cost effective services to all user departments to maximize availability, serviceability, safety, and appearance of all the city's vehicles and equipment.

### Services Provided

The Fleet Management Department provides the following services: Performs scheduled maintenance and repairs, and provides replacement parts as needed to maintain city equipment. Provides fuel and emergency road service on a 24 hour a day basis as needed. Procures parts, fuels, and lubricants to maintain city equipment. Monitors costs of fuel, parts, and labor and establishes internal service fund charges to other city agencies. Provides tracking and analysis of all fleet equipment to determine most economically useful life. Schedules and conducts "retirement" inspections, which support replacing equipment for extending its life. Prepares specifications for equipment and participates in the procurement process.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	4,641,372	4,631,959	4,842,673	4,842,673	4,928,099	5,456,565	12.68%
Services and Commodities	12,329,614	12,137,456	12,009,361	12,049,756	11,119,349	10,827,047	(9.84%)
Capital	9,027,537	12,343,152	8,033,000	11,826,264	5,342,359	6,704,300	(16.54%)
Transfers Out	0	0	800,000	800,000	799,992	0	(100.00%)
Total Budget	25,998,522	29,112,567	25,685,034	29,518,693	22,189,799	22,987,912	(10.50%)
Appropriations By Fund/Program	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
General Operating Fund							
Finance Administration Program	660	0	0	0	0	0	0.00%
Fleet Management							
Fleet Program	16,768,190	16,561,612	17,445,935	17,486,330	16,644,262	16,069,685	(7.89%)
Equipment Replacement							
Equipment Replacement Program	9,229,672	12,550,954	8,239,099	12,032,363	5,545,537	6,918,227	(16.03%)
Total Budget	25,998,522	29,112,567	25,685,034	29,518,693	22,189,799	22,987,912	(10.50%)
Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Interest Earnings	346,786	375,659	341,000	341,000	224,510	260,000	(23.75%)
Sale of Fixed Assets	1,377,090	763,222	12,000	12,000	811,146	12,000	0.00%
Sale of Surplus Material	18,896	19,871	21,500	21,500	14,448	25,000	16.28%
Misc Revenue	8,584	1,896	0	0	(656)	0	0.00%
Department Charges	21,109,089	21,004,463	22,982,181	22,982,181	21,419,221	23,048,976	0.29%
Transfer from General Capital Improv.	0	0	0	300,000	300,000	0	0.00%
Fleet Management	161,320	252,614	646,340	386,735	567,016	(125,453)	(119.41%)
Equipment Replacement	2,976,098	6,694,842	1,682,013	5,475,277	(1,145,886)	(232,611)	(113.83%)
General Fund	660	0	0	0	0	0	0.00%
Total Revenue	25,998,522	29,112,567	25,685,034	29,518,693	22,189,799	22,987,912	(10.50%)
Position Summary			FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Fleet Program			63.00	62.00	62.00	68.00	9.68%
Total Full-Time FTE			63.00	62.00	62.00	68.00	9.68%
Fleet Program			0.50	0.50	0.50	0.50	0.00%
Total Part-Time FTE			0.50	0.50	0.50	0.50	0.00%
Total FTE			63.50	62.50	62.50	68.50	9.60%

**Notes**

- In FY16, the Fleet Management Department budget decreased by 7.89% as compared to the FY15 Adopted Budget. The majority of this decrease is attributable to a reduction in fuel (\$706,519), lower general & administrative charges (\$216,348) as a result of the cost allocation plan completed in FY15, and no transfer to the General Capital Improvement Fund in FY16 (\$800,000).
- The Fleet Management Department will discontinue the contract with NAPA and re-establish a parts division. There is a total salary increase of \$613,892 including the six positions in the parts division; two full-time Automotive Parts Supervisors (\$76,190), a full-time Automotive Parts Technician (\$54,918), a full-time Equipment Serviceman II (\$39,514) and three Automotive Parts Clerks (\$156,023). These positions are partially offset by the reduction of \$310,000 for a 10% parts markup from NAPA which will no longer be necessary. There was a net increase of \$42,725 in several other line items such as electric, repairs and maintenance, and office supplies.
- Revenue was reduced \$604,457 mainly due to an anticipated reduction in fuel prices.
- In FY16, the Fleet Management Equipment Replacement Fund reflects city-wide vehicle and equipment replacement requirements in the amount of \$6,918,227 which has decreased \$1,320,872 as compared to the FY15 Adopted Budget.
- In FY16, there is a revenue increase in charges to departments in the amount of \$630,752 as compared to the FY15 Adopted Budget. The increased departmental charges reflect the second of a five year effort to restore the Equipment Replacement Fund fund balance, and will add an estimated \$232,611 to the fund balance at the end of FY16.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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**Labor Rate Comparison**

An objective of Fleet Management is to maintain a competitive labor rate.

This objective fulfills the city value of Accountable Servant Leadership.

Internal vs. External Labor Rate	%	10	10	10	10	10
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**Repeat Repair Percentage**

An objective of Fleet Management is to minimize repeat repairs.

This objective fulfills the city value of Accountable Servant Leadership.

Repeat Repair Percentage	%	0.02	0.02	0.02	0.02	0.02
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**Turn Around Time**

An objective of Fleet Management is to turn around repairs in a timely manner - within 48 hours.

This objective fulfills the city value of Accountable Servant Leadership.

Turn Around Time	%	85	85	85	85	85
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## Public Works Administration Department

### Department Mission Statement

The mission of the Public Works Administration Department is to administer the responsible use of city resources, implement the Capital Improvement Program and maintain the city infrastructure.

### Services Provided

- Provides administrative and support services for all the departments in this administration.
- Presides over policy decisions affecting operations within this administration.
- Administers the city street lighting and energy usage systems.
- Functions as the city sustainability department in identifying and implementing innovative initiatives to better the environment, economy and society.

Budgetary Cost Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Wages and Benefits	278,132	282,579	271,252	276,572	396,796	387,593	42.89%
Services and Commodities	4,951,763	4,946,971	5,107,809	5,108,294	4,929,568	5,091,435	(0.32%)
Total Budget	5,229,895	5,229,551	5,379,061	5,384,866	5,326,364	5,479,028	1.86%
Appropriations By Fund/Program	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
General Operating Fund							
Public Service Representative Program	618	0	0	0	0	0	0.00%
Public Works Program	303,780	312,214	306,061	311,381	434,706	426,028	39.20%
Street Lighting & Lighting Maint. Program	4,925,497	4,917,312	5,073,000	5,073,485	4,891,683	5,053,000	(0.39%)
Totals for General Operating Fund	5,229,895	5,229,526	5,379,061	5,384,866	5,326,389	5,479,028	1.86%
General Liabilities Claims							
Self Insurance Program	0	25	0	0	(25)	0	0.00%
Total Budget	5,229,895	5,229,551	5,379,061	5,384,866	5,326,364	5,479,028	1.86%
Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
State Shared Street Lighting	318,496	345,295	347,000	347,000	355,707	347,000	0.00%
Misc Revenue	0	0	5,000	5,000	(85)	5,000	0.00%
General & Administration General Govt	127,416	127,416	127,416	127,416	127,416	91,116	(28.49%)
General Fund	4,783,982	4,756,815	4,899,645	4,905,450	4,843,351	5,035,912	2.78%
General Liabilities Claims	0	25	0	0	(25)	0	0.00%
Total Revenue	5,229,895	5,229,551	5,379,061	5,384,866	5,326,364	5,479,028	1.86%
Position Summary			FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Public Works Program			2.00	2.00	2.00	4.00	100.00%
Total Full-Time FTE			2.00	2.00	2.00	4.00	100.00%
Public Works Program			0.50	0.50	0.40	0.00	(100.00%)
Total Part-Time FTE			0.50	0.50	0.40	0.00	(100.00%)
Total FTE			2.50	2.50	2.40	4.00	66.67%

### Notes

- In FY16, the Public Works Administration Department's budget increased by 1.86% as compared to the FY15 Adopted Budget.

- This increase is due to position changes made during FY15 and planned for in FY16. During FY15, a part-time position was added as a liaison to the new council committee of energy, natural resources, and sustainability. In FY16, this position, as well as the Capital Projects Coordinator position, will be upgraded to full-time (\$122,263).

- There were net reductions of \$22,296 in miscellaneous line items such as rent, training, and office supplies.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Street Lighting &amp; Support</b>						
The objective of the Street Lighting & Support Division is to provide street lighting to the citizens of St. Petersburg to ensure safety and security and to continue to work with Duke Energy to retrofit their leased lights to LED.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
Number of Leased Street Lights Requested	#	66	60	60	70	45
Number of Street Lights Purchased	#	28	20	20	0	20
Street Light Expenses	\$	4,705,530	5,099,288	5,433,597	4,917,133	5,433,597



## Stormwater, Pavement & Traffic Operations Department

### Department Mission Statement

The mission of the Stormwater, Pavement and Traffic Operations Department is to deliver cost effective services to the community and to enhance the environment through innovative discipline and customer stewardship, moving forward in operating and maintaining the city stormwater, pedestrian and roadway systems.

### Services Provided

The Stormwater, Pavement and Traffic Operations Department provides the following services:

- Stormwater Administration- This division provides administrative and support services to internal and external agencies. The support services division leads a team of field staff with office/personnel support, purchasing/financial/ material management guidance, approved safety and work training and staff development programs. This division works as an in-house support team helping employees with a wide range of issues in the work environment, which ensures that customers and external agencies are served efficiently and correctly to function as seamlessly as possible.
- Roadway Sweeping and FDOT- The primary purpose of this division is to reduce the amount of contaminants that enter the stormwater removal system and to maintain the aesthetics of the streets. This division is viewed as the first line of defense against common and harmful surface water pollutants. Sweeping of paved roads and storage areas with a vacuum sweeper or other high efficiency method of filtration reduces discharges.
- Line Clearing- The primary purpose of the line clearing division is to clean and maintain the stormwater infrastructure against obstructions and invasive contaminants in order to minimize the pollutant load entering surface water and to maintain and treat nuisance vegetation that can proliferate in city controlled lakes and ponds.
- Deep and Shallow Construction division- The primary function of this division is to replace and repair the stormwater infrastructure failures and infrastructure that has reached its maximum life expectancy.
- Mowing and Hand Ditch Cleaning- This division manually and mechanically maintains stormwater ditches and canals in order to reduce erosion. It also maintains ditch banks, lake perimeters and slopes to improve hydraulic performance and minimize potential health hazards.
- Equipment Service Center- The primary purpose of the service center is to mechanically remove excessive growth, debris, sediment and trash in open channel drainage systems. The service center's in-house staff maintains equipment to ensure proper function and avoid mechanical failures.
- Seawall and Bridge Repair division- The function of the division is to repair city bridges, culverts, and seawalls to maintain structural integrity for the safety of residents and the structural life expectancy.
- Pavement Maintenance- This division maintains the city's paved and unpaved streets and alleys in a condition conducive to safe drivability and proper drainage flow. Actively and proactively provides public safety through maintenance.
- Traffic Signals- This division promotes public safety through the installation and maintenance of a traffic signal system.
- Sign Fabrication, Sign Installation and Pavement Markings- This division informs motorists and pedestrians of traffic regulations or information.
- Special Events- This division provides the maintenance of traffic personnel and equipment for various city-wide special events.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	6,400,613	6,399,899	6,317,942	6,591,579	6,723,677	6,507,252	3.00%
Services and Commodities	6,117,683	6,327,835	7,029,108	7,169,152	6,491,531	6,802,634	(3.22%)
Transfers Out	3,854,076	1,855,680	1,856,970	1,856,970	1,856,952	2,055,930	10.71%
<b>Total Budget</b>	<b>16,372,372</b>	<b>14,583,414</b>	<b>15,204,020</b>	<b>15,617,701</b>	<b>15,072,160</b>	<b>15,365,816</b>	<b>1.06%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Administrative Support Services	230	0	0	0	2,862	0	0.00%
Pavement Maintenance Program	1,095,217	1,210,553	1,171,037	1,266,513	1,379,723	973,848	(16.84%)
Pavement Marking Program	373,651	333,233	360,537	365,039	392,156	370,162	2.67%
Sign Installation & Maintenance Program	282,464	273,126	367,643	371,753	329,068	365,127	(0.68%)
Stormwater Util.Coll./Marine Infrastr Prog	25	867	0	0	3,135	0	0.00%
Stormwater, Pavement/Traffic Ops Adm. Prog	196,123	141,425	144,543	145,428	142,552	141,692	(1.97%)
Traffic Signals Program	1,537,913	1,448,288	1,458,909	1,471,635	1,325,585	1,493,525	2.37%
<b>Totals for General Operating Fund</b>	<b>3,485,623</b>	<b>3,407,492</b>	<b>3,502,669</b>	<b>3,620,369</b>	<b>3,575,081</b>	<b>3,344,354</b>	<b>(4.52%)</b>
<b>Neighborhood Stabilization Program</b>							
Housing Trust Funds Program	220	480	0	0	0	0	0.00%
Traffic Support	138	0	0	0	0	0	0.00%
<b>Totals for Neighborhood Stabilization Program</b>	<b>358</b>	<b>480</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Water Resources</b>							
Administrative Support Services	(887)	30	0	0	33	0	0.00%
Pavement Marking Program	0	0	0	0	315	0	0.00%
Potable & Reclaimed Water Dist. Systems	0	(30,220)	0	0	487	0	0.00%
Sign Installation & Maintenance Program	32	0	0	0	2,877	0	0.00%
Street Sweeping	0	0	0	0	434	0	0.00%
Traffic Administration	0	0	0	0	468	0	0.00%
Traffic Signals	0	547	0	0	60	0	0.00%
	7	0	0	0	0	0	0.00%

<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Totals for Water Resources	(848)	(29,643)	0	0	4,674	0	0.00%
<b>Stormwater Utility Operating</b>							
Stormwater Util.Coll./Marine Infrastr Prog	10,493,537	8,862,403	9,101,926	9,387,107	9,048,157	9,314,249	2.33%
Stormwater, Pavement/Traffic Ops Adm. Prog	291	27	0	0	462	0	0.00%
Streets Sweeping & Slope Mowing Program	2,393,411	2,342,654	2,599,425	2,610,225	2,443,786	2,707,213	4.15%
Totals for Stormwater Utility Operating	12,887,239	11,205,084	11,701,351	11,997,333	11,492,405	12,021,462	2.74%
<b>Total Budget</b>	<b>16,372,372</b>	<b>14,583,414</b>	<b>15,204,020</b>	<b>15,617,701</b>	<b>15,072,160</b>	<b>15,365,816</b>	<b>1.06%</b>

<b>Revenue Sources</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Shared State Fuel Tax Rebates	209,847	209,621	215,000	215,000	150,671	215,000	0.00%
Physical Environment Charges	11,555,658	11,492,740	11,769,885	11,769,885	11,758,504	11,769,885	0.00%
Other Charges for Services	554,415	525,546	478,000	478,000	489,565	498,348	4.26%
Interest Earnings	1,389	1,453	68,000	68,000	59,838	69,000	1.47%
Sale of Fixed Assets	45,428	62,122	57,000	57,000	65,598	57,000	0.00%
Sale of Surplus Material	8,047	8,863	8,000	8,000	11,894	8,000	0.00%
Misc Revenue	(69,490)	17,157	(36,000)	(36,000)	(56,590)	(26,000)	(27.78%)
General Fund	3,042,087	2,916,445	3,056,669	3,174,369	3,153,160	2,878,006	(5.85%)
Stormwater Utility Operating	1,024,680	(621,370)	(412,534)	(116,552)	(565,154)	(103,423)	(74.93%)
Water Resources	(848)	(29,643)	0	0	4,674	0	0.00%
General Liabilities Claims	771	0	0	0	0	0	0.00%
Parking Revenue	8	0	0	0	0	0	0.00%
Sanitation Operating	22	0	0	0	0	0	0.00%
Neighborhood Stabilization Program	358	480	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>16,372,372</b>	<b>14,583,414</b>	<b>15,204,020</b>	<b>15,617,701</b>	<b>15,072,160</b>	<b>15,365,816</b>	<b>1.06%</b>

<b>Position Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Pavement Maintenance Program	31.00	34.00	34.00	34.00	0.00%
Pavement Marking Program	4.00	4.00	4.00	4.00	0.00%
Sign Installation & Maintenance Program	4.00	4.00	4.00	4.00	0.00%
Stormwater Utility Collection & Marine Infrastr Program	42.21	41.21	42.21	42.21	0.00%
Stormwater, Pavement & Traffic Ops Admin Program	2.00	1.00	1.00	1.00	0.00%
Streets Sweeping & Slope Mowing Program	21.00	22.00	21.00	22.00	4.76%
Traffic Signals Program	11.00	11.00	11.00	11.00	0.00%
<b>Total Full-Time FTE</b>	<b>115.21</b>	<b>117.21</b>	<b>117.21</b>	<b>118.21</b>	<b>0.85%</b>
Pavement Maintenance Program	3.20	0.00	0.00	0.00	0.00%
<b>Total Part-Time FTE</b>	<b>3.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total FTE</b>	<b>118.41</b>	<b>117.21</b>	<b>117.21</b>	<b>118.21</b>	<b>0.85%</b>

**Notes**

- The department's budget decreased 4.52% in the General Fund and increased 2.74% in the Stormwater Utility Operating Fund as compared to the FY15 Adopted Budget.

- The department's General Fund budget decrease is due to an adjustment in the amount the department charges out to projects (\$180,000).

- Salaries, benefits and internal service charges had a net increase of \$1,337.

-An interlocal agreement with Kenneth City to provide traffic signal and device maintenances for a five year term (\$20,348 annually) is also included in the department's General Fund revenue and expenditure budget.

- In the Stormwater Utility Operating Fund there is an increase of \$320,111 as compared to the FY15 Adopted Budget. This increase includes an added transfer (\$200,000) to the capital improvement fund, an interlocal agreement with Pinellas County for the maintenance of regulatory zone signage and time extensions (\$10,000), increases in vehicle replacement charges (\$153,949), and increases in salary and benefits (\$182,198). These increases were offset by a reduction in general and administrative charges (\$194,616), and net reductions of \$78,448 in many line items such as fuel and billing and collection charges. During FY15, a full-time Stormwater Maintenance Leadworker position was also added (\$47,028).

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
<b>Compliance with NPDES Permit</b>						
An objective of the Stormwater, Pavement & Traffic Operations Department is to comply with our National Pollutant Discharge Elimination System (NPDES) permit.						
This objective fulfills the city values of Accountable Servant Leadership, and Responsiveness.						
Control Aquatic Weed Growth	Acres	1,050	1,050	1,050	1,050	1,050
Growth, Debris & Sediment Control	Miles	125	125	125	125	125
Line Cleaning - Stormwater Infrastructure	Miles	142	142	142	142	142
Roadway Miles Swept - Stormwater	Miles	37,380	37,380	37,380	37,380	37,380
Seawalls & Culverts Maintenance	Miles	197	197	197	197	197
Shallow Infrastructure Failures-Stormwater	Feet	1,535	1,535	1,535	1,535	1,535
Stormwater Infrastructure Replaced	Feet	1,535	1,535	1,535	1,535	1,535

**FDOT Roadway Sweeping**

The objective of the FDOT Sweeping Division is to reduce the amount of contaminants that enter the Stormwater removal system and to maintain the aesthetics of the roadways.

This objective fulfills the city values of Accountable Servant Leadership and Responsiveness.

Roadway Miles Swept - Stormwater	Miles	14,952	14,952	14,952	14,952	14,952
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**Mowing Maintenance**

The objective of the Mowing Operations Division is to maintain ditch banks, lake perimeters, and slopes to improve hydraulic performance, as well as, reduce erosion and potential health hazards in order to comply with our NPDES permit.

This objective fulfills the city values of Accountable Servant Leadership, and Responsiveness.

Erosion Control of Lakes & Slopes	Miles	1,136	1,136	1,136	1,136	1,136
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**Pavement Maintenance**

The objective of the Traffic Support Division is to maintain the city's paved and unpaved streets and alleys in a condition conducive to safe drivability and proper drainage flow.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Pavement Repair Backlog	Locations	41	41	40	40	40
Pavement Repair Response Time	Days	25	25	25	25	25
Sidewalk Repair Backlog	Miles	0.25	0.25	0.25	0.25	0.25
Sidewalk Repair Response Time	Month	1	1	1	1	1

**Pavement Marking**

The objective of the Traffic Marking Division is to provide a properly marked pavement system for the safe and efficient flow of traffic.

This objective fulfills the Mayor's goal of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity Inclusiveness and Responsiveness.

Lines In Thermoplastic	Feet	140,000	140,000	140,000	140,000	140,000
Lines Painted	Feet	140,000	140,000	140,000	140,000	140,000
Number of Symbols	#	3,500	3,500	3,500	3,500	3,500

Sign Fabrication, Installation, and Maintenance

The objective of the Traffic Sign Fabrication and Traffic Sign Installation Divisions is to inform motorists and pedestrians of traffic regulations or information by sign installation and maintenance.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Damaged Signs Replaced	#	900	900	900	900	900
Signs Fabricated	#	8,450	8,450	8,450	8,450	8,450
Signs Installed/Replaced	#	8,450	8,450	8,450	8,450	9,350

Traffic Signals

The objective of the Traffic Signals Division is to promote public safety through the installation and maintenance of a traffic signal system.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

Number of Calls for Service	#	1,007	1,100	1,100	1,100	1,100
Number of Signals Maintained	#	306	306	306	306	306
Traffic Signal Calls Responded to in 30 Minutes	#	863	900	900	900	900
Work Order, En-Route & Trouble Calls	#	4,000	4,000	4,000	4,000	4,000

## Water Resources Department

### Department Mission Statement

The Water Resources Department is committed to providing outstanding public service through the delivery of quality drinking water, compliant treatment of wastewater, and efficient distribution of reclaimed water to the customers and rate payers of the department.

### Services Provided

The Water Resources Department provides the following services:

- Potable Water: Purchase, treatment, transmission and distribution of potable water to the residents and businesses of St. Petersburg, South Pasadena, Gulfport and unincorporated areas of Pinellas County.
- Wastewater: Collection, transmission, treatment and effluent disposal of wastewater for the residents and businesses of St. Petersburg, St. Pete Beach, Treasure Island, Gulfport, South Pasadena, Tierra Verde, and Pinellas County Bear Creek and Ft. Desoto.
- Reclaimed Water: Storage, pumping, transmission and distribution of reclaimed water.

<b>Budgetary Cost Summary</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
Wages and Benefits	22,248,115	22,392,449	22,783,464	22,783,464	20,982,182	24,278,332	6.56%
Services and Commodities	63,211,021	62,766,262	65,091,557	66,019,374	63,455,846	64,558,392	(0.82%)
Capital	225,533	319,016	186,981	249,261	603,213	541,580	189.64%
Transfers Out	20,999,997	23,668,927	26,088,007	26,088,007	24,781,587	28,607,561	9.66%
<b>Total Budget</b>	<b>106,684,667</b>	<b>109,146,654</b>	<b>114,150,009</b>	<b>115,140,106</b>	<b>109,822,828</b>	<b>117,985,865</b>	<b>3.36%</b>
<b>Appropriations By Fund/Program</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Amended</b>	<b>FY 2015 Estimated</b>	<b>FY 2016 Adopted</b>	<b>FY 2016 Change</b>
<b>General Operating Fund</b>							
Finance Administration Program	156	0	0	0	60	0	0.00%
Stormwater,Pavement/Traffic Ops Adm.Prog	0	0	0	0	24	0	0.00%
Wastewater Collection System	0	0	0	0	(3,354)	0	0.00%
Wastewater Treatment & Reclamation	0	0	0	0	96	0	0.00%
Totals for General Operating Fund	156	0	0	0	(3,174)	0	0.00%
<b>Neighborhood Stabilization Program</b>							
Wastewater Maintenance	0	241	0	0	0	0	0.00%
<b>Water Resources</b>							
Administrative Support Services	44,892,624	48,739,696	51,881,248	52,290,486	49,655,308	53,363,354	2.86%
Potable & Reclaimed Water Dist. Systems	5,292,531	5,270,994	5,437,960	5,441,670	5,387,255	5,843,247	7.45%
Wastewater Collection System	6,482,697	6,494,138	6,863,976	6,885,687	6,364,370	7,436,118	8.34%
Wastewater Treatment & Reclamation	17,264,318	17,322,370	18,645,461	19,058,788	17,157,956	19,016,069	1.99%
Water Treatment & Distribution	32,740,473	31,273,772	31,321,364	31,463,474	31,774,149	32,327,077	3.21%
Totals for Water Resources	106,672,643	109,100,970	114,150,009	115,140,106	110,339,038	117,985,865	3.36%
<b>Water Cost Stabilization</b>							
Finance Administration Program	0	0	0	0	(555,933)	0	0.00%
<b>Stormwater Utility Operating</b>							
Environmental Compliance Laboratory	3,498	35,425	0	0	43,239	0	0.00%
Finance Administration Program	2,247	9,240	0	0	380	0	0.00%
Northeast Water Reclamation Facility	1,430	0	0	0	0	0	0.00%
Stormwater Util.Coll./Marine Infrastr Prog	4,693	778	0	0	(12)	0	0.00%
Totals for Stormwater Utility Operating	11,867	45,443	0	0	43,607	0	0.00%
<b>Health Insurance</b>							
Northeast Water Reclamation Facility	0	0	0	0	(710)	0	0.00%
<b>Total Budget</b>	<b>106,684,667</b>	<b>109,146,654</b>	<b>114,150,009</b>	<b>115,140,106</b>	<b>109,822,828</b>	<b>117,985,865</b>	<b>3.36%</b>

Revenue Sources	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2015 Amended	FY 2015 Estimated	FY 2016 Adopted	FY 2016 Change
Federal Grants	0	0	0	0	0	271,430	0.00%
Grants from Other Local Units	93,451	64,148	75,000	163,237	50,534	50,000	(33.33%)
Physical Environment Charges	101,844,712	106,536,659	111,406,762	111,406,762	111,095,291	116,237,036	4.34%
Other Charges for Services	3,112	2,919	50,000	50,000	80	50,000	0.00%
Interest Earnings	180,722	0	128,178	128,178	0	242,000	88.80%
Rents and Royalties	59,874	51,999	10,000	10,000	13,421	10,000	0.00%
Sale of Fixed Assets	121,799	94,799	52,000	52,000	136,217	52,000	0.00%
Sale of Surplus Material	57,839	53,011	55,000	55,000	39,295	55,000	0.00%
Misc Revenue	14,006	(277,336)	(470,000)	(470,000)	(229,453)	(320,000)	(31.91%)
Transfer from Water Cost Stabilization	0	0	1,215,810	1,571,810	1,567,145	1,292,000	6.27%
Water Resources	4,297,012	2,574,771	1,627,259	2,173,119	(2,333,492)	46,399	(97.15%)
General Fund	228	0	0	0	(3,174)	0	0.00%
Stormwater Utility Operating	11,867	45,443	0	0	43,607	0	0.00%
General Liabilities Claims	44	0	0	0	0	0	0.00%
Water Cost Stabilization	0	0	0	0	(555,933)	0	0.00%
Neighborhood Stabilization Program	0	241	0	0	0	0	0.00%
Health Insurance	0	0	0	0	(710)	0	0.00%
<b>Total Revenue</b>	<b>106,684,667</b>	<b>109,146,654</b>	<b>114,150,009</b>	<b>115,140,106</b>	<b>109,822,828</b>	<b>117,985,865</b>	<b>3.36%</b>

Position Summary	FY 2013 Actual	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2016 Change
Administrative Support Services	67.00	66.00	67.00	68.50	2.24%
Potable & Reclaimed Water Distribution Systems	85.00	85.00	84.00	84.00	0.00%
Wastewater Collection System	51.00	53.00	51.00	51.00	0.00%
Wastewater Treatment & Reclamation	84.00	81.00	83.00	80.00	(3.61%)
Water Treatment & Distribution	35.00	35.00	35.00	35.00	0.00%
<b>Total Full-Time FTE</b>	<b>322.00</b>	<b>320.00</b>	<b>320.00</b>	<b>318.50</b>	<b>(0.47%)</b>
Administrative Support Services	1.50	2.40	2.40	1.90	(20.83%)
Potable & Reclaimed Water Distribution Systems	0.00	0.00	0.00	0.50	0.00%
<b>Total Part-Time FTE</b>	<b>1.50</b>	<b>2.40</b>	<b>2.40</b>	<b>2.40</b>	<b>0.00%</b>
<b>Total FTE</b>	<b>323.50</b>	<b>322.40</b>	<b>322.40</b>	<b>320.90</b>	<b>(0.47%)</b>

**Notes**

- The Water Resources Department budget increased by 3.36% in FY16 as compared to the FY15 Adopted Budget.

- Salaries, benefits and internal service charges increased \$1,234,288 and the transfer out to Water Resources capital projects increased \$1,000,000.

- Additional enhancements include: a \$354,599 increase in capital equipment purchases, a \$291,084 increase to payment in lieu of taxes, a \$174,000 increase in polymer and lime chemical expense, a \$109,274 increase in water treatment chemical, an \$83,920 increase in facility repairs and renovation for required preventative maintenance at Oberly and Washington Terrace, an increase of \$1,519,554 in the transfer out for Water Resources debt, a \$50,029 increase in telephone expense, increased engineering costs (\$32,800) associated with the biosolids project, a \$22,000 increase in road materials and supplies, an \$11,048 increase in small tools and equipment, a \$505,108 increase for the purchase of water from Tampa Bay Water, and \$85,067 in various miscellaneous line items.

-A full-time Information Specialist II position was also added (\$38,553). This position is shared with the Marketing department and will assist in the public relations issues/efforts needed by the department.

- Reductions include \$650,206 in reduced general and administrative charge expense, \$613,456 in savings due to efficiencies related to the decommissioning of the Albert Whitted Water Reclamation Facility including the elimination of two full-time positions, the elimination of a \$270,461 one-time Water Company of America consulting contract, \$65,000 in equipment usage project credits, savings in legal and fiscal due to the settlement with Treasure Island (\$31,125), decreased repairs and maintenance of equipment (\$14,250) and a \$30,970 reduction in various line items.

- A 3.75% rate increase, as recommended in the FY15 Rate Study, is included to account for increased revenues in the amount of \$5,416,716.

Objective and Performance Measure	Unit of Measure	FY 2013 Actual	FY 2014 Actual	FY 2015 Target	FY2015 Estimate	FY 2016 Adopted
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**Customer Feedback**

Aging infrastructure can cause water quality issues with odor, color, and taste. This measure reports complaints from customers related to the quality of Potable Water as a result of an issue with the city service. This measure also reports the complaints of low pressure in the Reclaimed Water system due to a city-related cause or extreme dry weather.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access and Responsiveness.

Water Quality Feedback	% of Customers	.06%	.06%	.05%	.04%	.04%
Reclaimed Water Pressure Feedback	% of Customers	.21%	.27%	.10%	.38%	.10%

**Sanitary Sewer Overflows**

This measure reports the number of Sanitary Sewer Overflows (SSOs) per year. Excessive water entering the wastewater collection system during heavy rainfall (inflow) can cause a pipeline's capacity to be exceeded, resulting in overflow. Debris accumulation in the system or pipe failures can also cause wastewater to back up and overflow. A low number of SSOs is an indicator of a successful preventive maintenance program and avoids contamination of surface waters and other areas within the city.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, and Responsiveness.

Sanitary Sewer Overflows	Number	6	11	0	10	0
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**Water Usage**

Water consumption has been on the decline for a number of years. Water conservation efforts have been instrumental in reducing the need to use potable water for irrigation purposes. Reclaimed water not only serves as a disposal method of treated wastewater, but it also reduces the need for expensive potable water for irrigation. A large majority of our single family residential (SFR) customers use potable water for domestic use. Measuring the percent of SFR customers in the lowest tier speaks to the affordability of our rate structure for a majority of customers who use alternative resources (reclaimed water, low flow toilets, drought tolerant landscape) to conserve water and keep their utility bill low.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Inclusiveness, and Responsiveness.

Potable Water Consumption	Gallons/Capita/Day	80	80	82	80	80
Reclaimed Water Usage	Million Gallons/Day	17.34	16.2	17.5	16.4	16.4
Residential Customer in Lowest Tier	Percent	82.0%	82.0%	80.0%	83.3%	80.0%



# CAPITAL IMPROVEMENT PROGRAM



# CIP OVERVIEW



## FY16 CAPITAL IMPROVEMENT PROGRAM (CIP)

This section of the budget document serves as a basis for a five-year plan through which future capital funding and construction programs are developed. The projects included in the FY16 CIP budget are those which have been identified as having the highest priority through the Comprehensive Planning process, previous CIP Plans, City Council action, and/or staff analysis. The FY16 CIP project appropriations were approved along with operating fund appropriations on September 17, 2015.

The total FY16 CIP budget for all funds is \$128.464 million, with the five year CIP totaling \$347.259 million. The FY16 Penny projects are planned at \$28.268 million. Water Resources and Penny Funds comprise 92% of the FY16 funding.

### CIP REVENUE SOURCES

There are two main types of revenues available for funding capital projects: dedicated revenues and discretionary revenues. Another significant ongoing CIP revenue source is interest earnings on CIP fund balances, which may be dedicated or discretionary, depending on the type of fund and original revenue source. The city also transfers resources from the General Operating Fund, Special Revenue Funds, and Enterprise Funds to support specific projects.

#### Dedicated CIP Revenues

Some revenues have legal restrictions that require their use only for capital projects. These revenues include the Local Option Sales Surtax (“Penny for Pinellas”), Transportation Impact Fees, proceeds from bond issues, and state and federal grants that are approved for specific projects.

#### Discretionary CIP Revenues

In accordance with established fiscal policies, the city’s enterprise operations may transfer funds on an annual basis to their CIP accounts to support renovations and other improvements to their respective facilities. The level of transfers varies and is dependent on the financial performance and needs of the specific enterprise.

### LOCAL OPTION SALES SURTAX

The Local Option Sales Surtax, commonly known as the “Penny for Pinellas,” is the primary general purpose revenue source for city CIP projects.

In November 1989, the voters of Pinellas County approved by referendum a one-cent sales surtax to be used for the improvement of infrastructure. St. Petersburg’s share of each year’s collection was based upon a distribution formula contained in an interlocal agreement with the county.

In December 1989, City Council approved an overall concept of priorities and implementation goals for the ten-year program. The three goals were: 1) to strive to allocate the funds over the life of the program in approximately the same proportions as presented in the referendum materials distributed to the general public; 2) to establish and maintain an accounting structure to adequately monitor the use of the funds; and 3) to keep the public adequately informed about the progress of the program.

On March 25, 1997, Pinellas County voters, by a two to one margin, authorized the extension of the tax for a second ten-year period, from February 1, 2000 to January 31, 2010. On July 10, 1997, City Council adopted fiscal policy changes incorporating percentage ranges for measuring performance of the remaining thirteen years of the Penny for Pinellas. In addition, the three goals outlined in 1989 are still considered.

The third extension of the penny was passed by the voters on March 13, 2007. This extension is for another ten-year period, from February 1, 2010 to January 31, 2020.

### ADJUSTMENTS TO THE FY16 CIP

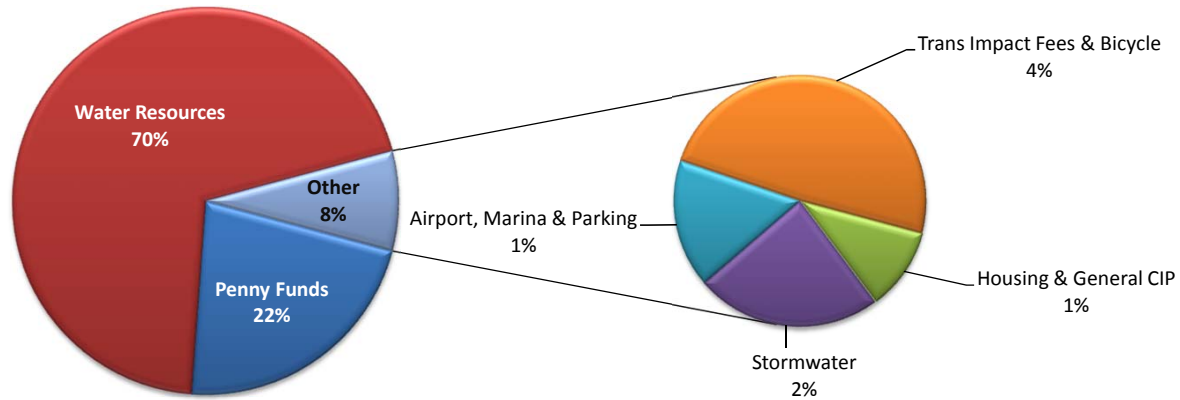
Adjustments to the approved FY16 CIP can be made with Council approved amendments to the budget.

## FY16 CAPITAL IMPROVEMENT PROGRAM (CIP)

### \$128.464 Million

Penny for Pinellas, Water Resources, and  
Other CIP Funds

Break Down of Other CIP Funds



### CIP FUNDS FY16 (000s Omitted)

Public Safety	\$5,281	Stormwater	\$2,550
Neighborhood & Citywide	\$13,332	Airport	\$821
Recreation & Culture	\$6,265	Marina	\$165
City Facilities	\$3,390	Golf	\$0
Housing	\$200	Port	\$0
General CIP	\$940	Bicycle/Pedestrian	\$2,782
Tropicana Field	\$0	Weeki Wachee	\$0
Downtown Parking	\$782	Transportation	\$2,450
Water Resources	\$89,506	<b>Grand Total</b>	<b>\$128,464</b>

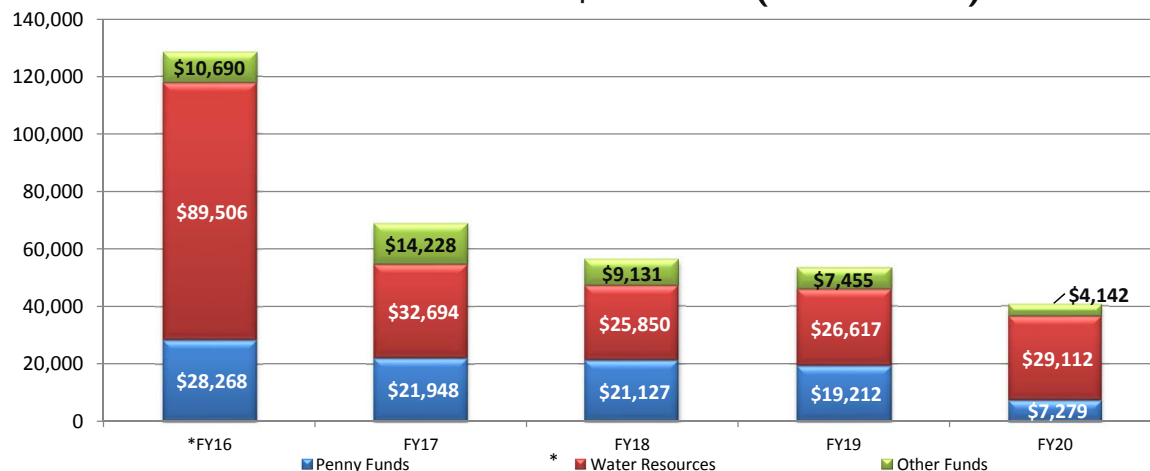
**The total FY16 budget for all funds is \$128.464 million.**

**The five year CIP totals \$347.259 million.**

**Water Resources and Penny Funds comprise 92% of FY16 funding.**

**FY16 Penny funded projects are planned at \$28.268 million.**

### CAPITAL IMPROVEMENTS PROGRAM 5 YEAR PLAN- \$347.259 M (000s omitted)



\*The Biosolids to Energy project is scheduled to begin construction in FY16 in the Water Resources Fund. Most of the project is

## CIP PROJECT TYPE DESCRIPTIONS

### Recurring Projects:

These projects are budgeted on an annual basis for activities that are required on a continuing basis. While the amount may vary, there is new funding appropriated for this type project on a year-to-year basis.

#### Examples:

**Sidewalk Reconstruction, Swimming Pool Improvements, Potable Water Backflow Prevention, and Bridge Recon/Load Test.**

In instances where these appropriations are neither spent nor encumbered by the end of the fiscal year, the project is closed and any remaining funds returned to the fund balance. However, if there is a contract, contract pending, or encumbered funds in the first year, the project will be left open and every effort will be made to close it by the end of the second year.

### One-Time Projects:

These are specific projects that have a designated start and end date. Projects include but are not limited to any project in excess of \$500,000 for new facilities, purchase of capital equipment such as a fire apparatus, or a specific major improvement or repair to a facility, and for grant funded projects. This project type is also used for any project with an expected life of more than one year.

Projects of this nature will be independent projects in the CIP plan. Appropriations will be made for the specified project and at its conclusion all remaining funds will go to the fund balance.

Requests for appropriations should be in phases, (i.e., planning, design, land acquisition, and construction) with required funding appropriated in the actual year the specific phase is scheduled to begin. Funding may be shifted if the project is not on schedule.

### Major Projects (Parent/Child): (ongoing projects)

A major project is used to fund related minor projects within any given fiscal year. These broad category parent projects relate to a specific function with funds transferred to child projects as identified by the requesting department throughout the year.

#### Examples:

1. Lift Station Improvements (Parent) / LST #87 (Child)
2. Sanitary Sewer Collection System I6 (Parent) / SAN Gandy Blvd Overpass FY13 (Child)

Major projects are used when specific projects and a dollar amount cannot be accurately projected or planned. During the year of appropriation, funding may be transferred to new projects of a related nature. Funding may be used to increase a prior year project within the same parent. At the end of the fiscal year any funds remaining in the parent project will be moved to the fund balance. A child project funded during the year with an appropriation in excess of \$500,000 will be treated as though it were a one-time project (see above). Child projects funded during the year with current expenses or encumbrances will be left open until their conclusion at which time remaining funds from those projects will return to the fund balance. At the end of the fiscal year any child project without expenses or encumbrances will be closed and the remaining appropriation moved to the fund balance.

# CIP SUMMARY



**2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**  
**SUMMARY OF ALL CAPITAL IMPROVEMENT PROGRAM FUNDS**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18 19 20			Total 14-20
(000s omitted)									
<b>RESOURCES</b>									
HOUSING AND GENERAL CIP									
Housing Capital Projects (3000)	426	350	(232)	30	0	0	0	0	574
General Capital Improvement (3001)	7,732	2,435	51,892	970	3,420	2,410	3,932	1,230	74,022
Subtotal Housing and General CIP Resources	8,159	2,785	51,660	1,000	3,420	2,410	3,932	1,230	74,596
PENNY CAPITAL IMPROVEMENT									
Public Safety Capital Improvement (3025)	21,421	5,695	218	8,449	6,307	5,820	5,981	24,459	78,350
Neighborhood/Citywide Infrastruct. (3027)	33,894	10,268	392	11,034	15,661	12,156	12,360	2,300	98,065
Recreation/Culture Capital Imps. (3029)	15,630	5,727	877	6,195	7,370	8,188	8,721	3,011	55,719
City Facilities Capital Improvements (3031)	2,661	544	20	2,880	913	802	828	111	8,759
Subtotal Penny Resources	73,606	22,234	1,507	28,558	30,251	26,966	27,890	29,881	240,893
ENTERPRISES									
Downtown Parking Capital Projects (3073)	1,425	500	0	782	200	0	0	0	2,907
Tropicana Field Capital Fund (3081)	2,793	504	0	504	504	504	504	504	5,817
Water Resources Capital Projects (4003)	86,027	34,333	4,476	84,724	32,694	25,850	26,617	29,112	323,833
Stormwater Drainage Capital Projects (4013)	11,444	1,599	4,220	2,120	3,080	3,070	1,120	1,320	27,973
Airport Capital Projects (4033)	383	2,695	4,594	821	0	157	179	298	9,127
Marina Capital Projects (4043)	2,445	113	632	469	179	179	229	229	4,475
Golf Course Capital Projects (4063)	63	0	18	0	398	294	376	0	1,149
Port Capital Projects (4093)	1,340	9	573	9	59	59	59	59	2,168
Subtotal Enterprise Resources	105,920	39,753	14,513	89,429	37,114	30,113	29,084	31,522	377,448
OTHER CAPITAL IMPROVEMENTS									
Bicycle/Pedestrian Safety Grants CIP (3004)	617	1,353	4,394	2,782	600	1,133	222	0	11,101
Weeki Wachee Capital Improvements (3041)	4,131	0	225	0	0	0	0	0	4,356
Transportation Impact Fees (3071)	17,407	1,201	1,052	963	1,607	963	1,188	963	25,344
Subtotal Other Capital Resources	22,156	2,554	5,671	3,745	2,207	2,096	1,410	963	40,802
TOTAL RESOURCES	209,841	67,326	73,351	122,732	72,992	61,585	62,316	63,596	733,739

**REQUIREMENTS**

Appropriation  
as of 9/30/14

HOUSING AND GENERAL CIP									
Housing Capital Projects (3000)	234	375	(250)	200	0	0	0	0	559
General Capital Improvement (3001)	11,272	1,656	48,949	940	3,440	2,390	3,943	1,320	73,909
<b>Subtotal Housing and General CIP Requirements</b>	<b>11,506</b>	<b>2,031</b>	<b>48,699</b>	<b>1,140</b>	<b>3,440</b>	<b>2,390</b>	<b>3,943</b>	<b>1,320</b>	<b>74,469</b>
PENNY CAPITAL IMPROVEMENT									
Public Safety Capital Improvement (3025)	5,929	516	2,697	5,281	633	300	440	840	16,637
Neighborhood/Citywide Infrastruct. (3027)	29,783	12,409	(915)	13,332	14,622	13,603	10,739	3,873	97,446
Recreation/Culture Capital Imps. (3029)	14,203	6,589	128	6,265	5,976	6,437	7,146	2,274	49,018
City Facilities Capital Improvements (3031)	1,875	800	(5)	3,390	718	788	887	291	8,743
<b>Subtotal Penny Requirements</b>	<b>51,789</b>	<b>20,314</b>	<b>1,905</b>	<b>28,268</b>	<b>21,948</b>	<b>21,127</b>	<b>19,212</b>	<b>7,279</b>	<b>171,843</b>
ENTERPRISES									
Downtown Parking Capital Projects (3073)	1,417	500	(120)	782	205	0	0	0	2,784
Tropicana Field Capital Fund (3081)	2,049	0	807	0	0	0	0	0	2,856
Water Resources Capital Projects (4003)	81,245	37,144	629	89,506	32,694	25,850	26,617	29,112	322,796
Stormwater Drainage Capital Projects (4013)	13,277	1,679	60	2,550	4,705	3,150	1,129	1,362	27,912
Airport Capital Projects (4033)	1,722	2,718	3,194	821	0	158	178	298	9,089
Marina Capital Projects (4043)	1,364	500	839	165	513	173	538	182	4,272
Golf Course Capital Projects (4063)	51	0	18	0	410	294	376	0	1,149
Port Capital Projects (4093)	2,062	0	(360)	0	101	101	101	101	2,107
<b>Subtotal Enterprise Requirements</b>	<b>103,188</b>	<b>42,541</b>	<b>5,067</b>	<b>93,824</b>	<b>38,628</b>	<b>29,726</b>	<b>28,939</b>	<b>31,054</b>	<b>372,966</b>
OTHER CAPITAL IMPROVEMENTS									
Bicycle/Pedestrian Safety Grants CIP (3004)	4,383	1,353	369	2,782	600	1,133	222	0	10,841
Weeki Wachee Capital Improvements (3041)	3,732	0	214	0	0	0	0	0	3,947
Transportation Impact Fees (3071)	10,151	2,125	(1,986)	2,450	4,254	1,733	968	880	20,574
<b>Subtotal Other Capital Requirements</b>	<b>18,266</b>	<b>3,478</b>	<b>(1,403)</b>	<b>5,232</b>	<b>4,854</b>	<b>2,866</b>	<b>1,190</b>	<b>880</b>	<b>35,362</b>
<b>TOTAL REQUIREMENTS</b>	<b>184,749</b>	<b>68,364</b>	<b>54,268</b>	<b>128,464</b>	<b>68,870</b>	<b>56,108</b>	<b>53,284</b>	<b>40,533</b>	<b>654,640</b>
Unappropriated Balance 9/30	25,092	(1,038)	19,084	(5,732)	4,123	5,477	9,032	23,063	79,099

## NOTES:

- 1) Negative balances in prior year and FY15 columns reflect timing of resources. For example, revenue for grant funded projects is budgeted in the year that the project is planned. Actual receipt of the revenue may occur in a subsequent year which results in a downward adjustment in the budget year and an increase in the year of receipt.
- 2) In total, all funds are balanced for the five year CIP period.
- 3) The Penny Public Safety Capital Improvement Fund requirements do not include funds assigned each year for future contributions to the Police Headquarters project, but does include \$22.209 million in resources from Pinellas County in FY20 for the Police Headquarters project.
- 4) The Recreation and Capital Improvement Fund requirements do not include funds assigned each year for future contributions to the Shore Acres Recreation Center.

**2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN  
SUMMARY BY FUND**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
				(000s omitted)					
<b>HOUSING &amp; GENERAL CAPITAL IMPROVEMENT</b>									
Housing Capital Improvement Fund (3000)									
Resources	426	350	(232)	30	0	0	0	0	<b>574</b>
Requirements	234	375	(250)	200	0	0	0	0	<b>559</b>
<i>Annual Balance</i>	192	(25)	18	(170)	0	0	0	0	<b>15</b>
<i>Cumulative Fund Balance</i>	<b>192</b>	<b>167</b>	<b>185</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	
General Capital Improvement Fund (3001)									
Resources	7,732	2,435	51,892	970	3,420	2,410	3,932	1,230	<b>74,022</b>
Requirements	11,272	1,656	48,949	940	3,440	2,390	3,943	1,320	<b>73,909</b>
<i>Annual Balance</i>	(3,539)	779	2,944	30	(20)	20	(11)	(90)	<b>112</b>
<i>Cumulative Fund Balance</i>	<b>(3,539)</b>	<b>(2,760)</b>	<b>183</b>	<b>213</b>	<b>193</b>	<b>213</b>	<b>202</b>	<b>112</b>	
<b>SUMMARY OF HOUSING &amp; GENERAL CAPITAL IMPROVEMENT FUNDS</b>									
Resources	8,159	2,785	51,660	1,000	3,420	2,410	3,932	1,230	<b>74,596</b>
Requirements	11,506	2,031	48,699	1,140	3,440	2,390	3,943	1,320	<b>74,469</b>
<i>Annual Balance</i>	(3,347)	754	2,962	(140)	(20)	20	(11)	(90)	<b>127</b>
<i>Cumulative Fund Balance</i>	<b>(3,347)</b>	<b>(2,593)</b>	<b>368</b>	<b>228</b>	<b>208</b>	<b>228</b>	<b>217</b>	<b>127</b>	

**2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN  
SUMMARY BY FUND**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
				(000s omitted)					
<b>PENNY CAPITAL IMPROVEMENT</b>									
Public Safety Capital Improvement Fund (3025)									
Resources	21,421	5,695	218	8,449	6,307	5,820	5,981	24,459	<b>78,350</b>
Requirements	5,929	516	2,697	5,281	633	300	440	840	<b>16,637</b>
<i>Annual Balance</i>	2,899	(189)	(2,479)	(231)	216	101	(114)	(202)	<b>0</b>
<i>Cumulative Fund Balance</i>	<b>2,899</b>	<b>2,710</b>	<b>231</b>	<b>0</b>	<b>216</b>	<b>317</b>	<b>203</b>	<b>0</b>	
Neighborhood & Citywide Infrastructure CIP Fund (3027)									
Resources	33,894	10,268	392	11,034	15,661	12,156	12,360	2,300	<b>98,065</b>
Requirements	29,783	12,409	(915)	13,332	14,622	13,603	10,739	3,873	<b>97,446</b>
<i>Annual Balance</i>	4,111	(2,141)	1,307	(2,298)	1,039	(1,447)	1,621	(1,573)	<b>619</b>
<i>Cumulative Fund Balance</i>	<b>4,111</b>	<b>1,970</b>	<b>3,277</b>	<b>979</b>	<b>2,019</b>	<b>572</b>	<b>2,193</b>	<b>619</b>	
Recreation and Culture Capital Improvement Fund (3029)									
Resources	15,630	5,727	877	6,195	7,370	8,188	8,721	3,011	<b>55,719</b>
Requirements	14,203	6,589	128	6,265	5,976	6,437	7,146	2,274	<b>49,018</b>
<i>Annual Balance</i>	1,428	(862)	92	(353)	(20)	170	(57)	156	<b>6,702</b>
<i>Cumulative Fund Balance</i>	<b>1,428</b>	<b>566</b>	<b>658</b>	<b>305</b>	<b>285</b>	<b>454</b>	<b>397</b>	<b>553</b>	
City Facilities Capital Improvement Fund (3031)									
Resources	2,661	544	20	2,880	913	802	828	111	<b>8,759</b>
Requirements	1,875	800	(5)	3,390	718	788	887	291	<b>8,743</b>
<i>Annual Balance</i>	786	(256)	25	(510)	196	15	(59)	(180)	<b>16</b>
<i>Cumulative Fund Balance</i>	<b>786</b>	<b>530</b>	<b>555</b>	<b>45</b>	<b>241</b>	<b>255</b>	<b>196</b>	<b>16</b>	
<b>SUMMARY OF PENNY CAPITAL IMPROVEMENT FUNDS</b>									
Resources	73,606	22,234	1,507	28,558	30,251	26,966	27,890	29,881	<b>240,893</b>
Requirements	51,789	20,314	1,905	28,268	21,948	21,127	19,212	7,279	<b>171,843</b>
<i>Annual Balance</i>	21,817	1,920	(398)	290	8,303	5,839	8,678	22,602	<b>69,050</b>
<i>Cumulative Fund Balance</i>	<b>9,224</b>	<b>5,776</b>	<b>4,721</b>	<b>1,329</b>	<b>9,632</b>	<b>15,471</b>	<b>24,149</b>	<b>46,751</b>	



**2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN  
SUMMARY BY FUND**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
				(000s omitted)					
ENTERPRISE CAPITAL IMPROVEMENT									
Downtown Parking Capital Projects Fund (3073)									
Resources	1,425	500	0	782	200	0	0	0	2,907
Requirements	1,417	500	(120)	782	205	0	0	0	2,784
Annual Balance	7	0	120	0	(5)	0	0	0	122
Cumulative Fund Balance	7	7	127	127	122	122	122	122	
Tropicana Field Capital Projects Fund (3081)									
Resources	2,793	504	0	504	504	504	504	504	5,817
Requirements	2,049	0	807	0	0	0	0	0	2,856
Annual Balance	744	504	(807)	504	504	504	504	504	2,961
Cumulative Fund Balance	744	1,248	441	945	1,449	1,953	2,457	2,961	
Water Resources Capital Projects Fund (4003)									
Resources	86,027	34,333	4,476	84,724	32,694	25,850	26,617	29,112	323,833
Requirements	81,245	37,144	629	89,506	32,694	25,850	26,617	29,112	322,796
Annual Balance	4,782	(2,811)	3,847	(4,782)	0	0	0	0	1,036
Cumulative Fund Balance	4,782	1,971	5,819	1,036	1,036	1,036	1,036	1,036	
Stormwater Drainage Capital Projects Fund (4013)									
Resources	11,444	1,599	4,220	2,120	3,080	3,070	1,120	1,320	27,973
Requirements	13,277	1,679	60	2,550	4,705	3,150	1,129	1,362	27,912
Annual Balance	(1,833)	(80)	4,160	(430)	(1,625)	(80)	(9)	(42)	61
Cumulative Fund Balance	(1,833)	(1,913)	2,247	1,817	192	112	103	61	
Airport Capital Projects Fund (4033)									
Resources	383	2,695	4,594	821	0	157	179	298	9,127
Requirements	1,722	2,718	3,194	821	0	158	178	298	9,089
Annual Balance	(1,339)	(23)	1,400	0	0	(1)	1	(0)	38
Cumulative Fund Balance	(1,339)	(1,362)	38	38	38	37	38	38	
Marina Capital Projects Fund (4043)									
Resources	2,445	113	632	469	179	179	229	229	4,475
Requirements	1,364	500	839	165	513	173	538	182	4,272
Annual Balance	1,081	(387)	(207)	304	(334)	6	(309)	48	202
Cumulative Fund Balance	1,081	694	487	791	457	463	155	202	
Golf Course Capital Projects Fund (4063)									
Resources	63	0	18	0	398	294	376	0	1,149
Requirements	51	0	18	0	410	294	376	0	1,149
Annual Balance	12	0	0	0	(12)	0	(0)	0	(0)
Cumulative Fund Balance	12	12	12	12	0	0	(0)	(0)	
Port Capital Projects Fund (4093)									
Resources	1,340	9	573	9	59	59	59	59	2,168
Requirements	2,062	0	(360)	0	101	101	101	101	2,107
Annual Balance	(722)	9	933	9	(42)	(42)	(42)	(42)	61
Cumulative Fund Balance	(722)	(713)	220	229	187	145	103	61	
SUMMARY OF ENTERPRISE CAPITAL IMPROVEMENT FUNDS									
Resources	105,920	39,753	14,513	89,429	37,114	30,113	29,084	31,522	377,448
Requirements	103,188	42,541	5,067	93,824	38,628	29,726	28,939	31,054	372,966
Annual Balance	2,732	(2,788)	9,447	(4,395)	(1,513)	387	145	467	4,482
Cumulative Fund Balance	2,732	(56)	9,391	4,995	3,482	3,869	4,015	4,482	

**2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN  
SUMMARY BY FUND**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
				(000s omitted)					
<b>OTHER CAPITAL IMPROVEMENTS</b>									
Bicycle/Pedestrian Safety Grants CIP Fund (3004)									
Resources	617	1,353	4,394	2,782	600	1,133	222	0	11,101
Requirements	4,383	1,353	369	2,782	600	1,133	222	0	10,841
<i>Annual Balance</i>	(3,765)	0	4,025	0	0	0	0	0	260
<i>Cumulative Fund Balance</i>	(3,765)	(3,765)	260	260	260	260	260	260	
Weeki Wachee Capital Projects Fund (3041)									
Resources	4,131	0	225	0	0	0	0	0	4,356
Requirements	3,732	0	214	0	0	0	0	0	3,947
<i>Annual Balance</i>	399	0	11	0	0	0	0	0	410
<i>Cumulative Fund Balance</i>	399	399	410	410	410	410	410	410	
Transportation Impact Fees CIP Fund (3071)									
Resources	17,407	1,201	1,052	963	1,607	963	1,188	963	25,344
Requirements	10,151	2,125	(1,986)	2,450	4,254	1,733	968	880	20,574
<i>Annual Balance</i>	7,257	(924)	3,038	(1,487)	(2,647)	(770)	221	83	4,771
<i>Cumulative Fund Balance</i>	7,257	6,333	9,370	7,883	5,237	4,467	4,688	4,771	
<b>SUMMARY OF OTHER CAPITAL IMPROVEMENT FUNDS</b>									
Resources	22,156	2,554	5,671	3,745	2,207	2,096	1,410	963	40,802
Requirements	18,266	3,478	(1,403)	5,232	4,854	2,866	1,190	880	35,362
<i>Annual Balance</i>	3,890	(924)	7,073	(1,487)	(2,647)	(770)	221	83	5,440
<i>Cumulative Fund Balance</i>	3,890	2,966	10,040	8,553	5,906	5,136	5,357	5,440	

**SUMMARY OF ALL CAPITAL IMPROVEMENT FUNDS**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
				(000s omitted)					
<b>TOTAL RESOURCES</b>	<b>209,841</b>	<b>67,326</b>	<b>73,351</b>	<b>122,732</b>	<b>72,992</b>	<b>61,585</b>	<b>62,316</b>	<b>63,596</b>	<b>733,739</b>
<b>TOTAL REQUIREMENTS</b>	<b>184,749</b>	<b>68,364</b>	<b>54,268</b>	<b>128,464</b>	<b>68,870</b>	<b>56,108</b>	<b>53,284</b>	<b>40,533</b>	<b>654,639</b>
<i>Annual Balance</i>	25,092	(1,038)	19,084	(5,732)	4,123	5,477	9,032	23,063	79,100
<i>Cumulative Fund Balance</i>	25,092	24,054	43,138	37,405	41,528	47,005	56,037	79,100	

**City of St. Petersburg, Florida**  
**2016 thru 2020 Capital Improvement Plan**  
**Operating Budget Impacts by Fund**

CIP Fund / Project	Additional FTE	FY 2016 Adopted	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	2016-2020 Impact Total
<b>General Operating Fund (0001)</b>							
<b><u>Housing Capital Improvement Fund (3000)</u></b>							
Legal Expense							
Revenue	-	-	-	-	-	-	-
Expenses	-	(50,000)	-	-	-	-	(50,000)
Net	-	(50,000)	-	-	-	-	(50,000)
3000 Total	-	(50,000)	-	-	-	-	(50,000)
<b><u>Public Safety Capital Improvement Fund (3025)</u></b>							
Fire Boat 11 and Trailer F808 and F809 Replacement							
Revenue	-	-	-	-	-	-	-
Expenses	-	-	-	-	-	30,000	30,000
Net	-	-	-	-	-	30,000	30,000
Fire Engine 5/F445 Replacement							
Revenue	-	-	-	-	-	-	-
Expenses	-	-	-	61,000	61,000	61,000	183,000
Net	-	-	-	61,000	61,000	61,000	183,000
Fire Engine 6/F446 Replacement							
Revenue	-	-	-	-	-	-	-
Expenses	-	-	-	61,000	61,000	61,000	183,000
Net	-	-	-	61,000	61,000	61,000	183,000
Fire Engine 13/F497 Replacement							
Revenue	-	-	-	-	-	-	-
Expenses	-	-	83,000	83,000	83,000	83,000	332,000
Net	-	-	83,000	83,000	83,000	83,000	332,000
Fire Engine 14/F413 Replacement							
Revenue	-	-	-	-	-	-	-
Expenses	-	-	-	-	65,000	65,000	130,000
Net	-	-	-	-	65,000	65,000	130,000
Fire HazMat Tractor/F509 Replacement							
Revenue	-	-	-	-	-	-	-
Expenses	-	-	-	-	-	16,000	16,000
Net	-	-	-	-	-	16,000	16,000
Fire Ladder Truck 11/F441 Replacement							
Revenue	-	-	-	-	-	-	-
Expenses	-	-	80,000	80,000	80,000	80,000	320,000
Net	-	-	80,000	80,000	80,000	80,000	320,000
Police Fleet Enhancement							
Revenue	-	-	-	-	-	-	-
Expenses	-	-	499,800	504,480	509,254	514,123	2,027,657
Net	-	-	499,800	504,480	509,254	514,123	2,027,657
3025 Total	-	-	662,800	789,480	859,254	910,123	3,221,657
<b><u>Recreation &amp; Culture Capital Improvement Fund (3029)</u></b>							
Lake Maggiore/Boyd Hilld Park							
Revenue	-	-	1,750	4,000	5,000	5,000	15,750
Expenses	-	-	16,800	15,076	15,358	14,645	61,879
Net	-	-	15,050	11,076	10,358	9,645	46,129
Athletic Field Lighting Improvements							
Revenue	-	-	-	-	-	-	-
Expenses	-	-	-	-	(1,600)	(1,632)	(3,232)
Net	-	-	-	-	(1,600)	(1,632)	(3,232)
Parks Lighting Improvements							
Revenue	-	-	-	-	-	-	-
Expenses	-	(1,327)	(1,354)	(1,381)	(1,408)	(1,436)	(6,906)
Net	-	(1,327)	(1,354)	(1,381)	(1,408)	(1,436)	(6,906)
Willis Johns Center Renovations/Improvements							
Revenue	-	-	-	-	-	-	-
Expenses	-	-	-	-	-	3,586	3,586
Net	-	-	-	-	-	3,586	3,586
3029 Total	-	(1,327)	13,696	9,695	7,350	10,163	39,577
<b><u>City Facilities Fund (3031)</u></b>							
Jamestown Pinellas County Interlocal Project							
Revenue	-	-	10,500	10,500	10,500	10,500	42,000
Expenses	-	-	1,368	1,395	1,426	1,452	5,641
Net	-	-	(9,132)	(9,105)	(9,074)	(9,048)	(36,359)
3031 Total	-	-	(9,132)	(9,105)	(9,074)	(9,048)	(36,359)
<b>General Operating Fund Impacts</b>	<b>-</b>	<b>(51,327)</b>	<b>667,364</b>	<b>790,070</b>	<b>857,530</b>	<b>911,238</b>	<b>3,174,875</b>

**City of St. Petersburg, Florida**  
**2016 thru 2020 Capital Improvement Plan**  
**Operating Budget Impacts by Fund**

CIP Fund / Project	Additional FTE	FY 2016 Adopted	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	2016-2020 Impact Total
<b>Parking Fund (1021)</b>							
<b><u>Downtown Parking Capital Projects Fund (3073)</u></b>							
New Meter Technology							
Revenue	-	-	-	-	-	-	-
Expenses	-	5,100	5,202	5,306	5,412	5,500	26,520
Net	-	5,100	5,202	5,306	5,412	5,500	26,520
<b>Parking Fund Impacts</b>	-	<b>5,100</b>	<b>5,202</b>	<b>5,306</b>	<b>5,412</b>	<b>5,500</b>	<b>26,520</b>

**Mahaffey Theater Fund (1201)**

**Recreation & Culture Capital Improvement Fund (3029)**

Mahaffey Theater Improvements							
Revenue	-	-	-	-	-	-	-
Expenses	-	(5,100)	(5,202)	(5,306)	(5,412)	(5,500)	(26,520)
Net	-	(5,100)	(5,202)	(5,306)	(5,412)	(5,500)	(26,520)
<b>Mahaffey Theater Fund Impacts</b>	-	<b>(5,100)</b>	<b>(5,202)</b>	<b>(5,306)</b>	<b>(5,412)</b>	<b>(5,500)</b>	<b>(26,520)</b>

**Sunken Gardens Operating Fund (1207)**

**Recreation & Culture Capital Improvement Fund (3029)**

Sunken Gardens Park Improvements							
Revenue	-	-	-	-	-	-	-
Expenses	-	1,000	1,020	1,040	1,061	1,082	5,203
Net	-	1,000	1,020	1,040	1,061	1,082	5,203
<b>Sunken Gardens Operating Fund Impacts</b>	-	<b>1,000</b>	<b>1,020</b>	<b>1,040</b>	<b>1,061</b>	<b>1,082</b>	<b>5,203</b>

**Water Resources Operating Fund (4001)**

**Water Resources Capital Project Fund (4003)**

SW Biosolids to Energy							
Revenue	-	-	-	-	-	-	-
Expenses	-	-	-	(3,326,052)	(3,392,573)	(3,460,425)	(10,179,050)
Net	-	-	-	(3,326,052)	(3,392,573)	(3,460,425)	(10,179,050)
AW Demolition							
Revenue	-	-	-	-	-	-	-
Expenses	-	(1,600,000)	(1,632,000)	(1,664,640)	(1,697,933)	(1,731,891)	(8,326,464)
Net	-	(1,600,000)	(1,632,000)	(1,664,640)	(1,697,933)	(1,731,891)	(8,326,464)
LST #87 (New LS) Flow Diversion							
Revenue	-	-	-	-	-	-	-
Expenses	-	-	60,400	61,608	62,840	64,097	248,945
Net	-	-	60,400	61,608	62,840	64,097	248,945
<b>Water Resources Operating Fund Impacts</b>	-	<b>(1,600,000)</b>	<b>(1,571,600)</b>	<b>(4,929,084)</b>	<b>(5,027,666)</b>	<b>(5,128,219)</b>	<b>(18,256,569)</b>

**Airport Operating Fund (4031)**

**Airport Capital Projects Fund (4033)**

Southwest Hangar Redevelopment Project (Phase 3)							
Revenue	-	-	10,600	10,600	10,600	10,600	42,400
Expenses	-	-	-	-	-	-	-
Net	-	-	(10,600)	(10,600)	(10,600)	(10,600)	(42,400)
Southwest Hangar Redevelopment Project (Phase 4)							
Revenue	-	-	-	-	6,900	6,900	13,800
Expenses	-	-	-	-	-	-	-
Net	-	-	-	-	(6,900)	(6,900)	(13,800)
<b>Airport Operating Fund Impacts</b>	-	-	<b>(10,600)</b>	<b>(10,600)</b>	<b>(17,500)</b>	<b>(17,500)</b>	<b>(56,200)</b>

**CIP Funds without Operating Impact**

General Capital Improvement Fund (3001)

Neighborhood & Citywide Infrastructure CIP Fund (3027)

Weeki Wachee Capital Projects Fund (3041)

Tropicana Field Capital Projects Fund (3081)

Stormwater Drainage Capital Projects Fund (4013)

Golf Courses Capital Projects Fund (4063)

Port Capital Projects Fund (4093)

Marina Operating Fund (4043)

Operating budget impacts include additional or reduced personnel, utilities, repair and maintenance costs, contractual services and commodities, and minor capital equipment. Impacts do not include future capital projects to expand or reconstruct facilities, or debt service on bonds issued to pay for project construction. The operating impacts are budgeted in the affected department's operating budget.

# CIP HOUSING & GENERAL FUNDS



## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund

### Housing Capital Improvement Fund (3000)

This fund was established in FY91 to account for housing program capital projects funded from general revenue sources. The initial resources allocated to this fund were made available from the General Operating Fund balance.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	30,000
Projected Requirements	<u>200,000</u>
Projected Resources less Projected Requirements	(170,000)
Beginning Fund Balance	185,000
Projected Fund Balance at Year End	15,000
<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>Construction Warranty Issues</b>	<b>50,000</b>
This project includes the repair or correction of building components on homes that have been rehabilitated previously under one of the city's rehabilitation assistance programs, that either (1) are under warranty by the initial contractor and the initial contractor cannot be located to do the warranty work, (2) merit additional repair work that should have been done under the initial scope of work, but was absent from the scope of work, or, (3) have repairs that need to be conducted due to work previously done by a contractor that caused damage to other areas of the home from which there is a dispute. In addition, the initial funding is not eligible to be used for additional repairs.	
<b>Legal Collection Expense</b>	<b>50,000</b>
This project includes funds totaling \$50,000 that will be used to pay a city Legal Department staff's salary to work on Housing and Community Development loans that require legal action to secure the city's interest in the property. Other legal costs that need to be paid upfront to close loans under the department's housing programs will be paid from the remaining funding in the project and reimbursed to the HCIP project when the loan closes and is ready to be disbursed (funds will revolve). In addition, the remaining funding will be used to pay legal costs that are incurred in servicing the department's loan portfolio.	
<b>Housing Initiatives South St Pete CRA</b>	<b>100,000</b>
This project includes funding that will address the need for rental rehabilitation, to expedite the process of accepting and clearing property titles offered by banks, nonprofits, and individuals, owner occupied rehabilitation assistance.	

**HOUSING CAPITAL IMPROVEMENT FUND (FUND 3000)**  
**2015-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

Prior Year								
Carryforward	Budget	Change	BUDGET		Estimate			Total
Actual	15	15	16	17	18	19	20	14-20
(000s omitted)								

**RESOURCES**

Beginning Balance	383							<b>383</b>
Earnings on Investments	5	0	0	<b>6</b>	0	0	0	<b>11</b>
Misc/Other	38	0	18	<b>24</b>	0	0	0	<b>80</b>
Transfer from General Fund	0	350	(250)	<b>0</b>	0	0	0	<b>100</b>
<b>TOTAL RESOURCES</b>	<b>426</b>	<b>350</b>	<b>(232)</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>574</b>

**REQUIREMENTS**

Appropriation as  
of 9/30/14

Construction Warranty	25	0	0	<b>50</b>	0	0	0	<b>75</b>
Developer/Revolving Loans	212	0	0	<b>0</b>	0	0	0	<b>212</b>
Jamestown Rehabilitation	239	0	0	<b>0</b>	0	0	0	<b>239</b>
Lead Base Paint Testing/Abatement	98	0	0	<b>0</b>	0	0	0	<b>98</b>
Legal Collection Expense	271	25	0	<b>50</b>	0	0	0	<b>346</b>
HCIP Neighborhood Housing Strategy	131	0	0	<b>0</b>	0	0	0	<b>131</b>
Housing Initiatives South St Pete CRA	0	350	(250)	<b>100</b>	0	0	0	<b>200</b>
<b>Transfer to General Fund</b>	<b>68</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>68</b>
Projects Closed in FY14	85							<b>85</b>
Prior Expended Requirements	(887)							<b>(887)</b>
Cancelled Appropriations	(8)							<b>(8)</b>
<b>TOTAL REQUIREMENTS</b>	<b>234</b>	<b>375</b>	<b>(250)</b>	<b>200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>559</b>
Increase/(Decrease) in Fund Balance		(25)	18	<b>(170)</b>	0	0	0	
Beginning Balance		192	167	<b>185</b>	15	15	15	
<b>UNAPPROPRIATED BALANCE 9/30</b>	<b>192</b>	<b>167</b>	<b>185</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	

## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund

### General Capital Improvement Fund (3001)

This fund is used to account for general purpose projects funded by transfers from the General Operating Fund, grants, land sales, or other miscellaneous revenues.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	970,000
Projected Requirements	<u>940,000</u>
Projected Resources less Projected Requirements	30,000
Beginning Fund Balance	178,000
Projected Fund Balance at Year End	208,000
<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>Intown Streetscape Improvements</b>	<b>200,000</b>
This project includes a Streetscape Improvement program designed to enhance the corridors connecting the city's downtown facilities and retail core. This project is funded with resources transferred from the Downtown Redevelopment District Fund.	
<b>MOB Repairs and Improvements</b>	<b>740,000</b>
This project includes replacement of twenty outside fresh air units (MSC), a replacement of the fill in the cooling towers (MSC) and replacement of chilled water air handler units (MSC-1st Floor). This project is funded by resources transferred from the Municipal Office Building Fund.	



**GENERAL CAPITAL IMPROVEMENT FUND (FUND 3001)  
2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
	(000s omitted)								
<b>RESOURCES</b>									
Beginning Balance	4,872								4,872
Earnings on Investments	38	35	0	30	30	30	30	30	223
Transfers From:									
General Fund	270	1,000	0	0	0	0	0	0	1,270
Intown West Tax Increment District	0	0	150	0	0	0	0	0	150
Downtown Redevelopment District Fund	450	200	11	200	200	200	200	200	1,661
Fleet Operating Fund	0	800		0	0	0	0	0	800
Municipal Office Buildings Fund	300	400	0	740	1,800	1,250	350	1,000	5,840
Grants/External Funding:									
Central Ave Bus Rapid Transit (BRT) Corridor	15	0	918	0	0	0	0	0	933
City Trails Bicycle Trails USF St Pete	0	0	336	0	0	0	0	0	336
City of Gulfport Contribution to 49th St Improvement	191	0	66	0	0	0	0	0	257
Coquina Key Dog Improvements	2	0	0	0	0	0	0	0	2
FBIP - Bay Vista Boat Ramp	0	0	140	0	0	0	0	0	140
FDEP/LWCF - Grandview Park	78	0	44	0	0	0	0	0	122
FDEP- Tax Credit Program	0	0	167	0	0	0	0	0	167
FDOS- Indian Mounds Master Plan	48	0	0	0	0	0	0	0	48
FDOS- Cultural Facilities Grant	0	0	500	0	0	0	0	0	500
FDOT - Intermodal Facility Study	0	0	206	0	0	0	0	0	206
FDOT - District 7 ROW Landscape Improvements	951	0	2,886	0	0	0	0	0	3,837
FDOT LAP - 11th A/S Booker Creek Bridge	0	0	0	0	572	930	0	0	1,502
FDOT LAP - 9th S/S 7th A/S Bridge Replacement	0	0	0	0	818	0	3,352	0	4,170
FEMA- USDHS AFG Grant FY14	0	0	479	0	0	0	0	0	479
USDOI - Crisp Park Boat Ramp Improvement	55	0	0	0	0	0	0	0	55
USDOI - Coffee Pot Park Boat Ramp Improvement	39	0	0	0	0	0	0	0	39
USDOI - Demens Landing Park Boat Ramp	0	0	187	0	0	0	0	0	187
USDOI - Grandview Park Boat Ramp Construction	119	0	38	0	0	0	0	0	157
HUD/EDI Grants(1) - Jordan School	98	0	46	0	0	0	0	0	145
LWCF Lake Maggiore Park Improvement	6	0	176	0	0	0	0	0	182
USDOE Solar Parks Pilot Grant	195	0	19	0	0	0	0	0	214
Bond Proceeds/TIF	0	0	45,522	0	0	0	0	0	45,522
Other	5	0	0	0	0	0	0	0	5
TOTAL RESOURCES	7,732	2,435	51,892	970	3,420	2,410	3,932	1,230	74,022
	Appropriation as of 9/30/14								
<b>REQUIREMENTS</b>									
Parks/Open Space:									
Athletic Complex Rr/Concs FY12 (also in 3029)	100	0	0	0	0	0	0	0	100
Boat Ramp Facility Improvements	570	0	187	0	0	0	0	0	757
Grandview Park Improvements (also in 3029)	150	0	0	0	0	0	0	0	150
FDOS- Indian Mounds Master Plan	50	0	(2)	0	0	0	0	0	48
Lake Maggiore/Boyd Hill	272	0	0	0	0	0	0	0	272
Play Equipment Repl (also in 3027/3029)	20	0	0	0	0	0	0	0	20
Al Lang Turf	250	0	11	0	0	0	0	0	261
Transportation System Management:									
FDOT - Right of Way Landscape Imp	4,545	0	1,300	0	0	0	0	0	5,845
Bayboro Harbor Streetscape	780	0	(285)	0	0	0	0	0	495
Central Ave Bus Rapid Transit (BRT) Corridor	975	0	0	0	0	0	0	0	975
I-175 On Ramp/4th S. Two-Way (also in 3027/3071)	95	0	0	0	0	0	0	0	95
Intermodal Facilities Plan (also in 3027)	506	0	0	0	0	0	0	0	506
Intown West Streetscape	1,700	0	0	0	0	0	0	0	1,700
Intown Streetscape Imps	0	200	0	200	200	200	200	200	1,200
Plaza Parkway FY13	200	0	0	0	0	0	0	0	200
Plaza Parkway FY14	200	0	0	0	0	0	0	0	200
City Trails Bicycle Trails 11 USF St Pete (also in 3071)	336	0	0	0	0	0	0	0	336
Traffic Safety Plan- Tree Program (also in 3071)	0	40	0	0	0	0	0	0	40
City of Gulfport- 49th St Imp	264	0	0	0	0	0	0	0	264
11th A/S Booker Creek Bridge (also in 3027)	0	0	0	0	572	930	0	0	1,502
9th S/S 7th A/S Bridge Replacement	0	0	0	0	818	0	3,352	0	4,170
Public Buildings and Grounds:									
Airport Terminal Hanger (also in 4033)	123	0	0	0	0	0	0	0	123
Airport Hanger #2 FY15 (also in 4033/3031)	0	0	50	0	0	0	0	0	50
Fire 2014 AFG Grant Match (also in 3031)	0	0	484	0	0	0	0	0	484
Fleet - RNI Fuel System Upgrade	0	150	0	0	0	0	0	0	150
Fleet - Wash Rack Upgrade	0	300	0	0	0	0	0	0	300
Fleet - In-ground Lift Replacement	0	300	(300)	0	0	0	0	0	0
Fleet - Alignment Rack Upgrade	0	50	0	0	0	0	0	0	50
Mahaffey Theater Banquet Facility	0	0	500	0	0	0	0	0	500

**GENERAL CAPITAL IMPROVEMENT FUND (FUND 3001)  
2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
				(000s omitted)					
Mahaffey Theater Mechanical Plant (also in 3029)	1,100	0	0	0	0	0	0	0	1,100
MSC Repairs/Upgrades	1,375	0	0	0	0	0	0	0	1,375
MOB Repairs and Improvements	0	400	0	740	1,800	1,250	350	1,000	5,540
Albert Whitted Park/Civic Plaza	6,367	0	0	0	0	0	0	0	6,367
Pier Visioning	4,527	0	45,473	0	0	0	0	0	50,000
Port Wharf Renovations (also in 3027/4093)	11	0	0	0	0	0	0	0	11
Industrial Park Redevelopment:									
Dome Industrial Park Land Acquisition	233	0	0	0	0	0	0	0	233
Voluntary Cleanup Tax Credit (VCTC)	0	0	167	0	0	0	0	0	167
Jordan School	4,748	0	(215)	0	0	0	0	0	4,533
Skyway Marina District Restaurant Incentive	0	50	0	0	0	0	0	0	50
Southside St. Pete Redevelopment (also in 3027)	0	166	0	0	0	0	0	0	166
Other Projects:									
Citywide Energy Enhancements FY11	362	0	0	0	0	0	0	0	362
Police CAD Mobile Upgrade	1,427	0	0	0	0	0	0	0	1,427
Dr. Carter G. Woodson Museum Acquisition	0	0	680	0	0	0	0	0	680
Central Avenue Improvements	0	0	150	0	0	0	0	0	150
Transfer to the General Fund	565	0	170	0	0	0	0	0	735
Transfer to the Fleet Operating Fund	0	0	293	0	0	0	0	0	293
Transfer to Bayboro Harbor Tax Increment District	0	0	285	0	0	0	0	0	285
Projects Closed in FY14	15,480								15,480
Prior Year Expended Requirements	(35,215)								(35,215)
Cancelled Appropriations	(844)								(844)
Inflation Contingency	0	0	0	0	50	10	41	120	221
<b>TOTAL REQUIREMENTS</b>	<b>11,272</b>	<b>1,656</b>	<b>48,956</b>	<b>940</b>	<b>3,440</b>	<b>2,390</b>	<b>3,943</b>	<b>1,320</b>	<b>73,916</b>
Increase/(Decrease) in Fund Balance		779	2,937	30	(20)	20	(11)	(90)	
Beginning Balance		(3,539)	(2,760)	176	206	186	206	195	
<b>UNAPPROPRIATED BALANCE 9/30</b>	<b>(3,539)</b>	<b>(2,760)</b>	<b>176</b>	<b>206</b>	<b>186</b>	<b>206</b>	<b>195</b>	<b>105</b>	

# CIP PENNY FUNDS



## PENNY FOR PINELLAS 10-YEAR PLANNING STRATEGY

The Penny for Pinellas tax is a one percent sales tax surcharge on taxable commodities sold in Pinellas County. The strategy for use of the city of St. Petersburg's portion of the funds is presented below. This strategy is not meant to be a rigid schedule, but rather a guide to help balance allocations to all of the categories throughout the ten years and to ensure the expected final split of funds among the categories at the end of the program. Single-year allocations may significantly differ from this plan; however, the city's five to six year capital planning approach should ensure that on a multi-year basis city officials and citizens can compare multi-year plans for consistency with the ten-year strategy. A third extension of the Penny for Pinellas tax was passed by the voters on March 13, 2007 and covers the ten-year period, from February 1, 2010 to January 31, 2020. Since the Penny Round 3 project list was approved by City Council, sales revenues have declined dramatically statewide. Although revenues are currently increasing, the city expects to receive a significantly smaller amount of revenue for the third extension than the original estimate of \$355 million.

	Combined Plan		ACTUAL					ESTIMATE	BUDGET
	Amount	Percent	2010	2011	2012	2013	2014	2015	2016
LOCAL OPTION REVENUE	ESTIMATE								
Public Safety Improvements	67,392	18.98%	2,715	3,247	3,675	4,013	6,003	5,765	8,292
Neighborhood/Citywide Infrastructure	171,500	48.31%	7,245	8,869	9,146	10,062	10,044	10,350	9,044
Recreation and Culture	105,308	29.67%	4,113	5,003	5,506	5,853	5,312	6,476	6,093
City Facility Improvements	10,800	3.04%	853	1,067	698	499	458	535	853
TOTAL	355,000	100.00%	14,926	18,186	19,025	20,428	21,817	23,126	24,282

	ESTIMATE						Policy Measure
	2017	2018	2019	2020	10-20	TOTAL %	
LOCAL OPTION REVENUE							
Public Safety Improvements	6,150	5,663	5,824	4,102	55,449	24.11%	15.63% - 20.44%
Neighborhood/Citywide Infrastructure	11,071	11,866	12,070	2,010	101,777	44.26%	44.96% - 53.31%
Recreation and Culture	7,268	8,086	8,619	2,909	65,238	28.37%	20.00% - 34.66%
City Facility Improvements	886	775	801	84	7,509	3.27%	3.00% - 8.00%
TOTAL	25,375	26,390	27,314	9,105	229,973	100.00%	

### Notes:

Since the Penny 3 Extension runs from February 1, 2010 to January 31, 2020, the 2010 and 2020 columns hold partial year data.

Fund balance from prior year penny revenues were used in FY10 (\$3.542M) and these amounts are included in the above chart.

## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund

### Public Safety Capital Improvement Fund (3025)

This fund was established in FY98 to account for public safety improvements funded from the Local Option Sales Surtax.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	8,449,000
Projected Requirements	<u>5,281,000</u>
Projected Resources less Projected Requirements	3,168,000
Projected Resources less Projected Requirements	3,168,000
Beginning Fund Balance	<u>231,000</u>
Unassigned	3,399,000
Unassigned	3,399,000
Assigned to Police Facility	<u>3,399,000</u>
Projected Fund Balance at Year End	0
<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>Fire Engine 13 Replacement (F497)</b>	<b>372,000</b>
This project includes funding for the replacement of Fire Engine 13 (F497). Engine 13 is a quint, essentially a fire engine with a 75' aerial device as might be found on an aerial ladder truck. The aerial device, which has no bucket or platform, provides an elevated water stream and elevated victim rescue. While Engine 13 most often serves as an engine, the aerial capabilities are necessary in the northeastern area of the city.	
<b>Fire Ladder Truck 11 Replacement (F441)</b>	<b>569,000</b>
This project includes funding for the replacement of Fire Ladder Truck 11 (F441). Ladder 11 was purchased in 2001 and will have served 15 front-line years when replaced. The department finds it prudent to replace ladder trucks at 15 years due to the high cost of maintenance in older vehicles. The ladder truck stationed at the Lakewood Fire Station primarily services the city's southern region including high-rise condominiums along Pinellas Bayway. After a 15 year service life, ladder trucks are placed in the reserve fleet and used when front-line vehicles are out of service.	
<b>Fossil Park Fire Station 7 Replacement</b>	<b>3,580,000</b>
This project provides funding for the replacement of the existing Fossil Park Fire Station 7 with an 8,500 square foot fire station and two or three apparatus bays. New construction is planned to include individual gender segregated sleeping rooms, restroom/shower facilities, an ADA accessible restroom and a diesel exhaust system. The station includes an office, a kitchen with commercially-rated hood system, a dayroom/dining area, an exercise room, a laundry/storage area, areas for bunker gear, disinfection, generator, and EMS supplies are adjacent to the apparatus bays.	
<b>Police Take Home Cruisers</b>	<b>760,000</b>
This project will provide for the acquisition of 19 new take home cruisers and add them to the department's fleet. Take home cruisers increase efficiency as they allow officers to report directly to their assigned areas without reporting to the Police Station to check out a vehicle. Then net result is that our officers spend more time on the street providing services to the community.	

**PUBLIC SAFETY CAPITAL IMPROVEMENT FUND (FUND  
3025) 2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
(000s omitted)								

**RESOURCES**

Beginning Balance	12,145								12,145
Local Option Sales Surtax	6,003	5,547	218	8,292	6,150	5,663	5,824	4,102	41,799
Pinellas County Interlocal:									
Police Headquarters	0	0	0	0	0	0	0	20,200	20,200
Transfer from:									
Neighborhood/Citywide Infr Fund (3027)	2,790	0	0	0	0	0	0	0	2,790
Recreation and Culture Cap.Fund (3029)	28	0	0	0	0	0	0	0	28
City Facilities Capital Imp. Fund (3031)	289	0	0	0	0	0	0	0	289
Earnings on Investments	165	148	0	157	157	157	157	157	1,098
<b>TOTAL RESOURCES</b>	<b>21,421</b>	<b>5,695</b>	<b>218</b>	<b>8,449</b>	<b>6,307</b>	<b>5,820</b>	<b>5,981</b>	<b>24,459</b>	<b>78,350</b>

Appropriation as of  
9/30/14

**REQUIREMENTS****Replace Major Fire Apparatus:**

Fire Engine 3 Replacement (F443)	0	0	0	0	0	0	0	381	381
Fire Engine 10 Replacement (F440)	0	0	0	0	0	0	0	383	383
Fire Engine 5 Replacement (F445)	0	0	0	0	313	0	0	0	313
Fire Engine 6 Replacement (F446)	0	0	0	0	305	0	0	0	305
Fire Engine 8 Replacement (F498)	479	0	0	0	0	0	0	0	479
Fire Engine 11 Replacement (F431)	0	276	0	0	0	0	0	0	276
Fire Engine 13 Replacement (F497)	0	0	0	372	0	0	0	0	372
Fire Engine 14 Replacement (F413)	0	0	0	0	0	286	0	0	286
Fire Ladder Truck 11 Replacement (F441)	0	0	0	569	0	0	0	0	569
Fire Boat 11 with Trailer Repl (F808/F809)	0	0	0	0	0	0	298	0	298
Fire HazMat Tractor Replacement (F509)	0	0	0	0	0	0	111	0	111
Aerial Truck 1 Replacement (F401)	370	0	0	0	0	0	0	0	370

**Fire Station Improvements:**

Fossil Park Renovation	0	240	0	0	0	0	0	0	240
Fossil Park Fire Station 7 Replacement	0	0	0	3,580	0	0	0	0	3,580

**Police Facility Improvements:**

Police Facility/EOC	5,339	0	2,700	0	0	0	0	0	8,039
Replace Take Home Cruisers	1,800	0	(3)	0	0	0	0	0	1,797
Police Take Home Cruisers	0	0	0	760	0	0	0	0	760

Projects closed in FY14 5,689  
 Prior Year Expended Requirements (7,546)  
 Cancelled Appropriations (202)

Inflation Contingency	0	0	0	0	15	14	31	76	137
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<b>TOTAL REQUIREMENTS</b>	<b>5,929</b>	<b>516</b>	<b>2,697</b>	<b>5,281</b>	<b>633</b>	<b>300</b>	<b>440</b>	<b>840</b>	<b>16,637</b>
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Assigned for Police Facility/EOC	12,593	5,368	0	3,399	5,458	5,419	5,655	23,821	61,713
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Increase/(Decrease) in Fund Balance	(189)	(2,479)	(231)	216	101	(114)	(202)		
Beginning Balance	2,899	2,710	231	0	216	316	203		

<b>UNAPPROPRIATED BALANCE 9/30</b>	<b>2,899</b>	<b>2,710</b>	<b>231</b>	<b>0</b>	<b>216</b>	<b>316</b>	<b>203</b>	<b>0</b>	
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**Notes:**

1) Projects shown in the plan for years 2016-2020 may be moved on a year-to-year basis to balance this fund. Decisions to move projects will be based on the status of previously scheduled projects and project priorities.

2) Assignments for the Police Facility/EOC include: \$4.25 million in FY13, \$8.35 million in FY14 and in the FY15 budget, \$5.368 million. During FY15, City Council approved the \$2.7M assigned to this project in FY12 to be appropriated. Prior to FY12, a total of \$5.589 million was also appropriated for this project. For years 2016-2020, a total of \$43.752 million will be assigned, included in this amount is \$20.2 million in resources from Pinellas County in FY20 as provided for in an interlocal agreement. The grand total amount for the Police Facility/EOC is \$70.000 million.

## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund

### Neighborhood & Citywide Infrastructure Capital Improvement Fund (3027)

This fund was established in FY98 to account for infrastructure improvements funded from the Local Option Sales Surtax.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	11,034,000
Projected Requirements	<u>13,332,000</u>
Projected Resources less Projected Requirements	(2,298,000)
Beginning Fund Balance	3,158,000
Projected Fund Balance at Year End	860,000
<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>Special Assessments Administration</b>	<b>100,000</b>
This project provides for the administration of the Special Assessment Program pertaining to the paving of streets, alleys, and small boat channel dredging when petitioned by benefiting property owners.	
<b>Neighborhood Partnership Grants</b>	<b>175,000</b>
This project includes funding to be provided on an annual basis to grant recipients for physical neighborhood improvement projects.	
<b>Neighborhood Enhancements</b>	<b>175,000</b>
This project includes funding for neighborhood projects identified as needs within neighborhood plans or strateg areas, new or newly reorganized neighborhood association areas or other priority neighborhoods. In addition, projects may be developed based on infrastructure needs from citizen complaints/the Navaline System/Action Center or proactive surveys.	
<b>Street and Road Improvements</b>	<b>4,500,000</b>
This project provides for sealing, resurfacing and restoration of paved streets, curbs, and alleys. The goal for this program is a 15-year improvement cycle (110 lane miles per year).	
<b>Curb Replacement/Ramps</b>	<b>500,000</b>
This project involves replacing existing curbing that is deteriorated and constructing handicap ramps in conjunction with street and road improvements.	
<b>Sidewalk Reconstruction/Expansion</b>	<b>600,000</b>
This project provides for the reconstruction and repair of sidewalks at no cost to the property owner.	
<b>Roser Park Street Improvements</b>	<b>450,000</b>
This project provides funding to reconstruct existing brick surface roadway, including roadway pavement, granite curb, concrete sidewalk; restores driveways; upgrades the drainage system, grading, sodding, signing, and pavement marking.	
<b>Alley Reconstruction – Unpaved</b>	<b>300,000</b>
This project provides funding to reconstruct alley base structure with eight inches of recycled asphalt base and paved approach aprons.	
<b>Lighted LED Street Signs</b>	<b>115,000</b>
This project provides funding to replace older technology metal and fluorescent street signs with new illuminated high visibility information signs on arterial and collector streets with mast arm traffic signals to improve traffic safety and way finding.	
<b>Roadway Ride-ability Improvements</b>	<b>247,000</b>
This project provides funding to reconstruct the area of pavement around water, storm water and sewer manholes with concrete pavement to create a smooth transition over the manhole cover. It will improve vehicle safety and prevent damage to vehicles at selected locations including arterial and collector streets.	
<b>Bicycle/Pedestrian Facilities</b>	<b>100,000</b>
This project provides for the development of safe interconnected, citywide bicycle and pedestrian facility, as prescribed in the Bicycle Pedestrian Master Plan, approved by City Council in 2003.	
<b>Comp Streetscaping/Greenscaping</b>	<b>250,000</b>
This project provides for streetscaping on priority corridors citywide including: landscaping, greenscaping, signage, street enhancements, crosswalks, street furniture, and other public amenities.	

*Neighborhood & Citywide Infrastructure Improvement Fund (3027) continued*

<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>Skyway Marina Pedestrian Lighting</b> This project proposes pedestrian LED lights with banners to be installed along the sidewalks on both sides of 34 <sup>th</sup> Street within the Skyway Marina District. The Skyway Marina District Plan was adopted by City Council in May 2014 and identifies public improvements for the district to promote economic development.	<b>600,000</b>
<b>Intersection Modification</b> This project provides funding for the evaluation of the operational effectiveness of various intersections by utilizing prescribed traffic engineering studies and capacity simulation models. The intersection(s) determined to provide the best cost/benefit is selected for implementation of the required modifications.	<b>50,000</b>
<b>Neighborhood Transportation Management Program</b> This project provides funds for the installation of appropriate traffic control features throughout the city's neighborhoods, where identified safety concerns have been verified. Locations are determined through the development of Neighborhood Traffic Plans and Neighborhood Traffic Circulation Plans, which are developed and approved by residents with the guidance of transportation department staff and prioritized through a cost/benefit ratio.	<b>100,000</b>
<b>Sidewalks-Neighborhood &amp; ADA Ramps</b> This project will fund the administration, design, inspection and construction of new sidewalk ADA ramps on city collector and arterial roadways, as designated by the city's Comprehensive Plan, and prioritized by the Bicycle Pedestrian Master Plan, approved by City Council in 2003. Additionally, this project provides funding for the construction of new sidewalk as approved by neighborhood associations to fill in small gaps in sidewalks.	<b>70,000</b>
<b>Sidewalks—Pinellas County Interlocal</b> This project consists of installing missing sidewalk segments along county roads within the city. Project will be funded by Pinellas County as outlined in the terms of the Interlocal Agreement and will commence June 1, 2016.	<b>1,700,000</b>
<b>Wayfaring Signage and Sign Replacement</b> This project provides for the continuation of a wayfaring signage program initiated in FY 03/04 with the goal of maintaining the city's destination and directory signage citywide.	<b>150,000</b>
<b>Bridge Reconstruction/Load Testing</b> This project provides for conducting inspection, evaluation, analysis and reports for city bridges; as well as minor safety repairs and upgrades, concrete deck, beams, caps/pilings, railings, and other routine maintenance.	<b>250,000</b>
<b>Emergency Dredging Small Boat Channels</b> This project provides emergency dredging of the city's 17 small boat channels.	<b>50,000</b>
<b>4<sup>th</sup> Street &amp; 14<sup>th</sup> Avenue North to Crescent Lake SDI (also in 4013)</b> This project provides for the design and construction of a relief drain to connect the 4 <sup>th</sup> Street drainage system to Crescent Lake along 14 <sup>th</sup> Avenue North with the larger or supplemental drainage conduit.	<b>700,000</b>
<b>8<sup>th</sup> Avenue South at 44<sup>th</sup> Street South (also in 4013)</b> This project provides funding for the design and construction of the Stormwater Management Master Plan Project E-2-1. This project will address existing flooding problems due to undersized, aging drainage pipes for the Childs Park area. The proposed conveyance system improvements are an extension of the recently completed first phase of the project and will include new 10' x 5' box culvert conduits along 44 <sup>th</sup> Street South and 8 <sup>th</sup> Avenue South.	<b>750,000</b>
<b>Drainage Line Rehab/Replacement (also in 4013)</b> This project provides for rehabilitation/replacement of existing drainage piping infrastructure that has reached the end of its service life and may require frequent maintenance. The project includes Cured in Place Pipe (CIPP) Lining and or replacement options.	<b>700,000</b>
<b>Stormwater Vaults (also in 4013)</b> This project provides for the design and construction of water quality and flood protection vaults at various low lying intersections subject to tidal backup. The vaults will be installed in existing stormwater pipes just upstream of their outfall into the surrounding tidal waters. Each vault will include a pump, a screen and a backflow prevention check valve.	<b>300,000</b>
<b>Seawall Renovation &amp; Replacement</b> This is a multi-year project that covers the renovation and replacement of seawalls citywide.	<b>400,000</b>



**NEIGHBORHOOD AND CITYWIDE INFRASTRUCTURE CAPITAL IMPROVEMENT FUND (FUND  
3027) 2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18 19 20			Total 14-20
(000s omitted)									
<b>RESOURCES</b>									
Beginning Balance	23,528								23,528
Local Option Sales Surtax	10,044	9,958	392	9,044	11,071	11,866	12,070	2,010	66,455
Earnings on Investments	308	310	0	290	290	290	290	290	2,068
Settlement	14	0	0	0	0	0	0	0	14
Pinellas County Interlocal - Sidewalks	0	0	0	1,700	0	0	0	0	1,700
Pinellas County Interlocal - West Central Ave	0	0	0	0	4,300	0	0	0	4,300
TOTAL RESOURCES	33,894	10,268	392	11,034	15,661	12,156	12,360	2,300	98,065
Appropriation as of 9/30/14									
<b>REQUIREMENTS</b>									
<b>Special Assessments:</b>									
Special Assessments Administration	150	150	(84)	100	100	100	100	33	649
<b>Neighborhood Infrastructure:</b>									
Neighborhood Partner Grants	0	175	0	175	175	175	175	58	933
Neighborhood Enhancements	510	175	0	175	175	175	175	91	1,476
Play Equipment Repl (also in 3001/3029)	38	0	0	0	0	0	0	0	38
<b>Street &amp; Road Improvements:</b>									
Street and Road Improvements	8,500	4,500	(4)	4,500	4,500	4,500	4,500	1,485	32,481
Curb Replacement/Ramps	500	500	(2)	500	500	500	500	165	3,163
Sidewalk Reconstruction	600	600	(5)	600	600	600	600	198	3,793
12A/N (Crescent Lake Dr to 8 S/N)	400	0	(119)	0	0	0	0	0	281
Roser Park Street Improvements	5,450	500	0	450	0	0	0	0	6,400
Alley Reconstruction - Unpaved	600	300	0	300	300	300	300	99	2,199
Alley Reconstruction - Brick	200	200	0	0	0	0	0	0	400
Lighted LED Street Signs	0	0	0	115	115	115	115	0	460
Roadway Ride-ability improvements	0	0	0	247	0	0	0	0	247
<b>Railway Crossing Improvements:</b>									
9th A/N at 19th Street	0	0	0	0	0	50	255	0	305
22nd A/N, West of 22 S/N	0	0	0	0	0	0	50	198	248
<b>Transportation &amp; Parking Management:</b>									
Bicycle Pedestrian Facilities	950	50	(6)	100	100	100	100	33	1,427
Blueway Trails	211	0	0	0	0	0	0	0	211
Comp Streetscaping/Greenscaping	1,000	0	0	250	250	250	250	83	2,083
Skyway Marina Pedestrian Lighting	0	0	0	600	0	0	0	0	600
I-175 On Ramp/4th S. Two-Way (also in 3001/3071)	175	0	0	0	0	0	0	0	175
Intermodal Facilities Plan (also in 3001)	50	0	0	0	0	0	0	0	50
Intersection Modification	559	50	(8)	50	50	50	50	17	818
Intown Mast Arm	430	0	(27)	0	0	0	0	0	403
Monument Structural Rehab/Imp	75	0	(10)	0	0	0	0	0	65
Neighborhood Trans Mgmt Program	347	50	0	100	100	100	100	33	830
One-way to Two-way Conversions	200	0	0	0	0	0	0	0	200
Sidewalks- Neighborhood & ADA Ramps	0	0	0	70	70	70	70	23	303
Sidewalks- Pinellas County Interlocal	0	0	0	1,700	0	0	0	0	1,700
Wayfaring Signage and Sign Replacement	25	400	0	150	150	150	150	50	1,075
<b>Bridge Reconstruction/Replacement:</b>									
Bridge Reconstruction/Load Testing	500	250	(24)	250	250	250	250	83	1,809
Central Ave Bridge Across Booker Creek	358	0	225	0	0	0	0	0	583
Municipal Pier Emergency Repair	250	0	0	0	0	0	0	0	250
Overlook Dr. Bridge & Kentucky	3,067	0	0	0	0	0	0	0	3,067
11th A/S over Booker Creek (also in 3001)	100	0	0	0	0	1,720	0	0	1,820
157117 MLK South over Booker Creek	1,300	1,450	(225)	0	0	0	0	0	2,525
157179 2nd S/N over Tinney Creek	0	0	0	0	0	0	1,100	396	1,496
<b>Channel Dredging:</b>									
Emergency Dredging Small Boat Channels	100	0	(7)	50	50	50	50	17	309
Dredging Channel B, D & O	550	0	(477)	0	0	0	0	0	73
Dredging Arterial Channels FY17	0	0	0	0	400	0	0	0	400
Dredging Channel G, H, L, I, J, M, N & K	0	400	0	0	0	0	0	0	400
<b>Stormwater Management Projects:</b>									
4th St & 14th A/N to Crescent Lake SDI (also in 4013)	0	400	0	700	0	0	0	0	1,100
8th A/S at 44th S/S (also in 4013)	0	0	0	750	980	0	0	0	1,730
94th A/N at Tinney Creek (also in 4013)	665	0	0	0	0	0	0	0	665
Drainage Line Rehab/Replacement (also in 4013)	0	0	0	700	700	700	700	231	3,031
Jungle Lake North Basin (also in 4013)	0	0	0	0	0	2,300	0	0	2,300
MLK & Gateway Mall (also in 4013)	650	0	0	0	0	0	0	0	650
Snell Isle Blvd and Rafael (also in 4013)	1,450	0	0	0	0	0	0	0	1,450
Stormwater Vaults (also in 4013)	0	0	0	300	0	300	0	99	699

**NEIGHBORHOOD AND CITYWIDE INFRASTRUCTURE CAPITAL IMPROVEMENT FUND (FUND  
3027) 2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
(000s omitted)									
<b>Downtown/Intown Prkg/Streetscape:</b>									
4th St Streetscape	270	0	0	0	0	0	0	0	270
Central Avenue Improvements	1,115	0	0	0	0	0	0	0	1,115
Grand Central	1,200	0	0	0	0	0	0	0	1,200
<b>Economic Development Infrastructure:</b>									
Dome Industrial Park Phase II - Site Preparation	500	0	0	0	0	0	0	0	500
Dome Industrial Park Land Acquisition (also in 3001)	7	0	0	0	0	0	0	0	7
Manhattan Improvements	300	0	0	0	0	0	0	0	300
Skyway Marina District Streetscaping/Greenscaping	0	500	0	0	0	0	0	0	500
Southside St. Pete Redevelopment	0	959	0	0	0	0	0	0	959
West Central Avenue Streetscape	0	0	0	0	4,300	0	0	0	4,300
<b>Annexations:</b>									
Bullard Annexation	425	0	0	0	0	0	0	0	425
Airport Hanger #1 FY14 (also in 4033)	300	0	0	0	0	0	0	0	300
Airport Hanger #2 FY15 (also in 4033/3001)	0	400	0	0	0	0	0	0	400
Energy Conservation Measure - Lighting Retrofits	300	0	(23)	0	0	0	0	0	277
Port Wharf Renovations (also in 4093)	1,245	0	(119)	0	0	0	0	0	1,126
Seawall Renovation & Replacement	1,200	400	0	400	400	400	400	132	3,332
Transfer to Public Safety Capital Imp. Fund (3025)	2,790	0	0	0	0	0	0	0	2,790
Projects Closed in FY14	34,905								34,905
Prior Year Expended Requirements	(42,164)								(42,164)
Cancelled Appropriations	(2,569)								(2,569)
Inflation Contingency	0	0	0	0	357	648	749	352	2,106
<b>TOTAL REQUIREMENTS</b>	<b>29,783</b>	<b>12,409</b>	<b>(915)</b>	<b>13,332</b>	<b>14,622</b>	<b>13,603</b>	<b>10,739</b>	<b>3,873</b>	<b>97,445</b>
Increase/(Decrease) in Fund Balance		(2,141)	1,307	(2,298)	1,039	(1,447)	1,621	(1,573)	
Beginning Balance		4,111	1,970	3,277	979	2,019	572	2,193	
<b>UNAPPROPRIATED BALANCE 9/30</b>	<b>4,111</b>	<b>1,970</b>	<b>3,277</b>	<b>979</b>	<b>2,019</b>	<b>572</b>	<b>2,193</b>	<b>619</b>	

## Notes:

- 1) Projects shown in the plan for years 2016-2020 may be moved on a year-to-year basis to balance this fund. Decisions to move projects will be based on the status of previously scheduled projects and project priorities.
- 2) In FY16, as provided for in an interlocal agreement with Pinellas County, \$1.7 million is programmed as a resource from Pinellas County and will be used to fund the installation of missing sidewalk segments along county roads within the city.
- 3) In FY17, as provided for in an interlocal agreement with Pinellas County, \$4.3 million is programmed as a resource and will be used to provide for Central Avenue improvements between Park Street and 58th Street.

## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund

### Recreation & Culture Capital Improvement Fund (3029)

This fund was established in FY98 to account for recreation and culture improvements funded from the Local Option Sales Surtax.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	6,195,000
Projected Requirements	<u>6,265,000</u>
Projected Resources less Projected Requirements	(70,000)
Projected Resources less Projected Requirements	(70,000)
Beginning Fund Balance	<u>658,000</u>
Unassigned	<u>588,000</u>
Unassigned	588,000
Assigned to Shore Acres Recreation Center	<u>283,000</u>
Projected Fund Balance at Year End	<u>305,000</u>
<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>Frank Pierce Center Renovations/Improvements</b>	<b>500,000</b>
This project will include updating existing ceiling tile, floor tile, windows, doors, kitchen and other repairs/maintenance deemed necessary to maintain safety and satisfy regulatory agency requirements.	
<b>Mirror Lake Complex Upgrades</b>	<b>150,000</b>
The project includes the design and installation of the infrastructure required to upgrade the fire protection, electrical and mechanical systems serving the main buildings within the complex. This work will address both floors of the ballroom, the shuffleboard clubhouse and the fireplace room.	
<b>Recreation Center Improvements</b>	<b>175,000</b>
This annual allocation will provide for necessary repair and maintenance of the city's recreation centers. Annual improvement priorities will be decided on an as needed basis to maintain safety and satisfy regulatory agency requirements.	
<b>Sunshine Center Improvements</b>	<b>50,000</b>
This allocation will provide for replacing end of life equipment and facility finishes including storage, kitchen improvements, and other necessary improvements as required. The FY16 request includes water intrusion modifications.	
<b>Swimming Pool Improvements</b>	<b>300,000</b>
This annual allocation will provide repair and maintenance of the city's aquatic facilities. Improvement priorities will be decided on an as-needed basis to maintain safety and satisfy regulatory agency requirements.	
<b>Athletic Complex Restrooms/Concessions</b>	<b>415,000</b>
This project provides for the renovation or replacement of restroom/concession facilities to meet ADA requirements at various athletic complexes throughout the city.	
<b>Athletic Facilities Improvements</b>	<b>200,000</b>
This project includes annual improvements to existing athletic facilities including outfield fencing and backstop replacement for baseball/softball/T-ball fields, sidelines, field fencing and goal posts for soccer/football fields, irrigation system improvements, electrical upgrades and lighting improvements, and other athletic facility needs.	
<b>Dugout Improvements</b>	<b>60,000</b>
This project will provide for the improvement of dugouts that are in need of repair. The improvements may include roof repair/replacement, fencing, post, and bench replacement. Locations will be determined based on operational needs.	
<b>Indian Mounds Restorations/Improvements</b>	<b>750,000</b>
This project will include the design and construction of boardwalks, erosion control, lighting, benches, native landscaping, irrigation and educational signs.	

*Recreation & Culture Capital Improvement Fund (3029) continued*

<b>Project Descriptions</b>	<b>FY 2016 Recommended</b>
<b>Lake Maggiore/Boyd Hill Park</b> This four-year project includes design and construction for improvements to the Pinellas Pioneer Settlement (PPS), the adjoining Environmental Studies Area (ESA), and the Boyd Hill Nature Preserve. The improvements to the PPS include new entrance and parking facilities and a railroad depot building. The improvements to the ESA include new restrooms and cabins, an improved entryway, renovation to Oak Hall, and electrical upgrades. Improvements to the Boyd Hill Nature Preserve include renovated boardwalks and updates to existing structures within the preserve.	<b>500,000</b>
<b>Lake Maggiore Boardwalk</b> This project will provide a complete replacement of Swamp Woodland boardwalk, which includes approximately 900 linear feet of boardwalk and six feet in wood. The existing boardwalk has been deemed unsafe due to deterioration of support structures and is closed to the public.	<b>100,000</b>
<b>Park Facilities Improvements</b> This project is an annual allocation for park improvements including maintenance/storage buildings, picnic shelters, irrigation system improvements, fencing, park signage, and other park facility needs. Improvements include replacing shelters, replacing/repairing fencing, replacing park signage, repairing irrigation systems, repaving roadways, and/or any higher priority or emergency project that may arise.	<b>250,000</b>
<b>Parking Lot Improvements</b> This project will provide for the refurbishment of selected parking lots at the city's recreational and park facilities on an annual basis. Locations are prioritized each year on a "highest needs" basis.	<b>125,000</b>
<b>Parks Lighting Improvements</b> This project provides for the installation of enhanced security lighting including converting existing lighting to energy conservation/renewable electric systems where feasible as technology progresses. The projects will be prioritized on a "highest needs" basis each year.	<b>125,000</b>
<b>Play Equipment Replacement (also in 3001/3027)</b> This project is to purchase new playground equipment and install it at specific recreation center/park sites on an annual basis according to an established schedule for replacing old and worn out equipment. New safety surfacing will be installed beneath the new play units, which will also increase accessibility. Safety surfacing for all current sand and ground-up rubber sites will be replaced.	<b>250,000</b>
<b>Playlot Improvements</b> This project is to provide for irrigation improvements, picnic shelters, fencing, lighting, walkways, and security improvements at the pocket parks.	<b>130,000</b>
<b>Restoration to Park Fountains/Statues</b> This project will cover the restoration of various park fountains and statues and bronze plaques along the waterfront and throughout the city. This includes but is not limited to repairing cracks, replacing missing pieces, cleaning, painting, and updating electrical to be more energy efficient.	<b>100,000</b>
<b>Sunken Gardens Park Improvements</b> This project addresses annual priorities for improvements and repairs to be established by facility management and city staff based on Sunken Gardens' needs, which are anticipated to include the following for FY16; exterior painting & waterproofing of main building; seating replacement package for outdoor events (225 white folding chairs); table replacement package to include 25 each of 8' and 6' banquet tables; outdoor PA system purchase and install; master plan implementation to include refurbishment of animal enclosures and animal support areas; and any higher priority or emergency projects that may arise.	<b>160,000</b>
<b>Main Library Parking Improvements and Expansion</b> This project includes constructing a new public parking lot of up to 50 spaces on the south side of the main library and make improvements to the existing public parking lot to better accommodate patron usage.	<b>450,000</b>
<b>Radio Frequency Identification System</b> This project incorporates radio frequency identification technology into the library system's collection materials and integrated library system. The plan for FY16 includes Main Library & Childs Park locations.	<b>325,000</b>
<b>Library Improvements</b> This project includes funding for replacement of all exterior doors (east/north/west sides of building) at the Main Library; funding for the replacement of security system sensors at Main Library; funding for the reallocation of Main Library work spaces for the adult services, youth services, technical services and library administrative office staff; funding for system-wide flooring repair and/or replacement in high traffic areas that have experienced wear and tear during the past several years.	<b>200,000</b>

*Recreation & Culture Capital Improvement Fund (3029) continued*

<b>Project Descriptions</b>	<b>FY 2016 Recommended</b>
<b>Mahaffey Theater Improvements</b> This project provides funding to address the annual priorities for improvements and repairs to be established by the theater management company and city staff based on the theater and/or DECA plaza's needs which are anticipated to include the following for FY16; public areas renovation (interior painting, carpet replacement, fixture upgrades); parking lot re-surface, bathroom renovations, facility storage (trailers/in-theater), and/or any higher priority or emergency project that may arise.	<b>400,000</b>
<b>Mahaffey Theater Banquet Facility Improvements</b> This project will provide for the construction phase of a full kitchen for the Mahaffey Theater. Note that 500,000 of the cost of the construction phase will be funded by a Cultural Facilities grant from the State of Florida. Scope of the project includes interior modifications to the existing catering kitchen to accommodate new kitchen area (including removal of existing fixtures), new HVAC systems, electrical, plumbing, partitions, catering and dining equipment, finishes and appurtenances; construction of kitchen shell, venting system, lighting and new storage areas, plumbing, electrical, mechanical, fire suppression for kitchen equipment, as well as the purchase and installation of new kitchen equipment.	<b>350,000</b>
<b>Coliseum – Improvements</b> This project addresses annual priorities for improvements and repairs to be established by facility management and city staff based on the Coliseum's needs, which are anticipated to include; complete stage area refurbishment including replacing rigging; exterior painting, waterproofing; upgrade landscaping to entire property, parking lots and building surround and any higher priority or emergency projects that may arise.	<b>200,000</b>

**RECREATION AND CULTURE CAPITAL IMPROVEMENT FUND (FUND  
3029) 2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
	(000s omitted)								
<b>RESOURCES</b>									
Beginning Balance	10,192								10,192
Local Option Sales Surtax	5,312	5,599	877	6,093	7,268	8,086	8,619	2,909	44,763
Earnings on Investments	126	128	0	102	102	102	102	102	764
<b>TOTAL RESOURCES</b>	<b>15,630</b>	<b>5,727</b>	<b>877</b>	<b>6,195</b>	<b>7,370</b>	<b>8,188</b>	<b>8,721</b>	<b>3,011</b>	<b>55,719</b>
	Appropriation as of 9/30/14								
<b>REQUIREMENTS</b>									
<b>Recreation/Community Centers:</b>									
Campbell Park Center Additions/Improvements	200	1,050	(65)	0	0	0	0	0	1,185
Frank Pierce Ctr. Renovations/Improvements	0	0	0	500	0	0	0	0	500
Gladdden Park Ctr. Renovations/Improvements	600	0	0	0	0	0	0	0	600
Lake Vista Center Renovations/Improvements	1,700	0	0	0	0	0	0	0	1,700
Mirror Lake Complex Upgrades	615	0	0	150	600	0	200	66	1,631
Recreation Center Improvements	525	175	0	175	175	200	200	66	1,516
Refinish Gym Floors	125	0	0	0	125	0	0	41	291
Sunshine Center Improvements	0	0	0	50	50	100	0	0	200
Willis Johns Center Addition-Improvements	0	50	0	0	0	200	1,100	0	1,350
Woodlawn Rec Fire Protection Upgrade (also in 3031)	175	0	65	0	0	0	0	0	240
<b>Pool Improvements:</b>									
Dell Holmes Splash Pad Renovation	0	0	0	0	0	100	0	0	100
Swimming Pool Improvements	488	244	(50)	300	350	350	350	116	2,148
Pool Bathhouse and Entryway (Northwest)	1,039	0	0	0	0	0	0	0	1,039
Northshore Aquatics Entry Bldg Renovations	0	0	0	0	0	0	0	83	83
Northshore Aquatics Geothermal Heating	250	0	0	0	0	0	0	0	250
Northshore Aquatics Complex Restroom Renovations	225	1,150	200	0	0	0	0	0	1,575
Northwest Aquatics Complex Phase II	0	0	0	0	0	200	1,600	165	1,965
<b>Pier Improvements:</b>									
Pier Facility Improvements	175	0	0	0	0	0	0	0	175
Pier HVAC & Plumbing	70	0	0	0	0	0	0	0	70
<b>Athletic Facilities:</b>									
Athletic Complex Restrooms/Concession	830	0	0	415	0	415	0	137	1,797
Athletic Court Lighting Improvements	0	0	0	0	0	0	0	165	165
Athletic Field Lighting Improvements	700	500	0	0	0	0	250	83	1,533
Athletic Facilities Improvements	480	160	0	200	200	200	200	66	1,506
Dugout Improvements	120	60	0	60	0	60	60	20	380
Outdoor Court Facility Improvements	570	285	0	0	0	285	0	94	1,234
Resurface Tennis and Shuffleboard Courts	0	0	0	0	200	0	0	0	200
Resurface Basketball Courts	75	0	0	0	75	0	0	25	175
<b>Parks &amp; Open Space:</b>									
Boat Ramp Facility Improvements	750	0	0	0	0	0	0	0	750
Clam Bayou Preserve Improvements	1,294	0	0	0	0	0	0	0	1,294
Demens Landing Improvements	100	200	0	0	0	100	0	0	400
Grandview Park Improvements	495	0	0	0	0	0	0	0	495
Indian Mounds Restorations/Improvements	0	0	0	750	0	0	0	0	750
Lake Maggiore/Boyd Hill Park	1,778	500	0	500	500	1,000	0	0	4,278
Lake Maggiore Boardwalk	0	0	0	100	0	0	0	0	100
Lake Vista Park Improvements	693	0	(19)	0	0	0	0	0	674
Park Restroom Renovation/Improvements	210	210	(2)	0	210	0	210	0	838
Park Facilities Improvements	750	250	(1)	250	250	250	250	83	2,081
Parking Lot Improvements	250	125	0	125	125	125	125	41	916
Parks Lighting Improvements	250	125	0	125	125	125	125	41	916
Play Equipment Replacement (also in 3001/3027)	796	250	0	250	400	450	500	248	2,894
Playlot Improvements	260	0	0	130	0	130	0	43	563
Restoration to Park Fountains/Statues	200	100	0	100	0	150	150	33	733
Spa Beach Improvements	125	0	0	0	175	0	0	0	300
Sunset Park Improvements	100	0	0	0	0	0	0	0	100
<b>Sunken Gardens:</b>									
Sunken Gardens Park Improvements	320	160	0	160	160	200	200	66	1,266
Sunken Garden Pond Reconstruction	0	150	0	0	0	0	0	0	150
Sunken Gardens Perimeter Wall Repair/Repl	0	0	0	0	0	250	0	0	250
Sunken Garden Service Elevator	0	0	0	0	0	250	0	0	250
Sunken Garden Lower Flat Roof Repl	0	0	0	0	0	0	0	50	50
<b>Libraries:</b>									
Branch Library Improvements	600	0	0	0	0	0	0	0	600
Main Library Parking Improvements and Expansion	250	0	0	450	0	0	0	0	700
Radio Frequency Identification System	0	0	0	325	70	90	90	41	616
Library Improvements	0	0	0	200	100	200	200	66	766

**RECREATION AND CULTURE CAPITAL IMPROVEMENT FUND (FUND 3029)  
2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
				(000s omitted)					
Mirror Lake Library Elevator Replacement	0	0	0	0	110	0	0	0	110
Mirror Lake Library Entry Step Replacement	0	0	0	0	0	0	150	0	150
<b>Cultural Facilities Improvements:</b>									
Mahaffey Theater Improvements	982	525	0	400	500	600	600	198	3,805
Mahaffey Theater Mechanical Plant (also in 3001)	500	0	0	0	0	0	0	0	500
Mahaffey Theater Banquet Facility Improvements	0	120	0	350	0	0	0	0	470
Mahaffey Theater Orchestra Shell Replacement	0	30	0	0	800	0	0	0	830
Coliseum - Improvements	450	100	0	200	100	100	100	33	1,083
Coliseum - Floor Replacement	0	70	0	0	430	0	0	0	500
Coliseum - Parking Lot Improvements	120	0	0	0	0	0	0	0	120
Transfer to Arts in Public Places	19	0	0	0	0	0	0	0	19
Transfer to Public Safety Capital Imp. Fund (3025)	28	0	0	0	0	0	0	0	28
Projects Closed in FY14	5,374								5,374
Prior Expended Requirements	(11,282)								(11,282)
Cancelled Appropriations	(171)								(171)
Inflation Contingency	0	0	0	0	146	307	486	207	1,145
<b>TOTAL REQUIREMENTS</b>	<b>14,203</b>	<b>6,589</b>	<b>128</b>	<b>6,265</b>	<b>5,976</b>	<b>6,437</b>	<b>7,146</b>	<b>2,274</b>	<b>49,018</b>
Assignment for Shore Acres Recreation Center	0	0	657	283	1,414	1,582	1,632	581	6,149
Increase/(Decrease) in Fund Balance		(862)	92	(353)	(20)	170	(57)	156	
Beginning Balance		1,428	566	658	305	285	454	397	
<b>UNAPPROPRIATED BALANCE 9/30</b>	<b>1,428</b>	<b>566</b>	<b>658</b>	<b>305</b>	<b>285</b>	<b>454</b>	<b>397</b>	<b>553</b>	

Note:

1) Projects shown in the plan for years 2016-2020 may be moved on a year-to-year basis to balance this fund. Decisions to move projects will be based on the status of previously scheduled projects and project priorities.

## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund

### City Facilities Capital Improvement Fund (3031)

This fund was established in FY98 to account for city facility improvements funded from the Local Option Sales Surtax or Penny for Pinellas.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	2,880,000
Projected Requirements	3,390,000
Projected Resources less Projected Requirements	(510,000)
Beginning Fund Balance	555,000
Projected Fund Balance at Year End	45,000
<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>Dwight Jones Neighborhood Center Improvements</b>	55,000
This project will provide for the re-paving and modification of the parking lot entrance to the Dwight Jones Neighborhood Center parking lot.	
<b>Fire Station Major Improvements</b>	100,000
The fire station major improvement program provides for the continuous upkeep of fire stations prolonging their useful lives and providing livable facilities for the city's firefighters and paramedics. Work to be performed includes major roofing repairs, parking lots, plumbing, electrical, HVAC living area and engine bay flooring.	
<b>Jamestown- Pinellas County Interlocal</b>	2,000,000
This project provides funding for fully renovating existing units at the city owned and managed Jamestown apartment complex.	
<b>City Facility Roof Waterproofing</b>	200,000
This appropriation provides funds to replace roofs on city buildings.	
<b>City Facility HVAC Replace/Upgrade</b>	150,000
This appropriation provides for the replacement or upgrade of city HVAC systems.	
<b>Fire Station 4 HVAC</b>	185,000
This project will provide for the replacement of the existing HVAC system with a new and more energy efficient HVAC system.	
<b>Leisure Services Complex HVAC</b>	400,000
The project provides for the replacement of two 20 ton RTUs, replacement of all VAV units with heat strips, new controls, and modification of the duct work.	
<b>Infrastructure to be Determined</b>	200,000
This funding provides for unforeseen city facility capital improvement infrastructure projects.	
<b>Airport Southwest Hangar Redevelopment</b>	50,000
This project includes funding for the phased construction of new/replacement Bulk Hangars, T-Hangars and Apron improvements designed during phase 1.	
<b>Environmental Cleanup Projects</b>	50,000
This project provides funds for yet to be determined environmental cleanup projects.	



**CITY FACILITIES CAPITAL IMPROVEMENT FUND (FUND  
3031) 2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
(000s omitted)								

**RESOURCES**

Beginning Balance	2,175								2,175
Local Option Sales Surtax	458	515	20	853	886	775	801	84	4,392
Earnings on Investments	28	29	0	27	27	27	27	27	192
Pinellas County Interlocal: Jamestown	0	0	0	2,000	0	0	0	0	2,000
<b>TOTAL RESOURCES</b>	<b>2,661</b>	<b>544</b>	<b>20</b>	<b>2,880</b>	<b>913</b>	<b>802</b>	<b>828</b>	<b>111</b>	<b>8,759</b>

**REQUIREMENTS**

Appropriation as of  
9/30/14

City Facilities									
Dwight Jones Neighborhood Center Impts	0	115	0	55	0	50	125	0	345
Fire Station Major Improvements	200	100	(2)	100	100	100	100	33	731
Jamestown- Pinellas County Interlocal	0	0	0	2,000	0	0	0	0	2,000
Park Facilities Impts FY12 (also in 3029)	40	0	0	0	0	0	0	0	40
MSC Repairs and Upgrades	500	0	0	0	0	0	0	0	500
Woodlawn Rec Fire Protection Upgrade (also in 3029)	40	0	0	0	0	0	0	0	40
City Facility Roof Replacements:									
City Facility Roof Waterproofing	700	200	(2)	200	200	200	200	66	1,764
City Facility HVAC Replace/Upgrade:									
City Facility HVAC Replace/Upgrade	400	150	0	150	150	150	150	50	1,200
Fire Station 4 HVAC	0	0	0	185	0	0	0	0	185
Leisure Services Complex HVAC	0	0	0	400	0	0	0	0	400
Infrastructure to be Determined	150	185	(265)	200	200	200	200	66	936
MSC Parking Garage Improvements	100	0	0	0	0	0	0	0	100
Parking Meter Expansion (also in 3073)	210	0	0	0	0	0	0	0	210
Airport Hangar #1 Rehabilitation (also in 4033)	50	0	0	0	0	0	0	0	50
Airport Hangar #2 FY15 (also in 3001/4033)	0	0	150	0	0	0	0	0	150
Airport Southwest Hangar Redevelpmnt (also in 3001/4033)	0	0	0	50	0	0	0	0	50
Fire 2014 AFG Grant Match (alsom in 3001)	0	0	115	0	0	0	0	0	115
Mandated Improvements:									
Environmental Cleanup Projects	200	50	0	50	50	50	50	50	500
Atherton Site Environmental Cleanup	150	0	0	0	0	0	0	0	150
Transfer to Public Safety Capital Imp. Fund (3025)	289	0	0	0	0	0	0	0	289
Projects Closed in FY14	2,180								2,180
Prior Year Expended Requirements	(2,774)								(2,774)
Cancelled Appropriations	(560)								(560)
Inflation Contingency	0	0	0	0	18	38	62	26	143
<b>TOTAL REQUIREMENTS</b>	<b>1,875</b>	<b>800</b>	<b>(5)</b>	<b>3,390</b>	<b>718</b>	<b>788</b>	<b>887</b>	<b>291</b>	<b>8,743</b>
Increase/(Decrease) in Fund Balance		(256)	25	(510)	196	15	(59)	(180)	
Beginning Balance		786	530	555	45	241	255	196	
<b>UNAPPROPRIATED BALANCE 9/30</b>	<b>786</b>	<b>530</b>	<b>555</b>	<b>45</b>	<b>241</b>	<b>255</b>	<b>196</b>	<b>16</b>	

## Notes:

- 1) Projects shown in the plan for years 2016-2020 may be moved on a year-to-year basis to balance this fund. Decisions to move projects will be based on the status of previously scheduled projects and project priorities.
- 2) In FY16, as provided in an inter-local agreement with Pinellas County, \$2 million is programmed as a resource from Pinellas County and will be used to fund the renovation of all the existing units at the Jamestown apartment complex.

**ORIGINAL PENNY 3 PROJECT LIST 2010 - 2020**

**Public Safety Improvements** \$ **67,392,000** **18.98%**  
**Range:** **15.63% -20.44%**

<b>Proposed Project Name</b>	<b>Proposed Budget Round 3</b>
<b><u>Replace Major Fire Apparatus</u></b>	<b>\$ 4,092,000</b>
<b><u>Fire Station Improvements:</u></b>	<b>\$ 7,300,000</b>
Replace Fire Stations	\$ 6,300,000
Major Maintenance - All Fire Stations	\$ 1,000,000
<b><u>Police:</u></b>	<b>\$ 56,000,000</b>
Police Take Home Cruisers	\$ 6,000,000
Public Safety Complex	\$ 50,000,000

**Neighborhood & Citywide Infrastructure Improvements** \$ **171,500,000** **48.31%**  
**Range:** **44.96% - 53.31%**

<b>Proposed Project Name</b>	<b>Proposed Budget Round 3</b>
<b><u>Neighborhood Partnership</u></b>	<b>\$ 6,000,000</b>
<b><u>Engineering:</u></b>	<b>\$ 132,000,000</b>
Streets and Roads	\$ 55,000,000
Bridge Reconstruction/Replacement	\$ 14,000,000
Sidewalk Reconstruction/Expansion	\$ 7,000,000
Stormwater	\$ 21,000,000
Curbs and Ramps	\$ 5,000,000
Road Reconstruction/Replacement	\$ 5,000,000
Seawall Repair/Replacements (Waterfront Parks, Marina and Airport)	\$ 20,000,000
Arterial Dredging	\$ 5,000,000
<b><u>Downtown Enterprise Facilities</u></b>	<b>\$ 9,000,000</b>
<b><u>Transportation and Parking:</u></b>	<b>\$ 24,500,000</b>
Roadway Improvements	\$ 5,000,000
Neighborhood Support	\$ 7,500,000
Streetscaping/Landscaping/Greenscaping	\$ 6,000,000
Pedestrian, Bikelane, and Blueway Improvements	\$ 6,000,000

**Recreation and Culture** \$ **105,308,000** **29.67%**  
**Range:** **20.0% - 34.66%**

<b>Proposed Project Name</b>	<b>Proposed Budget Round 3</b>
<b><u>Pool Improvements</u></b>	<b>\$ 6,045,000</b>
<b><u>Recreation/Community Center Improvements:</u></b>	<b>\$ 23,912,800</b>
Recreation Centers Addition/Improvements	\$ 13,655,000
New Recreation Centers	\$ 10,257,800

<b><u>Athletic Facilities:</u></b>	<b>\$</b>	<b>16,650,000</b>
Athletic Facilities Additions/Improvements	\$	11,150,000
New Athletic Facilities	\$	5,500,000
<b><u>Childs Park:</u></b>	<b>\$</b>	<b>1,000,000</b>
Childs Park Corridor	\$	1,000,000
<b><u>Parks and Open Space:</u></b>	<b>\$</b>	<b>28,190,000</b>
Park Facilities Improvements	\$	2,500,000
Replacement of Playground Equipment	\$	1,750,000
New Restrooms in Parks	\$	6,300,000
Park Improvements	\$	13,640,000
Parkland Acquisition and Development	\$	4,000,000
<b><u>Libraries:</u></b>	<b>\$</b>	<b>15,360,200</b>
Main Library	\$	10,500,000
Northeast Library Addition/Replacement	\$	2,000,000
Branch Library Improvements	\$	2,000,000
Dwight Jones Recreation Center/Jamestown	\$	860,200
<b><u>Cultural Facilities:</u></b>	<b>\$</b>	<b>13,150,000</b>
Pier Facility Improvements	\$	2,120,000
Mahaffey Theater Improvements	\$	4,564,000
Coliseum Facility Improvements	\$	2,620,000
Sunken Gardens Park Improvements/Parking Structure	\$	3,596,000
Arts Maintenance Program	\$	250,000
<b><u>Real Estate &amp; Property Management:</u></b>	<b>\$</b>	<b>1,000,000</b>
Property for New Affordable Housing	\$	1,000,000

**City Facility Improvements** **\$** **10,800,000**

**3.04%**

**Range:**

**3.0% - 8.0%**

<b><u>Proposed Project Name</u></b>	<b><u>Proposed Budget</u></b>	
	<b><u>Round 3</u></b>	
<b><u>City Facility Improvements:</u></b>	<b>\$</b>	<b>10,800,000</b>
City Facility Roof/Waterproofing Improvements	\$	4,200,000
City Facility HVAC Replacements/Upgrades	\$	1,500,000
Infrastructure TBD	\$	5,000,000
City Facility Historic Renovations	\$	100,000

**TOTAL** **\$** **355,000,000**

**100.00%**



# CIP ENTERPRISE FUNDS

## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund

### Downtown Parking Capital Improvement Fund (3073)

This is a pay-as-you-go enterprise supported capital fund dedicated to improvements to downtown parking facilities. This fund was re-established in FY06 with project funding coming from the Parking Fund.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	782,000
Projected Requirements	<u>782,000</u>
Projected Resources less Projected Requirements	0
Beginning Fund Balance	127,000
Projected Fund Balance at Year End	127,000
<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>Sundial Garage Elevator Upgrade</b>	132,000
This project includes the installation of elevator upgrades with vandalism proof interior panels, lighting, call station and door panel upgrades.	
<b>Sundial Garage Lighting Upgrade</b>	100,000
This project is the continuation of an ongoing program to upgrade the lighting at the Sundial Garage.	
<b>Sundial Garage Technology Upgrade</b>	100,000
This project is a continuation of the upgrade that includes the installation of all software and equipment necessary to automate the facility, including but not limited to, new ticket dispensers, one pay in lane device for credit card only and another with credit card and cash option.	
<b>New Meter Technology</b>	200,000
This project is the continuation of an ongoing program to upgrade parking meter technology to accept credit card payments at the single space meters in the downtown corridor.	
<b>SouthCore Garage Tech Upgrades</b>	250,000
This project includes the installation of all software and equipment necessary to automate the facility, including but not limited to, new ticket dispensers, one pay in lane device for credit card only and another with credit card and cash option.	

**DOWNTOWN PARKING CAPITAL IMPROVEMENT FUND (FUND  
3073) 2015-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18 19 20			Total 14-20
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(000s omitted)

**RESOURCES**

Beginning Balance	668								<b>668</b>
Transfer from Parking Fund	750	500	0	<b>782</b>	200	0	0	0	<b>2,232</b>
Earnings on Investments	6	0	0	<b>0</b>	0	0	0	0	<b>6</b>
<b>TOTAL RESOURCES</b>	<b>1,425</b>	<b>500</b>	<b>0</b>	<b>782</b>	<b>200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,907</b>

**REQUIREMENTS**Appropriation as  
of 9/30/14

BayWalk Garage Ext Pntg and Caulking	130	0	0	<b>0</b>	0	0	0	0	<b>130</b>
Sundial Garage Waterproofing	340	200	0	<b>0</b>	0	0	0	0	<b>540</b>
Sundial Garage Improvements	350	100	(90)	<b>0</b>	0	0	0	0	<b>360</b>
Sundial Garage Elevator Upgrade	0	0	0	<b>132</b>	0	0	0	0	<b>132</b>
Sundial Garage Lighting Upgrade	0	0	0	<b>100</b>	0	0	0	0	<b>100</b>
Sundial Garage Technology Upgrade	0	0	0	<b>100</b>	0	0	0	0	<b>100</b>
License Plate Recognition	85	0	(13)	<b>0</b>	0	0	0	0	<b>72</b>
Mid Core Garage - Rev Control	200	0	0	<b>0</b>	0	0	0	0	<b>200</b>
New Meter Technology	785	200	0	<b>200</b>	200	0	0	0	<b>1,385</b>
SouthCore Garage Rev Equ Upgrade	40	0	(17)	<b>0</b>	0	0	0	0	<b>23</b>
SouthCore Garage Tech Upgrades	0	0	0	<b>250</b>	0	0	0	0	<b>250</b>
Projects Closed in FY14	401								<b>401</b>
Prior Expended Requirements	(904)								<b>(904)</b>
Cancelled Appropriations	(10)								<b>(10)</b>
Inflation Contingency	0	0	0	<b>0</b>	5	0	0	0	<b>5</b>
<b>TOTAL REQUIREMENTS</b>	<b>1,417</b>	<b>500</b>	<b>(120)</b>	<b>782</b>	<b>205</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,784</b>
Increase/(Decrease) in Fund Balance		0	120	<b>0</b>	(5)	0	0	0	
Beginning Balance		7	7	<b>127</b>	127	122	122	122	
<b>UNAPPROPRIATED BALANCE 9/30</b>	<b>7</b>	<b>7</b>	<b>127</b>	<b>127</b>	<b>122</b>	<b>122</b>	<b>122</b>	<b>122</b>	

## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund

### Tropicana Field Capital Projects Fund (3081)

This fund was established in FY08 with project funding coming from the Tropicana Field Operating Fund as provided by the Tropicana Field Use Agreement with the Tampa Bay Rays. Projects will be brought to Council for an appropriation as needed.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	<b>504,000</b>
Projected Requirements	<b><u>0</u></b>
Projected Resources less Projected Requirements	<b>504,000</b>
Beginning Fund Balance	<b>441,000</b>
Projected Fund Balance at Year End	<b>945,000</b>

**TROPICANA FIELD CAPITAL PROJECTS FUND  
(3081) 2015-2020 CAPITAL IMPROVEMENT  
PROGRAM PLAN**

Prior Year									
Carryforward	Budget	Change	BUDGET		Estimate			Total	
Actual	15	15	16	17	18	19	20	14-20	

(000s omitted)

**RESOURCES**

Beginning Balance	2,278								<b>2,278</b>
Earnings from Investments	4	4	0	<b>4</b>	4	4	4	4	<b>28</b>
USDHS-Federal Grant	11	0	0	<b>0</b>	0	0	0	0	<b>11</b>
TBR Naming Rights	250	250	0	<b>250</b>	250	250	250	250	<b>1,750</b>
TBR Ticket Surcharge	250	250	0	<b>250</b>	250	250	250	250	<b>1,750</b>
<b>TOTAL RESOURCES</b>	<b>2,793</b>	<b>504</b>	<b>0</b>	<b>504</b>	<b>504</b>	<b>504</b>	<b>504</b>	<b>504</b>	<b>5,817</b>

**REQUIREMENTS**

Appropriation as  
of 9/30/14

Tropicana Field Improvements FY13	1,326	0	(27)	<b>0</b>	0	0	0	0	<b>1,299</b>
Tropicana Field Improvements FY14	1,803	0	0	<b>0</b>	0	0	0	0	<b>1,803</b>
Tropicana Field Improvements FY15	0	0	834	<b>0</b>	0	0	0	0	<b>834</b>
Projects closed in FY14	1,190	0	0	<b>0</b>	0	0	0	0	<b>1,190</b>
Prior Expended Requirements	(1,871)	0	0	<b>0</b>	0	0	0	0	<b>(1,871)</b>
Cancelled Appropriations	(398)	0	0	<b>0</b>	0	0	0	0	<b>(398)</b>
<b>TOTAL REQUIREMENTS</b>	<b>2,049</b>	<b>0</b>	<b>807</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,856</b>
Increase/(Decrease) in Fund Balance		504	(807)	<b>504</b>	504	504	504	504	
Beginning Balance		744	1,248	<b>441</b>	945	1,449	1,953	2,457	
<b>UNAPPROPRIATED BALANCE 9/30</b>	<b>744</b>	<b>1,248</b>	<b>441</b>	<b>945</b>	<b>1,449</b>	<b>1,953</b>	<b>2,457</b>	<b>2,961</b>	

Notes:

Projects will be brought to Council for an appropriation as needed.



## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund

### Water Resources Capital Projects Fund (4003)

This fund was established to support water, wastewater, and reclaimed system projects. The main sources of revenue for this fund are Public Utility Revenue Bonds, which are issued periodically and annual Pay-as-You-Go transfers from the Water Resources Operating Fund. This five-year plan includes bond issues to respond to the recommendations identified in the Water, Wastewater, and Reclaimed Water Rate Study conducted in 2015.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	84,724,000
Projected Requirements	89,506,000
Projected Resources less Projected Requirements	(4,782,000)
Beginning Fund Balance	5,604,000
Projected Fund Balance at Year End	822,000

<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>Gulf-to-Bay PS Electrical MCC/Switchgear Rehab</b>	63,000
This project provides for the replacement of the existing MCC/Switchgear at the Gulf-to-Bay Pump Station.	
<b>WAS Elevated Tank NO. 2 Substructure Painting</b>	150,000
This project includes the rehabilitation of the existing exterior coating system and application of a new coating system.	
<b>FDOT Gandy Blvd Overpass 16<sup>th</sup> Street to 4<sup>th</sup> Street</b>	614,000
This project includes the relocation of water and reclaimed mains and appurtenances in conflict with the Florida Department of Transportation road overpass project.	
<b>P.C. 38<sup>th</sup> Avenue N, 49<sup>th</sup> &amp; 34<sup>th</sup> Street Improvements</b>	55,000
This project includes the relocation of water mains and appurtenances in conflict with Pinellas County road improvements.	
<b>P.C. 62<sup>nd</sup> Avenue N, 28<sup>th</sup> &amp; 25<sup>th</sup> Street Improvements</b>	60,000
This project includes the relocation water mains and appurtenances in conflict with Pinellas County road improvements.	
<b>P.C. Haines Road 54<sup>th</sup> Avenue to 28<sup>th</sup> Street</b>	350,000
This project includes the relocation of water mains and appurtenances in conflict with Pinellas County road improvements.	
<b>P.C. Park/Starkey Road</b>	1,400,000
This project includes the relocation of water mains and appurtenances in conflict with Pinellas County improvements.	
<b>Potable New Water Main Extensions</b>	50,000
This is a continuing program to provide water main extensions to new water customers.	
<b>Potable Main/Valve Replacement/Aqueous Crossings</b>	3,000,000
This is a continuing program to provide for the replacement and/or upgrade of water distribution lines 2" and larger within the city's service area; to provide for the replacement and/or upgrade of water main valves within the city's service area; and provide replacement and repair of the sub-aqueous pipes and bridge crossings.	
<b>Potable Water Serv. Taps, Meters &amp; Backflows</b>	625,000
This is a continuing program to provide water service taps and meters to new/existing customers.	
<b>Potable Water Backflow Prevention/Meter Replacement</b>	1,235,000
This is a continuing program to install backflow prevention to new and/or existing water services within the city's service area and to replace potable water meters that have exceeded their useful life or are in poor operating condition.	
<b>Annual Manhole Rehabilitation Contract</b>	500,000
This project provides for the rehabilitation of a portion of the city's 23,000 sanitary sewer manholes, many of which are at or approaching their useful life.	
<b>Annual Pipe Repair Lining Contract</b>	1,500,000
This project includes the annual pipe repair lining. The existing 36" force main is known to have been constructed of InterPace Pipe, a reinforced concrete pipe that in this case contains defective reinforcing wire. This pipe is located in close proximity to a 30" reclaimed water main made of the same material.	

*Water Resources Capital Improvement Fund (4003) continued*

<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>Annual Pipe Rehab &amp; Replacement Contract</b>	<b>1,950,000</b>
This project provides for the repair and replacement of sanitary sewer pipes and manholes. This includes priority basin work, replacement of aqueous crossing pipes, force mains, and work in other areas as required by the Wastewater Collection Division. Sanitary sewer pipe replacements, spot repairs and manhole work are also included in this project.	
<b>FDOT Gandy Boulevard Overpass (16<sup>th</sup> to 4<sup>th</sup> Street)</b>	<b>361,000</b>
This project includes relocation of existing sewer mains crossing Gandy Boulevard due to overpass construction and road improvements.	
<b>LS #87 Childs Park Force Main</b>	<b>3,500,000</b>
This project includes repair and replacement of sanitary sewer pipes and manholes. This includes priority basin work, replacement of aqueous crossing pipes, force mains, and work in other areas as required by the Wastewater Collection Division. Sanitary sewer pipe replacements, spot repairs and manhole work are also included in this project.	
<b>Inflow and Infiltration Removal</b>	<b>500,000</b>
This project includes activities that will eliminate sources of inflow and infiltration (I&I) of rain water and ground water into the city's sanitary sewer system. Elimination of excess incoming water reduces the quantity of water flowing into the city's Wastewater Reclamation Facilities (WRFs).	
<b>Manhole Rim &amp; Cover Replacement</b>	<b>50,000</b>
This project includes the furnishing and/or installment of manhole frames, risers, and covers for city owned water mains located within limits of Pinellas County and Florida Department of Transportation road improvement projects.	
<b>Lift Station # 42 Jim Walter Rehab</b>	<b>100,000</b>
This project includes a station evaluation for renovation. Renovation may include replacing wet wells, pumps, valves, piping, and the building. It will also include elevating the electrical equipment and the backup generator. The renovation to this station may add a second floor on the existing building or completely replace the existing wet well/dry well station and building with a wet well station and outside control panel.	
<b>Lift Station # 87 Childs Park Master</b>	<b>3,500,000</b>
This project includes the design and construction of a new lift station to divert wastewater normally treated at the SWWRF to the NWWRF.	
<b>Lift Station SCADA System Replacement</b>	<b>150,000</b>
This project includes the replacement of the existing antiquated SCADA system serving the lift stations.	
<b>Lift Station Portable Emergency Generator</b>	<b>500,000</b>
This project will include replacement of an existing back-up 500kw portable stand-by generator. The existing trailer-mounted portable unit is 20 plus years old and was purchased used. The city has added ~4,000 hours of run time since purchased. The portability of this unit makes it an essential piece of equipment with value beyond the emergency uses, such as alternative power at the water reclamation facilities during corrective maintenance activities and as a back-up to other stand-by generators in service when needed.	
<b>Albert Whitted Demolition</b>	<b>3,304,000</b>
This project includes the design, planning and demolition of the infrastructure associated with the AWWRF (buildings, equipment, piping, structures, tanks and any associated work to clear the land).	
<b>NE WRF Actuator and Valve Replacement</b>	<b>200,000</b>
This project includes the replacement of different actuators and valves annually.	
<b>NE WRF Clarifier #4 Rehab &amp; Clean</b>	<b>500,000</b>
This project includes addressing the NEWRF Clarifier #4 internal components that require refurbishing or replacement. These internal components consist of: column drive gearbox, weirs, baffles, center column support structure, electrical controls, walkway and steel sweep structure and involves resealing or coating the inner tank.	
<b>Northeast Sludge Pump Station &amp; Force Main Improvement FY15/16</b>	<b>730,000</b>
This is an existing project that includes the design of equipment and infrastructure to transfer sludge from NE WRF and NW WRF to SW WRF. Sludge (biosolids) facilities will be consolidated at SW to increase biogas production for energy use and improve efficiency.	

*Water Resources Capital Improvement Fund (4003) continued*

<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>NW WRF Clarifier #2 Rehab</b> This project provides for the rehab of the Clarifier #2.	<b>700,000</b>
<b>NW Generator Radiator Replacement</b> This project will replace the radiator for two stand-by generator sets.	<b>50,000</b>
<b>NW Sludge Pump Station &amp; Force Main FY15</b> This is an existing project that includes the design of equipment and infrastructure to transfer sludge from NE WRF and NW WRF to SW WRF. Sludge (biosolids) facilities will be consolidated at SW to increase biogas production for energy use and improve efficiency.	<b>1,010,000</b>
<b>SW WRF Backwash Filter Pump</b> The project provides for the replacement of the backwash filter pump.	<b>150,000</b>
<b>SW WRF Biosolids Dewatering</b> This project includes the design and construction of replacement sludge dewatering facilities with odor control.	<b>10,650,000</b>
<b>SW WRF CNG Fueling Station</b> This project provides for the construction of a fueling station at a site between 28 <sup>th</sup> and 26 <sup>th</sup> Avenues South just east of 34 <sup>th</sup> Street South. The station will be used to fuel vehicles with a mixture of renewable natural gas, produced by the Biosolids to Energy Project, and commercially purchased compressed natural gas.	<b>6,480,000</b>
<b>SW WRF CNG Generator Evaluation</b> This project provides additional construction funding to an existing project. It consists of installing a compressed natural gas (CNG) driven generator.	<b>2,950,000</b>
<b>SW WRF Digesters Construction (DOE Partially)</b> This project includes design and construction of facilities to implement a two-stage digestion process - high-temperature (thermophilic) and medium-temperature (mesophilic). Facilities will include a new multi-chamber thermophilic digester and a new and/or rehabilitated mesophilic digester, new boilers for digester heating, odor control, and scrubbers to clean the digester gas (bio-gas), and a new gas engine generator to provide power to the SWWRF. Biogas will be used to power natural gas powered Sanitation vehicles and the new gas generator at the SWWRF.	<b>39,300,000</b>
<b>SW WRF Fine and Course Barscreen Rehabs</b> This project includes the rehabilitation of barscreens. This includes the repair and renewal plan to keep equipment in the best operational condition.	<b>200,000</b>
<b>SW WRF GBT Rehabilitation</b> The project includes design and construction to rehabilitate the Gravity Belt Thickener (GBT) building and GBT #1 and installing a new GBT #2.	<b>2,240,000</b>
<b>SW WRF Noise Abatement Wall</b> This project includes construction of a sound abatement wall along the west property line to keep noise down for the westerly neighbors.	<b>200,000</b>
<b>New Reclaimed Serv. Taps &amp; Backflows</b> This is a continuing program to provide reclaimed water service taps and backflow devices to new and/or existing utility customers.	<b>75,000</b>
<b>Main Valve Replacement/Flushing Appurtances</b> This is a continuing program to provide for the replacement and/or upgrade of reclaimed water distribution lines 2" and larger within the city's service area, provide for the replacement and/or upgrade of reclaimed water main valves within the city's service area, and a continuing program to replace blow off and air releases on the reclaimed water system.	<b>50,000</b>
<b>FAC Emergency Generator Improvements</b> This project includes design and construction improvements to the emergency generator system at the WRD complex including replacement of the automatic transfer switches (ATS), elimination of sub-ATS, and connecting the 900 kw generator to the administration building.	<b>85,000</b>
<b>Computer Hardware/Software Replacement</b> This project provides for software and hardware replacement and enhancements to Water Resources Department's Work and Asset Management (WAM), Laboratory Information Management System (LIMS), Supervisory Control and Data Acquisition (SCADA) and other production computer systems. These systems ensure regulatory compliance and increase the effectiveness of operations.	<b>100,000</b>

**WATER RESOURCES CAPITAL PROJECTS FUND (FUND 4003)  
2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

Prior Year Carryforward	Budget	Change	BUDGET	Estimate				Total
Actual	15	15	16	17	18	19	20	14-20

(000s omitted)

**RESOURCES**

Beginning Balance	57,247								57,247
Bond Proceeds	22,927	0	0	0	0	0	0	0	22,927
Future Borrowings	0	29,128	3,264	28,243	25,444	17,570	17,306	18,770	139,725
Earnings on Investments	180	210	0	187	200	200	200	200	1,377 <sub>R</sub>
Transfers From:									
Water Resources Operating Fund	3,000	4,000	0	5,000	6,000	7,000	8,000	9,000	42,000
Connection Fees/Meter Sales:									
Water	522	680	0	707	735	765	796	827	5,032
Sewer	1,112	250	0	250	250	250	250	250	2,612
Reclaimed Water	45	50	0	50	50	50	50	50	345
Reclaimed Water Assessments	14	15	0	15	15	15	15	15	104
SRF Funding	0	0	0	50,000	0	0	0	0	50,000
DOE-Department of Energy Biosolids	949	0	1,212	0	0	0	0	0	2,161
Tampa Bay Estuary Prog-RESTORE Grant	0	0	0	271	0	0	0	0	271
Settlement	30	0	0	0	0	0	0	0	30
<b>TOTAL RESOURCES</b>	<b>86,027</b>	<b>34,333</b>	<b>4,476</b>	<b>84,724</b>	<b>32,694</b>	<b>25,850</b>	<b>26,617</b>	<b>29,112</b>	<b>323,833</b>

Appropriation as  
of 9/30/14

**REQUIREMENTS****WATER TREATMENT/SUPPLY****Cosme WTP Improvements**

Aeration Basins Coating	0	0	0	0	0	0	54	0	54
Enhanced Water Treatment - Phase 2	155	0	0	0	6,000	0	0	0	6,155
Filter Media Evaluation	0	0	0	0	0	0	21	525	546
Bypass	100	700	0	0	0	0	0	0	800
Gulf-to-Bay PS Elec MCC/Switchgear Rehab	0	0	0	63	389	0	0	0	452
Pump Building Roof Repair	0	0	119	0	0	0	0	0	119
Roof Evaluation/Rehab	0	0	0	0	0	53	840	0	893
Vulnerability Assess: Basin Security Covers	0	0	0	0	300	770	0	0	1,070
COS Tank Painting & Repair FY14	425	0	0	0	0	0	0	0	425

**Washington Terrace PS**

Elevated Tank NO. 2 Substructure Painting	0	0	0	150	0	0	0	0	150
Storage Tank Valves Replacement	0	0	0	0	40	140	0	0	180
Valve Replacement	0	0	0	0	250	0	0	0	250

**Oberly PS Improvements**

Main Building Structure Rehab	415	0	(45)	0	0	0	0	0	370
OBE/WAS Storage Tanks Evaluation	88	400	0	0	0	0	0	0	488
Storage Tanks Valves Replacement	0	0	0	0	53	156	0	0	209
Valve Replacement	224	0	0	0	0	0	0	0	224

**WATER DISTRIBUTION SYSTEM IMP.**

Aqueous Bridge Crossing	400	0	(81)	0	0	0	0	0	319
Bridges Utility Improvements	50	0	(23)	0	0	0	0	0	27
Central Ave Bridge	20	0	0	0	0	0	0	0	20
US19/Whitny/SR60Ph2 N FY 07	324	0	0	0	0	0	0	0	324
US19/Whitny/SR60 S FY 2007	415	0	1	0	0	0	0	0	416
FDOT 4th St Milling & Resurfacing 5th A/N	215	0	(3)	0	0	0	0	0	212
FDOT Gandy Blvd O Pass 16th St to 4th St	1,378	337	1,138	614	0	0	0	0	3,467
FDOT Pasadena Ave. Mast Arm Conflicts	0	25	0	0	0	0	0	0	25
FDOT SR 60 Drainage Improvement	25	125	(150)	0	0	0	0	0	0
MLK S Bridge Repl at Booker Creek	0	0	0	0	20	100	0	0	120
11th AS Bridge Repl at Booker Creek	0	0	0	0	5	20	0	0	25
P.C. 38th A/N, 49th & 34th St. Impts	0	55	0	55	0	0	0	0	110
P.C. 62nd A/N, 28th & 25th St. Impts	0	60	(60)	60	0	0	0	0	60
P.C. Belcher Road (38th St. to 54th St.)	0	700	(700)	0	0	700	0	0	700
P.C. FDOT Valve Cover Adjustment	50	50	(50)	0	50	0	50	0	150
P.C. Haines Road 51-60 Aves	0	0	25	0	0	0	0	0	25
P.C. Haines Road 54th Ave. to 28th St.	0	350	(350)	350	0	0	0	0	350
P.C. Haines Rd 60th A/N/US19 Drainage Imp	0	0	0	0	100	0	0	0	100
P.C. Park St Bridge (5th and 9th A/N)	75	0	(45)	0	0	0	0	0	30
P.C. Park/Starkey Road	0	20	0	1,400	0	0	0	0	1,420

**WATER RESOURCES CAPITAL PROJECTS FUND (FUND  
4003) 2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18 19 20			Total 14-20
				(000s omitted)					
P.C. San Martin Blvd. Bridge Rep.	0	0	0	0	30	100	0	0	130
Potable New Water Main Extensions	50	50	0	50	50	50	50	50	350
Potable Water Main Relocation	150	150	(125)	0	150	150	150	100	725
Potable Main/Valve Repl/Aqueous Cross	3,050	3,050	0	3,000	3,000	3,000	3,000	3,000	21,100
Potable Water Serv. Taps, Meters/Backflows	400	625	93	625	650	650	700	700	4,443
Potable Water Backflow Prev/Meter Repl	1,145	1,190	(13)	1,235	1,280	1,325	1,370	1,370	8,902
16" Water Main Replacement MLK Jr St	1,043	0	(5)	0	0	0	0	0	1,038
48" WTM at Lake Tarpon Outfall Canal	0	0	0	0	0	0	100	1,000	1,100
WASTEWATER COLLECTION									
Sanitary Sewer Collection Sys.									
34th S/S & Roser Park Pipe Lining	2,050	0	(45)	0	0	0	0	0	2,005
Aqueous Crossings Repair & Replacement	292	0	(27)	0	0	0	0	0	265
Annual Manhole Rehabilitation Contract	1,000	500	(16)	500	500	500	500	500	3,984
Annual Pipe Repair Lining Contract	2,944	2,000	(26)	1,500	2,000	2,000	2,000	1,000	13,418
Annual Pipe Rehab & Replacement Contract	6,300	2,900	(1)	1,950	2,450	2,450	2,450	1,950	20,449
Campbell Park Line Replacement	799	0	(49)	0	0	0	0	0	750
FDOT Gandy Blvd Overpass (16th to 4th St)	985	0	0	361	0	0	0	0	1,346
FDOT 4th St Resurfacing (5th Ave to Koger)	68	0	(42)	0	0	0	0	0	26
Force Main Design (AW Transfer)	2,924	0	0	0	0	0	0	0	2,924
LS #85 FM Part A	6,307	0	(440)	0	0	0	0	0	5,867
LS #85 FM Part B	5,262	0	(164)	0	0	0	0	0	5,098
LS #85 FM Part C	7,031	0	(290)	0	0	0	0	0	6,741
LS #85 FM Part D	7,957	0	0	0	0	0	0	0	7,957
LS #85 FM Part E	1,890	0	0	0	0	0	0	0	1,890
LS #87 Childs Park Force Main	0	300	190	3,500	0	0	0	0	3,990
Inflow and Infiltration Removal	0	50	16	500	500	500	500	500	2,566
Manhole Rim & Cover Replacement	50	0	32	50	0	50	0	100	282
Pasadena Forcemain Phase II	2,000	0	(55)	0	0	0	0	0	1,945
Pasadena Forcemain Phase III	0	0	0	0	0	0	500	3,500	4,000
P.C. Belcher Road (38th St to 54th St)	0	45	0	0	0	45	0	0	90
P.C. San Martin Blvd Bridge Replacement	0	0	0	0	25	200	0	0	225
Roser Park Drive Sewer Rehab	0	1,200	0	0	0	0	0	0	1,200
SAN Gandy Emergency Rep	643	0	208	0	0	0	0	0	851
Tierra Verde FM Replacement	1,230	0	0	0	0	0	0	0	1,230
Lift Station Improvements									
LST Landscape & Fence Repl-20 Stations	0	0	0	0	0	0	0	250	250
Lift St. By-pass Pump	80	0	(27)	0	0	0	0	0	53
Lift St. # 1 Sunrise Drive Rehab.	700	0	0	0	0	0	0	0	700
Lift St. # 2, 12, 29, 55 Rehabilitation Plan	0	0	0	0	0	225	1,500	0	1,725
Lift St. # 3, 9, 57, 60 Rehabilitation Plan	0	0	0	0	100	1,200	0	0	1,300
Lift St. # 10,14,37,38 Rehab/Replace	0	0	0	0	0	0	0	300	300
Lift St. # 11 Snell Isle Rehab	80	800	0	0	0	0	0	0	880
Lift St. # 14,29,44,66 Rehab	0	0	0	0	160	160	0	0	320
Lift St. # 17, 92 Ave N, FRC 4-6	565	0	0	0	0	0	0	0	565
Lift St. # 21, 34, 40, 41 Rehabilitation Plan	0	0	0	0	0	0	300	1,600	1,900
Lift St. # 23,24,79,80 Rehab Replac	0	0	0	0	0	0	0	300	300
Lift St. # 28 Wet Scrubber	100	0	(100)	0	0	0	0	0	0
Lift St. # 30 Rehab Pinellas Point	440	0	(70)	0	0	0	0	0	370
Lift St. # 42 Jim Walter Rehab	0	0	70	100	1,000	0	0	0	1,170
Lift St. # 63 NE Master Improvements	0	0	(11)	0	150	1,500	0	0	1,639
Lift St. # 87 Childs Park Master	0	450	(190)	3,500	0	0	0	0	3,760
Lift St. Electric Svc & TS	200	0	0	0	0	0	0	0	200
Lift St. Landscape and Fence FY14	250	0	0	0	0	0	0	0	250
Lift St. SCADA System Replacement	0	0	0	150	1,200	0	0	0	1,350
Lift St. Portable Emergency Generator	0	0	0	500	0	0	0	0	500
WASTEWATER TREATMENT									
Biosolid Water Energy FY10	140	0	(78)	0	0	0	0	0	62
	528	0	(162)	0	0	0	0	0	366

**WATER RESOURCES CAPITAL PROJECTS FUND (FUND  
4003) 2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

	Prior Year Carryforward	Budget	Change	BUDGET		Estimate		Total	
	Actual	15	15	16	17	18	19	20	14-20
							</		





**WATER RESOURCES CAPITAL PROJECTS FUND (FUND 4003)**  
**2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
	(000s omitted)								
<b>ANNEXATION</b>									
Future Annexation Water, Sewer & Reclaimed	200	0	0	0	0	0	0	0	200
BABs Projects TBD	555	0	63	0	0	0	0	0	618
Super BABs Projects TBD	706	0	(516)	0	0	0	0	0	189
FY13 WR Bond TBD	19	0	355	0	0	0	0	0	374
FY14 WR Bond TBD	8	0	214	0	0	0	0	0	222
FY15 WR Bond TBD	0	0	0	0	0	0	0	0	0
PAYG TBD 13	0	0	380	0	0	0	0	0	380
PAYG TBD 14	324	0	(46)	0	0	0	0	0	278
PAYG TBD 15	0	0	110	0	0	0	0	0	110
 *Transfer to Arts in Public Places (3)	 0	 0	 0	 319	 0	 0	 0	 0	 319
Projects Closed in FY13	34,912								34,912
Prior Expended Requirements	(61,491)								(61,491)
Cancelled Appropriations	(1,602)								(1,602)
Other Adjustments	(511)								(511)
 Inflation Contingency	 0	 0	 0	 0	 797	 1,231	 1,857	 2,647	 6,532
<b>TOTAL REQUIREMENTS</b>	<b>81,245</b>	<b>37,144</b>	<b>629</b>	<b>89,506</b>	<b>32,694</b>	<b>25,850</b>	<b>26,617</b>	<b>29,112</b>	<b>322,796</b>
 Increase/(Decrease) in Fund Balance		(2,811)	3,847	(4,782)	0	0	0	0	
Beginning Balance		4,782	1,971	5,819	1,036	1,036	1,036	1,036	
<b>UNAPPROPRIATED BALANCE</b>	<b>4,782</b>	<b>1,971</b>	<b>5,819</b>	<b>1,036</b>	<b>1,036</b>	<b>1,036</b>	<b>1,036</b>	<b>1,036</b>	

## Notes:

- 1) This five-year plan includes approximately \$107M in future borrowings necessary to fund the CIP program.
- 2) Florida Department of Transportation (FDOT) projects shown are based on the FDOT project plan. However, FDOT projects schedules are very uncertain. FDOT projects have historically impacted the water transmission mains.
- 3) Arts in Public Places funding is triggered by the following Biosolids to Energy projects: SW Digester, SW Primary Clarifier, and SW Biosolids Dewatering. Because these projects will be funded with State Revolving Fund (SRF) loan proceeds, the arts funding must be budgeted separately because it will not be eligible under SRF rules. Pay-as-You-Go funding will be used for this component.



## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund

### Stormwater Drainage Capital Improvement Fund (4013)

This fund was established in 1990 as part of the implementation of the stormwater utility management fee. The primary sources of revenue for this fund are a portion of the city's annual stormwater utility fees and grants from the Southwest Florida Water Management District. Additional funding for stormwater projects is provided from other grants and from the Local Option Sales Surtax "Penny for Pinellas" in the Neighborhood and Citywide Infrastructure Improvement Fund.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	2,120,000
Projected Requirements	<u>2,550,000</u>
Projected Resources less Projected Requirements	(430,000)
Beginning Fund Balance	2,247,000
Projected Fund Balance at Year End	1,817,000

<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>4th St &amp; 14th A/N to Crescent Lake SDI (also in 3027)</b>	<b>800,000</b>
This project provides for the design and construction of a relief drain to connect the 4 <sup>th</sup> Street drainage system to Crescent Lake along 14 <sup>th</sup> Avenue North with a larger or supplemental drainage conduit.	
<b>8th A/S at 44th S/S (also in 3027)</b>	<b>500,000</b>
This project includes the design and construction of Stormwater Master Plan Project E-2-1. The project will address existing flooding problems due to undersized, aging drainage pipes for the Childs Park area. The proposed conveyance system improvements are an extension of the recently completed first phase of the project and will include a new 10' x 5' box culvert conduit along 44 <sup>th</sup> Street South and 8th Avenue South.	
<b>Stormwater Vaults (also in 3027)</b>	<b>200,000</b>
This project provides for the design and construction of water quality and flood protection vaults at various low lying intersections subject to tidal backup. The vaults will be installed in existing stormwater pipes just upstream of their outfall into the surrounding tidal waters. Each vault will include a pump, a screen and a backflow prevention check valve.	
<b>Minor Storm Drainage</b>	<b>250,000</b>
This project provides for repairs or replacement of minor storm drainage facilities not identified in other projects to correct localized flooding conditions.	
<b>Drainage Line Rehab Replacement (also in 3027)</b>	<b>800,000</b>
This project provides for drainage culvert/pipe rehabilitation, replacement, relining, or repair to correct leaking joints or failing culvert/pipe walls at various locations where required.	

**STORMWATER DRAINAGE CAPITAL IMPROVEMENT FUND (FUND  
4013) 2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
(000s omitted)									
<b>RESOURCES</b>									
Beginning Balance	8,381	0							8,381
Earnings on Investments	104	110	0	110	110	110	110	110	764
Transfer from Stormwater Operating Budget	800	800	0	1,000	1,000	1,000	1,000	1,000	6,600
Grants/External Funding:									
SWFWMD/Jungle Lake North Basin	0	0	0	0	0	1,750	0	0	1,750
SWFWMD/MLK & Gateway Mall	1,922	0	1,495	0	0	0	0	0	3,417
SWFWMD/4th St & 14th A/N to Crescent Lake	0	0	800	800	0	0	0	0	1,600
SWFWMD/8th A/S at 44th S/S	0	0	0	0	1,960	0	0	0	1,960
SWFWMD/94th A/N at Tinney Creek	2	679	(2)	0	0	0	0	0	679
SWFWMD/Riviera and Snell Isle Vaults	223	0	277	0	0	0	0	0	500
SWFWMD/Snell Isle Blvd and Rafael	0	0	1,650	0	0	0	0	0	1,650
SWFWMD/Stormwater Vaults	0	0	0	200	0	200	0	200	600
Contributions from Developers	11	10	0	10	10	10	10	10	71
<b>TOTAL RESOURCES</b>	<b>11,444</b>	<b>1,599</b>	<b>4,220</b>	<b>2,120</b>	<b>3,080</b>	<b>3,070</b>	<b>1,120</b>	<b>1,320</b>	<b>27,973</b>
<b>REQUIREMENTS</b>									
Appropriation as of 9/30/14									
<b>Master Plan Storm Drainage Improvements</b>									
Stormwater Master Plan Update	100	0	(3)	0	0	0	0	0	97
4th St & 14th A/N to C. Lake SDI (also in 3027)	0	0	800	800	0	0	0	0	1,600
8th A/S at 44th S/S (also in 3027)	0	0	0	500	3,040	0	0	0	3,540
94th A/N at Tinney Creek (also in 3027)	679	1,179	(679)	0	0	0	0	0	1,179
Booker Lake Storm Drainage	175	0	(58)	0	0	0	0	0	117
Clam Bayou SW Inf Improvements	234	0	0	0	0	0	0	0	234
Gandy Blvd & Oak Street NE	0	0	300	0	0	0	0	0	300
Jungle Lake North Basin (also in 3027)	0	0	0	0	500	1,750	0	0	2,250
MLK & Gateway Mall SDI (also in 3027)	7,280	0	(300)	0	0	0	0	0	6,980
Riviera and Snell Isle Vaults	1,300	0	0	0	0	0	0	0	1,300
Snell Isle Blvd and Rafael (also in 3027)	2,600	0	0	0	0	0	0	0	2,600
Stormwater Vaults (also in 3027)	0	0	0	200	0	200	0	200	600
8th Ave SE Storm Drain Improvement	391	0	0	0	0	0	0	0	391
<b>Storm Drainage</b>									
Minor Storm Drainage	250	250	0	250	250	250	250	250	1,750
Drainage Line Rehab Replacement (also in 3027)	500	250	0	800	800	800	800	800	4,750
Lake Maggiore Alum Upgrade	500	0	0	0	0	0	0	0	500
Projects Closed in FY14	7,873								7,873
Prior Expended Requirements	(4,625)								(4,625)
Cancelled Appropriations	(3,980)								(3,980)
Inflation Contingency	0	0	0	0	115	150	79	112	456
<b>TOTAL REQUIREMENTS</b>	<b>13,277</b>	<b>1,679</b>	<b>60</b>	<b>2,550</b>	<b>4,705</b>	<b>3,150</b>	<b>1,129</b>	<b>1,362</b>	<b>27,912</b>
Increase/(Decrease) in Fund Balance		(80)	4,160	(430)	(1,625)	(80)	(9)	(42)	
Beginning Balance		(1,833)	(1,913)	2,247	1,817	192	112	103	
<b>UNAPPROPRIATED BALANCE</b>	<b>(1,833)</b>	<b>(1,913)</b>	<b>2,247</b>	<b>1,817</b>	<b>192</b>	<b>112</b>	<b>103</b>	<b>61</b>	

Notes:

In FY16, 800,000 was anticipated to be received from SWFWMD for the 4th St & 14th A/N to Crescent Lake Project. This funding was received in FY15. The \$800,000 adopted in the FY16 Budget will be adjusted out of the FY16 change column in the FY17 Adopted Budget to capture the accurate amount received for the project.

## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund

### Airport Capital Projects Fund (4033)

This fund supports capital improvements at Albert Whitted Municipal Airport. Federal and State grants are a major resource for projects in this fund. In late FY97, funds were borrowed to initiate major airport improvements in FY98. The repayment of the borrowed funds was completed in FY09.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	<b>821,000</b>
Projected Requirements	<b><u>821,000</u></b>
Projected Resources less Projected Requirements	<b>0</b>
Beginning Fund Balance	<b>39,000</b>
Projected Fund Balance at Year End	<b>39,000</b>
<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>Airport Southwest Hangar Redevelopment (Phase 3 &amp; 4)</b>	<b>700,000</b>
This project includes the phased construction of new/replacement Bulk Hangars, T-Hangars and Apron improvements designed during phase 1.	
<b>Taxiway C Rehab</b>	<b>121,000</b>
This project includes the design of the reconstruction of Taxiway "C" between Taxiways "A-1" and "B".	

**AIRPORT CAPITAL PROJECTS FUND (FUND 4033)  
2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16 (000s omitted)	17	Estimate 18	19	20	Total 14-20
<b>RESOURCES</b>									
Beginning Balance	129								129
Earnings on Investments	5	0	0	0	0	0	0	0	5
Transfer from Airport Operating Fund	44	0	0	103	0	10	29	33	219
Grants:									
Federal (FAA) Discretionary Funds									
FAA/Airport Airfield Improvements	0	0	0	0	0	0	150	0	150
FAA/Construct Apron	32	0	0	0	0	0	0	0	32
FAA/Master Plan Update	0	0	0	0	0	135	0	0	135
FAA/Airport PAPIS/REILS	0	0	0	0	0	0	0	18	18
FAA/Runway 7/25 & TW 1 Stub Connectors	3	1,006	1,511	0	0	0	0	0	2,520
FAA/Airport Runway 18/36 Rehabilitation	0	0	0	0	0	0	0	225	225
FAA/Taxiway C Rehab	0	0	0	108	0	0	0	0	108
FAA/Wildlife Assessment/Mgmt Plan	49	0	59	0	0	0	0	0	108
FDOT/State Funds									
Airport Hangar #1 Rehab	70	0	329	0	0	0	0	0	399
Airport Hangar #1 FY14 (SW Hangar Redev Phase 1)	0	0	1,200	0	0	0	0	0	1,200
Airport Hangar #2 FY15 (SW Hangar Redev Phase 2)	0	1,600	800	0	0	0	0	0	2,400
Airport PAPIS/REILS	0	0	0	0	0	0	0	2	2
Airport Southwest Hangar Redevelopment (Phase 3)	0	0	0	600	0	0	0	0	600
Airport Runway 7/25 & TW 1 Stub Connectors	0	89	136	0	0	0	0	0	225
Airport Runway 18/36 Rehabilitation	0	0	0	0	0	0	0	20	20
Airport Terminal Hangar	56	0	560	0	0	0	0	0	616
FDOT/Construct Apron	(5)	0	0	0	0	0	0	0	(5)
Master Plan Update	0	0	0	0	0	12	0	0	12
Taxiway C Rehab	0	0	0	10	0	0	0	0	10
<b>TOTAL RESOURCES</b>	<b>383</b>	<b>2,695</b>	<b>4,595</b>	<b>821</b>	<b>0</b>	<b>157</b>	<b>179</b>	<b>298</b>	<b>9,129</b>
<b>REQUIREMENTS</b>									
	Appropriation as of 9/30/14								
Airport Airfield Improvements	0	0	0	0	0	0	166	0	166
Airport Control Tower	3,112	0	(36)	0	0	0	0	0	3,076
Airport Hangar #1 Rehabilitation	450	0	0	0	0	0	0	0	450
Airport Hangar #1 FY14 (also in 3027)	0	0	1,200	0	0	0	0	0	1,200
Airport Hangar #2 FY15 (also in 3001/3027/3031)	0	1,600	800	0	0	0	0	0	2,400
Airport PAPIS/REILS	0	0	0	0	0	0	0	21	21
Airport Southwest Hangar Redev (also in 3001/3031)	0	0	0	700	0	0	0	0	700
Airport Terminal Hangar (also in 3001)	679	0	0	0	0	0	0	0	679
Airport Runway 7/25 & TW 1 Stub Connectors	450	1,118	1,232	0	0	0	0	0	2,800
Airport Runway 18/36 Rehabilitation	0	0	0	0	0	0	0	250	250
Airport Wildlife Assessment/Mgmt Plan	122	0	(2)	0	0	0	0	0	121
Master Plan Update	0	0	0	0	0	150	0	0	150
Taxiway C Rehab	0	0	0	121	0	0	0	0	121
Projects Closed in FY14	1,075								1,075
Prior Expended Requirements	(4,121)								(4,121)
Cancelled Appropriations	(46)								(46)
Inflation Contingency	0	0	0	0	0	8	12	27	47
<b>TOTAL REQUIREMENTS</b>	<b>1,722</b>	<b>2,718</b>	<b>3,194</b>	<b>821</b>	<b>0</b>	<b>158</b>	<b>178</b>	<b>298</b>	<b>9,089</b>
Increase/(Decrease) in Fund Balance		(23)	1,401	0	0	(1)	1	(0)	
Beginning Balance		(1,339)	(1,362)	39	39	39	38	39	
<b>UNAPPROPRIATED BALANCE</b>	<b>(1,339)</b>	<b>(1,362)</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>38</b>	<b>39</b>	<b>39</b>	

## Note:

\$110,000 was included in the Neighborhood and Citywide Infrastructure CIP Fund (3027) as a loan for the Airport Intermodal General Aviation Center FY05 (10550) Project. This project is now closed and no longer shows on the fund summaries, but repayment of the loan has not yet begun.

## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund

### Marina Capital Improvement Fund (4043)

This is a pay-as-you-go enterprise supported capital fund dedicated to major projects at the city's marina.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	469,000
Projected Requirements	<u>165,000</u>
Projected Resources less Projected Requirements	304,000
Beginning Fund Balance	487,000
Projected Fund Balance at Year End	791,000
 <b>Project Descriptions</b>	 <b>FY 2016 Adopted</b>
<b>Marina Facility Improvement</b>	<b>165,000</b>
This project involves repair, replacement and/or improvement of marina facilities, utilities, and/or systems as necessary.	

**MARINA CAPITAL IMPROVEMENT FUND (FUND 4043) 2016-2020  
CAPITAL IMPROVEMENT PROGRAM PLAN**

<b>Prior Year Carryforward Actual</b>	<b>Budget 15</b>	<b>Change 15</b>	<b>BUDGET 16</b>	<b>17</b>	<b>Estimate 18</b>	<b>19</b>	<b>20</b>	<b>Total 14-20</b>
<b>(000s omitted)</b>								

**RESOURCES**

Beginning Balance	2,340								<b>2,340</b>
Earnings on Investments	29	33	0	<b>29</b>	29	29	29	29	<b>207</b>
FFWC Grant	0	0	632	<b>0</b>	0	0	0	0	<b>632</b>
Marina Operating Fund Transfer	75	80	0	<b>440</b>	150	150	200	200	<b>1,295</b>
<b>TOTAL RESOURCES</b>	<b>2,445</b>	<b>113</b>	<b>632</b>	<b>469</b>	<b>179</b>	<b>179</b>	<b>229</b>	<b>229</b>	<b>4,475</b>

**REQUIREMENTS**

Appropriation as  
of 9/30/14

Marina Piling Replacements	330	0	(150)	<b>0</b>	0	165	0	165	<b>510</b>
Marina Facility Improvements	1,405	500	0	<b>165</b>	500	0	500	0	<b>3,070</b>
Marina Master Plan	100	0	989	<b>0</b>	0	0	0	0	<b>1,089</b>
Projects Closed in FY14	1,305								<b>1,305</b>
Prior Expended Requirements	(1,464)								<b>(1,464)</b>
Cancelled Appropriations	(312)								<b>(312)</b>
Inflation Contingency	0	0	0	<b>0</b>	13	8	38	17	<b>75</b>
<b>TOTAL REQUIREMENTS</b>	<b>1,364</b>	<b>500</b>	<b>839</b>	<b>165</b>	<b>513</b>	<b>173</b>	<b>538</b>	<b>182</b>	<b>4,272</b>
Increase/(Decrease) in Fund Balance		(387)	(207)	<b>304</b>	(334)	6	(309)	48	
Beginning Balance		1,081	694	<b>487</b>	791	457	463	155	
<b>UNAPPROPRIATED BALANCE</b>	<b>1,081</b>	<b>694</b>	<b>487</b>	<b>791</b>	<b>457</b>	<b>463</b>	<b>155</b>	<b>202</b>	

## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund

### Golf Courses Capital Projects Fund (4063)

This is a pay-as-you-go enterprise supported capital fund dedicated to support major projects at the city's golf courses.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	0
Projected Requirements	0
Projected Resources less Projected Requirements	0
Beginning Fund Balance	12,000
Projected Fund Balance at Year End	12,000

**GOLF COURSES CAPITAL PROJECTS FUND (FUND 4063)**  
**2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
(000s omitted)									
<b>RESOURCES</b>									
Beginning Balance	63								63
Transfers From:									
Golf Course Operating Fund	0	0	0	0	398	294	376	0	1,068
Miscellaneous/Other	0	0	18	0	0	0	0	0	18
<b>TOTAL RESOURCES</b>	<b>63</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>398</b>	<b>294</b>	<b>376</b>	<b>0</b>	<b>1,149</b>
<b>REQUIREMENTS</b>									
	Appropriation as of 9/30/14								
Mangrove Bay:									
Golf Course Facilities Improvements	260	0	0	0	0	0	200	0	460
Paving (Entry Rd, Prking Lot & Cart Paths)	0	0	0	0	0	280	0	0	280
Rebuild Putting Surfaces	0	0	0	0	400	0	0	0	400
Cypress Links:									
Rebuild Putting Surfaces and Tees	0	0	0	0	0	0	150	0	150
Twin Brooks:									
Twin Brooks Golf Course FY14	0	0	18	0	0	0	0	0	18
Projects Closed in FY12	0								0
Prior Expended Requirements	(209)	0	0	0	0	0	0	0	(209)
Cancelled Appropriations									
Inflation Contingency	0	0	0	0	10	14	26	0	50
<b>TOTAL REQUIREMENTS</b>	<b>51</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>410</b>	<b>294</b>	<b>376</b>	<b>0</b>	<b>1,149</b>
Increase/(Decrease) in Fund Balance		0	0	0	(12)	0	0	0	
Beginning Balance		12	12	12	12	0	0	0	
<b>UNAPPROPRIATED BALANCE</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## NOTE:

In the FY13 budget, there was a \$260,000 loan from the General Fund (0001) for various capital improvements, which will be repaid by the Golf Courses at a later date.



### Port Capital Improvement Fund (4093)

This fund was established in FY91 to account for improvements to facilities at the Port of St. Petersburg. This fund is intended to be supported on a pay-as-you-go basis from enterprise activity revenues and grants. However, Port revenues have been insufficient to cover all capital costs so funding is also included in the General Capital Improvement Fund, the Neighborhood and Citywide Infrastructure Capital Improvement Fund, and the City Facilities Capital Improvement Fund.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	9,000
Projected Requirements	0
Projected Resources less Projected Requirements	9,000
Beginning Fund Balance	220,000
Projected Fund Balance at Year End	229,000

**PORT CAPITAL IMPROVEMENT FUND (FUND 4093)  
2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

Prior Year								
Carryforward	Budget	Change	BUDGET		Estimate			Total
Actual	15	15	16	17	18	19	20	14-20
(000s Omitted)								

**RESOURCES**

Beginning Balance	204								<b>204</b>
Earnings on Investments	9	9	0	<b>9</b>	9	9	9	9	<b>63</b>
FSTED Grants:									
Port Wharf Renovations	1,119	0	481	<b>0</b>	0	0	0	0	<b>1,600</b>
Port Repair & Renovation	8	0	93	<b>0</b>	50	50	50	50	<b>301</b>
<b>TOTAL RESOURCES</b>	<b>1,340</b>	<b>9</b>	<b>573</b>	<b>9</b>	<b>59</b>	<b>59</b>	<b>59</b>	<b>59</b>	<b>2,168</b>

**REQUIREMENTS**

Appropriation  
as of 9/30/14

Port Wharf Renovs (also in 3027/3001)	2,391	0	(360)	<b>0</b>	101	101	101	101	<b>2,435</b>
Prior Year Exp Requirements	(328)								<b>(328)</b>
Inflation Contingency	0	0	0	<b>0</b>	3	5	8	10	<b>25</b>
<b>TOTAL REQUIREMENTS</b>	<b>2,062</b>	<b>0</b>	<b>(360)</b>	<b>0</b>	<b>101</b>	<b>101</b>	<b>101</b>	<b>101</b>	<b>2,107</b>
Increase/(Decrease) in Fund Balance		9	933	<b>9</b>	(42)	(42)	(42)	(42)	
Beginning Balance		(722)	(713)	<b>220</b>	229	187	145	103	
<b>UNAPPROPRIATED BALANCE</b>	<b>(722)</b>	<b>(713)</b>	<b>220</b>	<b>229</b>	<b>187</b>	<b>145</b>	<b>103</b>	<b>61</b>	

# CIP OTHER FUNDS



## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund

### Bicycle/Pedestrian Safety Capital Improvement Fund (3004)

This fund was established in FY06 to account for grant appropriations funded specifically for bicycle and pedestrian safety projects.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	2,782,000
Projected Requirements	<u>2,782,000</u>
Projected Resources less Projected Requirements	(0)
Beginning Fund Balance	260,000
Projected Fund Balance at Year End	260,000
<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>Bicycle Facility - 30<sup>th</sup> Avenue N: MLK to 58<sup>th</sup> Street</b>	<b>2,734,000</b>
This project includes funding for administration, design, construction and construction inspection for the widening of roadways that will provide on-street bicycle lanes within the existing right-of-way.	
<b>Sexton Elementary Sidewalk</b>	<b>48,000</b>
This project includes funding for administration, design, construction and construction inspection of a neighborhood sidewalk to connect from 38 <sup>th</sup> Avenue North to Sexton Elementary School on 54 <sup>th</sup> Avenue North along or on 19 <sup>th</sup> Street North.	

**BICYCLE/PEDESTRIAN SAFETY CAPITAL IMPROVEMENT FUND (Fund  
3004) 2016-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

Prior Year									
Carryforward	Budget	Change	BUDGET		Estimate			Total	
Actual	15	15	16	17	18	19	20	14-20	
			(000s omitted)						

**RESOURCES**

Beginning Balance	288								288
Earnings on Investments	5	0	0	0	0	0	0	0	5
Grants:									
Bayway Trail North - Phase II	119	0	1,929	0	0	0	0	0	2,049
Bicycle Facility - 30th Ave N: MLK to 58th St	71	0	95	2,734	0	0	0	0	2,901
Bicycle Lanes - Priority Projects Phase II	14	674	220	0	0	0	0	0	908
FDOT - 38th/40th Ave Median Project	5	0	615	0	0	0	0	0	620
FDOT - 54th Ave South Right Turn Lane	6	0	264	0	0	0	0	0	270
FDOT LAP - Ped Crosswalk Enhancements	14	36	866	0	0	0	0	0	916
FDOT LAP- 112th Avenue N/4th Street	3	0	126	0	0	0	0	0	129
FDOT LAP - Walter Fuller Park Trail	69	0	420	0	0	0	0	0	489
FDOT LAP - Treasure Island Trail	3	643	(493)	0	0	1,133	0	0	1,286
FDOT LAP - Downtown Bulbouts	0	0	0	0	600	0	0	0	600
FDOT LAP - Sexton Elementary	0	0	0	48	0	0	222	0	270
Pinellas Trail Extension Landscaping	19	0	351	0	0	0	0	0	370
<b>TOTAL RESOURCES</b>	<b>617</b>	<b>1,353</b>	<b>4,394</b>	<b>2,782</b>	<b>600</b>	<b>1,133</b>	<b>222</b>	<b>0</b>	<b>11,101</b>

Appropriation as  
of 9/30/14

**REQUIREMENTS****Bicycle/Pedestrian Improvements:**

Bayway Trail North - Phase II	1,428	0	818	0	0	0	0	0	2,246
Bicycle Facility - 30th Ave N: MLK to 58th St	290	0	0	2,734	0	0	0	0	3,024
Bicycle Facilities - Priority Projects Phase II	40	674	220	0	0	0	0	0	934
Bicycle Ped Facilities FY07	200	0	0	0	0	0	0	0	200
HSIP- Downtown Bulbouts	0	0	0	0	600	0	0	0	600
FDOT LAP - 54th Avenue South Side Path	270	0	0	0	0	0	0	0	270
FDOT LAP Ped Crosswalk Enhancements	925	36	(26)	0	0	0	0	0	935
Pinellas Trail Extension Landscaping	374	0	0	0	0	0	0	0	374
38th/40th Avenue Median Project	620	0	0	0	0	0	0	0	620
112th Avenue N / 4th Street	129	0	0	0	0	0	0	0	129
Sexton Elementary Sidewalk	0	0	0	48	0	0	222	0	270
Walter Fuller Park Trail	601	0	0	0	0	0	0	0	601
Treasure Island Trail	153	643	(643)	0	0	1,133	0	0	1,286
 Projects Closed in FY14	 6,815								 6,815
Prior Expended Requirements	(7,293)								(7,293)
Cancelled Appropriations	(168)								(168)
 Inflation Contingency	 0	 0	 0	 0	 0	 0	 0	 0	 0
<b>TOTAL REQUIREMENTS</b>	<b>4,383</b>	<b>1,353</b>	<b>369</b>	<b>2,782</b>	<b>600</b>	<b>1,133</b>	<b>222</b>	<b>0</b>	<b>10,841</b>
 Increase/(Decrease) in Fund Balance		0	4,025	0	0	0	0	0	
Beginning Balance		(3,765)	(3,765)	260	260	260	260	260	
<b>UNAPPROPRIATED BALANCE 9/30</b>	<b>(3,765)</b>	<b>(3,765)</b>	<b>260</b>	<b>260</b>	<b>260</b>	<b>260</b>	<b>260</b>	<b>260</b>	

### Weeki Wachee Capital Projects Fund (3041)

This capital project fund was established in FY06. Prior to that, all projects and transfers from the Weeki Wachee Operating Fund for capital improvement projects were in the General Capital Improvement Fund. All investment earnings in the Weeki Wachee Operating Fund are available to be transferred to capital improvement projects as approved by the Mayor and City Council.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	0
Projected Requirements	0
Projected Resources less Projected Requirements	0
Beginning Fund Balance	410,000
Projected Fund Balance at Year End	410,000

**WEEKI WACHEE CAPITAL IMPROVEMENT FUND (3041)  
2015-2019 CAPITAL IMPROVEMENT PROGRAM PLAN**

Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
(000s omitted)								

**RESOURCES**

Beginning Balance	2,365							2,365
Transfer from Operating	1,765	0	225	0	0	0	0	1,990
Earnings on Investments	2	0	0	0	0	0	0	2
<b>TOTAL RESOURCES</b>	<b>4,131</b>	<b>0</b>	<b>225</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,356</b>

Appropriation as  
of 9/30/14

**REQUIREMENTS**

City-wide Athletic Field Shade Structure	495	0	(4)	0	0	0	0	0	491
Rahall Property Purchase	12	0	(7)	0	0	0	0	0	5
Rio Vista Park Improvements	1,682	0	(82)	0	0	0	0	0	1,600
NS Park Volleyball	0	0	150	0	0	0	0	0	150
Skateboard Park	0	0	25	0	0	0	0	0	25
Shade Structures Fitness Zone	0	0	50	0	0	0	0	0	50
Twin Brooks Golf Course Renovation	1,465	0	0	0	0	0	0	0	1,465
Young Estate Cycad Collection	300	0	(29)	0	0	0	0	0	271
 Transfer to Art in Public Places Fund	 17	 0	 111	 0	 0	 0	 0	 0	 128
 Prior Expended Requirements	 (238)								 (238)
<b>TOTAL REQUIREMENTS</b>	<b>3,732</b>	<b>0</b>	<b>214</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,947</b>
 Increase/(Decrease) in Fund Balance		0	11	0	0	0	0	0	
Beginning Balance		399	399	410	410	410	410	410	
<b>UNAPPROPRIATED BALANCE 9/30</b>	<b>399</b>	<b>399</b>	<b>410</b>	<b>410</b>	<b>410</b>	<b>410</b>	<b>410</b>	<b>410</b>	

## Notes:

1) On June 21, 2001, City Council authorized the sale of the Weeki Wachee property to the Southwest Florida Water Management District. The sale proceeds were deposited in the Weeki Wachee Operating Fund to allow tracking in accordance with the purposes stated in the referendum.

2) This capital project fund was established in FY06. Prior to that, all projects and transfers from the Weeki Wachee Operating Fund for capital improvement projects were in the General Capital Improvement Fund. Future specific uses of the proceeds, and any accumulated interest earnings, will be determined by the Mayor and City Council.

## 2016 thru 2020 Capital Improvement Plan - Project Descriptions by Fund Transportation Impact Fees Capital Improvement Fund (3071)

This fund was established in 1988 to account for transportation projects funded from impact fees approved by the Pinellas County Commission and implemented in July 1986. Projects in this fund must meet criteria related to location and growth management issues included in the enabling legislation.

Also, in 1990, City Council adopted by ordinance (2012-F) the collection of a Gateway Area Transportation Improvements Special Assessment Fee (GATISAF). This fee replaces transportation impact fees in the Gateway Area with revenues generated from the fee to be used for the design and construction of roadway projects in the area.

<b>FY16 Summary</b>	<b>FY 2016 Adopted</b>
Projected Resources	963,000
Projected Requirements	<u>2,450,000</u>
Projected Resources less Projected Requirements	(1,487,000)
Beginning Fund Balance	9,370,000
Projected Fund Balance at Year End	7,883,000
<b>Project Descriptions</b>	<b>FY 2016 Adopted</b>
<b>28<sup>th</sup> Street Trail- GATISAF</b>	<b>500,000</b>
This project provides funding for a multi-use path that will be located along the east side of 28 <sup>th</sup> Street within existing right-of-way, and interior to the city boundary, from Gandy Boulevard to Roosevelt Boulevard. The approximately 2.5 mile bicycle and pedestrian facility is currently located on the alignment for the Pinellas Trail Loop and is expected to provide non-motorized users with a trail that is separated from motor vehicles. The need for the facility was identified in the CityTrails Bicycle Pedestrian Master Plan that was adopted by City Council in 2003.	
<b>City Trails - Bicycle Trails</b>	<b>500,000</b>
This project will provide for bicycle lanes, shared use paths and trails that will complete major and minor connections from existing routes into neighborhoods. It will also allow for the completion of major bicycle routes by completing connections currently not covered under existing funding sources. Project scope includes planning, design, engineering, inspection and construction. Facilities are all part of the Bicycle Pedestrian Master Plan.	
<b>Complete Streets</b>	<b>450,000</b>
This project will provide for the implementation of roadway modifications in order to provide complete streets that consider the needs of all roadway users, including more vulnerable uses such as bicyclists and pedestrians. Such modifications can include pedestrian and bicycle facilities and other facilities necessary to provide a safe, efficient, and inclusive transportation network which are not currently covered under existing funding sources.	
<b>Downtown Intersection &amp; Pedestrian Facilities</b>	<b>250,000</b>
This project provides for the continuation of an ongoing program to address pedestrian safety in the downtown. Included in the program are features such as countdown pedestrian signals, enhanced crosswalk signs and marks, and intersection narrowings.	
<b>Traffic Signal Mast Arm Program</b>	<b>300,000</b>
This project will provide "Hurricane Infrastructure Hardening" of mast-arm traffic control signals at various intersections. Project scope includes planning, design, engineering, inspection and construction.	
<b>Sidewalk Expansion Program</b>	<b>200,000</b>
This project will fund the administration, design, inspection and construction of new sidewalks on city collector and arterial roadways, as designed by the city's Comprehensive Plan, and prioritized by the Bicycle Pedestrian Master Plan.	
<b>Traffic Safety Program</b>	<b>250,000</b>
This project provides for citywide reviews and countermeasures to identify severe traffic safety concerns at locations that have been identified within neighborhood traffic planning, bicycle and pedestrian planning and safety planning activities of the city.	



**TRANSPORTATION IMPACT FEES CAPITAL IMPROVEMENT FUND (FUND  
3071) 2015-2020 CAPITAL IMPROVEMENT PROGRAM PLAN**

	Prior Year Carryforward Actual	Budget 15	Change 15	BUDGET 16	17	Estimate 18	19	20	Total 14-20
(000s omitted)									
<b>RESOURCES</b>									
Beginning Balance	16,449								<b>16,449</b>
Earnings on Investments	203	223	0	<b>213</b>	213	213	213	213	<b>1,491</b>
Transportation Impact Fee: GATISAF	12	100	0	<b>100</b>	100	100	100	100	<b>612</b>
Transfer: District 8 (Not within Subdistrict)	77	0	1	<b>0</b>	0	0	0	0	<b>78</b>
District 11 (Not within Subdistrict)	325	532	133	<b>350</b>	350	350	350	350	<b>2,740</b>
Intown (District 11)	274	346	918	<b>300</b>	350	300	525	300	<b>3,313</b>
Carillon (District 8)	58	0	0	<b>0</b>	594	0	0	0	<b>652</b>
Disposition of Fixed Assets	10	0	0	<b>0</b>	0	0	0	0	<b>10</b>
TOTAL RESOURCES	17,407	1,201	1,052	<b>963</b>	1,607	963	1,188	963	<b>25,344</b>
Appropriation as of 9/30/14									
<b>REQUIREMENTS</b>									
<b>GATISAF Projects:</b>									
Gandy Blvd Widen/16th St Realignment	8,336	0	(2,085)	<b>0</b>	0	0	0	0	<b>6,251</b>
Gateway Areawide DRI Mitigation Pro.	480	100	0	<b>0</b>	0	0	0	0	<b>580</b>
28th Street Trail- GATISAF	0	0	0	<b>500</b>	2,500	0	0	0	<b>3,000</b>
Ulmerton Egret Carillon Project	300	0	0	<b>0</b>	0	0	0	0	<b>300</b>
I-175 On Ramp/4th S. Two-Way (also in 3001)	230	500	0	<b>0</b>	0	0	0	0	<b>730</b>
Bus Rapid Transit Downtown	500	0	0	<b>0</b>	0	0	0	0	<b>500</b>
City Trails - Bicycle Trails	2,570	950	0	<b>500</b>	500	500	0	0	<b>5,020</b>
Complete Streets	0	0	0	<b>450</b>	450	450	200	100	<b>1,650</b>
Dwtwn Inter. & Pedestrian Facilities	481	125	0	<b>250</b>	250	250	250	250	<b>1,856</b>
Intersection Modification	3	0	0	<b>0</b>	0	0	0	0	<b>3</b>
Traffic Signal Mast Arm Program	4,800	0	0	<b>300</b>	0	0	0	0	<b>5,100</b>
Sidewalks	800	200	(26)	<b>200</b>	200	200	200	200	<b>1,974</b>
Traffic Safety Program	880	250	0	<b>250</b>	250	250	250	250	<b>2,380</b>
Traffic Signal Control Software	380	0	0	<b>0</b>	0	0	0	0	<b>380</b>
Security Camera Pilot Project-Pinellas	0	0	125	<b>0</b>	0	0	0	0	<b>125</b>
Projects Closed in FY14	4,797								<b>4,797</b>
Prior Expended Requirements	(11,580)								<b>(11,580)</b>
Cancelled Appropriations	(2,826)								<b>(2,826)</b>
Inflation Contingency	0	0	0	<b>0</b>	104	83	68	80	<b>334</b>
TOTAL REQUIREMENTS	10,151	2,125	(1,986)	<b>2,450</b>	4,254	1,733	968	880	<b>20,574</b>
Increase/(Decrease) in Fund Balance		(924)	3,038	<b>(1,487)</b>	(2,647)	(770)	221	83	
Beginning Balance		7,257	6,333	<b>9,370</b>	7,883	5,237	4,467	4,688	
UNAPPROPRIATED BALANCE 9/30	7,257	6,333	9,370	<b>7,883</b>	5,237	4,467	4,688	4,771	

# APPENDICES



# APPENDIX A

## ORDINANCE



## ORDINANCE NO. 196-H

AN ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2016; MAKING APPROPRIATIONS FOR THE PAYMENT OF THE OPERATING EXPENSES OF THE CITY OF ST. PETERSBURG, FLORIDA, INCLUDING ITS UTILITIES, AND FOR THE PAYMENT OF PRINCIPAL AND INTEREST OF REVENUE BONDS, AND OTHER OBLIGATIONS OF THE CITY OF ST. PETERSBURG, FLORIDA; MAKING APPROPRIATIONS FOR THE CAPITAL IMPROVEMENT PROGRAM OF THE CITY OF ST. PETERSBURG, FLORIDA; MAKING APPROPRIATIONS FOR THE DEPENDENT SPECIAL DISTRICTS OF THE CITY; ADOPTING THIS APPROPRIATION ORDINANCE AS THE BUDGET FOR THE CITY FOR FISCAL YEAR ENDING SEPTEMBER 30, 2016; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE.

## THE CITY OF ST. PETERSBURG DOES ORDAIN:

SECTION 1. That for payment of operating expenses and obligations of the City of St. Petersburg, Florida, for the fiscal year ending September 30, 2016, there is hereby appropriated out of any money in the Treasury of the City and any accruing revenues of the City available for said purposes to the Funds and for the purposes hereinafter set forth, the sum of monies shown in the following schedules:

**OPERATING FUNDS****GENERAL FUND**

Police	96,902,769
Fire	31,681,378
Leisure Services Administration	41,540,624
Neighborhood Affairs Administration	6,176,922
General Government Administration	30,714,795
Public Works Administration	9,925,473
City Development Administration	<u>7,357,495</u>
<b>Total – General Fund</b>	<b>\$224,299,456</b>

**ENTERPRISE FUNDS**

Water Resources	117,985,865
Water Cost Stabilization	1,317,000
Stormwater	12,241,462

196-H

Page 2

Sanitation	45,360,561
Sanitation Equipment	3,775,000
Parking	6,342,526
Mahaffey Theater	3,811,542
Coliseum	797,893
Sunken Gardens	1,083,514
Tropicana Field	2,350,896
Airport	1,145,615
Marina	3,915,416
Golf Courses	3,722,513
Jamestown	578,161
Port	<u>350,082</u>
<b>Total - Enterprise Funds</b>	<b>\$204,778,046</b>

**SPECIAL REVENUE FUNDS\OPERATING**

Emergency Medical Services	12,798,165
Local Assistance Housing (SHIP)	350,000
Law Enforcement Fund	99,600
Grant Funds (CDBG, HOME, ESG, NSP)	3,097,526
Miscellaneous Donation Funds	1,000,000
Building Permit Special Revenue Fund	<u>4,677,428</u>
<b>Total Special Revenue Funds\Operating</b>	<b>\$22,022,719</b>

**INTERNAL SERVICE FUND RESERVES**

Municipal Office Buildings	197,011
Billing and Collections	<u>1,003,356</u>
<b>Total-Internal Service Fund Reserves</b>	<b>\$1,200,367</b>

**TOTAL - ALL OPERATING FUNDS****\$452,300,588****SPECIAL REVENUE FUNDS\NON OPERATING**

Assessments Revenue	14,304
School Crossing Guard Trust	300,000
Weeki Wachee	298,000
Arts in Public Places	35,000
Professional Sports Facility Sales Tax	<u>2,000,004</u>
<b>Total - Special Revenue Funds\Non-Operating</b>	<b>\$2,647,308</b>

**DEBT SERVICE FUNDS**

JP Morgan Chase	3,244,565
First Florida Government Financing Commission Notes	2,699,250
Bank of America Notes	195,259

196-H  
Page 3

BB&T Notes	774,922
Stadium (Excise Tax) Debt Service	16,924,490
Pro Sport Facility Sales Tax Debt	429,742
Water Resources Debt	24,113,550
Stormwater Debt	1,055,930
Sanitation Debt	<u>1,274,024</u>
<b>Total – Debt Service Funds</b>	<b>\$50,711,732</b>

**TOTAL - OPERATING BUDGET APPROPRIATIONS** **\$505,659,628**

SECTION 2. For the payment of capital improvements as set forth in the Capital Improvement Program, there is hereby appropriated from the monies in the Treasury of the City and any accruing revenues of the City available for said purposes to the funds and for the purposes heretofore set forth, the sum of monies as shown in the following schedules:

**CAPITAL IMPROVEMENT FUNDS**

**GENERAL CAPITAL IMPROVEMENT FUND**

Intown Streetscape Improvements	200,000
Municipal Office Building Repairs & Improvements	740,000
<b>General Capital Total</b>	<b>\$940,000</b>

**HOUSING CAPITAL IMPROVEMENT FUND**

Legal Collection Expense	50,000
Construction Warranty	50,000
Housing Initiatives South St. Pete CRA	<u>100,000</u>
<b>Housing Total</b>	<b>\$200,000</b>

**PUBLIC SAFETY CAPITAL IMPROVEMENT FUND**

Police Take Home Cruisers	760,000
Fire Engine 13 Replacement	372,000
Fire Ladder Truck 11 Replacement	569,000
Fossil Park Fire Station 7 Replacement	<u>3,580,000</u>
<b>Public Safety Total</b>	<b>\$5,281,000</b>

**NEIGHBORHOOD & CITYWIDE INFRASTRUCTURE IMPROVEMENT**

Special Assessments Administration	100,000
Neighborhood Partnership Grants	175,000
Neighborhood Enhancements	175,000
Street & Road Improvements	4,500,000
Curb Replacement/Ramps	500,000
Sidewalk Reconstruction/Expansion	600,000
Roser Park Street Improvements	450,000
Alley Reconstruction - Unpaved	300,000
Lighted LED Street Signs	115,000

196-H

Page 4

Roadway Ride-Ability Improvements	247,000
Bicycle Pedestrian Facilities	100,000
Comp Streetscaping/Greenscaping	250,000
Skyway Marina Pedestrian Lighting	600,000
Intersection Modification	50,000
Neighborhood Transportation Management Program	100,000
Sidewalks-Neighborhood & ADA Ramp	70,000
Sidewalks-Pinellas County Interlocal	1,700,000
Wayfinding Signage and Sign Replacement	150,000
Bridge Reconstruction/Load Testing	250,000
Emergency Dredging Small Boat Channels	50,000
4th St & 14 A/N to Crescent Lake SDI	700,000
8 <sup>th</sup> Avenue S at 44 <sup>th</sup> Street South	750,000
Drainage Line Rehab/Replacement	700,000
Stormwater Vaults	300,000
Seawall Renovation & Replacement	400,000
<b>Neighborhood &amp; Citywide Total</b>	<b>\$13,332,000</b>

#### RECREATION & CULTURE CAPITAL IMPROVEMENT

Frank Pierce Center Renovations/Improvements	500,000
Mirror Lake Complex Upgrades	150,000
Recreation Center Improvements	175,000
Sunshine Center Improvements	50,000
Swimming Pool Improvements	300,000
Athletic Complex Restrooms/Concessions	415,000
Athletic Facilities Improvements	200,000
Dugout Improvements	60,000
Indian Mounds Restoration/Improvements	750,000
Boyd Hill Preserve Boardwalk Replacement	100,000
Lake Maggiore/Boyd Hill Park	500,000
Park Facilities Improvements	250,000
Parking Lot Improvements	125,000
Parks Lighting Improvements	125,000
Play Equipment Replacement	250,000
Playlot Improvements	130,000
Restoration to Park Fountains/Statues	100,000
Sunken Gardens Park Improvements	160,000
Main Library Parking Improvements & Expansion	450,000
Radio Frequency Identification System	325,000
Library Improvements	200,000
Mahaffey Theater Improvements	400,000
Mahaffey Theater Banquet Facility Improvements	350,000
Coliseum Improvements	200,000
<b>Recreation and Culture Total</b>	<b>\$6,265,000</b>

196-H

Page 5

**CITY FACILITIES CAPITAL IMPROVEMENT FUND**

Dwight Jones Neighborhood Center Improvements	55,000
Fire Station Major Improvements	100,000
Jamestown-Pinellas County Interlocal	2,000,000
City Facilities Roof Waterproofing	200,000
City Facility HVAC Replace/Upgrade	150,000
Fire Station 4 HVAC	185,000
Leisure Services Complex HVAC	400,000
Infrastructure to be Determined	200,000
Airport Southwest Hangar Redevelopment	50,000
Environmental Cleanup Projects	<u>50,000</u>
<b>City Facilities Total</b>	<b>\$3,390,000</b>

**DOWNTOWN PARKING CAPITAL PROJECTS**

Sundial Garage Elevator Upgrade	132,000
Sundial Garage Lighting Upgrade	100,000
Sundial Garage Technology Upgrade	100,000
New Meter Technology	200,000
South Core Garage Technology Upgrades	<u>250,000</u>
<b>Downtown Parking Total</b>	<b>\$782,000</b>

**WATER RESOURCES CAPITAL PROJECTS FUND**

Water Treatment/Supply	213,000
Water Distribution System Improvements	7,389,000
Sanitary Sewer Collection System	8,361,000
Lift Station Improvements	4,250,000
Water Reclamation Facilities Improvements	68,664,000
Reclaimed Water System Improvements	125,000
Water Resources Building Improvements	85,000
SRF Arts Projects	319,000
Computerized Systems Improvements	<u>100,000</u>
<b>Water Resources Total</b>	<b>\$89,506,000</b>

**STORMWATER DRAINAGE CAPITAL PROJECTS**

4 <sup>th</sup> Street & 14 <sup>th</sup> Avenue North to Crescent Lake SDI	800,000
8 <sup>th</sup> Avenue South at 44 <sup>th</sup> Street South	500,000
Stormwater Vaults	200,000
Minor Storm Drainage	250,000
Drainage Line Rehab Replacement	<u>800,000</u>
<b>Storm Drainage Total</b>	<b>\$2,550,000</b>



196-H  
Page 6

**AIRPORT CAPITAL PROJECTS FUND**

Airport SW Hanger Redevelopment (Phase 3 & 4)	700,000
Taxiway C Rehab	<u>121,000</u>
<b>Airport Total</b>	<b>\$821,000</b>

**MARINA CAPITAL PROJECTS FUND**

Marina Facility Improvements	<u>165,000</u>
<b>Marina Total</b>	<b>\$165,000</b>

**BICYCLE/PEDESTRIAN SAFETY GRANTS**

Bicycle Facility 30 <sup>th</sup> Avenue North; MLK to 58 <sup>th</sup> Street	2,734,000
Sexton Elementary Sidewalk	<u>48,000</u>
<b>Bicycle/Pedestrian Grants Total</b>	<b>\$2,782,000</b>

**TRANSPORTATION IMPACT FEES CAPITAL PROJECTS**

28 <sup>th</sup> Street Trail – GATISAF	500,000
City Trails – Bicycle Trails	500,000
Complete Streets	450,000
Downtown Intersection Pedestrian Facilities	250,000
Traffic Signal Mast Arm Program	300,000
Sidewalk Expansion Program	200,000
Traffic Safety Program	<u>250,000</u>
<b>Transportation Total</b>	<b>\$2,450,000</b>

**TOTAL CIP FUNDS** **\$128,464,000**

SECTION 3. For dependent districts of the City, for the fiscal year ending September 30, 2016, there are hereby appropriated from the monies and revenues of said districts the sum of monies shown on the following schedule:

**DEPENDENT DISTRICTS**

Health Facilities Authority	14,000
Downtown Redevelopment District	<u>4,111,147</u>
<b>Total - Dependent Districts</b>	<b>\$4,125,147</b>

SECTION 4. Within the appropriations in Section 1, the following allocations are authorized:

**INTERNAL SERVICE ALLOCATIONS**

Fleet Management	16,069,685
Equipment Replacement	6,918,227
Municipal Office Buildings	2,855,809
Technology Services	10,692,266
Technology and Infrastructure	<u>1,744,478</u>

196-H

Page 7

Supply Management	491,425
Health Insurance	46,116,760
Life Insurance	790,711
Self Insurance	3,472,424
Commercial Insurance	5,143,673
Workers Compensation	11,159,132
Billing & Collections	<u>7,266,230</u>
<b>Total - Internal Services</b>	<b>\$112,720,820</b>

**COMMUNITY SUPPORT ALLOCATIONS**

Social Services	487,800
Pinellas Hope/Emergency Beds	100,000
Homeless Services	179,435
St. Vincent DePaul	120,565
Turning Point	125,000
Arts	250,000
Write Field	30,000
St. Petersburg Festival	35,000
First Night	25,000
Dr. Carter G. Woodson Museum	32,000
Museum of History	12,000
MLK Parade Free Speech Event	17,000
MLK Event	35,000
Blue Ocean Film Festival	25,000
Early Childhood Development Program	50,000
Florida Orchestra	38,000
Reads to Me	50,000
Economic Development	1,026,950
Main Streets	176,000
Workforce Readiness	35,000
Neighborhood Grants	30,000
After School Work Program	125,000
Summer Youth Intern	<u>300,000</u>
<b>Total-Community Support</b>	<b>\$3,304,750</b>

## Subsidies:

Mahaffey Theater	439,587
Coliseum	253,500
Sunken Gardens	170,000
Tropicana Field	1,400,000
Jamestown	64,500
Port	<u>222,500</u>
<b>Total-Subsidies</b>	<b>\$2,550,087</b>

196-H

Page 8

**Transfers:**

Economic Stability	500,000
South St. Petersburg TIF	285,773
Downtown TIF	6,473,439
Bayboro TIF	45,666
Intown West TIF	458,454
<b>Total-Transfers</b>	<b>\$7,763,332</b>

Contingency	<u>369,000</u>
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<b>Total – Non-Departmental</b>	<b>\$13,987,169</b>
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SECTION 5. The following categories are established as committed fund balances for future appropriation in the General Fund. The final amount will be determined subsequent to year-end when the actual results and ending balances for all funds has been determined. Commitment amounts can be changed by a resolution of City Council in accordance with the City Charter:

*Operating Re-appropriations*—Funds that are rolled over for purchases that could not be made in the previous year due to timing or other issues.

*Land Sale Proceeds*—This category was created to provide a funding source for acquiring property. Proceeds from the sale of city properties valued at less than \$20,000 are deposited in the General Operating Fund and are to be used for acquiring property according to Resolution 2002-126 adopted by the City Council on February 21, 2002.

*Qualified Target Industry (QTI) Tax Refund Program*—This category was established to provide the city's share of payments over the next five years for the QTI program, which provides funds to local businesses for the purpose of stimulating economic growth and employment.

*Local Agency Program (LAP)*-This category is established to provide the city's share of commitments for maintenance of city roads and trails as a result of grant agreements with the Florida Department of Transportation (FDOT).

*FY15 General Fund Operating Surplus* -This category represents funds that will be applied first toward youth employment programs and then secondly to the Economic Stability Fund.

These commitment categories are effective as of the date of this ordinance which is prior to the end of the Fiscal Year 2015.

SECTION 6. After passage of this ordinance, changes to the allocation amounts listed in Section 4 may be accomplished in the same manner as changes to appropriations pursuant to City Charter Section 3.14.

196-H  
Page 9

SECTION 7. This appropriation ordinance is hereby adopted as the budget for the City of St. Petersburg for the fiscal year ending September 30, 2016.

SECTION 8. In the event this Ordinance, or any line item, is not vetoed by the Mayor in accordance with the City Charter, it shall become effective upon the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto this Ordinance, in which case this Ordinance shall become effective immediately upon filing such written notice with the City Clerk. In the event this Ordinance, or any line item, is vetoed by the Mayor in accordance with the City Charter, it shall not become effective unless and until the City Council overrides the veto in accordance with the City Charter, in which case it shall become effective immediately upon a successful vote to override the veto.

First Reading held on the 3rd day of September, 2015.

Adopted by St. Petersburg City Council on second and final reading on the 17th day of September, 2015.

ATTEST:

Chan Srinivasa, City Clerk

  
Charles Gerdes, Chair-Councilmember  
Presiding Officer of the City Council

Title Published: Times 1-t 9/4/15

**Not vetoed. Effective date Thursday, September 24, 2015 at 5:00 p.m.**



# APPENDIX B

## PENNY 3 PROJECT LIST



**ORIGINAL PENNY 3 PROJECT LIST 2010 - 2020**

**Public Safety Improvements** \$ **67,392,000** **18.98%**  
**Range:** **15.63% -20.44%**

<b>Proposed Project Name</b>	<b>Proposed Budget Round 3</b>
<b><u>Replace Major Fire Apparatus</u></b>	<b>\$ 4,092,000</b>
<b><u>Fire Station Improvements:</u></b>	<b>\$ 7,300,000</b>
Replace Fire Stations	\$ 6,300,000
Major Maintenance - All Fire Stations	\$ 1,000,000
<b><u>Police:</u></b>	<b>\$ 56,000,000</b>
Police Take Home Cruisers	\$ 6,000,000
Public Safety Complex	\$ 50,000,000

**Neighborhood & Citywide Infrastructure Improvements** \$ **171,500,000** **48.31%**  
**Range:** **44.96% - 53.31%**

<b>Proposed Project Name</b>	<b>Proposed Budget Round 3</b>
<b><u>Neighborhood Partnership</u></b>	<b>\$ 6,000,000</b>
<b><u>Engineering:</u></b>	<b>\$ 132,000,000</b>
Streets and Roads	\$ 55,000,000
Bridge Reconstruction/Replacement	\$ 14,000,000
Sidewalk Reconstruction/Expansion	\$ 7,000,000
Stormwater	\$ 21,000,000
Curbs and Ramps	\$ 5,000,000
Road Reconstruction/Replacement	\$ 5,000,000
Seawall Repair/Replacements (Waterfront Parks, Marina and Airport)	\$ 20,000,000
Arterial Dredging	\$ 5,000,000
<b><u>Downtown Enterprise Facilities</u></b>	<b>\$ 9,000,000</b>
<b><u>Transportation and Parking:</u></b>	<b>\$ 24,500,000</b>
Roadway Improvements	\$ 5,000,000
Neighborhood Support	\$ 7,500,000
Streetscaping/Landscaping/Greenscaping	\$ 6,000,000
Pedestrian, Bikelane, and Blueway Improvements	\$ 6,000,000

**Recreation and Culture** \$ **105,308,000** **29.67%**  
**Range:** **20.0% - 34.66%**

<b>Proposed Project Name</b>	<b>Proposed Budget Round 3</b>
<b><u>Pool Improvements</u></b>	<b>\$ 6,045,000</b>
<b><u>Recreation/Community Center Improvements:</u></b>	<b>\$ 23,912,800</b>
Recreation Centers Addition/Improvements	\$ 13,655,000
New Recreation Centers	\$ 10,257,800

<b><u>Athletic Facilities:</u></b>	<b>\$</b>	<b>16,650,000</b>
Athletic Facilities Additions/Improvements	\$	11,150,000
New Athletic Facilities	\$	5,500,000
<b><u>Childs Park:</u></b>	<b>\$</b>	<b>1,000,000</b>
Childs Park Corridor	\$	1,000,000
<b><u>Parks and Open Space:</u></b>	<b>\$</b>	<b>28,190,000</b>
Park Facilities Improvements	\$	2,500,000
Replacement of Playground Equipment	\$	1,750,000
New Restrooms in Parks	\$	6,300,000
Park Improvements	\$	13,640,000
Parkland Acquisition and Development	\$	4,000,000
<b><u>Libraries:</u></b>	<b>\$</b>	<b>15,360,200</b>
Main Library	\$	10,500,000
Northeast Library Addition/Replacement	\$	2,000,000
Branch Library Improvements	\$	2,000,000
Dwight Jones Recreation Center/Jamestown	\$	860,200
<b><u>Cultural Facilities:</u></b>	<b>\$</b>	<b>13,150,000</b>
Pier Facility Improvements	\$	2,120,000
Mahaffey Theater Improvements	\$	4,564,000
Coliseum Facility Improvements	\$	2,620,000
Sunken Gardens Park Improvements/Parking Structure	\$	3,596,000
Arts Maintenance Program	\$	250,000
<b><u>Real Estate &amp; Property Management:</u></b>	<b>\$</b>	<b>1,000,000</b>
Property for New Affordable Housing	\$	1,000,000

**City Facility Improvements** **\$** **10,800,000** **Range:**

**3.04%**  
**3.0% - 8.0%**

<b><u>Proposed Project Name</u></b>	<b><u>Proposed Budget</u></b>
	<b><u>Round 3</u></b>
<b><u>City Facility Improvements:</u></b>	<b>\$</b> <b>10,800,000</b>
City Facility Roof/Waterproofing Improvements	\$ 4,200,000
City Facility HVAC Replacements/Upgrades	\$ 1,500,000
Infrastructure TBD	\$ 5,000,000
City Facility Historic Renovations	\$ 100,000

**TOTAL** **\$** **355,000,000** **100.00%**

# APPENDIX C

## GLOSSARY





## GLOSSARY

**Accrual Accounting:** Wherein revenue and expenses are recorded in the period in which they are earned or incurred regardless of whether cash is received or disbursed in that period. This is the accounting basis that generally is required to be used in order to conform to generally accepted accounting principles (GAAP) in preparing financial statements for external users.

**Administration:** A group of departments based on organization structure. It is the organizational accounting unit for which the City Council authorizes (appropriates) operating funds.

**Ad Valorem Tax (property tax):** A tax levied primarily on real property. The amount of tax is determined by multiplying the taxable assessed value of the property by the millage rate. St. Petersburg property owners may pay ad valorem taxes to the city, Pinellas county, the Pinellas school district, and a number of independent taxing authorities.

**Appropriation:** An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period in operating funds.

**Appropriation Ordinance:** The official enactment by City Council establishing the legal authority for city officials to obligate and expend resources.

**Assessed Valuation:** The estimated value placed upon real and personal property by the county property Appraiser as the basis for levying ad valorem (property taxes).

**Bond (Debt Instrument):** A written promise to pay (debt) a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

**Brownfield:** The U.S. Environmental Protection Agency (EPA) defines brownfields as “real property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant.” Common examples are abandoned gas stations and dry cleaners, railroad properties, factories, and closed military bases.

**Budget (Operating):** A plan of financial operation embodying an estimate of expenditures for a given period (typically a fiscal year) and the means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the city and its administrations operate.

**Capital Outlay:** The purchase, acquisition, or construction of any item having a unit cost of \$5,000 or more, or a useful life of one or more years. Typical capital outlay items include vehicles, construction equipment, computers, and office furniture.

**Capital Project (Capital Improvement):** Major construction, acquisition, or renovation activities which add value to the city's physical assets or significantly increase their useful life. Projects normally have a cost in excess of \$50,000 and a useful life of at least ten years; this definition is subject to certain exceptions, as in the scheduled routine replacement of sanitation and golf courses equipment.

**Commodities (as an object of expenditure):** Expendable materials and supplies necessary to carry out a department's work program for the fiscal year. Such items as repair and maintenance materials, chemicals, agricultural products, office supplies, small tools, and merchandise for resale are included.

**Debt Service:** Payment of interest and repayment of principal to holders of the city's debt instruments.

**Deficit:** The excess of an entity's liabilities over its assets or the excess of expenses over revenues during a single accounting period.

**Employee Benefits:** Contributions made by the city to designated funds to meet commitments or obligations for employee fringe benefits. Included are the city's share of costs for Social Security and the various pension, medical, and life insurance plans.

**Encumbrances:** Obligations in the form of purchase orders, contracts, or other commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

**Enhancement:** An improvement in existing services, or an entirely new service, proposed for inclusion in the program budget.

**Enterprise Fund:** Separate financial accounting entity used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

**ERS:** Employee Retirement System.

**Expenditures:** Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes have been made.

**Fiscal Year:** In the State of Florida, a fiscal year is the twelve month period beginning October 1st and ending the following September 30th. Commonly referred to by the calendar year in which it ends, e.g., the fiscal year ending September 30, 2015 is Fiscal Year 2015 (a.k.a. FY15).

**Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance:** The excess of a fund's assets over its liabilities. A negative fund balance is sometimes called a deficit.

**General Administrative Charges (G&A):** Each enterprise fund is assessed a pro-rated share of the cost of city-wide management and control functions such as accounting, personnel, and purchasing, which are budgeted in the General Fund. The enterprise funds are also assessed a pro-rated share of the costs for their specific department (e.g., Water Resources). These two components are combined in the General and Administrative charges, which appear as expenditures in the enterprise fund and as revenue in the General Fund.

**General Fund:** The fund supported by taxes, fees, and other revenue that may be used for any lawful purpose.

**General Obligation Bonds:** When the city pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds. In Florida, G.O. bonds must be authorized by public referenda.

**Intergovernmental Revenue:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made between local governments or to local governments from the state and federal governments. Grants are usually made for specified purposes.

**Internal Service Fund:** Funds used to account for the financing of goods or services provided by one department to other departments of the city, on a cost reimbursement basis.

**Mill:** One thousandth of a dollar (one-tenth of a cent). The ad valorem (property tax rate) is normally stated in mills. For example, a ten mill levy would be a tax of ten dollars for every thousand dollars of taxable assessed property value.

**Millage Rate:** The ad valorem (property) tax rate. See “Mill”.

**Modified Accrual Accounting:** To be recognized as a revenue or expenditure, the actual receipt or disbursement of cash must occur soon enough after a transaction or event has occurred to have an impact on current spendable resources. In other words, revenues must be both measurable and available to pay for the current period's liabilities. Revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

**Municipal Services Taxing Unit (MSTU):** A special district authorized by the Florida State Constitution Article VII and Florida Statutes 125.01. The MSTU is the legal and financial mechanism for providing specific services and/or improvements to a defined geographical area. An MSTU may levy ad valorem taxes without a referendum. An MSTU may also use assessments, service charges, or other revenue to provide its sources of income. In Pinellas county, the MSTU is all the unincorporated areas of the county.

**Objects of Expenditure:** Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include personal services, employee benefits, contractual services, commodities, and capital outlay.

**Operating Changes:** Reorganizations, major commodity cost increases, or other factors which cause differences in resources between two fiscal years' budgets for a program, but do not materially affect the level of service provided by the program.

**Payment in Lieu of Taxes (PILOT):** Charges to an enterprise fund which are intended to replace General Fund revenues which the city would receive if the enterprise were a private sector operation. All enterprise funds are assessed a payment in lieu of property tax based on the value of the real property assets of the fund when the fund balance supports such a payment. In addition, enterprises with significant use of city rights-of-way (Water Resources and Sanitation) are assessed a payment in lieu of franchise fee based on the operating revenue of the fund. These two components are combined in the payments in lieu of taxes, which appear as expenditures in the enterprise funds and as revenue in the General Fund.

**Performance Measures:** Specific quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to a new street lighting program).

**Personal Services:** Services rendered by full-time and part-time employees to support the functions of city departments. Costs include salaries, overtime, shift differentials, and other direct payments to employees.

**Program:** A distinct function of city government provided to the public or a function providing support to the direct services of other city departments.

**Qualified Target Industry Tax Refund Program (QTI):** Incentive program administered through the state of Florida that allows Florida communities to encourage quality job growth in targeted high value-added businesses. The program provides tax refunds per new job created as follows: \$3,000 per new job created, \$1,000 per new job above 150% average wage, \$2,000 per new job above 200% average wage, \$6,000 per new job in an enterprise zone and a bonus of \$2,500 per job if located in a state designated Brownfield.

**Revenue Bonds:** When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. In Florida, revenue bonds do not require voter approval.

**Services:** The requirements for a department's work program which are provided by other entities - either outside contractors and vendors or any other city departments. Examples are the costs of repair and maintenance services (exclusive of materials), utilities, rentals, training and travel, legal and fiscal services, and charges from city internal service funds. In the enterprise funds, this object category also includes payments in lieu of taxes and general administrative charges from the General Fund.

**Special Assessment:** A charge imposed for a specific purpose.

**Truth in Millage (TRIM) Act:** The "Truth in Millage" Act, incorporated in Florida Statutes 200.065, requires that property owners be notified by mail of the proposed property taxes for the next fiscal year based on "tentative" budgets approved by the city, county, school board, and other taxing districts. In addition to other requirements the TRIM act also includes specific requirements for newspaper advertisements of budget public hearings, and the content and order of business of the hearings.

**User Fees (also known as Charges for Service):** The payment of a fee for a direct receipt of a public service by the party benefiting from the service.

**Work Years:** The amount of personnel resources required for a program expressed in terms of the "full-time equivalent" number of employees. One "work year" is equal to one full-time, year-round employee. For most categories, this equals 2,080 hours per year (40 hours per week times 52 weeks). The number of hours a part-time employee is budgeted to work during the year is divided by 2,080 to arrive at the equivalent number of "work years" for the position.

# APPENDIX D

## FUND DESCRIPTIONS



## FUND DESCRIPTIONS

The city of St. Petersburg uses funds and account groups to account for its resources as required by the charter, state statutes, and the accounting profession.

Each of the city funds is a fiscal entity, an accounting entity, and in a sense, a legal entity. Each fund has its own balance which is accounted for separately. The target balance amount for each fund is stated in Council's fiscal policy. Transfers between funds can be made as long as they are within the purpose of the fund. An example would be a payment to Fleet Management for cost incurred on behalf of Parks and Recreation.

The account groups provide accountability and control of the city's general fixed assets and general long-term debt. The fixed assets and long-term debt associated with proprietary funds are accounted for in those funds.

The charter and state statutes require an annual audit of the books and records, including the significant accounting policies of the city and compliance with laws and regulations. The external auditor concurs with the accounting policies used by the city and their opinion is included in the annual financial report.

There are three fund groups: Governmental Funds, Proprietary Funds, and Fiduciary Funds; and two account groups: General Fixed Asset Account Group and General Long-Term Debt Account Group.

## GOVERNMENTAL FUNDS

The Governmental Funds are used to account for the acquisition and use of expendable resources. These funds reflect balances and measure financial position rather than net income. They also measure the change in financial position from the prior year.

The city has four types of Governmental Funds:

**GENERAL FUND** – This fund is used to account for all financial resources except those required to be accounted for in another fund.

**SPECIAL REVENUE FUNDS** – These funds account for the proceeds of specific revenue sources or finance specified activities as required by law or administrative regulation. The following comprise the city's special revenue funds:

American Recovery & Reinvestment Act – Grant revenue received under the American Recovery and Reinvestment Act (ARRA) for Housing and Urban Development (HUD) programs under the Homelessness Prevention and Rapid Re-Housing (HPRP) program and the Community Development Block Grant - Recovery (CDBG-R) program that assist persons experiencing homelessness and to provide funding for community infrastructure improvements.

Arts and Cultural Programs – Fund is used to provide city matching funds for grants and donations for art and cultural programs within the city, or to support art and cultural organizations located within the city.

Arts in Public Places – Fund used to account for transfers from capital improvement projects for public art.

Assessments Revenue – Revenue from collection of principal and interest on special assessments for capital improvements under its redevelopment plan.

Bayboro Harbor Tax Increment District – Payments from the city and county tax increment financing (TIF) for the Bayboro Harbor District.

Building Permit Special Revenue – Revenues received from permitting necessary for the Florida building code.

Community Development Block Grant (CDBG) – Revenue received for community block grants for opportunities to expand economic opportunities, and provide decent housing and a suitable living environment for low- and moderate-income persons.

Community Housing Donation – Revenue received from Pinellas county to fund multi-family housing for low- to moderate-income people and permanent rental housing for those with special needs.

Downtown Redevelopment District – Revenue used to fund the debt service for outstanding Public Improvement Revenue Bonds and pay as you go projects consistent with the intown redevelopment plan.

Emergency Medical Services (EMS) – Contract revenue received from Pinellas county to provide EMS services.

Emergency Shelter Grant – Grant revenue received to provide homeless persons with basic shelter and essential supportive services by assisting with operational costs of shelter facilities.

HOME Program – Grant revenue received that provides resources to fulfill the city's Consolidated Plan initiatives that assist low- and moderate-income persons in meeting their affordable housing needs.

Intown West Tax Increment District – Payments from the city and county tax increment financing (TIF) for the Intown District under its redevelopment plan.

Law Enforcement – Revenue received under the Florida contraband forfeiture statute.

Local Housing Assistance – Revenue received under the State Housing Initiatives Partnership Program (SHIP) to produce and preserve affordable housing in St. Petersburg.

Neighborhood Stabilization Program – Grant revenue received from the U.S. Department of Housing and Urban Development to assist local governments to address the effects of abandoned and foreclosed properties.

Operating Grant – Fund used to account for operating grants that require the use of a separate fund for accounting purposes.

Police Grant – Grant revenue received through the Edward Byrne Memorial Justice Assistance Grant Program (JAG).

Professional Sports Facility – Revenue used to support debt service for Professional Sports Facility Sales Tax Revenue Bonds.

School Crossing Guard Donation – Revenues collected from the parking ticket surcharge enabled under Florida statutes.

South St Petersburg Redevelopment District – Payments from the city and county tax increment financing (TIF) for the South St Petersburg District under its redevelopment plan.

Weeki Wachee – Revenues received from the sale of city property in Weeki Wachee Springs, Florida. By referendum, the proceeds can only be spent for parks, recreational, preservation, and beautification purposes.

**DEBT SERVICE FUNDS** – These funds account for the accumulation of resources and the payment of the principal, interest, and related costs of the city's general long-term debt. The following comprise the city's Debt Service Funds:

Banc of America Notes – Proceeds are used to record debt service payments for the Florida International Museum.

BB&T Notes – Proceeds are used for on-going projects at the Duke Energy Center for the Arts, the Pier, and the Salvador Dali Museum.

First Florida Governmental Financing Commission (FFGFC) Loan – Proceeds are used to fund improvements at multiple locations. Some of the facilities to benefit from this source were the Bayfront Center, Pier, and Tropicana Field.

JP Morgan Chase Revenue Notes – The Banc of America Notes Debt Fund, created in Resolution 2008-100, to refinance the Sunshine State Governmental Financing Commission Notes, is used to record debt service payments for the Florida International Museum, the Mahaffey Theater, and the repayment of Section 108 debt requirements.



Sports Facility Sales – Proceeds are used for modifications to the stadium at Tropicana Field.

Stadium Debt – Excise Tax Secured Revenue Bonds (\$85 million) were issued in 1987 to construct a multi-purpose domed stadium (Tropicana Field) in St. Petersburg. \$114 million of refunding excise tax bonds were issued in October 1993 to refund the remaining outstanding 1984 Excise Tax Secured Revenue Bonds and the 1989B Public Improvement Revenue Bond issue. The 1993 refunding Excise Tax Bonds are secured by a pledge of the city's guaranteed entitlement of Municipal Revenue Sharing, a portion the city's Half-Cent Sales Tax, and Pinellas county Tourist Development Taxes.

Stormwater Debt Service – Proceeds are used for city stormwater projects.

Water Resources Debt – Proceeds are used for major improvements of the city-owned and operated water/sewer system.

**CAPITAL PROJECTS FUNDS** – These funds account for all resources used for the acquisition and/or construction of major capital facilities other than those financed by enterprise funds. Each of the enterprise funds, except Jamestown and Sanitation, has its own Capital Projects Fund. The following comprise some of the city's Capital Project Funds.

Bicycle/Pedestrian Safety Grants – Accounts for grant appropriations specific to bicycle and pedestrian safety capital projects.

City Facilities Capital Improvement – City facility improvements funded by the Local Option Sales Surtax.

Downtown Parking – Construction of the Mid-Core Parking Garage, funded through bonds and other sources.

General Capital Improvement – Construction projects funded by general revenues.

Housing Capital Improvement – Housing-related projects and support services.

Neighborhood and Citywide Infrastructure Capital Improvement – Infrastructure improvements funded by the Local Option Sales Surtax.

Public Safety Capital Improvement – Public safety improvements funded by the Local Option Sales Surtax.

Recreation and Culture Capital Improvement – Recreation and culture improvements funded by the Local Option Sales Surtax.

Transportation Impact Fee Improvement – Construction projects funded by transportation impact fees.

Tropicana Field – Construction projects funded by transfers from the Tropicana Field Operating Fund as provided by the Tropicana Field Use Agreement with the Tampa Bay Rays.

Weeki Wachee – Construction projects funded by interest earnings from the Weeki Wachee Operating Fund.



## PROPRIETARY FUNDS

These funds are used to account for activities operated in a manner similar to those found in the private sector. The goods and services from these activities can be provided to outside parties for a retrofit in the case of enterprise funds, or to other departments on a cost-reimbursement basis as in the internal service funds.

**ENTERPRISE FUNDS** – The following comprise the city’s enterprise funds: Water Resources, Sanitation, Stormwater Utility, Airport, Port, Jamestown Complex, Golf Courses, Marina, Coliseum, Mahaffey Theater, Parking Revenue, Pier, Sunken Garden and Tropicana Field.

Note that from an accounting perspective, the enterprise capital project funds are included with their respective operating funds for financial reporting. For example, the Water Resources summary in the Comprehensive Annual Financial Report includes both the operating fund and the capital project fund. This presentation differs from that of the budgetary perspective, where the capital project funds (appropriated on a multi-year basis) are included in the Capital Improvement Program (CIP) and the operating funds (appropriated annually) are included in the operating budget.

**INTERNAL SERVICE FUNDS** – The following comprise the city’s internal service funds: Fleet Management, Equipment Replacement, Municipal Office Buildings, Information & Communication Services, Technology & Infrastructure, Billing & Collections, Supply Management, and insurance (Health, Life, General Liabilities, Workers’ Compensation and Commercial).

## FIDUCIARY FUNDS

The fiduciary funds are used to account for assets held on behalf of outside parties or other funds. The city has four types of Fiduciary Funds:

**PENSION TRUST FUNDS** – These funds account for the financial operations and conditions of the city’s three pension plans. The following comprise the city’s pension trust funds:

Employee Retirement – Prior and supplemental plans covering general employees.

Fire Pension – Prior and supplemental plans covering firefighters.

Police Pension – Prior and supplemental plans covering police officers.

**NON-EXPENDABLE TRUST FUNDS** – These funds account for assets held by the city in the capacity of a trustee where only the income generated may be expended for purposes expressed in the trust agreement. The following comprise the city’s non-expendable trust funds:

Kopsick Palm Arboretum Donations – This gift was given to set up a trust whereby income generated is to be used for maintaining a Palm Arboretum.

**EXPENDABLE DONATIONS FUNDS** – These funds account for assets held by the city in the capacity of a trustee where both the assets and the income generated may be expended for purposes expressed in the trust agreement. The following comprise the city’s expendable donations funds:

Grants – Federal and state grants not accounted for in another fund type.

Library Donations – Gifts to the library for which income generated can be used for specified purposes.

Miscellaneous Trust – All expendable trusts held for the benefit of the city except grants and Library.

**AGENCY FUNDS** – These funds serve primarily as clearing mechanisms for cash resources which are collected by the city, held for a brief period, and then distributed to authorized recipients. The following comprise the city’s agency funds:

Deferred Compensation Plans – To account for assets held on behalf of the employees participating in the IRS Code 457 plans.

Health Facilities Authority – This fund accounts for revenues that are service charges to non-profit health care organizations benefiting from tax exempt debt issues. Expenditures are the administrative costs incurred by the authority.

Treasurer’s Account – Clearing payroll deductions, pension contributions, and other miscellaneous items.

Other Accounts – Cash resources collected for youth, civic, community organizations, and other governments distributed to/for them.

## **LOANS & ADVANCES**

Interfund loans or advances are acceptable and sometimes used by the city. Contributions from the General Fund to proprietary funds and fiduciary funds are acceptable and frequently used. However, equity transfers from an enterprise fund to another fund must be done on a reasonable, rational, and consistent basis.



**BUDGET AND  
MANAGEMENT DEPARTMENT**



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